



VENTURA LOCAL AGENCY FORMATION COMMISSION

MEETING MINUTES

Wednesday March 21, 2012

Hall of Administration, Board of Supervisors Hearing Room
800 S. Victoria Avenue, Ventura

1. Call to Order
Chair Cunningham called the meeting to order at 9:00 AM
2. Pledge of Allegiance
Chair Parks led the pledge of allegiance.
3. Roll Call
The clerk called the roll. The following Commissioners were present:

Commissioner Cunningham	Commissioner Pringle
Commissioner Freeman	Alternate Commissioner Dandy
Commissioner Long	Alternate Commissioner Ford-McCaffrey
Commissioner Morehouse	Alternate Commissioner Smith
Commissioner Parks	

As a result of the absence of Commissioner Parvin, Alternate Commissioner Smith sat as a voting member.

4. Commission Presentations and Announcements
Commissioner Freeman announced that the Simi Valley Hospital Foundation would be presenting Commissioner Parvin with their Woman of the Year award at their Hats Off to Women luncheon on April 20, 2012 at California Lutheran University.

PUBLIC COMMENTS

5. Election of Officers
 - A. Chair
MOTION: Nominate Commissioner Morehouse for Chair: Parks
SECOND: Smith
WITHDRAWN
MOTION: Nominate Commissioner Parvin for Chair: Long
SECOND: Freeman
AYES: Cunningham, Freeman, Long, Morehouse, Parks, Pringle, Smith
NOES: None
ABSTAINED: None
MOTION PASSES 7/0/0

COMMISSIONERS AND STAFF

<u>COUNTY</u>	<u>CITY</u>	<u>DISTRICT</u>	<u>PUBLIC</u>
Kathy Long	Carl Morehouse	Elaine Freeman	Lou Cunningham, Chair
Linda Parks	Janice Parvin, Vice Chair	Gail Pringle	
<i>Alternate:</i>	<i>Alternate:</i>	<i>Alternate:</i>	<i>Alternate:</i>
Steve Bennett	Carol Smith	Bruce Dandy	Linda Ford-McCaffrey
Executive Officer:	Dep. Exec. Officer	Office Mgr/Clerk	Office Assistant
Kim Uhlich	Kai Luoma, AICP	Debbie Schubert	Martha Escandon
			Legal Counsel
			Michael Walker

5. Election of Officers (Continued)

B. Vice Chair

MOTION: Nominate Commissioner Pringle for Vice Chair: Long

SECOND: Freeman

AYES: Cunningham, Freeman, Long, Morehouse, Parks, Pringle, Smith

NOES: None

ABSTAINED: None

MOTION PASSES 7/0/0

PUBLIC COMMENTS:

6. Public Comments: Nancy Acosta, a resident of Montalvo, offered public comments regarding city zoning along Victoria Avenue.

CONSENT ITEMS

7. Minutes of the Ventura LAFCo January 18, 2012 Regular Meeting

8. LAFCo 12-01 Calleguas Municipal Water District Annexation – Paseo Nuevo

9. Budget to Actual Reports: December 2011 and January 2012

MOTION: Approve items 7 and 8 and receive and file item 9: Long

SECOND: Morehouse

AYES: Cunningham, Freeman, Long, Morehouse, Parks, Pringle, Smith

NOES: None

ABSTAINED: None

MOTION PASSES 7/0/0

ACTION ITEMS

10. LAFCo Fiscal Year 2010-11 Audit Report

Roger Alfaro of Vavrinek, Trine, Day & Co., LLP presented a report regarding their audit of the LAFCo financial statements for Fiscal Year 2010-11.

MOTION: Receive and file the audit report: Morehouse

SECOND: Smith

AYES: Cunningham, Freeman, Long, Morehouse, Parks, Pringle, Smith

NOES: None

ABSTAINED: None

MOTION PASSES 7/0/0

11. Amendments to the Ventura LAFCo Commissioner's Handbook

Kai Luoma presented the staff report amending Divisions 1-5

MOTION: Approve amendments to Division 1 as recommended: Freeman

SECOND: Morehouse

MOTION: Approve amendments to Divisions 2-5 as recommended: Cunningham

SECOND: Smith

11. Amendments to the Ventura LAFCo Commissioner's Handbook (Continued)
(Continued)
MOTION: Direct staff to report back on the history of Government Code §65996 concerning mitigation of impacts to schools from pending development in territory subject to annexation and contact CALAFCO regarding the possibility of seeking a legislative amendment to expand LAFCo authority to consider school capacity regardless of the payment of mitigation fees: Parks
SECOND: Cunningham
AYES: Cunningham, Freeman, Long, Morehouse, Parks, Pringle, Smith
NOES: None
ABSTAINED: None
MOTIONS PASS 7/0/0
12. Presentation by Legal Counsel on Commissioners' Independent Judgment
Michael Walker gave a presentation on Commissioners' independent judgment.

EXECUTIVE OFFICER'S REPORT

Kim Uhlich noted that the next LAFCo meeting is scheduled for April 18, 2012. She announced that the deadline to file Form 700s is March 30 because April 1 falls on a Sunday this year and indicated that there have been some issues with the new e-disclosure process and reminded the Commission that the option remains to file a paper form if necessary.

COMMISSIONER COMMENTS

The Commission asked that Michael Walker's presentation on Commissioners' Independent Judgment be presented whenever new Commissioners were seated on the Commission. Commissioner Morehouse thanked Kai Luoma for attending the San Buenaventura City Council meeting on March 20 concerning the Montalvo annexation and shared that SCAG Regional Transportation Plan and Sustainable Communities Strategy would be considered at the SCAG General Assembly meeting in April. Commissioner Long announced that the Camarillo City Council will hold a town hall meeting before the end of the school year to discuss high schools in Camarillo and presentations from LAFCo and District staff have been requested. Commissioner Cunningham thanked his fellow Commissioners for their support during his service as Chair and announced the CALAFCO Executive Director's announcement to retire and the Board's efforts to recruit a new part-time director.

ADJOURNMENT

Vice Chair Pringle adjourned the meeting at 10:44 a.m.

These Minutes were approved on April 18, 2012

Motion: Commissioner Pringle
Second: Commissioner Morehouse
Ayes: Cunningham Freeman, Morehouse, Parks, Pringle
Nos: None
Abstains: Parvin

4-18-12

Dated:



Chair, Ventura Local Agency Formation Commission