



VENTURA LOCAL AGENCY FORMATION COMMISSION

MEETING MINUTES

Wednesday July 18, 2012

**Agenda Item 6**

Hall of Administration, Board of Supervisors Hearing Room  
800 S. Victoria Avenue, Ventura

1. Call to Order  
Chair Parvin called the meeting to order at 9:04 AM
2. Pledge of Allegiance  
Chair Parvin led the pledge of allegiance.
3. Roll Call  
The clerk called the roll. The following Commissioners were present:  

Commissioner Cunningham	Commissioner Pringle
Commissioner Freeman	Alternate Commissioner Dandy
Commissioner Morehouse	Alternate Commissioner Ford-McCaffrey
Commissioner Parks	
Commissioner Parvin	
4. Commission Presentations and Announcements  
There were no presentations or announcements.

**PUBLIC COMMENTS**

5. This is an opportunity for members of the public to speak on items not on the agenda.  
There were no public comments

**CONSENT ITEMS**

6. Minutes of the Ventura LAFCo May 16, 2012 Regular Meeting
7. Budget to Actual Report: April and May 2012  
MOTION: Approval of Item 6 and Receive and File Item 7 as Recommended: Morehouse  
SECOND: Cunningham  
AYES: Cunningham, Freeman, Morehouse, Parks, Parvin, Pringle  
NOES: None  
ABSTAINED: None  
MOTION PASSES 6/0/0

COMMISSIONERS AND STAFF

<u>COUNTY</u>	<u>CITY</u>	<u>DISTRICT</u>	<u>PUBLIC</u>
Kathy Long	Carl Morehouse	Elaine Freeman	Lou Cunningham
Linda Parks	Janice Parvin, Chair	Gail Pringle, Vice Chair	
<i>Alternate:</i>	<i>Alternate:</i>	<i>Alternate:</i>	<i>Alternate:</i>
Steve Bennett	Carol Smith	Bruce Dandy	Linda Ford-McCaffrey
 Executive Officer:	 Dep. Exec. Officer	 Office Mgr/Clerk	 Legal Counsel
Kim Uhlich	Kai Luoma, AICP	Debbie Schubert	Michael Walker

## **PUBLIC HEARING ITEMS**

9. LAFCo 12-06 City of San Buenaventura Reorganization – Montalvo Islands (Parcels A-I)  
Chair Parvin opened the public hearing. Kai Luoma presented the staff report. Jeff Lambert, Community Development Director with the City of Ventura, gave a presentation. With no one wishing to give public comment, Chair Parvin closed the public hearing.  
MOTION: Approval recommended: Parks  
SECOND: Freeman  
AYES: Cunningham, Freeman, Morehouse, Parks, Parvin, Pringle  
NOES: None  
ABSTAINED:None  
MOTION PASSES 6/0/0

## **ACTION ITEMS**

10. LAFCo 12-08 Ventura County Waterworks District No. 1 Annexation – Moorpark West Studios  
Chair Parvin opened the public hearing. Kai Luoma presented the staff report. Dennis Daniel, representing the developer, answered questions posed by Commissioner Pringle. There were no public speakers.  
MOTION: Approval as recommended: Freeman  
SECOND: Morehouse  
AYES: Cunningham, Freeman, Morehouse, Parks, Parvin, Pringle  
NOS: None  
ABSTAINED:None  
MOTION PASSES 6/0/0

## **TIME CERTAIN ITEMS**

### **9:30 AM - CLOSED SESSION**

8. Pursuant to Government Code Section 54957, the Commission adjourned to a closed session to consider a performance evaluation for the LAFCo Executive Officer. The Commission reconvened the meeting with no announcement.
11. Extension of Time to Complete Reorganization Proceedings for LAFCo 11-04 City of Oxnard Reorganization/Calleguas Municipal Water District Annexation – Crossroads (Parcels A & B)  
Kim Uhlich presented the staff report. There were no public speakers.  
MOTION: Approval as recommended: Pringle  
SECOND: Freeman  
AYES: Cunningham, Freeman, Morehouse, Parks, Parvin, Pringle  
NOS: None  
ABSTAINED:None  
MOTION PASSES 6/0/0

12. Proposed High School Adjacent to the Camarillo Library on Las Posas Road – Status Update

Kim Uhlich presented a report. During the Commission discussion, it was requested that staff provide a similar, updated timeline when the proposal is considered by the Commission. The Commission took no action.

13. Review of LAFCo Conflict of Interest Code

Kim Uhlich presented the staff report.

MOTION: Approval as recommended: Freeman

SECOND: Morehouse

AYES: Cunningham, Freeman, Morehouse, Parks, Parvin, Pringle

NOS: None

ABSTAINED:None

MOTION PASSES 6/0/0

14. CALAFCO Board of Directors Nominations

Kim Uhlich presented the staff report. There were no nominations.

15. CALAFCO Achievement Award Nominations

Kim Uhlich presented the staff report.

MOTION: Nominate the Montalvo Islands Reorganization Proposal for Project of the Year: Morehouse

SECOND: Parvin

AYES: Cunningham, Freeman, Morehouse, Parks, Parvin, Pringle

NOS: None

ABSTAINED:None

MOTION PASSES 6/0/0

MOTION: Nominate Lou Cunningham for Outstanding CALAFCO Member:  
Parvin

SECOND: Parks

AYES: Cunningham, Freeman, Morehouse, Parks, Parvin, Pringle

NOS: None

ABSTAINED:None

MOTION PASSES 6/0/0

MOTION: Nominate Kai Luoma for Outstanding LAFCo Professional:  
Cunningham

SECOND: Freeman

AYES: Cunningham, Freeman, Morehouse, Parks, Parvin, Pringle

NOS: None

ABSTAINED:None

MOTION PASSES 6/0/0

16. Compensation of Executive Officer

MOTION: Grant a merit increase of 3% effective July 8, 2012: Parks  
SECOND: Freeman  
AYES: Cunningham, Freeman, Morehouse, Parks, Parvin, Pringle  
NOS: None  
ABSTAINED: None  
MOTION PASSES 6/0/0

**EXECUTIVE OFFICER'S REPORT**

Kim Uhlich reported that the CALAFCO Omnibus bill SB 1498 (Emmerson) was signed by the Governor. She also reminded the Commission to let staff know as soon as possible if they would like to attend the CALAFCO Annual Conference, and that their next meeting was scheduled for September 19.

**COMMISSIONER COMMENTS**

Commissioner Cunningham announced that at their July 13 meeting, the Board of Directors appointed Pamela Miller as the new Executive Director of CALAFCO. Mr. Cunningham added that Ms. Miller was a good fit for the organization and well qualified. As a co-chair of the Conference committee, Mr. Cunningham also encouraged everyone to attend the Conference in Monterey noting that the conference program was shaping up to be outstanding.

Alternate Commissioner Ford-McCaffrey gave a report on the CALAFCO University course she attended in June on municipal consolidations and disincorporations. The course included a discussion of the effects of bankruptcies, mergers and disincorporations on cities, as well as other issues these reorganizations create including duplicative staff positions, choosing a successor agency and gaps and conflicts in the Government Code.

**ADJOURNMENT**

Chair Parvin adjourned the meeting at 11:09 a.m.

**These Minutes were approved on September 19, 2012.**

**Motion:** PRWALE

**Second:** PARVIN

**Ayes:** CUNNINGHAM, FREEMAN, LONG, PARKS, PRINGLE

**Nos:** NONE

**Abstains:** NONE

9/19/12

Date:



Chair, Ventura Local Agency Formation Commission