



VENTURA LOCAL AGENCY FORMATION COMMISSION

MEETING AGENDA

Wednesday July 18, 2012

9:00 A.M.

Hall of Administration, Board of Supervisors Hearing Room
800 S. Victoria Avenue, Ventura CA

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Commission Presentations and Announcements

PUBLIC COMMENTS

5. This is an opportunity for members of the public to speak on items not on the agenda.

(The Ventura Local Agency Formation Commission encourages all interested parties to speak on any issue on this agenda in which they have an interest; or on any matter subject to LAFCo jurisdiction. It is the desire of LAFCo that its business be conducted in an orderly and efficient manner. All speakers are requested to fill out a Speakers Card and submit it to the Clerk before the item is taken up for consideration. All speakers are requested to present their information to LAFCo as succinctly as possible. Members of the public making presentations, including oral and visual presentations, may not exceed five minutes unless otherwise increased or decreased by the Chair, with the concurrence of the Commission, based on the complexity of the item and/or the number of persons wishing to speak. Speakers are encouraged to refrain from restating previous testimony.)

COMMISSIONERS AND STAFF

COUNTY: Kathy Long Linda Parks <i>Alternate:</i> Steve Bennett	CITY: Carl Morehouse Janice Parvin, Chair <i>Alternate:</i> Carol Smith	DISTRICT: Elaine Freeman Gail Pringle, Vice Chair <i>Alternate:</i> Bruce Dandy	PUBLIC: Lou Cunningham <i>Alternate:</i> Linda Ford-McCaffrey
Executive Officer: Kim Uhlich	Dep. Exec. Officer Kai Luoma	Office Mgr/Clerk Debbie Schubert	Legal Counsel Michael Walker

CONSENT ITEMS

- 6. Minutes of the Ventura LAFCo May 16, 2012 Regular Meeting
- 7. Budget to Actual Report: April and May 2012

RECOMMENDED ACTION: Approval Item 6
 Receive and File Item 7

TIME CERTAIN ITEMS

9:30 AM - CLOSED SESSION

- 8. Pursuant to Government Code Section 54957, a closed session will be held to consider the following item:
 Public Employee Performance Evaluation – Title: LAFCo Executive Officer

PUBLIC HEARING ITEMS

- 9. LAFCo 12-06 City of San Buenaventura Reorganization – Montalvo Islands
 To annex nine islands totaling 255 Assessor parcels, which consist primarily of residential development, and portions of various rights of way to the City of San Buenaventura and the Ventura Port District. The same territory is to be detached from the Ventura County Resource Conservation District, the Ventura County Fire Protection District and County Service Area Nos.14 and 32.

RECOMMENDED ACTION: Approval

ACTION ITEMS

- 10. LAFCo 12-08 Ventura County Waterworks District No. 1 Annexation – Moorpark West Studios
 A proposal to annex a vacant parcel to Ventura County Waterworks District No. 1 to allow the district to provide potable water and sanitary sewer service to a movie/television studio development approved by the City of Moorpark.

RECOMMENDED ACTION: Approval

- 11. Extension of Time to Complete Reorganization Proceedings for LAFCo 11-04 City of Oxnard Reorganization/Calleguas Municipal Water District Annexation – Crossroads (Parcels A & B)
 Consider whether to adopt Resolution LAFCo 11-04-A1 to authorize an extension of time to complete proceedings for LAFCo 11-04 City of Oxnard Reorganization/ Calleguas Municipal Water District Annexation – Crossroads (Parcels A and B) from July 20, 2012 to January 20, 2013.

RECOMMENDED ACTION: Approval

12. Proposed High School Adjacent to the Camarillo Library on Las Posas Road – Status Update

Receive information and discuss the status of a proposal by the Oxnard Union High School District to construct a 700 student academy high school on a site located outside of the current boundary of the City of Camarillo.

RECOMMENDED ACTION: Receive information and provide direction as appropriate

13. Review of LAFCo Conflict of Interest Code

Review the LAFCo Conflict of Interest Code and determine that no changes are necessary.

RECOMMENDED ACTION: Approval

14. CALAFCO Board of Directors Nominations

Authorize the Chair to submit nominations for the CALAFCO Board of Directors as may be approved by the Commission.

RECOMMENDED ACTION: Authorize the Chair to submit nominations

15. CALAFCO Achievement Award Nominations

Authorize staff to submit nominations for the 2012 CALAFCO Achievement Awards

RECOMMENDED ACTION: Authorize staff to submit nominations

16. Compensation of Executive Officer

Consideration of granting a merit increase for the LAFCo Executive Officer (materials will be available at the meeting).

