



# VENTURA LOCAL AGENCY FORMATION COMMISSION

## AGENDA

Wednesday January 16, 2013

9:00 A.M.

Hall of Administration, Board of Supervisors Hearing Room  
800 S. Victoria Avenue, Ventura CA

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Commission Presentations and Announcements
5. Election of Officers for 2013
  - a. Chair
  - b. Vice Chair

### PUBLIC COMMENTS

6. This is an opportunity for members of the public to speak on items not on the agenda.

*(The Ventura Local Agency Formation Commission encourages all interested parties to speak on any issue on this agenda in which they have an interest; or on any matter subject to LAFCo jurisdiction. It is the desire of LAFCo that its business be conducted in an orderly and efficient manner. All speakers are requested to fill out a Speakers Card and submit it to the Clerk before the item is taken up for consideration. All speakers are requested to present their information to LAFCo as succinctly as possible. Members of the public making presentations, including oral and visual presentations, may not exceed five minutes unless otherwise increased or decreased by the Chair, with the concurrence of the Commission, based on the complexity of the item and/or the number of persons wishing to speak. Speakers are encouraged to refrain from restating previous testimony.)*

### CONSENT ITEMS

7. Minutes of the Ventura LAFCo November 14, 2012 Meeting
8. LAFCo 10-12-A2 City of Santa Paula Reorganization - East Area 1 - Extension of Time
9. Budget to Actual Reports: October and November, 2012

**RECOMMENDED ACTION:**      Approve Items 7 and 8  
 Receive and File Item 9

### COMMISSIONERS AND STAFF

<b>COUNTY:</b> Kathy Long Linda Parks <i>Alternate:</i> Steve Bennett	<b>CITY:</b> Carl Morehouse Janice Parvin, Chair <i>Alternate:</i> Carol Smith	<b>DISTRICT:</b> Bruce Dandy Gail Pringle, Vice Chair <i>Alternate:</i> Elaine Freeman	<b>PUBLIC:</b> Linda Ford-McCaffrey  <i>Alternate:</i> Lou Cunningham
<b>Executive Officer:</b> Kim Uhlich	<b>Dep. Exec. Officer</b> Kai Luoma	<b>Office Mgr/Clerk</b> Debbie Schubert	<b>Legal Counsel</b> Michael Walker

## PUBLIC HEARING ITEMS

10. LAFCo 13-02S City of Santa Paula Sphere of Influence Review and Update

RECOMMENDED ACTION: Continue to the March 20, 2013 LAFCo Meeting

11. Review the Sphere of Influence for the City of Fillmore (continued from November 14, 2012)

Review the sphere of influence for the City of Fillmore, determine that no update is necessary at this time and direct staff to schedule a subsequent sphere review at the July 17, 2013 LAFCo meeting.

RECOMMENDED ACTION: Approval

12. LAFCo 13-01S City of San Buenaventura Sphere of Influence Review and Update (continued from November 14, 2012)

Adopt Resolution LAFCo 13-01S making determinations and updating the sphere of influence for the City of San Buenaventura.

RECOMMENDED ACTION: Approval

13. LAFCo 13-03S City of Simi Valley Sphere of Influence Review and Update

RECOMMENDED ACTION: Continue to the March 20, 2013 LAFCo Meeting

14. Review the Sphere of Influence for:

A. Piru Cemetery District (continued from November 14, 2012)

Determine that no sphere of influence update or municipal service review is necessary for the Piru Cemetery District.

B. El Rancho Simi Cemetery District (continued from November 14, 2012)

Determine that no sphere of influence update or municipal service review is necessary for the El Rancho Simi Cemetery District.

RECOMMENDED ACTION: Approval (A and B)

## ACTION ITEMS

15. Update on Oxnard Union High School District's Proposed High School in Camarillo (Oral report)

RECOMMENDED ACTION: Direct Staff as Appropriate

16. Cancel the February 20, 2013 LAFCo Meeting

RECOMMENDED ACTION: Approval

**EXECUTIVE OFFICER'S REPORT**

Next LAFCo meeting

**COMMISSIONER COMMENTS**

**ADJOURNMENT**

WEB ACCESS:

**LAFCo Agendas, Staff Reports  
and Adopted Minutes can be found at:**

[www.ventura.lafco.ca.gov](http://www.ventura.lafco.ca.gov)

**Written Materials** - Written materials relating to items on this Agenda that are distributed to the Ventura Local Agency Formation Commission within 72 hours before they are scheduled to be considered will be made available for public inspection at the LAFCo office, 800 S. Victoria Avenue, Administration Building, 4<sup>th</sup> Floor, Ventura, CA 93009-1850, during normal business hours. Such written materials will also be made available on the Ventura LAFCo website at [www.ventura.lafco.ca.gov](http://www.ventura.lafco.ca.gov), subject to staff's ability to post the documents before the meeting.

**Public Presentations** - Except for applicants, public presentations may not exceed five (5) minutes unless otherwise increased or decreased by the Chair, with the concurrence of the Commission. Any comments in excess of this limit should be submitted in writing at least ten days in advance of the meeting date to allow for distribution to, and full consideration by, the Commission. Members of the public who wish to make audio-visual presentations must provide and set up their own hardware and software. Set up of equipment must be complete before the meeting is called to order. All audio-visual presentations must comply with the applicable time limit for oral presentations and thus should be planned with flexibility to adjust to any changes to the time limit established by the Chair. For more information about these policies, please contact the LAFCo office.

**Quorum and Voting** – The bylaws for the Ventura LAFCo Commissioner's Handbook provide as follows:

**1.1.6.1 Quorum:** Four (4) members shall constitute a quorum for the transaction of business, but a lesser number may adjourn from time to time.

**1.1.6.2 Voting:** Unless otherwise provided by law or these By-Laws, four affirmative votes are required to approve any proposal or other action. A tie vote, or any failure to act by at least four affirmative votes, shall constitute a denial.

**Americans with Disabilities Act** - In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the LAFCo office (805) 654-2576. Notification 48 hours prior to the meeting will enable LAFCo to make reasonable arrangements to ensure accessibility to this meeting.

**Disclosure of Campaign Contributions** - LAFCo Commissioners are disqualified and are not able to participate in any proceeding involving an "entitlement for use" if, within the 12 months preceding the LAFCo decision, the Commissioner received more than \$250 in campaign contributions from the applicant, an agent of the applicant, or any financially interested person who actively supports or opposes the LAFCo decision on the matter. Applicants or agents of applicants who have made campaign contributions totaling more than \$250 to any LAFCo Commissioner in the past 12 months are required to disclose that fact for the official record of the proceeding.

Disclosures must include the amount of the contribution and the recipient Commissioner and may be made either in writing to the Clerk of the Commission prior to the hearing or by an oral declaration at the time of the hearing.

The foregoing requirements are set forth in the Political Reform Act of 1974, specifically Government Code, section 84308.



VENTURA LOCAL AGENCY FORMATION COMMISSION  
STAFF REPORT

Meeting Date: January 16, 2013

**Agenda Item 5**

**TO:** LAFCo Commissioners  
**FROM:** Kim Uhlich, Executive Officer *KU*  
**SUBJECT:** Election of Officers for 2013

**RECOMMENDATION:**

- A. Elect a Chair for 2013
- B. Elect a Vice Chair for 2013

**DISCUSSION:**

The Commission's By-laws (Attachment 1) provide for both the Chair and Vice Chair to serve one-year terms of office commencing on the third Wednesday of January.

The By-laws provide for the officers to be rotated, "so that a member of each of the four represented groups of LAFCo serves one full year in every four-year period." For 2013 a Special District Member should serve as Chair and a County Member should serve as Vice Chair.

Attachment 1: Commissioner's Handbook, Chapter 1, Section 1.1.4

COMMISSIONERS AND STAFF

<b>COUNTY:</b> Kathy Long Linda Parks <i>Alternate:</i> Steve Bennett	<b>CITY:</b> Carl Morehouse Janice Parvin, Chair <i>Alternate:</i> Carol Smith	<b>DISTRICT:</b> Bruce Dandy Gail Pringle, Vice Chair <i>Alternate:</i> Elaine Freeman	<b>PUBLIC:</b> Linda Ford-McCaffrey  <i>Alternate:</i> Lou Cunningham
<b>Executive Officer:</b> Kim Uhlich	<b>Dep. Exec. Officer</b> Kai Luoma	<b>Office Mgr/Clerk</b> Debbie Schubert	<b>Legal Counsel</b> Michael Walker



## Attachment 1

### SECTION 1.1.4 OFFICERS

1.1.4.1 Chair: The Chair shall be selected by the members. The Chair shall serve for one year or until his/her successor is selected at the first meeting of each calendar year or at the next regular meeting following the appointment and qualification of the requisite member to fill any expired and/or vacant terms.

The office of Chair shall be rotated so that a member of each of the four represented groups of LAFCo serves one full year in every four-year period. Commencing January of 2002, the rotation of the chair shall be in the following sequence: County, Public, City, and Special District member.

1.1.4.2 Vice-Chair: The Vice-Chair shall be selected by the members. The Vice Chair shall serve for one year or until his/her successor is selected at the first meeting of each calendar year or at the next regular meeting following the appointment and qualification of the requisite member to fill any expired and/or vacant terms. In the absence of the Chair, the Vice-Chair shall serve in place of the Chair.

The office of Vice-Chair shall be rotated so that a member of each of the four represented groups of LAFCo serves one full year in every four-year period. In January 2002, the rotation of the vice-chair shall be in the following sequence: Public, City, Special District, and County member.



VENTURA LOCAL AGENCY FORMATION COMMISSION

MEETING MINUTES

Agenda Item 7

Wednesday November 14, 2012

Hall of Administration, Board of Supervisors Hearing Room

800 S. Victoria Avenue, Ventura

1. Call to Order

Chair Parvin called the meeting to order at 9:00 AM

2. Pledge of Allegiance

Chair Parvin led the pledge of allegiance.

3. Roll Call

The clerk called the roll. The following Commissioners were present:

Commissioner Cunningham

Commissioner Parks

Commissioner Freeman

Commissioner Parvin

Commissioner Long

Alternate Commissioner Dandy

Commissioner Morehouse

Alternate Commissioner Ford-McCaffrey

Note: Special District Alternate Commissioner Dandy sat as a voting Member in the absence of Commissioner Pringle.

4. Commission Presentations and Announcements

There were no presentations or announcements.

**PUBLIC COMMENTS**

5. This is an opportunity for members of the public to speak on items not on the agenda.

There were no public comments

**CONSENT ITEMS**

6. Minutes of the Ventura LAFCo September 19, 2012 Regular Meeting

7. Unaudited Year End Financial Reports for FY 2011-12

8. Budget to Actual Reports: July, August, September 2012

MOTION: Approval of Item 6, receive and file Items 7 & 8: Parvin

SECOND: Long

AYES: Cunningham, Dandy, Freeman, Long, Parks, Parvin

NOES: None

ABSTAINED: Morehouse (Item 6)

MOTION PASSES 6/0/1 (Item 6)

MOTION PASSES 7/0/0 (Items 7 and 8)

COMMISSIONERS AND STAFF

<u>COUNTY</u>	<u>CITY</u>	<u>DISTRICT</u>	<u>PUBLIC</u>
Kathy Long	Carl Morehouse	Elaine Freeman	Lou Cunningham
Linda Parks	Janice Parvin, Chair	Gail Pringle, Vice Chair	
<i>Alternate:</i>	<i>Alternate:</i>	<i>Alternate:</i>	<i>Alternate:</i>
Steve Bennett	Carol Smith	Bruce Dandy	Linda Ford-McCaffrey
<b>Executive Officer:</b>	<b>Dep. Exec. Officer</b>	<b>Office Mgr/Clerk</b>	<b>Legal Counsel</b>
Kim Uhlich	Kai Luoma, AICP	Debbie Schubert	Michael Walker

**PUBLIC HEARING ITEM**

9. Lake Sherwood Community Services District Sphere of Influence Amendment and Annexation (Continued from September 19, 2012)

Kim Uhlich recommended that the Commission continue the item to an unspecified date at the request of the applicant.

MOTION: Continue the item for 6 months, to an unspecified date as recommended: Parks

SECOND: Dandy

AYES: Cunningham, Dandy, Freeman, Long, Morehouse, Parks, Parvin

NOES: None

ABSTAINED: None

MOTION PASSES 7/0/0

10. Municipal Service Reviews – Nine Ventura County Cities

Chair Parvin opened the public hearing. Kai Luoma presented the staff report including recommended updates to the Draft MSR report and resolutions. There were no comments from the public. Chair Parvin closed the public hearing.

MOTION: Approval (A and B) as recommended with the following changes recommended as part of staff presentation: Morehouse:

- City of Oxnard – Written Determinations: Written determination B regarding the Nyeland Acres disadvantaged unincorporated community was amended to remove a reference that the Garden Acres Mutual Water Company has been relying on groundwater credits since 1999 to meet demand.
- City of Thousand Oaks – Written Determinations: Written determination A regarding growth and population projections was amended to include language which better explains the City’s reasoning for its low projected growth rate and the apparent inconsistencies between the City’s projected growth rate and the City’s past growth rates.

SECOND: Cunningham

AYES: Cunningham, Dandy, Freeman, Long, Morehouse, Parks, Parvin

NOS: None

ABSTAINED: None

MOTION PASSES 7/0/0

11. Sphere of Influence Reviews/Updates

Kim Uhlich presented the staff report reviewing the spheres of influence for the cities of Moorpark, Ojai, Oxnard and Thousand Oaks, and reviewing and updating the sphere of influence for the City of Camarillo. There were no public speakers. Chair Parvin closed the public hearing.

MOTION: Approval (A and B) as recommended: Long

SECOND: Morehouse

AYES: Cunningham, Dandy, Freeman, Morehouse, Long, Parks, Parvin

NOS: None

ABSTAINED: None

MOTION PASSES 7/0/0

*Note: Commissioner Morehouse left the meeting prior to any action taken on Agenda Item 12.*

12. Review and update the Sphere of Influence for the Fillmore-Piru Memorial District

Chair Parvin opened the public hearing. Kim Uhlich presented the staff report. William Morris III, Board Member, Fillmore-Piru Memorial District, spoke opposed to the recommended update. Mr. Morris requested that the Commission grant a six-month extension to allow the District Board members time to complete ethics training and complete further discussions with the City of Fillmore. Steve Stuart, Interim Community Development Director for the City of Fillmore, spoke in support of the six-month extension and indicated that the City would be willing to engage in further discussion with the District. With no other public speakers, Chair Parvin closed the public hearing.

MOTION: Review the sphere of influence and determine that no changes are necessary, and direct staff to bring this item back to the Commission for a follow up review in six months: Cunningham

SECOND: Dandy

AYES: Cunningham, Dandy, Freeman, Long, Parks, Parvin

NOS: None

ABSTAINED: None

MOTION PASSES 6/0/0

13. Review and/or Update the Sphere of Influence for the El Rancho Simi Cemetery District

Kim Uhlich recommended the Commission continue this item to the January 16, 2013 meeting.

MOTION: Approval as recommended: Freeman

SECOND: Long

AYES: Cunningham, Dandy, Freeman, Long, Parks, Parvin

NOES: None

ABSTAINED: None

MOTION PASSES 6/0/0

14. Review and/or Update the Sphere of Influence for the Piru Cemetery District  
Kim Uhlich recommended the Commission continue this item to the January 16, 2013 meeting.  
MOTION: Approval as recommended: Long  
SECOND: Cunningham  
AYES: Cunningham, Dandy, Freeman, Long, Parks, Parvin  
NOES: None  
ABSTAINED: None  
MOTION PASSES 6/0/0
15. Review and/or Update the Sphere of Influence for the City of Fillmore and the City of San Buenaventura  
Kim Uhlich recommended the Commission continue this item to the January 16, 2013 meeting.  
MOTION: Approval as recommended: Long  
SECOND: Cunningham  
AYES: Cunningham, Dandy, Freeman, Long, Parks, Parvin  
NOES: None  
ABSTAINED: None  
MOTION PASSES 6/0/0
16. Update on Oxnard Union High School district's Proposed High School in Camarillo  
Kim Uhlich presented a report to the Commission.

