VENTURA LOCAL AGENCY FORMATION COMMISSION
MEETING MINUTES
Wednesday April 18, 2012

Hall of Administration, Board of Supervisors Hearing Room
800 S. Victoria Avenue, Ventura

1. Call to Order
Chair Parvin called the meeting to order at 9:03 AM

2. Pledge of Allegiance
Chair Parvin led the pledge of allegiance.

3. Roll Call
The clerk called the roll. The following Commissioners were present:

Commissioner Cunningham
Commissioner Freeman
Commissioner Long *
Commissioner Morehouse
Commissioner Parks
Commissioner Parvin
Commissioner Pringle
Alternate Commissioner Dandy
Alternate Commissioner Ford-McCaffrey

* Commissioner Long arrived prior to action taken on Item 10.

4. Commission Presentations and Announcements
There were no presentations or announcements.

PUBLIC COMMENTS

5. This is an opportunity for members of the public to speak on items not on the agenda.
There were no public comments

COMMISSIONERS AND STAFF

COUNTY	CITY	DISTRICT	PUBLIC
Kathy Long	Carl Morehouse	Elaine Freeman	Lou Cunningham
Linda Parks	Janice Parvin, Chair	Gail Pringle, Vice Chair	
Alternate:	*Alternate:*	*Alternate:*	*Alternate:*
Steve Bennett	Carol Smith	Bruce Dandy	Linda Ford-McCaffrey

Executive Officer:	Dep. Exec. Officer	Office Mgr/Clerk	Office Assistant	Legal Counsel
Kim Uhlich	Kai Luoma, AICP	Debbie Schubert	Martha Escandon	Michael Walker

CONSENT ITEMS

6. Minutes of the Ventura LAFCo March 21, 2012 Regular Meeting
7. LAFCo 12-03 Ojai Valley Sanitary District Annexation – 509 Burnham Road
8. Budget to Actual Report: February 2012

MOTION: Approval of Items 6 and 7, Receive and File Item 8 as Recommended: Pringle
SECOND: Morehouse
AYES: Cunningham, Freeman, Morehouse, Parks, Pringle, Parvin (with the exception of Item 6, from which Commissioner Parvin abstained)
NOES: None
ABSTAINED: Parvin (Item 6 only)
MOTION PASSES 5/0/1 (Item 6)
MOTION PASSES 6/0/0 (Items 7 and 8)

ACTION ITEMS

9. LAFCo 12-02 Camarillo Sanitary District Annexation – Mass Annexation

Kai Luoma presented the staff report recommending that the proposal be continued to the May 16, 2012 regular LAFCo meeting. There were no public comments.

MOTION: Approval as recommended: Parks
SECOND: Morehouse
AYES: Cunningham, Freeman, Morehouse, Parks, Parvin, Pringle
NOES: None
ABSTAINED: None
MOTION PASSES 6/0/0

10. Report on Government Code Provision Regarding School Mitigation Fees

Kai Luoma presented the staff report.

MOTION: Receive and file report. In response to notices of preparation, draft EIRs, and other pertinent documents which involve pending change of organization proposals and/or sphere of influence amendments, direct staff to provide a gentle reminder of the need to evaluate potential impacts from increased school enrollment other than those directly related to school capacity. If staff does not believe that identified impacts would be sufficiently mitigated, staff should identify additional mitigation measures as may be appropriate. In conjunction with the review of applications for sphere of influence updates, staff may request information from affected school districts on their plans to provide educational services to the affected territory and, if appropriate, identify mitigation measures to ensure that such services can be provided: Morehouse
SECOND: Cunningham
AYES: Cunningham, Long, Morehouse, Parks, Parvin, Pringle
NOS: Freeman
ABSTAINED: None
MOTION PASSES 6/1/0

PUBLIC HEARING ITEMS

11. Sphere of Influence Reviews/Updates

A. Camarillo Health Care District – Review the Sphere of Influence and Determine that No Update or Municipal Service Review is Necessary

Chair Parvin opened the public hearing. Kim Uhlich presented the staff report. With no public comments, Chair Parvin closed the public hearing.

MOTION: Approval as recommended: Long
SECOND: Morehouse
AYES: Cunningham, Freeman, Long, Morehouse, Parks, Parvin, Pringle
NOS: None
ABSTAINED: None
MOTION PASSES 7/0/0

B. Ventura County Service Area No. 33 - Review the Sphere of Influence and Adopt a Resolution Making Determinations and Updating the Sphere of Influence by Applying a Provisional Sphere

MOTION: Approval as recommended: Long
SECOND: Morehouse
AYES: Cunningham, Freeman, Long, Morehouse, Parvin, Pringle
NOS: Parks
ABSTAINED: None
MOTION PASSES 6/1/0

12. Review and Readopt the LAFCo Fee Schedule for Fiscal Year 2012-13

Chair Parvin opened the public hearing. Kai Luoma presented the staff report. With no public comments, Chair Parvin closed the public hearing.

MOTION: Approval as recommended: Cunningham
SECOND: Freeman
AYES: Cunningham, Freeman, Long, Morehouse, Parks, Parvin, Pringle
NOS: None
ABSTAINED: None
MOTION PASSES 7/0/0

13. LAFCo Proposed Budget Fiscal Year 2012-2013

Chair Parvin opened the public hearing. Kim Uhlich presented the staff report. With no public comments, Chair Parvin closed the public hearing.

MOTION: Approval of A and B as recommended: Cunningham
SECOND: Freeman
AYES: Cunningham, Freeman, Long, Morehouse, Parks, Parvin, Pringle
NOS: None
ABSTAINED: None
MOTION PASSES 7/0/0

EXECUTIVE OFFICER'S REPORT

Kim Uhlich mentioned that the recently adopted policies had been incorporated in a new publication of the Commissioner's Handbook and that it was available on the website and printed or e-mail copies are available upon request. She also reminded the Commission that their next meeting is scheduled for May 16.

COMMISSIONER COMMENTS

Commissioner Cunningham reported on his plan to attend the CALAFCO Board Meeting May 4 in Marysville. Commissioner Long announced that a town hall meeting has been scheduled for May 17th in the City of Camarillo to discuss a proposed high school.

ADJOURNMENT

Chair Parvin adjourned the meeting at 10:35 a.m.

These Minutes were approved on May 16, 2012

Motion: Approve as recommended: Cunningham
Second: Morehouse
Ayes: Cunningham, Long, Morehouse, Parvin, Dandy
Nos: None
Abstains: None
Motion Passes: 5/0/0

Dated: _____

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Chair, Ventura Local Agency Formation Commission