EXECUTIVE OFFICER’S REPORT

Legislative update

Next meeting scheduled for September 19, 2012

COMMISSIONER COMMENTS

ADJOURNMENT

WEB ACCESS:

**LAFCo Agendas, Staff Reports
and Adopted Minutes can be found at:**

www.ventura.lafco.ca.gov

Written Materials - Written materials relating to items on this Agenda that are distributed to the Ventura Local Agency Formation Commission within 72 hours before they are scheduled to be considered will be made available for public inspection at the LAFCo office, 800 S. Victoria Avenue, Administration Building, 4th Floor, Ventura, CA 93009-1850, during normal business hours. Such written materials will also be made available on the Ventura LAFCo website at www.ventura.lafco.ca.gov, subject to staff's ability to post the documents before the meeting.

Public Presentations - Except for applicants, public presentations may not exceed five (5) minutes unless otherwise increased or decreased by the Chair, with the concurrence of the Commission. Any comments in excess of this limit should be submitted in writing at least ten days in advance of the meeting date to allow for distribution to, and full consideration by, the Commission. Members of the public who wish to make audio-visual presentations must provide and set up their own hardware and software. Set up of equipment must be complete before the meeting is called to order. All audio-visual presentations must comply with the applicable time limit for oral presentations and thus should be planned with flexibility to adjust to any changes to the time limit established by the Chair. For more information about these policies, please contact the LAFCo office.

Quorum and Voting – The bylaws for the Ventura LAFCo Commissioner's Handbook provide as follows:

1.1.6.1 Quorum: Four (4) members shall constitute a quorum for the transaction of business, but a lesser number may adjourn from time to time.

1.1.6.2 Voting: Unless otherwise provided by law or these By-Laws, four affirmative votes are required to approve any proposal or other action. A tie vote, or any failure to act by at least four affirmative votes, shall constitute a denial.

Americans with Disabilities Act - In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the LAFCo office (805) 654-2576. Notification 48 hours prior to the meeting will enable LAFCo to make reasonable arrangements to ensure accessibility to this meeting.

Disclosure of Campaign Contributions - LAFCo Commissioners are disqualified and are not able to participate in any proceeding involving an "entitlement for use" if, within the 12 months preceding the LAFCo decision, the Commissioner received more than \$250 in campaign contributions from the applicant, an agent of the applicant, or any financially interested person who actively supports or opposes the LAFCo decision on the matter. Applicants or agents of applicants who have made campaign contributions totaling more than \$250 to any LAFCo Commissioner in the past 12 months are required to disclose that fact for the official record of the proceeding.

Disclosures must include the amount of the contribution and the recipient Commissioner and may be made either in writing to the Clerk of the Commission prior to the hearing or by an oral declaration at the time of the hearing.

The foregoing requirements are set forth in the Political Reform Act of 1974, specifically Government Code, section 84308.



VENTURA LOCAL AGENCY FORMATION COMMISSION

MEETING MINUTES

Wednesday May 16, 2012

Hall of Administration, Board of Supervisors Hearing Room

800 S. Victoria Avenue, Ventura

Agenda Item 6

1. Call to Order

Chair Parvin called the meeting to order at 9:00 AM

2. Pledge of Allegiance

Chair Parvin led the pledge of allegiance.

3. Roll Call

The clerk called the roll. The following Commissioners were present:

Commissioner Cunningham

Commissioner Parvin

Commissioner Long

Alternate Commissioner Dandy*

Commissioner Morehouse

Alternate Commissioner Ford-McCaffrey

Commissioner Parks*

* Commissioner Parks arrived prior to action taken on Item 8. As a result of the absence of Commissioners Pringle and Freeman, Alternate Commissioner Dandy sat as a voting member.

4. Commission Presentations and Announcements

There were no presentations or announcements.

PUBLIC COMMENTS

5. This is an opportunity for members of the public to speak on items not on the agenda.

There were no public comments

COMMISSIONERS AND STAFF

COUNTY

Kathy Long

Linda Parks

Alternate:

Steve Bennett

CITY

Carl Morehouse

Janice Parvin, Chair

Alternate:

Carol Smith

DISTRICT

Elaine Freeman

Gail Pringle, Vice Chair

Alternate:

Bruce Dandy

PUBLIC

Lou Cunningham

Alternate:

Linda Ford-McCaffrey

Executive Officer:
Kim Uhlich

Dep. Exec. Officer
Kai Luoma, AICP

Office Mgr/Clerk
Debbie Schubert

Office Assistant
Martha Escandon

Legal Counsel
Michael Walker

CONSENT ITEMS

6. Minutes of the Ventura LAFCo April 18, 2012 Regular Meeting
7. Budget to Actual Report: March 2012
MOTION: Approval of Item 6 and Receive and File Item 7 as Recommended: Cunningham
SECOND: Morehouse
AYES: Cunningham, Dandy, Long, Morehouse, Parvin
NOES: None
ABSTAINED: None
MOTION PASSES 5/0/0