#### **EXECUTIVE OFFICER'S REPORT**

VLf bill  
Next meeting January 16, 2013

#### **COMMISSIONER COMMENTS**

Commissioner Cunningham gave a report on his attendance at the CALAFCO Board Meeting November 4 in Sacramento. He reported that all the members of the CALAFCO legislative committee agreed to serve on the committee for another session. He also reported that the Board would hold a retreat in February 2013. One of the matters to be considered is a clarification of the CALAFCO by-laws to determine whether a majority of each region's LAFcos must be present and vote or a majority of those present/voting is required for election to the Board. He further informed the Commission that the Annual CALAFCO Conference at The Resort at Squaw Creek in South Lake Tahoe has been rescheduled to take place on August 28 – 30, 2013.

**ADJOURNMENT**

Chair Parvin adjourned the meeting at 10:25 a.m.

**These Minutes were approved on January 16, 2013.**

**Motion:**

**Second:**

**Ayes:**

**Nos:**

**Abstains:**

---

**Date:** Chair, Ventura Local Agency Formation Commission

DRAFT



VENTURA LOCAL AGENCY FORMATION COMMISSION

STAFF REPORT

Meeting Date: January 16, 2013

(Consent)

Agenda Item 8

**LAFCO CASE**

**NAME & NO:** LAFCo 10-12-A2 City of Santa Paula Reorganization – East Area 1 – Extension of Time

**PROPOSAL:** To extend the time for completion of LAFCo 10-12 City of Santa Paula Reorganization – East Area 1 proceedings for one year from March 16, 2013 to March 16, 2014.

**PROPONENT:** City of Santa Paula

**RECOMMENDATION:**

Approve the attached resolution (LAFCo 10-12-A2) granting a one-year extension of time to complete change of organization proceedings for LAFCo 10-12 City of Santa Paula Reorganization – East Area 1.

**BACKGROUND:**

LAFCo 10-12 City of Santa Paula Reorganization – East Area 1 was approved by the Commission on March 16, 2011. A copy of the resolution of approval is attached (Attachment 1). On October 19, 2011, the Commission approved resolution LAFCo 10-12-A1 granting a one year Extension of Time to extend the time necessary to complete LAFCo proceedings from March 16, 2012 to March 16, 2013 (Attachment 2).

Because the area is inhabited and landowner consent was not provided, written notice of the Commission proceedings was provided to all registered voters and land owners within the affected territory and no written opposition was submitted. The Commission thus waived protest proceedings pursuant to Government Code Section 56663(d). Reorganization proceedings have not been completed, however, as all the terms and conditions in the resolution of approval have not been met.

By letter dated December 21, 2012 to the LAFCo Executive Officer, the City of Santa Paula requests the time extension to allow additional time to complete the steps

COMMISSIONERS AND STAFF

<b>COUNTY:</b> Kathy Long Linda Parks <i>Alternate:</i> Steve Bennett	<b>CITY:</b> Carl Morehouse Janice Parvin, Chair <i>Alternate:</i> Carol Smith	<b>DISTRICT:</b> Bruce Dandy Gail Pringle, Vice Chair <i>Alternate:</i> Elaine Freeman	<b>PUBLIC:</b> Linda Ford-McCaffrey  <i>Alternate:</i> Lou Cunningham
<b>Executive Officer:</b> Kim Uhlich	<b>Dep. Exec. Officer</b> Kai Luoma	<b>Office Mgr/Clerk</b> Debbie Schubert	<b>Legal Counsel</b> Michael Walker

necessary to file an application to annex the East Area 2 island pursuant to Condition No. 22 of the conditions of approval for the East Area 1 reorganization proposal.

**GENERAL ANALYSIS:**

Government Code Section 57001 in pertinent part states:

“If a certificate of completion for a change of organization or reorganization has not been filed within one year after the commission approves a proposal for that proceeding, the proceeding shall be deemed terminated unless prior to the expiration of that year the commission authorizes an extension of time for that completion. The extension may be for any period deemed reasonable to the commission for completion of necessary prerequisite actions by any party.”

No new issues have been raised since the resolution of approval was adopted. It is recommended that the Commission grant the time extension request to enable the City reasonable time to comply with the conditions of approval.

**ALTERNATIVES TO THE RECOMMENDATION - ACTIONS AVAILABLE:**

- A. If the Commission, following public testimony and review of materials submitted, determines that further information is necessary, a motion to continue the matter should state specifically the type of information desired and specify a date certain for further consideration.
- B. If the Commission, following public testimony and review of materials submitted, wishes to deny the extension of time request, a motion to deny should include direction that the matter be continued to the next meeting and that staff prepare a new report consistent with the evidence submitted and the anticipated decision.

BY:   
\_\_\_\_\_  
Kim Uhlich, Executive Officer

- Attachments: (1) LAFCo 10-12 Resolution  
(2) LAFCo 10-12-A1 Resolution  
(3) December 21, 2012 Letter from City of Santa Paula to LAFCo Executive Officer  
(4) LAFCo 10-12-A2 (Resolution Approving a One-Year Extension of Time)

LAFCo 10-12-A2 Extension of Time Staff Report  
January 16, 2013  
Page 2 of 2

## LAFCO 10-12

### RESOLUTION OF THE VENTURA LOCAL AGENCY FORMATION COMMISSION MAKING DETERMINATIONS AND APPROVING THE CITY OF SANTA PAULA REORGANIZATION – EAST AREA 1; ANNEXATION TO THE CITY OF SANTA PAULA AND DETACHMENT FROM THE VENTURA COUNTY FIRE PROTECTION DISTRICT, THE VENTURA COUNTY RESOURCE CONSERVATION DISTRICT, AND COUNTY SERVICE AREA NO. 32

WHEREAS, the above-referenced proposal has been filed with the Executive Officer of the Ventura Local Agency Formation Commission (LAFCo or Commission) pursuant to the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 (Section 56000 et seq. of the California Government Code); and

WHEREAS, at the times and in the manner required by law, the Executive Officer gave notice of the hearing as required by law; and

WHEREAS, the proposal was duly considered on March 16, 2011 and

WHEREAS, the Commission heard, discussed and considered all oral and written testimony for and against the proposal including, but not limited to, the LAFCo Staff Reports and recommendation, the environmental document, sphere of influence and applicable local plans and policies; and

WHEREAS, not all landowners within the affected territory have consented to the proposal; and

WHEREAS, the affected territory has more than twelve registered voters and is considered inhabited; and

WHEREAS, information satisfactory to the Commission has been presented that no subject or affected agencies have submitted written opposition to the proposal; and

WHEREAS, the Commission finds the proposal to be in the best interest of the landowners and present and future inhabitants within the City of Santa Paula (City) and within the affected territory, and the organization of local governmental agencies within Ventura County;

WHEREAS, the Commission certifies that it has reviewed and considered the Final Environmental Impact Report (FEIR) prepared by the lead agency; and

WHEREAS, the Commission has found that the FEIR discloses impacts that are not significant or are mitigated to a level of insignificance; and

WHEREAS, the Commission has found that there remains significant and unavoidable impacts that cannot be mitigated to a level of insignificance and that these impact findings be made, in accordance with Section 15093 of the CEQA Guidelines;

WHEREAS, the Commission makes a statement of overriding considerations that based on substantial evidence in the record the benefits of the project outweigh the unavoidable adverse environmental effects;

NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED by the Ventura Local Agency Formation Commission as follows:

- (1) The LAFCo Staff Report dated January 19, 2011 and the LAFCo Supplemental Staff Report dated March 16, 2011 and recommendations in the latter for approval of the proposal, except as modified herein, are adopted.
- (2) The reorganization is hereby approved, and the boundaries are established as generally set forth in the attached Exhibit A.
- (3) The boundaries of the proposal are found to be definite and certain as approved.
- (4) The subject proposal is assigned the following distinctive short form designation: **LAFCO 10-12 CITY OF SANTA PAULA REORGANIZATION – EAST AREA 1.**
- (5) The Commission has reviewed and considered the information contained in the FEIR for the East Area 1 Specific Plan prepared for the City as lead agency as well as all comments received and determines that there are not any feasible mitigation measures or feasible alternatives, within the power and authority of LAFCo, which would substantially lessen or avoid any significant effect on the environment [CEQA Guidelines §15096(g)].

- (6) The Commission hereby adopts the lead agency's Findings, Mitigation Measures and Mitigation Monitoring and Reporting Program (Attachment 28 to the January 19 staff report).
- (7) The Commission directs staff to file a Notice of Determination in the same manner as a lead agency under CEQA Guidelines §15094 and §15096(i).
- (8) The Commission determines that the project is in compliance with Government Code § 56741 as the territory to be annexed is located within one county and is contiguous with the boundaries of the City.
- (9) The Commission waives the restrictions of Government Code Section 56744 prohibiting the creation of unincorporated islands based on the finding that the area to be enclosed by the annexation (referred to in the staff report as the East Area 2 island) is so located that it cannot be reasonably annexed to another city or incorporated as a new city and that the application of the restrictions would be detrimental to the orderly development of the Santa Paula community in that, until the fiscal and other benefits of the development of East Area 1 are triggered by approval of annexation, the City would lack financial and other resources to adequately serve and improve the East Area 2 island; that additional time is necessary for the City to consider and approve a land use plan for the East Area 2 island, which the City ultimately intends to function as a gateway to the City; and that, to the extent the creation of the East Area 2 island otherwise would be detrimental to orderly development, such detriment is offset by the condition offered by the City, and incorporated below, requiring the City to file an application to annex the East Area 2 island before recordation of the East Area 1 reorganization.
- (10) The Commission waives Ventura LAFCo Commissioner's Handbook Section 3.3.2.2(a), (b) and (c) based on the finding set forth in the preceding section of this resolution.
- (11) The Commission waives Ventura LAFCo Commissioner's Handbook Section 3.3.5.1(b) based on the finding that annexing smaller portions of

the territory for the purpose of accommodating a maximum development timeframe of 5 years would result in illogical boundaries and would not promote orderly growth and development.

- (12) The affected territory is inhabited as defined by Government Code §56046.
- (13) Pursuant to Government Code Section 56663(d), written notice of the Commission proceedings has been provided to all registered voters and landowners within the affected territory and no written opposition to the waiver of protest proceedings has been received from the affected agency that will gain territory as a result of the proposal or from registered voters or landowners within the affected territory. The Commission hereby waives protest proceedings entirely.
- (14) The affected territory shall be liable for all taxes, charges, fees or assessments that are levied on similar properties within the City.
- (15) **Prior to recordation of the reorganization, the City of Santa Paula and developer shall execute an Operating Memorandum amending the Development Agreement between them to provide that the public safety facility shall be completed prior to occupancy of the 250<sup>th</sup> residential unit.**
- (16) **Prior to recordation of the reorganization, the City and developer shall execute an Operating Memorandum amending the Development Agreement between them to include the following language or language that is substantially consistent: To ensure that the City's wastewater infrastructure sufficiently meets the needs of the community, the parties agree to share in the costs of rehabilitating the Harvard Boulevard wastewater collection system. Costs will be paid from, without limitation, the City's 2010 Bond Issuance; wastewater impact fees including the \$1,234,819 identified in Section**

- 3.9 of the Development Agreement; the City's wastewater enterprise fund; and additional contributions from developer.
- (17) The reorganization shall not be recorded until the City submits to the LAFCo Executive Officer an executed agreement between the City and/or the developer and the Ventura County Watershed Protection District requiring the City and/or developer to pay a pro rata share of the cost to construct flood control improvements on the Santa Paula Creek. The Ventura County Watershed Protection District shall be responsible for determining what specific flood control improvements are necessary and calculating the pro rata share of cost to be assigned to the East Area 1 project.
- (18) The reorganization shall not be recorded until the City submits to the LAFCo Executive Officer a proposed condition of approval for the East Area 1 tentative map requiring a benefit assessment to fund ongoing maintenance of the Santa Paula Creek and Haun Creek channels as levied by the Ventura County Watershed Protection District. In conjunction with the submittal of the condition language, the City shall submit evidence of approval of the condition language by the Ventura County Watershed Protection District.
- (19) Prior to recordation of the reorganization, the City and developer shall execute an Operating Memorandum amending the Development Agreement between them to add Owner's Association. The Development Agreement does not define the phrase 'Owner's Association' set forth in sections 3.1.1(a), 3.1.2(a), (b), (c), 3.1.3 (a), (b), (c), (d), (e), 6.2(g), and 8.5. To clarify the Parties' intent, the term 'Owner's Association,' as set forth in these sections, means a publicly controlled assessment district including, without limitation, a landscape maintenance district, as determined by the City."
- (20) Prior to recordation of the reorganization, the City and developer shall execute an Operating Memorandum amending

the Development Agreement between them to include: “Fiscal Impact Deposit. The Fiscal Impact Deposit set forth in section 8.8 of the Development Agreement must be replenished by developer each time there is a transfer of any funds to the City’s General Fund to maintain a \$2,000,000 balance until such time as the Development Agreement terminates or for twenty-five (25) years, whichever is sooner.”

- (21) Prior to recordation of the reorganization, the City and developer shall execute an Operating Memorandum amending the Development Agreement between them to provide that the Santa Paula Street Bridge shall be constructed prior to occupancy of the 251<sup>st</sup> residential unit. Prior to the occupancy of the 1<sup>st</sup> structure built in East Area 1 (residential or commercial/ industrial), access to the project site shall be available from Hallock Drive (main access) and at least one other at grade emergency access point.
- (22) Prior to recordation of the reorganization, the City shall file an application to annex the entirety of the East Area 2 island.
- (23) This reorganization shall not be recorded until all LAFCo fees have been paid and until fees necessary for filing with the State Board of Equalization have been submitted to the LAFCo Executive Officer.
- (24) This annexation shall not be recorded until a map and legal description consistent with this approval and suitable for filing with the State Board of Equalization have been submitted to the LAFCo Executive Officer.

This resolution was adopted on March 16, 2011.

	AYE	NO	ABSTAIN	ABSENT
Commissioner Cunningham	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Commissioner Long	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Commissioner Freeman	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Commissioner Morehouse	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Commissioner Parks	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Commissioner Parvin	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Commissioner Pringle	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Alternate Commissioner Smith	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

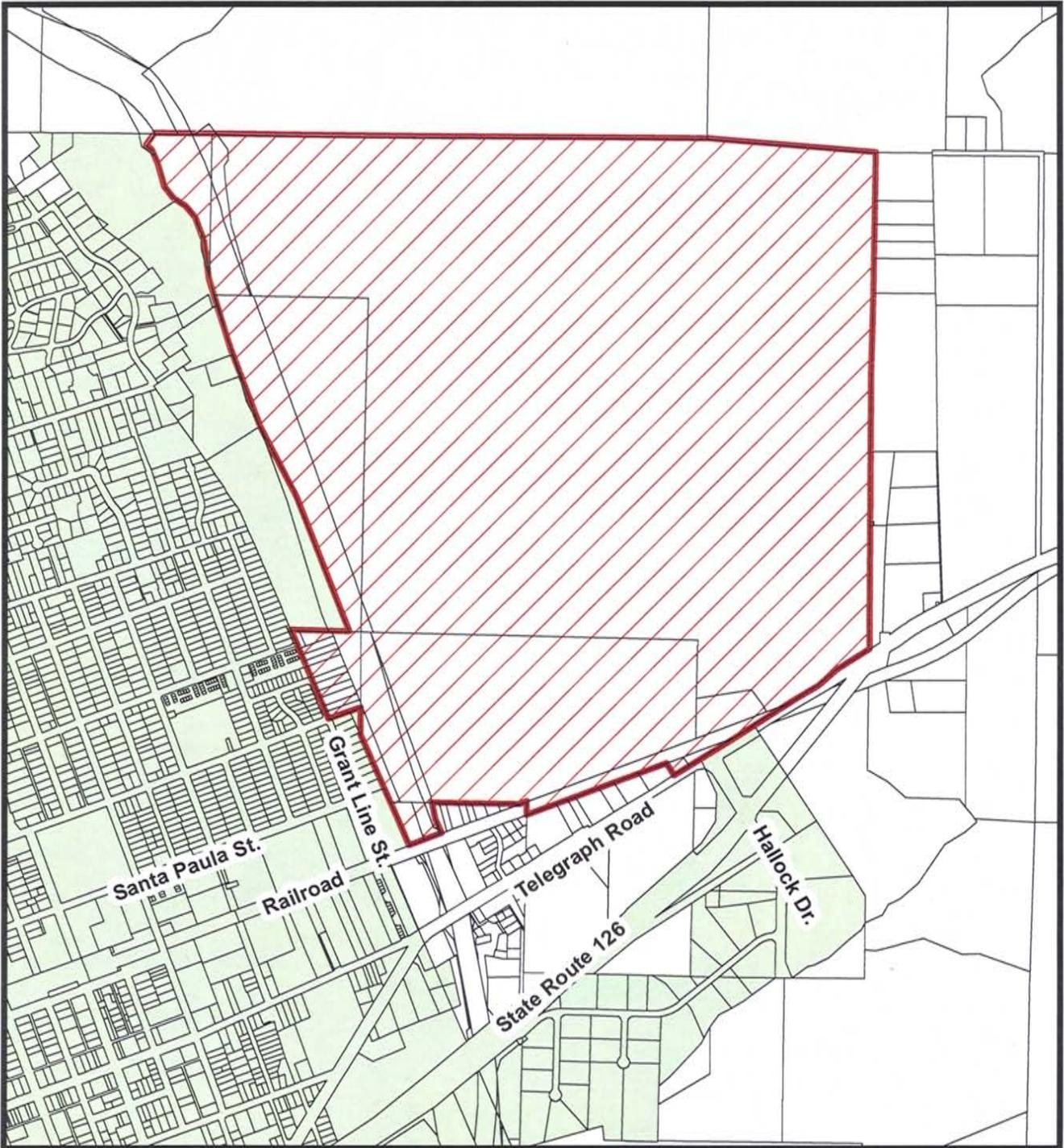
Dated: 3-16-2011

  
Chair, Ventura Local Agency Formation Commission

Attachments: Exhibit A

Copies: City of Santa Paula  
Southern California Edison Co.  
Southern California Gas Co.  
Ventura County Watershed Protection District  
Ventura County Assessor  
Ventura County Auditor  
Ventura County Elections-Registrar of Voters  
Ventura County Fire Protection District  
Ventura County Planning  
Ventura County Environmental Health  
Ventura County Resource Conservation District  
Ventura County Sheriff – EOC  
Ventura County Surveyor

LAFCO 10-12 City of Santa Paula Reorganization – East Area 1  
Resolution of Approval  
March 16, 2011  
Page 7 of 7



LAFCo 10-12 City of Santa Paula  
Reorganization - East Area 1

**Legend**

-  City of Santa Paula
-  LAFCo 10-12 Proposal Area



**LAFCo 10-12 A1**

**RESOLUTION OF THE VENTURA LOCAL  
AGENCY FORMATION COMMISSION  
APPROVING A ONE YEAR EXTENSION OF TIME  
FOR LAFCO 10-12 CITY OF SANTA PAULA  
REORGANIZATION – EAST AREA 1**

WHEREAS, the Ventura Local Agency Formation Commission (LAFCo or Commission) approved LAFCo 10-12 City of Santa Paula Reorganization – East Area 1 on March 16, 2011; and

WHEREAS, written notice of the Commission proceedings were provided to all registered voters and landowners within the affected territory pursuant to Government Code Section 56663(d) and no written opposition to the waiver of protest proceedings was received; and

WHEREAS, no written opposition to the waiver of protest proceedings was received from the affected agency that will gain territory as a result of the proposal; and

WHEREAS, the Commission waived protest proceedings entirely; and

WHEREAS, Government Code Section 57001 requires that a certificate of completion be recorded within one year after LAFCo approval of the reorganization proposal, unless extended by LAFCo; and

WHEREAS, the City of Santa Paula has submitted a request to LAFCo to extend the time for the recordation of a certificate of completion for a one year period; and

WHEREAS, the request submitted prior to the expiration of the one year time limit set forth in Section 57001 is consistent with the law; and

WHEREAS, the basis for the request is that additional time is necessary to complete the process to initiate proceedings to file an application to annex the East Area 2 island pursuant to the LAFCo conditions of approval; and

WHEREAS, the Commission heard, discussed and considered all oral and written testimony for and against the requested extension of time, including, but not limited to, the Executive Officer's report and recommendation; and

WHEREAS, the Commission finds the requested extension of time to be in the best interest of the affected area and the organization of local governmental agencies within Ventura County;

NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED by the Local Agency Formation Commission of Ventura County as follows:

- (1) The Executive Officer's Staff Report and Recommendation dated October 19, 2011 is adopted.
- (2) The time for recording a certificate of completion to complete proceedings for LAFCo 10-12 City of Santa Paula Reorganization – East Area 1 is hereby extended to March 16, 2013.
- (3) All provisions, terms and conditions of LAFCo resolution 10-12, dated March 16, 2011, shall remain in effect.

This resolution was adopted on October 19, 2011.

	AYE	NO	ABSTAIN	ABSENT
Commissioner Cunningham	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Commissioner Long	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Commissioner Freeman	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Commissioner Morehouse	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Commissioner Parks	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Commissioner Parvin	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Commissioner Pringle	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Alternate Commissioner Smith	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Alternate Commissioner Dandy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Alternate Commissioner Bennett	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Dated: 10-19-2011

  
 \_\_\_\_\_  
 Chair, Ventura Local Agency Formation Commission

C: City of Santa Paula



"Citrus Capital of the World"

970 Ventura Street • Santa Paula, California • Mailing Address: P.O. Box 569 • 93061 • Phone: (805) 525-4478 • Fax: (805) 525-6278

## Attachment 3

# City of Santa Paula

December 19, 2012

Ms. Kim Uhlich, Executive Officer  
Ventura Local Agency Formation Commission  
800 S. Victoria Avenue  
Mail Stop 1850  
Ventura, CA 93009-1850

RECEIVED  
DEC 21 2012

Ventura LAFCo

Dear Kim:

I am writing on behalf of the City of Santa Paula to request Ventura LAFCo approve a one (1) year time extension from March 16, 2013 until March 16, 2014 to complete reorganization proceedings relating to LAFCo Resolution 10-12 (East Area 1 Annexation).

Pursuant to Government Code § 57001, if a certificate of completion for a reorganization proposal is not filed by the LAFCo Executive Officer within one year of Commission approval, the proceeding is deemed abandoned unless the Commission grants an extension. The requested time extension would extend the deadline for recording the East Area 1 Annexation (and allow the City to file the East Area 2 Reorganization Application) to March 16, 2014.

Enclosed is the filing fee deposit in the amount of \$2,650 pursuant to the Ventura LAFCo Fee Schedule [Section 57001] for time extensions. Please contact Janna Minsk, Planning Director, City of Santa Paula, at (805) 933-4214 ext. 244 should you have any questions.

Thanks for your assistance with this request.

Very truly yours,

Janna Minsk, AICP  
Planning Director  
City of Santa Paula

Enclosure-filing fee deposit

LAFCo 10-12-A2

**RESOLUTION OF THE VENTURA LOCAL  
AGENCY FORMATION COMMISSION  
APPROVING A ONE-YEAR EXTENSION OF TIME  
FOR LAFCO 10-12 CITY OF SANTA PAULA  
REORGANIZATION – EAST AREA 1**

WHEREAS, the Ventura Local Agency Formation Commission (LAFCo or Commission) approved LAFCo 10-12 City of Santa Paula Reorganization – East Area 1 on March 16, 2011; and

WHEREAS, written notice of the Commission proceedings were provided to all registered voters and landowners within the affected territory pursuant to Government Code Section 56663(d) and no written opposition to the waiver of protest proceedings was received; and

WHEREAS, no written opposition to the waiver of protest proceedings was received from the affected agency that will gain territory as a result of the proposal; and

WHEREAS, the Commission waived protest proceedings entirely; and

WHEREAS, Government Code Section 57001 requires that a certificate of completion be recorded within one year after LAFCo approval of the reorganization proposal, unless extended by LAFCo; and

WHEREAS, the City of Santa Paula submitted a request to LAFCo to extend the time for the recordation of a certificate of completion for a one-year period; and

WHEREAS, the Commission granted the request on October 19, 2011 extending the time for recordation of a certificate of completion from March 16, 2013 to March 16, 2013; and

WHEREAS, the request was submitted prior to the expiration of the one-year time limit set forth in Section 57001 consistent with the law; and

WHEREAS, the City of Santa Paula submitted a second request to LAFCo to extend the time for the recordation of a certificate of completion from March 16, 2013 to March 16, 2014; and

WHEREAS, the basis for the request is that additional time is necessary to complete the process to initiate proceedings to file an application to annex the East Area 2 island pursuant to the LAFCo conditions of approval; and

WHEREAS, the Commission heard, discussed and considered all oral and written testimony for and against the requested extension of time, including, but not limited to, the Executive Officer's report and recommendation; and

WHEREAS, the Commission finds the requested extension of time to be in the best interest of the affected area and the organization of local governmental agencies within Ventura County;

NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED by the Local Agency Formation Commission of Ventura County as follows:

- (1) The Executive Officer’s Staff Report and Recommendation dated January 16, 2013 is adopted.
- (2) The time for recording a certificate of completion to complete proceedings for LAFCo 10-12 City of Santa Paula Reorganization – East Area 1 is hereby extended to March 16, 2014.
- (3) All provisions, terms and conditions of LAFCo resolution 10-12, dated March 16, 2011 shall remain in effect.

This resolution was adopted on January 16, 2013.

	<b>AYE</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Commissioner Dandy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Commissioner Ford-McCaffrey	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Commissioner Long	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Commissioner Morehouse	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Commissioner Parks	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Commissioner Parvin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Commissioner Pringle	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Alternate Commissioner Cunningham	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Alternate Commissioner Freeman	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Alternate Commissioner Smith	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Alternate Commissioner Bennett	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Dated: \_\_\_\_\_  
\_\_\_\_\_  
 Chair, Ventura Local Agency Formation Commission

C: City of Santa Paula



VENTURA LOCAL AGENCY FORMATION COMMISSION  
STAFF REPORT

Meeting Date: January 16, 2013  
(Consent)

**Agenda Item 9**

**TO:** LAFCo Commissioners  
**FROM:** Kim Uhlich, Executive Officer *KU*  
**SUBJECT:** FY 2012-13 Budget to Actual Reports – October and November 2012

---

**RECOMMENDATION:**

Receive and file Budget to Actual reports for October and November 2012.

**DISCUSSION:**

Pursuant to the Commissioner’s Handbook policies, the Executive Officer is to provide monthly budget reports to the Commission as soon as they are available. The attached reports, which have been prepared with the assistance of the County Auditor-Controller staff, reflect revenue and expenditures for October and November of the 2012-2013 Fiscal Year.

Attachments: 1) Budget to Actual Report: October 2012  
2) Budget to Actual Report: November 2012

---

COMMISSIONERS AND STAFF

---

<b>COUNTY:</b> Kathy Long Linda Parks <i>Alternate:</i> Steve Bennett	<b>CITY:</b> Carl Morehouse Janice Parvin, Chair <i>Alternate:</i> Carol Smith	<b>DISTRICT:</b> Bruce Dandy Gail Pringle, Vice Chair <i>Alternate:</i> Elaine Freeman	<b>PUBLIC:</b> Linda Ford-McCaffrey  <i>Alternate:</i> Lou Cunningham
<b>Executive Officer:</b> Kim Uhlich	<b>Dep. Exec. Officer</b> Kai Luoma, AICP	<b>Office Mgr/Clerk</b> Debbie Schubert	<b>Legal Counsel</b> Michael Walker



## VENTURA LOCAL AGENCY FORMATION COMMISSION

**BUDGET TO ACTUAL FY 2012-13**  
**YEAR TO DATE ENDING October 31, 2012 (33.33% of year)**  
**Fund 7920, Organization 8950**

Summary	Budget	Adj. Budget	To Date
Estimated Sources	659,706	659,706	588,033
Appropriations	659,706	659,706	202,666

Account Number	Title	BUDGET			ACTUAL YTD			Variance Favorable (Unfavorable)
		Budget	Proposed Adjustments	Adjusted Budget	Actual	Encumbered	Total Revenue/Obligation	
<b>FUND BALANCE</b>								
	Beginning Balance	385,219		385,219	385,218.80		385,218.80	0.00
5331	Committed	100,000		100,000	100,000.00		100,000.00	0.00
5395	Unassigned	200,028		200,028	200,027.80		200,027.80	0.00
5395	Unassigned - Appropriated	85,191		85,191	85,191.00		85,191.00	0.00
<b>REVENUE</b>								
8911	Interest Earnings	4,000		4,000	0.00		0.00	4,000.00 0%
9372	Other Governmental Agencies	550,515		550,515	489,592.00		489,592.00	60,923.00 89%
9772	Other Revenue - Miscellaneous	20,000		20,000	13,250.00		13,250.00	6,750.00 66%
	<b>Total Revenue</b>	<b>574,515</b>	<b>0</b>	<b>574,515</b>	<b>502,842.00</b>		<b>502,842.00</b>	<b>71,673.00 88%</b>
	<b>TOTAL SOURCES</b>	<b>659,706</b>	<b>0</b>	<b>659,706</b>	<b>588,033.00</b>	<b>0.00</b>	<b>588,033.00</b>	<b>71,673.00 89%</b>
<b>EXPENDITURES</b>								
1101	Regular Salaries	323,550		323,550	103,392.79		103,392.79	220,157.21 32%
1106	Supplemental Payments	12,400		12,400	3,938.63		3,938.63	8,461.37 32%
1107	Term/Buydown	22,500		22,500	14,165.30		14,165.30	8,334.70 63%
1121	Retirement Contribution	72,000		72,000	23,594.53		23,594.53	48,405.47 33%
1122	OASDI Contribution	18,300		18,300	6,274.74		6,274.74	12,025.26 34%
1123	FICA - Medicare	5,000		5,000	1,761.16		1,761.16	3,238.84 35%
1124	Safe Harbor	0		0	(33.02)		(33.02)	33.02 0%
1141	Group Insurance	21,400		21,400	6,869.50		6,869.50	14,530.50 32%
1142	Life Ins/Dept. Heads & Mgmt.	150		150	43.23		43.23	106.77 29%
1143	State Unempl	700		700	154.87		154.87	545.13 22%
1144	Management Disability Ins.	820		820	253.30		253.30	566.70 31%
1165	Worker Compensation Ins	2,850		2,850	985.76		985.76	1,864.24 35%
1171	401K Plan	12,000		12,000	3,399.10		3,399.10	8,600.90 28%
	<b>Salaries and Benefits</b>	<b>491,670</b>	<b>0</b>	<b>491,670</b>	<b>164,799.89</b>	<b>0.00</b>	<b>164,799.89</b>	<b>326,870.11 34%</b>
2033	Voice/Data ISF	3,500		3,500	815.16		815.16	2,684.84 23%
2071	General Insurance Alloca - ISF	2,250		2,250	0.00		0.00	2,250.00 0%
2125	Facil/Matls Sq. Ft. Alloc. - ISF	15,500		15,500	4,944.00		4,944.00	10,556.00 32%
2128	Other Maint	500		500	0.00		0.00	500.00 0%
2141	Memberships & Dues	6,500		6,500	5,816.00		5,816.00	684.00 89%
2154	Education Allowance	1,350		1,350	0.00		0.00	1,350.00 0%
2158	Indirect Cost Recovery	3,000		3,000	0.00		0.00	3,000.00 0%
2172	Books & Publications	500		500	342.87		342.87	157.13 69%
2174	Mail Center - ISF	3,000		3,000	1,465.37		1,465.37	1,534.63 49%
2176	Purchasing Charges - ISF	500		500	9.70		9.70	490.30 2%
2177	Graphics Charges - ISF	4,000		4,000	181.25		181.25	3,818.75 5%
2178	Copy Machine Charges - ISF	1,000		1,000	60.36		60.36	939.64 6%
2179	Miscellaneous Office Expense	6,000		6,000	297.61		297.61	5,702.39 5%
2181	Stores ISF	50		50	20.08		20.08	29.92 40%
2191	Board Members Fees	5,000		5,000	650.00		650.00	4,350.00 13%
2192	Information Technology - ISF	3,000		3,000	689.80		689.80	2,310.20 23%
2195	Specialized Services/Software	1,500		1,500	0.00		0.00	1,500.00 0%
2197	Public Works - Charges	5,000		5,000	0.00		0.00	5,000.00 0%
2199	Other Prof & Spec Service	9,000		9,000	0.00	7,957.00	7,957.00	1,043.00 88%
2203	Accounting and Auditing Services	5,500		5,500	0.00		0.00	5,500.00 0%
2205	GSA Special Services ISF	100		100	64.00		64.00	36.00 64%
2214	County GIS Expenses	25,000		25,000	3,402.00		3,402.00	21,598.00 14%
2261	Public & Legal Notices	5,000		5,000	430.34		430.34	4,569.66 9%
2283	Records Storage Charges	350		350	81.47		81.47	268.53 23%
2293	Computer Equipment <5000	4,000		4,000	3,710.15		3,710.15	289.85 93%
2304	County Legal Counsel	22,500		22,500	678.75		678.75	21,821.25 3%
2522	Private Vehicle Mileage	7,000		7,000	2,331.97		2,331.97	4,668.03 33%
2523	Conf. & Seminars Expense	13,000		13,000	3,867.20		3,867.20	9,132.80 30%
2526	Conf. & Seminars Expense ISF	500		500	21.00		21.00	479.00 4%
2528	County Motor Pool	1,000		1,000	29.94		29.94	970.06 0%
	<b>Services and Supplies</b>	<b>155,100</b>	<b>0</b>	<b>155,100</b>	<b>29,909.02</b>	<b>7,957.00</b>	<b>37,866.02</b>	<b>117,233.98 24%</b>
6101	Contingency	12,936		12,936	0.00		0.00	12,936.00 0%
	<b>TOTAL EXPENDITURES</b>	<b>659,706</b>	<b>0</b>	<b>659,706</b>	<b>194,708.91</b>	<b>7,957.00</b>	<b>202,665.91</b>	<b>457,040.09 31%</b>
							0.00	

Note: Amounts with "( )" in the ACTUAL column reflect FY12 accruals in excess of actual expenditures to date



**BUDGET TO ACTUAL FY 2012-13  
YEAR TO DATE ENDING November 30, 2012 (41.67% of year)  
Fund 7920, Organization 8950**

Summary	Budget	Adj. Budget	To Date
Estimated Sources	659,706	659,706	649,907
Appropriations	659,706	659,706	248,791

Account Number	Title	BUDGET			ACTUAL YTD			Variance Favorable (Unfavorable)	
		Budget	Proposed Adjustments	Adjusted Budget	Actual	Encumbered	Total Revenue/Obligation		
<b>FUND BALANCE</b>									
	Beginning Balance	385,219		385,219	385,218.80		385,218.80	0.00	
5331	Committed	100,000		100,000	100,000.00		100,000.00	0.00	
5395	Unassigned	200,028		200,028	200,027.80		200,027.80	0.00	
5395	Unassigned - Appropriated	85,191		85,191	85,191.00		85,191.00	0.00	
<b>REVENUE</b>									
8911	Interest Earnings	4,000		4,000	500.91		500.91	3,499.09	13%
9372	Other Governmental Agencies	550,515		550,515	550,515.00		550,515.00	0.00	100%
9772	Other Revenue - Miscellaneous	20,000		20,000	13,700.00		13,700.00	6,300.00	69%
	<b>Total Revenue</b>	<b>574,515</b>	<b>0</b>	<b>574,515</b>	<b>564,715.91</b>		<b>564,715.91</b>	<b>9,799.09</b>	<b>98%</b>
	<b>TOTAL SOURCES</b>	<b>659,706</b>	<b>0</b>	<b>659,706</b>	<b>649,906.91</b>	<b>0.00</b>	<b>649,906.91</b>	<b>9,799.09</b>	<b>99%</b>
<b>EXPENDITURES</b>									
1101	Regular Salaries	323,550		323,550	128,036.23		128,036.23	195,513.77	40%
1106	Supplemental Payments	12,400		12,400	4,880.59		4,880.59	7,519.41	39%
1107	Term/Buydown	22,500		22,500	14,165.30		14,165.30	8,334.70	63%
1121	Retirement Contribution	72,000		72,000	28,728.75		28,728.75	43,271.25	40%
1122	OASDI Contribution	18,300		18,300	7,189.96		7,189.96	11,110.04	39%
1123	FICA - Medicare	5,000		5,000	2,127.35		2,127.35	2,872.65	43%
1124	Safe Harbor	0		0	(33.02)		(33.02)	33.02	0%
1141	Group Insurance	21,400		21,400	8,507.50		8,507.50	12,892.50	40%
1142	Life Ins/Dept. Heads & Mgmt.	150		150	53.61		53.61	96.39	36%
1143	State Unempl	700		700	192.75		192.75	507.25	28%
1144	Management Disability Ins.	820		820	313.68		313.68	506.32	38%
1165	Worker Compensation Ins	2,850		2,850	1,186.52		1,186.52	1,663.48	42%
1171	401K Plan	12,000		12,000	4,189.90		4,189.90	7,810.10	35%
	<b>Salaries and Benefits</b>	<b>491,670</b>	<b>0</b>	<b>491,670</b>	<b>199,539.12</b>	<b>0.00</b>	<b>199,539.12</b>	<b>292,130.88</b>	<b>41%</b>
2033	Voice/Data ISF	3,500		3,500	1,014.11		1,014.11	2,485.89	29%
2071	General Insurance Alloca - ISF	2,250		2,250	0.00		0.00	2,250.00	0%
2125	Facil/Matls Sq. Ft. Alloc. - ISF	15,500		15,500	6,180.00		6,180.00	9,320.00	40%
2128	Other Maint	500		500	0.00		0.00	500.00	0%
2141	Memberships & Dues	6,500		6,500	6,416.00		6,416.00	84.00	99%
2154	Education Allowance	1,350		1,350	0.00		0.00	1,350.00	0%
2158	Indirect Cost Recovery	3,000		3,000	0.00		0.00	3,000.00	0%
2172	Books & Publications	500		500	342.87		342.87	157.13	69%
2174	Mail Center - ISF	3,000		3,000	1,652.40		1,652.40	1,347.60	55%
2176	Purchasing Charges - ISF	500		500	40.69		40.69	459.31	8%
2177	Graphics Charges - ISF	4,000		4,000	181.25		181.25	3,818.75	5%
2178	Copy Machine Charges - ISF	1,000		1,000	60.36		60.36	939.64	6%
2179	Miscellaneous Office Expense	6,000		6,000	452.89		452.89	5,547.11	8%
2181	Stores ISF	50		50	23.58		23.58	26.42	47%
2191	Board Members Fees	5,000		5,000	1,100.00		1,100.00	3,900.00	22%
2192	Information Technology - ISF	3,000		3,000	794.35		794.35	2,205.65	26%
2195	Specialized Services/Software	1,500		1,500	0.00		0.00	1,500.00	0%
2197	Public Works - Charges	5,000		5,000	0.00		0.00	5,000.00	0%
2199	Other Prof & Spec Service	9,000		9,000	0.00	7,957.00	7,957.00	1,043.00	88%
2203	Accounting and Auditing Services	5,500		5,500	0.00		0.00	5,500.00	0%
2205	GSA Special Services ISF	100		100	64.00		64.00	36.00	64%
2214	County GIS Expenses	25,000		25,000	4,287.80		4,287.80	20,712.20	17%
2261	Public & Legal Notices	5,000		5,000	891.02		891.02	4,108.98	18%
2283	Records Storage Charges	350		350	81.47		81.47	268.53	23%
2293	Computer Equipment <5000	4,000		4,000	3,710.15		3,710.15	289.85	93%
2304	County Legal Counsel	22,500		22,500	3,439.00		3,439.00	19,061.00	15%
2522	Private Vehicle Mileage	7,000		7,000	2,901.78		2,901.78	4,098.22	41%
2523	Conf. & Seminars Expense	13,000		13,000	7,610.22		7,610.22	5,389.78	59%
2526	Conf. & Seminars Expense ISF	500		500	21.00		21.00	479.00	4%
2528	County Motor Pool	1,000		1,000	29.94		29.94	970.06	0%
	<b>Services and Supplies</b>	<b>155,100</b>	<b>0</b>	<b>155,100</b>	<b>41,294.88</b>	<b>7,957.00</b>	<b>49,251.88</b>	<b>105,848.12</b>	<b>32%</b>
6101	Contingency	12,936		12,936	0.00		0.00	12,936.00	0%
	<b>TOTAL EXPENDITURES</b>	<b>659,706</b>	<b>0</b>	<b>659,706</b>	<b>240,834.00</b>	<b>7,957.00</b>	<b>248,791.00</b>	<b>410,915.00</b>	<b>38%</b>
							0.00		

Note: Amounts with "( )" in the ACTUAL column reflect FY12 accruals in excess of actual expenditures to date



VENTURA LOCAL AGENCY FORMATION COMMISSION  
STAFF REPORT

Meeting Date: January 16, 2013

**Agenda Item 10**

**TO:** LAFCo Commissioners  
**FROM:** Kim Uhlich, Executive Officer *KU*  
**SUBJECT:** LAFCo 13-02S City of Santa Paula Sphere of Influence Review and Update

---

**RECOMMENDATION:**

Continue action to the meeting of March 20, 2013.

**BACKGROUND:**

The Commission accepted the 2012 Municipal Service Review (MSR) report and approved written determinations for the City of Santa Paula in November 2012. According to the Commission's adopted work plan, the sphere of influence review/update for the City was to be completed in 2012. In late November and again in early December of 2012, staff from LAFCo and the City met to discuss LAFCo staff's intention to recommend the possible removal of the Adams Canyon and Fagan Canyon Expansion Areas from the City sphere of influence, an area totaling over 12 square miles. This possible recommendation was based on 1) the MSR determinations approved by the Commission which generally concluded that the feasibility and capability of the City to efficiently provide municipal services to these areas was unclear, and 2) a condition adopted as part of the Commission's approval of the East Area 1 sphere of influence amendment in 2011 which directed staff to include consideration of the removal of the Adams Canyon Expansion Area from the sphere of influence in conjunction with the next sphere review/update.

Following our meetings, the City Manager requested that I make a presentation to the City Council at the December 17 City Council meeting. At the Council meeting, Council members expressed strong concerns regarding removal of the Expansion Areas from the sphere of influence. Council members also commented that the Council had not received or reviewed the MSR report and felt that the Commission's consideration of the sphere update proposed for the January LAFCo meeting did not provide adequate time for them to

---

COMMISSIONERS AND STAFF

---

<b>COUNTY:</b> Kathy Long Linda Parks <i>Alternate:</i> Steve Bennett	<b>CITY:</b> Carl Morehouse Janice Parvin, Chair <i>Alternate:</i> Carol Smith	<b>DISTRICT:</b> Bruce Dandy Gail Pringle, Vice Chair <i>Alternate:</i> Elaine Freeman	<b>PUBLIC:</b> Linda Ford-McCaffrey  <i>Alternate:</i> Lou Cunningham
<b>Executive Officer:</b> Kim Uhlich	<b>Dep. Exec. Officer</b> Kai Luoma	<b>Office Mgr/Clerk</b> Debbie Schubert	<b>Legal Counsel</b> Michael Walker

respond. The Council moved to send a letter to LAFCo requesting that the consideration of the sphere be continued (Attachment 1).

At the City Council meeting, some council members expressed concerns that they believed the City had not been adequately notified about the MSR proceedings and sphere of influence review/update process. The following timeline identifies the various contacts with City staff regarding the MSR and sphere of influence review/update process:

### 2011

March 16 City agrees to condition imposed by the Commission as part of the approval of the East Area 1 sphere of influence amendment directing LAFCo staff to include consideration of the removal of the Adams Canyon Expansion Area from the sphere of influence in conjunction with the 2012 sphere review/update.

### 2012

May 18 Cover letter and MSR questionnaire sent to City Manager.  
June 28 City staff submits completed MSR questionnaire to LAFCo.  
August 22 Cover letter and administrative review draft of the MSR provided to City Manager. Cover letter indicates intent to schedule MSR for Commission consideration at the November 14 LAFCo meeting.  
Sept. 27 City staff provides revisions and corrections to MSR.  
October 18 Public notice of LAFCo's consideration of the MSR at the November 14 LAFCo meeting sent to City and posted at County Hall of Administration.  
October 21 Public notice of LAFCo's consideration of the MSR at the November 14 LAFCo meeting published in Ventura County Star.  
Nov. 1 Public draft of MSR e-mailed to City Manager and staff. E-mail contains notification that Commission will consider the MSR on November 14.  
Nov. 14 Commission accepts MSR.  
Nov. 19 LAFCo staff emails Final MSR to City Manager.  
Nov. 27 LAFCo staff meets with City staff to discuss possible sphere amendments.  
Dec. 4 LAFCo staff meets with City Manager and staff to discuss possible sphere amendments.  
Dec. 17 LAFCo staff makes presentation to City Council.  
Dec. 18 LAFCo staff emails 2<sup>nd</sup> copy of Final MSR to City Manager and staff.  
Dec. 20 City Manager requests continuance to March LAFCo meeting.

According to the Commission's adopted work plan, completion of the sphere of influence review/update for each City was to be completed in 2012. Staff scheduled the City's sphere of influence update to occur in January in order to provide time to receive feedback from the City prior to action on the sphere. Given the significant concerns expressed by the City, staff believes that additional time is warranted.

Due to the fact that the hearing on the sphere review for the City of Santa Paula was publically noticed for January 16, it must be on the January 16 agenda and formal action to continue the hearing is necessary.

Attachment: (1) Letter to the Commission from Santa Paula Mayor Ralph J. Fernandez



# City of Santa Paula

970 VENTURA STREET  
SANTA PAULA, CALIFORNIA 93061  
Mailing Address: P. O. Box 569  
Phone: 805 525-4478  
FAX: 805 525-6278

January 7, 2013

RECEIVED  
JAN 08 2013

Ventura LAFCo

Ventura County Local Agency Formation Commission  
Attn: Kim Uhlich, Executive Officer  
800 South Victoria Avenue  
Ventura, CA 93009

RE: City of Santa Paula -- Sphere of Influence Review/Update

Honorable Members of the Commission:

We write to thank Ms. Uhlich for her presentation to the Santa Paula City Council during its regular meeting on December 17, 2012, relative to the Commission's quinquennial review of the City of Santa Paula's sphere of influence. Ms. Uhlich's presentation was very informative and her professional courtesy toward the City has always been appreciated.

The Commission's review of the City's sphere of influence is scheduled to occur on January 16, 2013. At the conclusion of Ms. Uhlich's presentation, the City Council directed City staff to request a continuance of the Commission's January 16, 2013, consideration of the City's sphere area to March, 2013. In an email dated December 20, 2012, Ms. Uhlich and Deputy Executive Officer Kai Luoma indicated their intention to recommend approval of the City's continuance request.

The City makes this request out of a concern that the Commission may remove the Adams and Fagan Canyon areas from the City's sphere of influence. The Adams and Fagan Canyons recently have been the subject of substantial development interest. At the December 17, 2012, meeting, several owners and their representatives discussed the status of proposed development of the Adams and Fagan Canyon areas and noted that the submittal of development applications will soon occur. While formal applications are not yet on file with the City, this is reflective, according to the property owners, of the poor economic climate and not any perceived lack of development interest in these sphere areas. It goes without saying the removing these sphere areas would greatly increase the cost of the development process in these areas.

We note also that Policy 4.2.1 (in the Commissioner's Handbook, Specific Policies of the Ventura County LAFCo) recognizes the importance of voter-approved growth boundaries in setting a local jurisdiction's sphere of influence. As you know, Santa

*"Citrus Capital of the World"*

Paula voters approved an amendment to the City Urban Restriction Boundary in 2007 to make the CURB line substantially coterminous with the City's current sphere of influence boundary.

The City recognizes the Commission's substantial discretion when updating a local jurisdiction's sphere of influence. The City, however, sincerely hopes that the Commission leaves unchanged the City's current sphere of influence. Hence, the City requests this short continuance in order to provide the City with sufficient time to formally present these and other points to the Commission.

Thank you for your consideration of this request. And, please do not hesitate to contact City Manager Jaime M. Fontes or Planning Director Janna Minsk with any questions.

Very truly yours,

A handwritten signature in blue ink, appearing to read "Ralph J. Fernandez".

Ralph J. Fernandez  
Mayor

c: Vice-Mayor  
Councilmembers  
City Manager  
City Attorney



VENTURA LOCAL AGENCY FORMATION COMMISSION  
STAFF REPORT

Meeting Date: January 16, 2013

**Agenda Item 11**

**TO:** LAFCo Commissioners  
**FROM:** Kim Uhlich, Executive Officer *KU*  
**SUBJECT:** Sphere of Influence Review for the City of Fillmore

**RECOMMENDATION:**

Review the sphere of influence for the City of Fillmore, determine that no update is necessary at this time and direct staff to schedule a subsequent sphere review at the July 17, 2013 LAFCo meeting.

**BACKGROUND:**

For each city and special district LAFCo must determine and adopt a sphere of influence. A sphere of influence is defined as a plan for the probable physical boundaries and service area of a local agency, as determined by the Commission (Government Code §56076). Effective January 1, 2001 each LAFCo is required to review and, as necessary, update the sphere of influence (“sphere” or “SOI”) of each city and special district on or before January 1, 2008, and every five years thereafter (Government Code §56425(g)). Prior to updating a SOI, LAFCo is required to conduct a municipal service review (“service review” or “MSR”) (Government Code §56430).

On March 21, 2007 the Commission accepted a MSR report and, on July 18, 2007, updated the City of Fillmore sphere of influence by removing substantial territory to achieve conformity between the sphere, assessor parcel boundaries, the existing City boundary and the Fillmore CURB (Attachment 1). Based on a work plan for the second round of sphere reviews adopted by the Commission in May 2008, a sphere of influence review for each of the nine cities was scheduled for completion in 2012. On November 14, 2012 LAFCo accepted the MSR report for nine cities in Ventura County, including the City of Fillmore.

COMMISSIONERS AND STAFF

<b>COUNTY:</b> Kathy Long Linda Parks <i>Alternate:</i> Steve Bennett	<b>CITY:</b> Carl Morehouse Janice Parvin, Chair <i>Alternate:</i> Carol Smith	<b>DISTRICT:</b> Bruce Dandy Gail Pringle, Vice Chair <i>Alternate:</i> Elaine Freeman	<b>PUBLIC:</b> Linda Ford-McCaffrey  <i>Alternate:</i> Lou Cunningham
<b>Executive Officer:</b> Kim Uhlich	<b>Dep. Exec. Officer</b> Kai Luoma	<b>Office Mgr/Clerk</b> Debbie Schubert	<b>Legal Counsel</b> Michael Walker

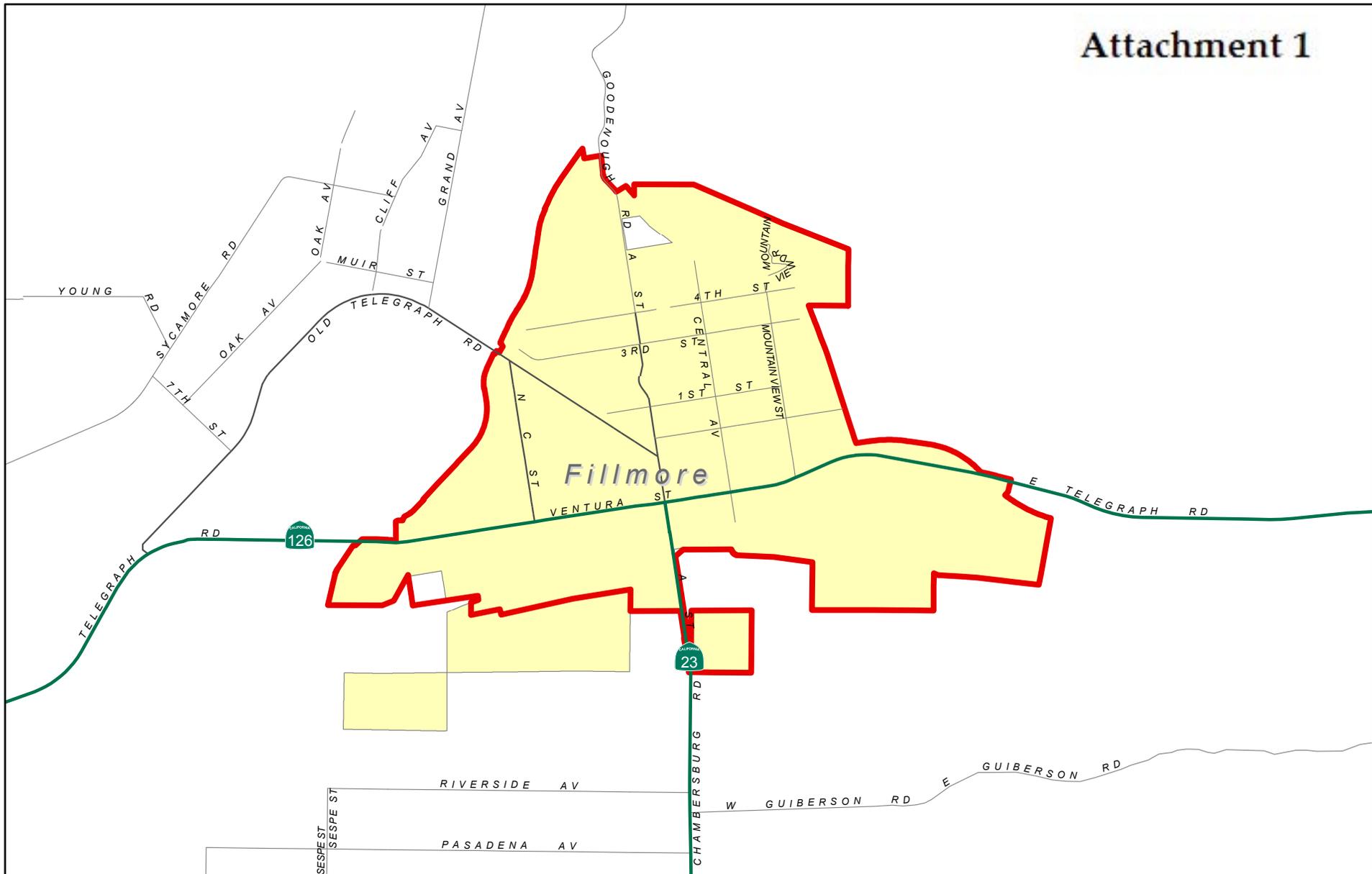
## **DISCUSSION:**

Based on the recently accepted MSR report for the nine cities, the City of Fillmore is currently undergoing significant fiscal challenges. According to the 2012-13 adopted budget, the City is facing a minimum \$1.3 million deficit in the next fiscal year. Over the last two years City staffing has been cut back by over 50 percent. During the same period, police staffing decreased from 1 officer per 1,009 residents to 1 officer per 1,392 residents, which is considered to be a significant adverse impact to police service by the City's own standard. The City is currently relying on volunteers to dispose of trash in City parks and to donate pool chemicals for the aquatics center. An Urban Water Management Plan, which was required to be completed in 2010, has not been completed and therefore no current information is available to assess the City's current and future water demand and supply. The City's wastewater collection system suffers from significant inflow and infiltration during wet weather which has created capacity issues for several sections of existing trunk lines.

In October 2012, staff from LAFCo and the City met to discuss the (then draft) MSR determinations and the possibility of a provisional sphere of influence recommendation. City staff indicated that they are currently working with experienced management consultants in an effort to address the fiscal crisis and requested a postponement of the sphere review to allow additional time for the consultants' recommendations to be implemented. Although LAFCo staff supports this request, further postponing the sphere of influence review would be inconsistent with state law which requires LAFCOs to review and, as necessary, update the sphere of influence of each city and special district on or before January 1, 2008, and every five years thereafter (Government Code §56425(g)). As such, LAFCo staff is recommending that the Commission determine that no update to the sphere of influence for the City of Fillmore is necessary for the next six months. It is further recommended that the sphere be reviewed by the Commission at the July 17, 2013 LAFCo meeting to review the results of the City's latest efforts to hire a new City manager and identify new potential sources of revenue.

The effect of this recommendation is that the existing sphere of influence would remain the same. Based on the relatively short timeframe to which this recommendation would apply, staff believes that the City could continue to provide all required public services to acceptable levels within this period. Because there would be no changes, this sphere review action is not considered a project subject to the California Environmental Quality Act (CEQA).

Attachment: (1) City of Fillmore Sphere of Influence Map



## Legend

-  Fillmore Sphere of Influence  
1932.35 acres
-  Fillmore City Boundary  
2111.06 acres

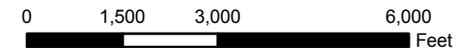
## Ventura LAFCO City of Fillmore Sphere of Influence As Updated on: April 18, 2007

Prepared by the County of Ventura - Information Technology Services Department  
Geographic Information Services Division

State Plane Coordinate System California Zone V - NAD 27

This map was compiled from records and computations

Published: April, 2010





VENTURA LOCAL AGENCY FORMATION COMMISSION  
STAFF REPORT

Meeting Date: January 16, 2013

**Agenda Item 12**

**TO:** LAFCo Commissioners  
**FROM:** Kim Uhlich, Executive Officer *KU*  
**SUBJECT:** LAFCo 13-01S City of San Buenaventura Sphere of Influence Review and Update

**RECOMMENDATIONS:**

Adopt attached Resolution LAFCo 13-01S making determinations and updating the sphere of influence for the City of San Buenaventura.

**BACKGROUND:**

For each city and special district LAFCo must determine and adopt a sphere of influence. A sphere of influence is defined as a plan for the probable physical boundaries and service area of a local agency, as determined by the Commission (Government Code §56076). Effective January 1, 2001 each LAFCo is required to review and, as necessary, update the sphere of influence (“sphere” or “SOI”) of each city and special district on or before January 1, 2008, and every five years thereafter (Government Code §56425(g)). Prior to updating a SOI, LAFCo is required to conduct a municipal service review (“service review” or “MSR”) (Government Code §56430).

On March 21, 2007 the Commission accepted a MSR report and, on June 13, 2007, updated the City of San Buenaventura sphere of influence to conform to assessor parcel boundaries and exclude all territory subject to the Hillside Voter Participation Act. Based on a work plan for the second round of sphere reviews adopted by the Commission in May 2008, a sphere of influence review for the nine cities was scheduled for completion in 2012. On November 14, 2012 LAFCo accepted the MSR report for nine cities in Ventura County, including the City of San Buenaventura.

COMMISSIONERS AND STAFF

<b>COUNTY:</b> Kathy Long Linda Parks <i>Alternate:</i> Steve Bennett	<b>CITY:</b> Carl Morehouse Janice Parvin, Chair <i>Alternate:</i> Carol Smith	<b>DISTRICT:</b> Bruce Dandy Gail Pringle, Vice Chair <i>Alternate:</i> Elaine Freeman	<b>PUBLIC:</b> Linda Ford-McCaffrey  <i>Alternate:</i> Lou Cunningham
<b>Executive Officer:</b> Kim Uhlich	<b>Dep. Exec. Officer</b> Kai Luoma	<b>Office Mgr/Clerk</b> Debbie Schubert	<b>Legal Counsel</b> Michael Walker

## **DISCUSSION:**

Based on the recently accepted MSR report for the nine cities, no significant changes to the sphere for the City of San Buenaventura appear to be necessary at this time. However, a minor amendment to the sphere of influence is being recommended to remove several agricultural and rail road right of way parcels located between Highway 101 and Channel Drive (Attachment 1). The reason is to correct a recently discovered mapping error. According to County Information Technology Services Department staff, the subject territory was erroneously included in the sphere when the County transitioned to GIS from a CAD (computer aided design) system prior to 2001. Since that time, each subsequent sphere map adopted by the Commission included the territory so any decision to exclude it may only be done through formal Commission action.

The County General Plan land use designation for the territory is “Agricultural-Urban Reserve” and it is zoned “Coastal Agriculture, 40 acre minimum”. The City Comprehensive Plan land use designation is “Agriculture” and is therefore subject to the City SOAR ordinance which prohibits any amendment of the agricultural land use designation without an affirmative vote of the people. The area is currently in agricultural production, no City services are being provided and no proposals for development are pending with the City. As the territory has not been designated for non-agricultural use by the City’s General Plan and is not likely to be developed within five years, removal of the area from the sphere would be consistent with the Commission’s general policies pertaining to agricultural and open space preservation.

Attachment 2 is a December 20, 2012 letter from Jeffrey Lambert, Community Development Director for the City of San Buenaventura, acknowledging the recommended sphere of influence update and commenting that any future decision by the City to convert the affected territory to non-agricultural uses would be largely influenced by provisions of the California Coastal Act and the City’s Local Coastal Program relating to the protection of coastal agricultural lands.

For CEQA purposes, the City of San Buenaventura sphere of influence update is exempt from CEQA under Section 15061(b)(3) of the CEQA Guidelines. This is the “general rule” exemption, meaning that it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment because the recommended sphere of influence update reduces the extent of territory planned to be included within the City’s physical boundaries and service area.

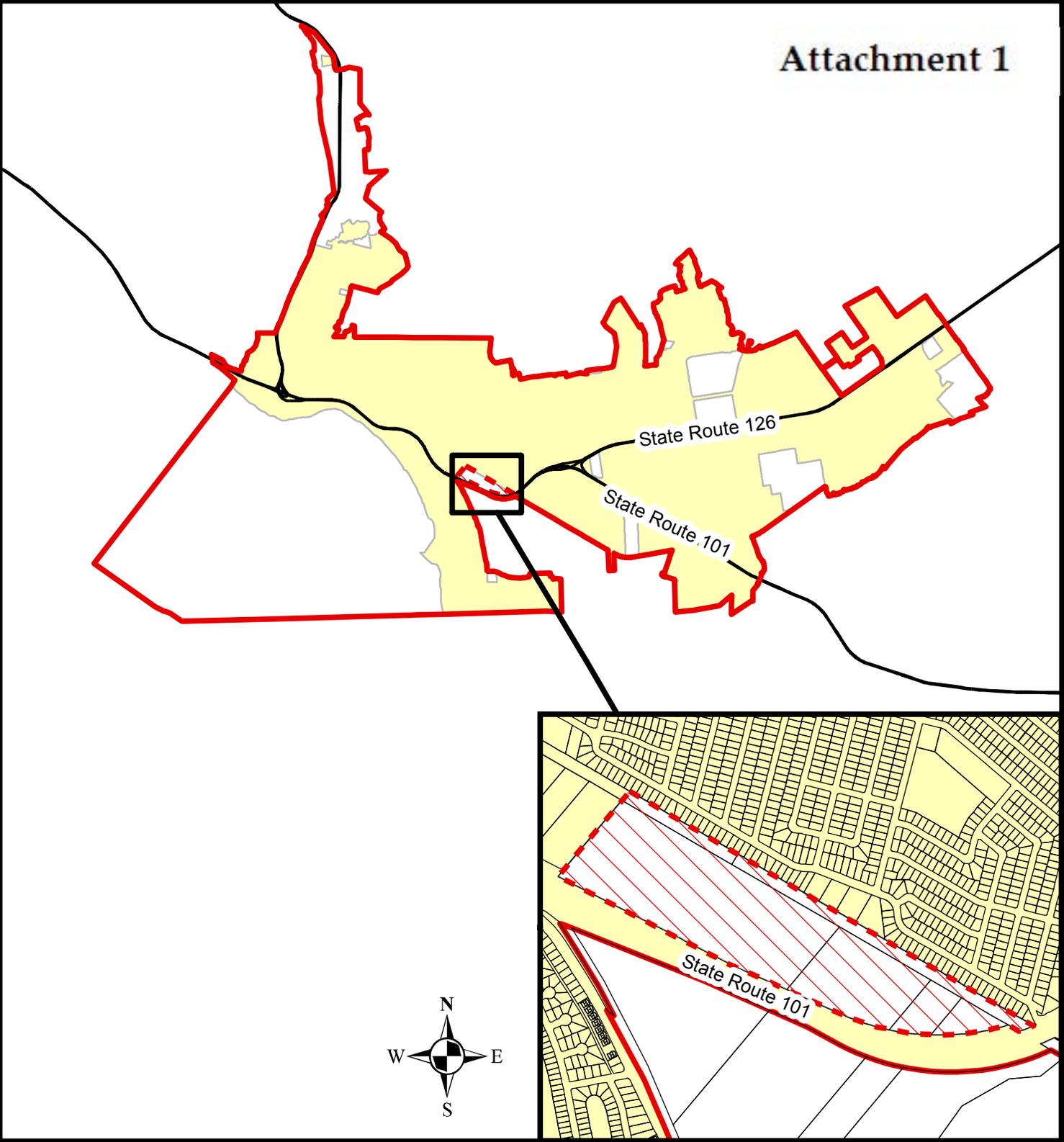
Pursuant to Government Code Section 56425(e) it is recommended that the Commission consider and adopt written statements of its determinations with respect to each of the following:

- (1) *The present and planned land uses in the area, including agricultural and open-space lands.* – The sphere of influence update for the City of San Buenaventura is to provide for all areas currently developed and within the City boundary to be

included in the City's sphere of influence, and to correct a previous mapping error which resulted in the inadvertent inclusion of agricultural and rail road right of way segments within the sphere. The affected territory is currently being used for agriculture and no changes in land use are anticipated at this time.

- (2) *The present and probable need for public facilities and services in the area.* – No changes in public facilities or services provided by the City will result from this sphere of influence update.
- (3) *The present capacity of public facilities and adequacy of public services that the agency provides or is authorized to provide.* – The sphere of influence update will not affect the present capacity of public facilities or the adequacy of the services provided by the City of San Buenaventura.
- (4) *The existence of any social or economic communities of interest in the area if the commission determines that they are relevant to the agency.* - The sphere of influence update will not affect any social or economic communities of interest in the area.
- (5) *The present and probable need for City sewer, municipal and industrial water, or structural fire protection services for any disadvantaged unincorporated communities within the existing sphere of influence.* – The Commission determined that the community of Saticoy, located within the City sphere of influence, is a disadvantaged unincorporated community (Commissioner's Handbook Section 3.2.5). Saticoy receives wastewater services from the Saticoy Sanitary District, an independent special district which serves only the community of Saticoy. Potable water services are provided by the City and customers are subject to the City's water surcharge for service provided outside of City limits. City policy generally precludes new or expanded water services greater than a ¾-inch meter, thus, limiting the amount of multi-family, commercial, and industrial development/redevelopment that can occur within the community. Law enforcement services are provided by the County Sheriff's Office and fire protection services are provided primarily by the City under a mutual aid agreement.

- Attachments:
- (1) City of San Buenaventura Sphere of Influence Map
  - (2) Letter from City of Ventura Community Development Director Jeff Lambert dated December 20, 2012
  - (3) Resolution LAFCo 13-01S – City of San Buenaventura Sphere of Influence Update

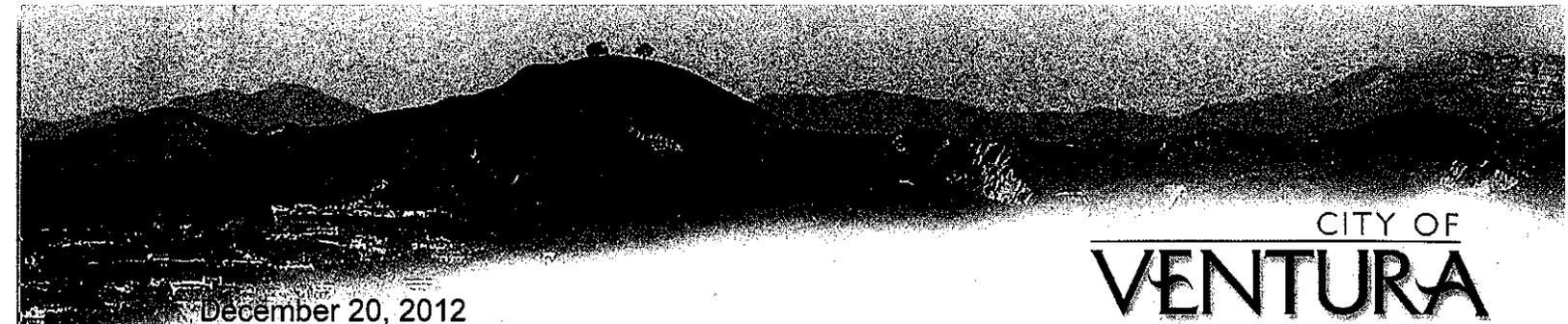


LAFCo 13-01S  
 City of San Buenaventura  
 Sphere of Influence Review/Update

**Legend**

-  Current Sphere of Influence
-  Area to be Excluded from Sphere
-  City of San Buenaventura





December 20, 2012

CITY OF  
**VENTURA**

**Attachment 2**

Ms. Kim Uhlick  
Ventura LAFCo Executive Officer  
800 South Victoria Avenue  
Mail Stop 1850  
Ventura CA 93009-1850

**Subject: LAFCo Sphere of Influence (SOI) Review and Updates**

Dear Kim:

City staff met recently with LAFCo staff to discuss your current effort to review and update the City of San Buenaventura Sphere of Influence (SOI). LAFCo is mandated to initiate and complete this review and your intent to provide the review and update to the Commission at their January 2013 hearing.

During your review process, you found that a mapping error has occurred during the conversion of hard maps to the County GIS system for the City's SOI boundary. The subject properties in question involve several agricultural and rail road right of way parcels located between Highway 101 and Channel Drive (see attached Map and County GIS/IT Services staff memorandum). Based upon the current review effort, LAFCo seeks to correct the SOI boundary by removing the subject properties. You also provided SOI boundary documentation maps from 1981 and 1991, in addition to a 1992 City letter from then Community Development Director Everett Millais, all of which identifies the properties outside of the SOI boundary. You concluded that the SOI map adopted on June 12, 2002 is when the properties were mistakenly included in the SOI.

The City has reviewed your request and researched our historical files regarding the property site and the SOI boundary. If the mapping error is correct, then the erroneous boundary has been tracking across many planning efforts at the City. For example, the City's 1989 Comprehensive Plan includes the subject properties, the 2002 re-adoption of the Ventura-Oxnard Greenbelt excludes the properties because they were identified in the SOI, and lastly the 2005 General Plan and EIR also included the sites within the SOI, are designated under County SOAR, and were studied as part of the City's Potential Expansion Areas. The City cannot make a conclusive determination of the error or not, and therefore the Commission will need to complete their review and decide their action.

Regardless of the SOI boundary line and any future LAFCo action to update it or not, these properties are within the City's coastal zone and as such are subject to the Local

Ms. Kim Uhlick  
December 20, 2012  
Page 2

Coastal Program (LCP) and Coastal Act provisions for agricultural resource protection. Conversion of this land to non-agricultural uses would require significant evidence and justification to overcome the strong agricultural resource protection findings of the LCP. Therefore in the framework of local/state land use regulations processes, the LCP and any necessary amendment is frankly the most important determinant for current and future land uses.

Sincerely,

Jeffrey Lambert, AICP  
Community Development Director

C. Dave Ward, Planning Manager

Enclosure: County Memorandum and Map Exhibit, June 9, 2010

# MEMORANDUM

DATE: 6-9-2010

**TO:** Kim Uhlich, Ventura LAFCo Executive Officer

**FROM:** David Hutchison, Sr. GIS Specialist, IT Services Department, GIS Division

**SUBJECT:** The Relationship of Assessor Parcels 080-0-020-150, -170, - 210, and - 290 to the City of Ventura Sphere of Influence Boundary as Reflected in the County's Initial GIS mapping records

---

The following is provided in response to your request for information about the subject territory in relation to the City of Ventura sphere of influence boundary at the time the County's Cadds data was first converted into a GIS format. As you are aware, the sphere boundary reflected in the original GIS mapping records included the subject territory and was the basis for the sphere boundary that LAFCo "re-adopted" for the City of Ventura in 2002.

The parcels in question are located between US 101 and Ventura city limits and include APNs 080-0-020-150, -170, - 210, and -290 and the freeway annexation LAFCo Resolution 69-44, Freeway Addition No. 1.

Process description: The dataset was initially developed by interpreting legal descriptions and matching boundaries to the existing parcel layer (property lines). Updates are made by merging or detaching recent city annexation or detachments polygons into the existing city sphere data.

In 1998 County GIS (formally – PWA, Engineering Mapping) started the conversion of Cadds data into a GIS format. Polygon parcels were created in ArcInfo (GIS format) from Cadds line work. City Boundaries and City Sphere boundaries were created using the same process.

In the latter months of 2001 County GIS began the process of converting City Annexations from a Cadds environment into a GIS environment. Cadds line work was imported into the GIS program and polygons were created. The polygons created were assigned attributes fields and those fields were populated. The program at the time did not allow for null polygons (holes or islands) within the boundaries. A field was created called "island" and a value given. If the polygon was not an annexation or detachment with value fields the island field was populated with the value "y" which meant yes.

---

County Government Center • Hall of Administration • 800 S. Victoria Avenue, • Ventura, CA 93009-1830  
Tel (805) 654-2576 • Fax (805) 477-7101  
<http://www.ventura.lafco.ca.gov>

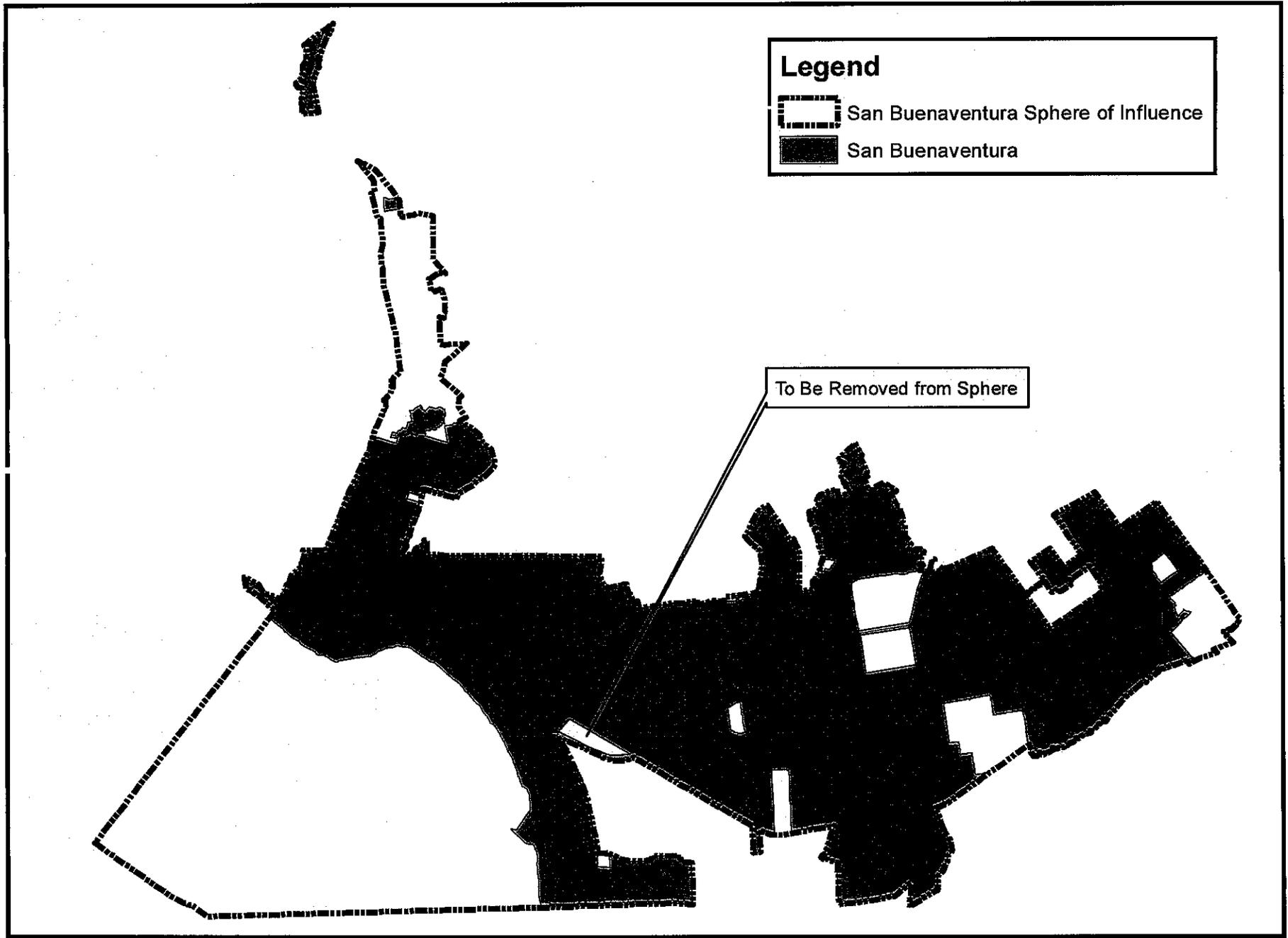
In order to minimize the update process for city boundaries and for the spheres to have coincident geometry for shared boundaries a work flow was developed to maintain the city annexations. The appropriate polygons were exported out to create the city boundaries and merged or detached from the sphere boundary.

The archive computer logs show:

During the creation of the city sphere for the City of Ventura the city annexations were merged to create the sphere boundary (where applicable). An island was missed as being excluded in this process (it is assumed as being missed as no documentation or correspondence can be found to support its' inclusion)\* and incorporated into the sphere boundary.

\*County GIS works closely with the Public Works Agency, Survey Engineering group and LAFCO to insure the accuracy of its data. After the data was converted into a GIS format the annexations, boundaries and spheres were internally checked by GIS then reviewed by Survey Engineering and LAFCO. There is no documentation or correspondence to support the inclusion of this area and it can only be assumed that at this time this was an overlooked error, as another island in a different area was not included.

It should also be noted that LAFCO Resolution 69-44 Freeway Addition No. 1 Ordinance No. 1592 Recorded on October 22, 1969 does not mention the inclusion of that area into the sphere either.



LAFCo 13-01S

**RESOLUTION OF THE VENTURA LOCAL AGENCY  
FORMATION COMMISSION MAKING DETERMINATIONS  
AND APPROVING THE UPDATE OF THE SPHERE OF  
INFLUENCE FOR THE CITY OF SAN BUENAVENTURA**

WHEREAS, Government Code Section 56425 et seq. requires the Local Agency Formation Commission (LAFCo or Commission) to develop and determine the sphere of influence of each local governmental agency within the County; and

WHEREAS, Government Code Section 56425(g) requires that LAFCo, as necessary, review and update the adopted sphere of influence boundaries on or before January 1, 2008 and every five years thereafter; and

WHEREAS, Government Code Section 56430 requires that a municipal service review be conducted prior to or in conjunction with a sphere of influence update; and

WHEREAS, LAFCo conducted a municipal service review of the services provided by the City of San Buenaventura and adopted written determinations as required by Government Code Section 56430 on November 14, 2012 for the services provided by the City; and

WHEREAS, the City staff has reviewed the changes proposed for this sphere of influence update and have no objections; and

WHEREAS, no change in regulation, land use or development will occur as a result of updating the City's sphere of influence; and

WHEREAS, at the times and in the manner required by law, the Executive Officer gave notice of the consideration of this action by the Commission; and

WHEREAS, the sphere of influence update action was duly considered at a public hearing on January 16, 2013; and

WHEREAS, the Commission heard, discussed and considered all oral and written testimony for and against the sphere of influence update including, but not limited to, testimony at the public hearing on January 16, 2013 and the LAFCo Executive Officer's staff report and recommendation;

NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED as follows:

- (1) The Executive Officer's Staff Report and Recommendation for approval of the sphere of influence update for the City of San Buenaventura, dated January 16, 2013 is adopted.

- (2) The Commission has considered the criteria set forth in Government Code §56425(e) and determines as follows:
- a) *The present and planned land uses in the area, including agricultural and open-space lands.* – The sphere of influence update for the City of San Buenaventura is to provide for all areas currently developed and within the City boundary to be included in the City’s sphere of influence, and to correct a previous mapping error. There will be no development, no change in land use and no impact to agricultural and open space lands as a result of the sphere of influence update.
  - b) *The present and probable need for public facilities and services in the area.* – No changes in public facilities or services provided by the City will result from this sphere of influence update. The City bases its public facilities and services on the extent of its existing infrastructure and its General Plan.
  - c) *The present capacity of public facilities and adequacy of public services that the agency provides or is authorized to provide.* – The sphere of influence update will not affect the present capacity of public facilities or the adequacy of the services provided by the City of San Buenaventura.
  - d) *The existence of any social or economic communities of interest in the area if the commission determines that they are relevant to the agency.* – The sphere of influence update will not affect any social or economic communities of interest in the area.
  - e) *The present and probable need for City sewer, municipal and industrial water, or structural fire protection services for any disadvantaged unincorporated communities within the existing sphere of influence.* – The Commission determined that the community of

Saticoy, located within the City's existing sphere of influence, is a disadvantaged unincorporated community (Commissioner's Handbook Section 3.2.5). Saticoy receives wastewater services from the Saticoy Sanitary District, an independent special district which serves only the community of Saticoy. Potable water services are provided by the City and customers are subject to the City's water surcharge for service provided outside of City limits. City policy generally precludes new or expanded water services greater than a ¾-inch meter, thus, limiting the amount of multi-family, commercial, and industrial development/redevelopment that can occur within the community. Law enforcement services are provided by the County Sheriff's Office and fire protection services are provided primarily by the City under a mutual aid agreement.

- (3) The sphere of influence for the City of San Buenaventura is hereby updated to be the area shown as "proposed sphere of influence", as generally depicted on Exhibit A attached hereto.
- (4) The Commission directs staff to have the official sphere of influence geographic information system data maintained for the Ventura LAFCo by the Ventura County Information Technology Services Department as the official sphere of influence record for the City of San Buenaventura updated consistent with this action.
- (5) In accordance with the Executive Officer's determination, the Commission, as lead agency for the purposes of the California Environmental Quality Act (CEQA), hereby determines that the sphere of influence update for the City of San Buenaventura is exempt pursuant to Section 15061(b)(3) of the CEQA Guidelines.
- (6) The Commission directs staff to file a Notice of Exemption as lead agency under Section 15062 of the CEQA Guidelines.

This resolution was adopted on January 16, 2013.

	<b>AYE</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Commissioner Dandy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Commissioner Long	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Commissioner Ford-McCaffrey	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Commissioner Morehouse	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Commissioner Parks	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Commissioner Parvin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Commissioner Pringle	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Alt. Commissioner Bennett	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Alt. Commissioner Cunningham	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Alt. Commissioner Freeman	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Alt. Commissioner Smith	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

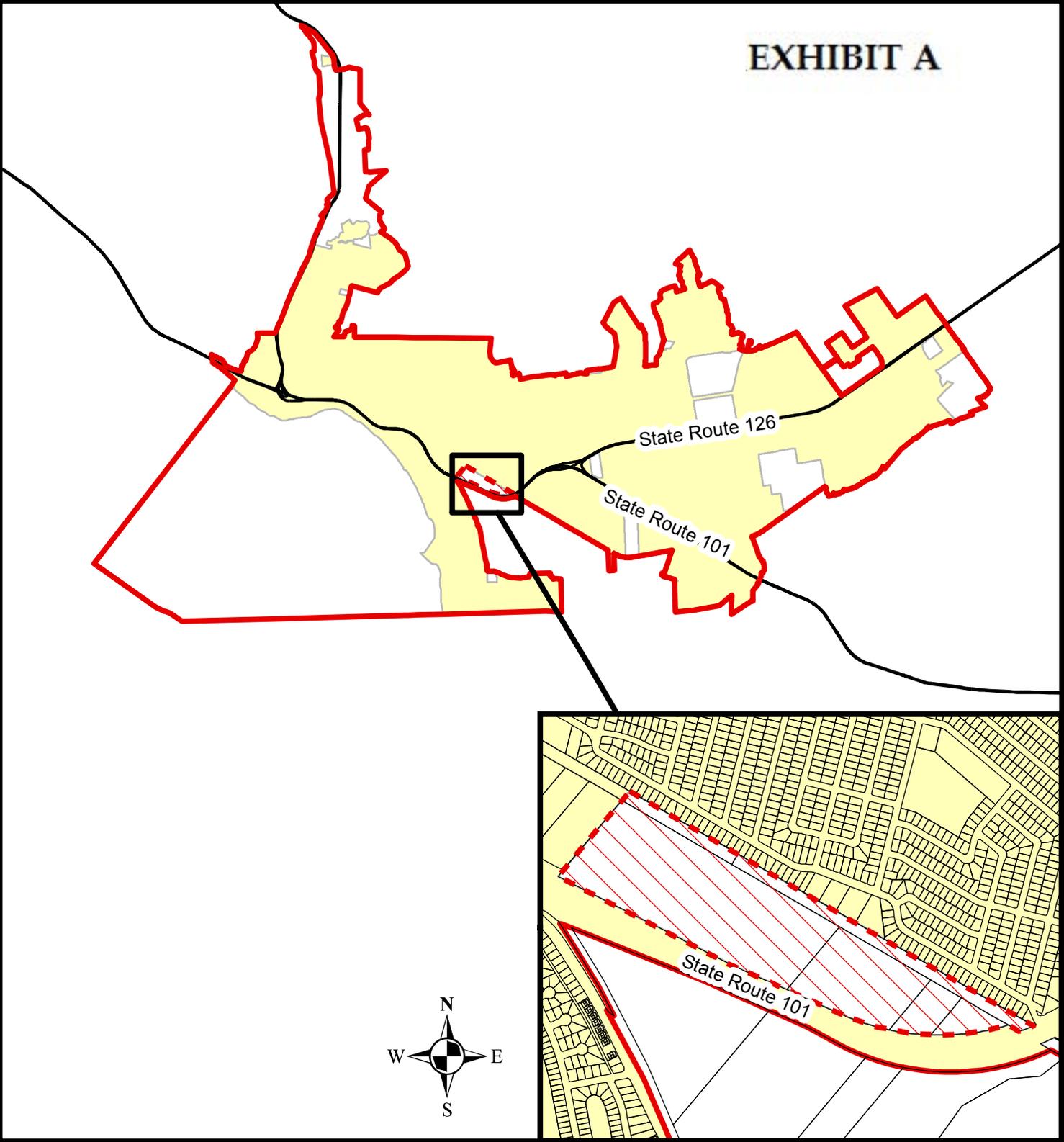
Dated: \_\_\_\_\_  
Chair, Ventura Local Agency Formation Commission

Attachments: Exhibit A

Copies: City of San Buenaventura  
Ventura County Surveyor  
Ventura County Geographic Information Systems Officer  
Ventura County Planning Department

Resolution of Approval  
LAFCo 13-01S City of San Buenaventura Sphere of Influence Update  
January 16, 2013  
Page 4 of 4

# EXHIBIT A



## LAFCo 13-01S City of San Buenaventura Sphere of Influence Review/Update

### Legend

-  Current Sphere of Influence
-  Area to be Excluded from Sphere
-  City of San Buenaventura





VENTURA LOCAL AGENCY FORMATION COMMISSION  
STAFF REPORT

Meeting Date: January 16, 2013

**Agenda Item 13**

**TO:** LAFCo Commissioners

**FROM:** Kim Uhlich, Executive Officer *KU*

**SUBJECT:** LAFCo 13-03S City of Simi Valley - Sphere of Influence Review and Update

**RECOMMENDATION:**

Continue action to the March 20, 2013 LAFCo meeting.

**BACKGROUND:**

The Commission accepted the 2012 Municipal Service Review (MSR) report and approved written determinations for the City of Simi Valley in November 2012. According to the Commission’s adopted work plan, the sphere of influence review/update for the City was to be completed in 2012. In early December, LAFCo staff contacted City staff to discuss the pending sphere review process, the intended recommendation to update the sphere to include the Santa Susana Knolls community (“Knolls”) and to coordinate the scheduling of the matter for Commission consideration.

**DISCUSSION:**

Although staffs initially agreed to schedule the sphere review for the January 16, 2013 LAFCo meeting, City staff subsequently raised several questions relating to a variety of land use issues including the applicability of the City’s SOAR ordinance to future development in the Knolls, the extent of the City’s authority to extend new sewer services to the area absent annexation, and the legal status of certain lots in the area. Although the questions related to the City’s SOAR ordinance are best addressed by the City, LAFCo staff has agreed to work with the City to address the other questions to the extent feasible. As additional time will be needed for all parties to perform the necessary research, it is being recommended that the matter be continued to the March 20, 2013 meeting. This

COMMISSIONERS AND STAFF

<b>COUNTY:</b> Kathy Long Linda Parks <i>Alternate:</i> Steve Bennett	<b>CITY:</b> Carl Morehouse Janice Parvin, Chair <i>Alternate:</i> Carol Smith	<b>DISTRICT:</b> Bruce Dandy Gail Pringle, Vice Chair <i>Alternate:</i> Elaine Freeman	<b>PUBLIC:</b> Linda Ford-McCaffrey  <i>Alternate:</i> Lou Cunningham
<b>Executive Officer:</b> Kim Uhlich	<b>Dep. Exec. Officer</b> Kai Luoma	<b>Office Mgr/Clerk</b> Debbie Schubert	<b>Legal Counsel</b> Michael Walker

would also allow time for the City staff to schedule the matter for discussion by the City Council, should they wish to do so.

Due to the fact that the hearing on the sphere review for the City of Simi Valley was publically noticed for January 16, it must be on the January 16 agenda and formal action to continue the hearing is necessary.



VENTURA LOCAL AGENCY FORMATION COMMISSION  
STAFF REPORT

Meeting Date: January 16, 2013

**Agenda Item 14**

**TO:** LAFCo Commissioners  
**FROM:** Kim Uhlich, Executive Officer *KU*  
**SUBJECT:** Sphere of Influence Review for the Piru Cemetery District and the El Rancho Simi Cemetery District

**RECOMMENDATION:**

- A. Determine that no sphere of influence update or municipal service review is necessary for the Piru Cemetery District.
- B. Determine that no sphere of influence update or municipal service review is necessary for the El Rancho Simi Cemetery District.

**BACKGROUND:**

For each city and special district LAFCo must determine and adopt a sphere of influence. A sphere of influence is defined as a plan for the probable physical boundaries and service area of a local agency, as determined by the Commission (Government Code §56076). Effective January 1, 2001 each LAFCo is required to review and, as necessary, update the sphere of influence (“sphere”) of each city and special district on or before January 1, 2008, and every five years thereafter (Government Code §56425(g)). Prior to updating a SOI, LAFCo is required to conduct a municipal service review (“service review” or “MSR”) (Government Code §56430).

On May 16, 2007 the Commission accepted a MSR for the three public cemetery districts. Among the MSR determinations concerning the Piru Cemetery District, it was noted that the District was out of compliance with requirements to prepare an annual budget, adopt an annual appropriations limit and prepare current financial reports. It also noted that the District was out of compliance with requirements to prepare an audit for the five fiscal years

COMMISSIONERS AND STAFF

<b>COUNTY:</b> Kathy Long Linda Parks <i>Alternate:</i> Steve Bennett	<b>CITY:</b> Carl Morehouse Janice Parvin, Chair <i>Alternate:</i> Carol Smith	<b>DISTRICT:</b> Bruce Dandy Gail Pringle, Vice Chair <i>Alternate:</i> Elaine Freeman	<b>PUBLIC:</b> Linda Ford-McCaffrey  <i>Alternate:</i> Lou Cunningham
<b>Executive Officer:</b> Kim Uhlich	<b>Dep. Exec. Officer</b> Kai Luoma	<b>Office Mgr/Clerk</b> Debbie Schubert	<b>Legal Counsel</b> Michael Walker

ended June 30, 2003 and that it did not have sufficient resources to pay for its previous audit. Further, the MSR determined that the District was reliant on volunteers to perform administrative, maintenance, landscaping and burial related services and estimated that the cemetery would be at capacity within five years. And finally, the MSR noted that the terms of office of each member of the Piru Public Cemetery District board of trustees had expired in January 2005 and that the board was reliant on others for a regular meeting place and thus was probably not in compliance with Brown Act requirements relating to meeting notification and the conduct of meetings. Overall, the MSR concluded that the District did not have the financial resources necessary to maintain operations as an independent local governmental agency.

To address the deficiencies, the MSR determinations recommended that the Board of Supervisors should consider the process in the Public Cemetery District Law to terminate the appointed District board of trustees and appoint itself as the board of trustees. Alternatively, the MSR recommended that LAFCo should initiate proceedings to dissolve the District if the Board of Supervisors were not to assume the governance role.

Among the MSR determinations pertaining to the El Rancho Simi Cemetery District, it was estimated that the District would be at capacity within ten years based on the limited amount of available information at the time. Based on an audit for the five years ending June 30, 2005, the MSR also concluded that the District had record keeping deficiencies and an uncertain financial status. Citing the fact that the District was in potential default on a loan from the City of Simi Valley and the uncertainty as to the ability of the District to repay the loan, the MSR concluded that the District could be forced into bankruptcy if the debt was not restructured. The MSR also noted that the El Rancho Simi Cemetery District did not have an acceptable financial methodology for tracking the availability and sale of cemetery plots which, it was further noted, could potentially affect the veracity of the District's financial statements. And finally, it was determined that the District was out of compliance with requirements to prepare an annual budget, adopt an annual appropriations limit and prepare comprehensive financial reports.

To address the deficiencies, the MSR determinations recommended that the District should take immediate steps to work with the City of Simi Valley to restructure the loan and take proactive steps to meet financial management and reporting requirements. It was further recommended that the District board of trustees should each promptly file a current Statement of Economic Interests with the Clerk of the Board of Supervisors and consider hiring, or contracting with, an administrative professional to assist the District in meeting financial mandates, meeting debt obligations, maximizing assets, conducting a complete inventory of available plots, and maintaining records based on future sales of cemetery plots. And finally, it was recommended that all feasible governmental restructuring options should be considered by the District, the City of Simi Valley and the County if the El Rancho Simi Cemetery District is unable to prepare and adopt an annual budget and fully comply with financial reporting requirements, and/or if lack of income results in further impairment of the District's ability to properly operate as an independent unit of local government. However, the MSR also determined that there were no legally feasible

government structure options available that would provide for the City of Simi Valley to assume the governance of the District, even if the City was willing to do so.

On September 19, 2007, the sphere of influence for the Piru Cemetery District was updated by removing territory located in Los Padres National Forest and nearby lands owned by the federal government (Attachment 1). On the same date, the sphere of influence for the Rancho Simi Cemetery District was updated by removing unincorporated territory located north of the City of Simi Valley and designated "Open Space" by the Ventura County General Plan (Attachment 2).

Based on the MSR Work Plan approved by the Commission in May 2008, sphere of influence reviews for the three Cemetery Districts should have been completed in 2012. The sphere review for the Bardsdale Cemetery District was completed in January 2012.

### **DISCUSSION:**

Since 2007, there has been some positive change with regard to the management and governance of the Piru Cemetery District. The outstanding balance due to the County Auditor-Controller for preparation of the audit for the five years ended June 30, 1998 has been paid in full. In 2008, voters within the District approved a tax measure to allow for a \$25 annual parcel assessment over a 20-year period to fund cemetery improvements. Last year, the Board of Trustees adopted a budget for Fiscal Year 2012-13. In addition, an audit of the District's financial statements for the five years ended June 30, 2003 was completed and an unqualified letter of opinion was issued. The audit of the financial statements for the five years ended June 30, 2008 is expected to be completed by the end of this month. The District's endowment fund balance, which was reported to be \$7,125.28 in 2005, has increased to \$8,599.14 as of the close of the 2011-12 Fiscal Year. The terms of office for the Trustees are current and the Board is conducting its meetings at the Piru Community Center.

Based on the evidence of positive progress coupled with a recent change in board leadership, it is recommended that no changes to the sphere of influence be made to provide the District with additional time to continue in its efforts to become current with financial reporting (audit) requirements and to address the capacity issue by maximizing the adjacent 1.5 acres of vacant, District-owned land for potential cemetery expansion. It is further recommended that the recommendation for the Board of Supervisors to consider the process in the Public Cemetery District Law to terminate the appointed District board of trustees and appoint itself as the board of trustees be postponed.

As for the El Rancho Simi Cemetery District, limited progress appears to have been made toward addressing many of the issues and recommendations noted in the 2007 MSR report. Although records maintained by the County Auditor-Controller's office indicate that the District has been receiving ongoing revenue from interment services and its endowment fund balance has increased from \$185,504.69 in 2005 to \$293,953.46 in 2012, basic records, such as the annual number of interments over the last five years, could not be

provided by District staff or board members when requested by LAFCo staff in October of 2012. As reported in the 2007 MSR report, the District remains in default on the 1990 improvement loan from the City of Simi Valley. Although the District has recently begun to adopt an annual budget, an audit of the of the District's financial statements for the five years ended June 30, 2010 has not been completed. While there has been some discussion by the board to address certain ongoing administrative/management deficiencies, the MSR report recommendation to hire or contract with an administrative professional to assist the District in meeting financial mandates and debt obligations, maximizing assets, conducting a complete inventory of available plots and maintaining records has not been implemented. And finally, the MSR report recommendation that each member of the board file a current Statement of Economic Interests is not being met as of 2012.

Despite evidence of ongoing structural and operational deficiencies, it would not be prudent to dissolve the El Rancho Simi Cemetery District without providing for another entity to assume management of future operations or at least maintenance of the existing cemetery plots if the cemetery were to be closed for future interments. If the District were to be dissolved, the likely successor agency would be the City of Simi Valley or the County of Ventura. Although the City has taken some steps in the past five years to clear the legal impediments to acquiring the District's assets and taking over operation of the cemetery, the City would need to subsidize District operations with little prospect for future revenue increases. As the City continues to face declining revenue along with almost all other cities in the State, it would be financially impractical to take on such a burden at this time. As it would likewise be financially disadvantageous to the County to take over governance and operation of the El Rancho Simi Cemetery, it is recommended that no changes to the sphere of influence be made and no changes to the current governmental structure of the District be undertaken at this time.

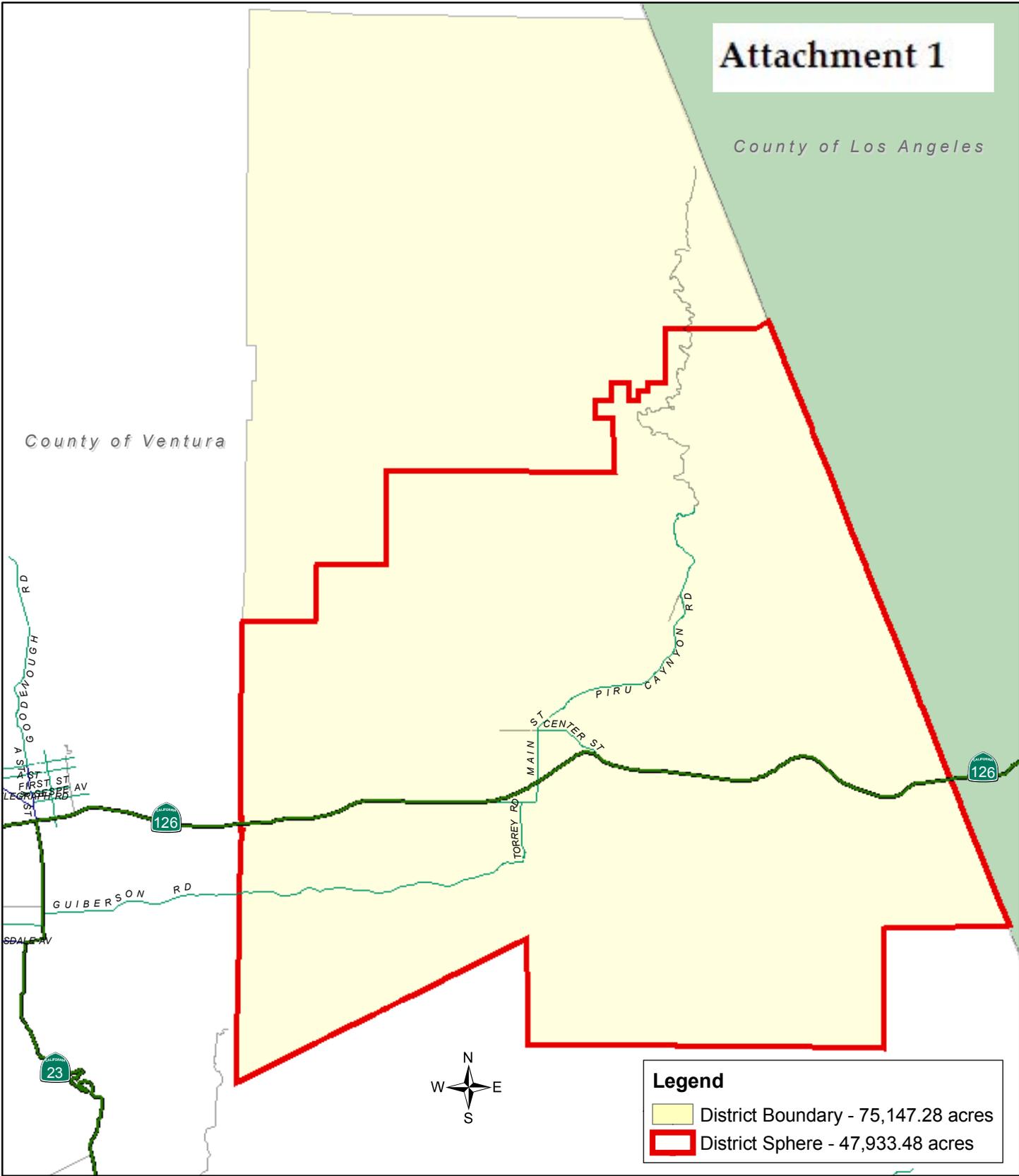
Attachment: (1) Piru Cemetery District Sphere of Influence Map  
(2) El Rancho Simi Cemetery District Sphere of Influence Map

Staff Report  
Sphere of Influence Review Piru Cemetery District & El Rancho Simi Cemetery District  
January 16, 2013  
Page 4 of 4

# Attachment 1

County of Los Angeles

County of Ventura



### Legend

- District Boundary - 75,147.28 acres
- District Sphere - 47,933.48 acres

## Ventura LAFCO

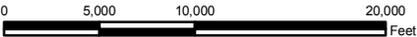
Piru Public Cemetery District

Sphere of Influence as updated on September 19, 2007

State Plane Coordinate System California Zone V - NAD 27

This map was compiled from records and computations

Published: November, 2007

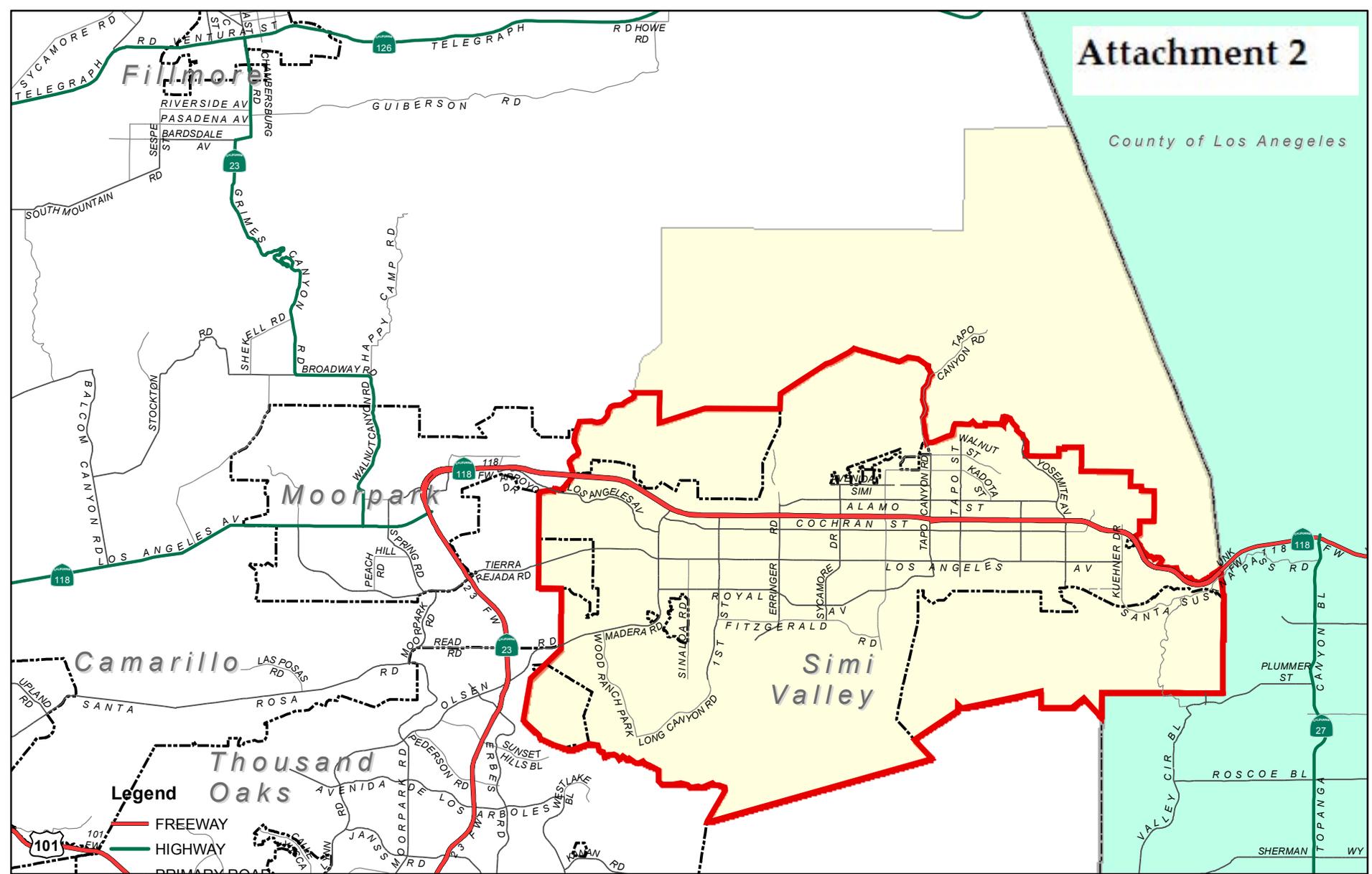


Prepared by County of Ventura  
IT Services Department - GIS Services

Copyright 2005 County of Ventura. Design, maps, index and text of this map are copyrighted.  
It is unlawful to copy or reproduce, either in digital or paper form, any part thereof for personal use or resale.

**WARNING:** The information contained hereon was created by the Ventura County Geographic Information System (GIS), which is designed and operated solely for the convenience of the County and related contract entities. The County does not warrant the accuracy of this information, and no decision involving a risk of economic loss or physical injury should be made in reliance thereon.

County of Los Angeles



**Legend**

- FREEWAY
- HIGHWAY
- PRIMARY ROAD
- SECONDARY ROAD
- urban\_roads
- City Boundary
- District Boundary - 57,078.60 acres
- District Sphere - 37,086.55 acres



**Ventura LAFCO  
El Rancho Simi Cemetery District;  
Sphere of Influence as updated on September 19, 2007**

Prepared by County of Ventura - Information Systems Department - GIS Division

State Plane Coordinate System California Zone V - NAD 27

This map was compiled from records and computations

Published: October, 2007



Copyright 2007 County of Ventura. Design, maps, index and text of this map are copyrighted. It is unlawful to copy or reproduce, either in digital or paper form, any part thereof for personal use or resale.

**WARNING:** The information contained herein was created by the Ventura County Geographic Information System (GIS), which is designed and operated solely for the convenience of the County and related contract entities. The County does not warrant the accuracy of this information, and no decision involving a risk of economic loss or physical injury should be made in reliance thereon.



VENTURA LOCAL AGENCY FORMATION COMMISSION  
**STAFF REPORT**

Meeting Date: January 16, 2013

**Agenda Item 15**

**TO:** LAFCo Commissioners  
**FROM:** Kim Uhlich, Executive Officer  
**SUBJECT:** Update on Oxnard Union High School District's Proposed High School in Camarillo

---

An oral report will be presented at the meeting.

---

COMMISSIONERS AND STAFF

---

<b>COUNTY:</b> Kathy Long Linda Parks <i>Alternate:</i> Steve Bennett	<b>CITY:</b> Carl Morehouse Janice Parvin, Chair <i>Alternate:</i> Carol Smith	<b>DISTRICT:</b> Bruce Dandy Gail Pringle, Vice Chair <i>Alternate:</i> Elaine Freeman	<b>PUBLIC:</b> Linda Ford-McCaffrey  <i>Alternate:</i> Lou Cunningham
<b>Executive Officer:</b> Kim Uhlich	<b>Dep. Exec. Officer</b> Kai Luoma, AICP	<b>Office Mgr/Clerk</b> Debbie Schubert	<b>Legal Counsel</b> Michael Walker



VENTURA LOCAL AGENCY FORMATION COMMISSION  
STAFF REPORT

Meeting Date: January 16, 2013

**Agenda Item 16**

**TO:** LAFCo Commissioners  
**FROM:** Kim Uhlich, Executive Officer *KU*  
**SUBJECT:** Cancellation of the February 20, 2013 Regular Meeting

---

**RECOMMENDATION:**

Cancel the February 20, 2013 regular LAFCo meeting and direct staff to provide notice of the cancellation to the County, all cities, independent special districts and other interested parties as required by law.

**DISCUSSION:**

Due to the fact that there are no pending application for Commission action as of the date this report was prepared, staff is recommending that the Commission cancel the February meeting. The next scheduled meeting would occur on March 20, 2013.

---

COMMISSIONERS AND STAFF

---

<b>COUNTY:</b> Kathy Long Linda Parks <i>Alternate:</i> Steve Bennett	<b>CITY:</b> Carl Morehouse Janice Parvin, Chair <i>Alternate:</i> Carol Smith	<b>DISTRICT:</b> Bruce Dandy Gail Pringle, Vice Chair <i>Alternate:</i> Elaine Freeman	<b>PUBLIC:</b> Linda Ford-McCaffrey  <i>Alternate:</i> Lou Cunningham
<b>Executive Officer:</b> Kim Uhlich	<b>Dep. Exec. Officer</b> Kai Luoma	<b>Office Mgr/Clerk</b> Debbie Schubert	<b>Legal Counsel</b> Michael Walker