PUBLIC HEARING ITEMS

8. Sphere of Influence Reviews/Updates
 - A. Ventura Port District
 - B. Oxnard Harbor DistrictChair Parvin opened the public hearing. Kim Uhlich presented the staff report. With no one wishing to give public comment, Chair Parvin closed the public hearing.
MOTION: Approval of A and B as recommended: Morehouse
SECOND: Long
AYES: Cunningham, Dandy, Long, Morehouse, Parvin
NOES: None
ABSTAINED: Parks
MOTION PASSES 5/0/1
9. LAFCo Recommended Final Budget and Work Plan for Fiscal Year 2012-2013
Chair Parvin opened the public hearing. Kim Uhlich presented the staff report. With no one wishing to give public comment, Chair Parvin closed the public hearing.
MOTION: Approval as recommended: Morehouse
SECOND: Cunningham
AYES: Cunningham, Dandy, Long, Morehouse, Parks, Parvin
NOS: None
ABSTAINED: None
MOTION PASSES 6/0/0

ACTION ITEMS

10. LAFCo 12-02 Camarillo Sanitary District Annexation – Mass Annexation
Kai Luoma presented the staff report.
MOTION: Approval as recommended: Long
SECOND: Morehouse
AYES: Cunningham, Dandy, Long, Morehouse, Parks, Parvin
NOS: None
ABSTAINED:None
MOTION PASSES 6/0/0

11. Review of LAFCo Fund Balance Policies
Kim Uhlich presented the staff report.
MOTION: Approval as recommended: Morehouse
SECOND: Long
AYES: Cunningham, Dandy, Long, Morehouse, Parks, Parvin
NOS: None
ABSTAINED:None
MOTION PASSES 6/0/0

12. City of Simi Valley General Plan Update – Responses to LAFCo Staff’s EIR Comments
Kai Luoma presented the staff report.
MOTION: Receive and File the report as recommended: Long
SECOND: Morehouse
AYES: Cunningham, Dandy, Long, Morehouse, Parks, Parvin
NOS: None
ABSTAINED:None
MOTION PASSES 6/0/0

13. Cancel June 13 Regular LAFCo Meeting
Kim Uhlich presented the staff report.
MOTION: Approval as recommended: Long
SECOND: Morehouse
AYES: Cunningham, Dandy, Long, Morehouse, Parks, Parvin
NOS: None
ABSTAINED:None
MOTION PASSES 6/0/0

EXECUTIVE OFFICER'S REPORT

Kim Uhlich reported on the status of the following legislative bills: AB 2238 (Perea) Public water systems: drinking water; AB 2698 (Committee on Local Government) CALAFCO's Omnibus bill; SB 1498 (Emmerson) LAFCo powers; SB 1566 (Negrete McLeod) Vehicle license fees: Allocations; AB 2418 (Gordon) Health districts; and AB 1902 (Jones) Publication: Newspaper of general circulation: Internet website. She told the Commission that LAFCo business cards with the new LAFCo logo were available upon request. She also reminded the Commission that their next meeting was scheduled for July 18.

COMMISSIONER COMMENTS

Commissioner Cunningham reported on his attendance at the CALAFCO Board meeting May 4 in Marysville, noting the board seat vacated by Cathy Schlottman from Santa Barbara LAFCo had been filled. Mr. Cunningham also told the Commission of his participation as the Vice Chair of the program committee for the annual CALAFCO conference scheduled for October 3-5 in Monterey, and that a golf tournament, a water treatment plant tour and a fishing trip were all being considered for pre-conference activities. Commissioner Long announced that a Town Hall Meeting regarding the proposed new Camarillo High School is scheduled for Tuesday, May 22 at 7:00 at the Ventura County Office of Education in Camarillo. She added that representatives from the City of Camarillo, Oxnard Union High School District and LAFCo will be in attendance.

ADJOURNMENT

Chair Parvin adjourned the meeting at 9:55 a.m.

These Minutes were approved on July 18, 2012

Motion:
Second:
Ayes:
Nos:
Abstains:

Dated: **Chair, Ventura Local Agency Formation Commission**



VENTURA LOCAL AGENCY FORMATION COMMISSION

STAFF REPORT

Meeting Date: July 18, 2012

(Consent)

Agenda Item 7

TO: LAFCo Commissioners

FROM: Kim Uhlich, Executive Officer *KU*

SUBJECT: FY 2011-12 Budget to Actual Reports – April and May 2012

RECOMMENDATION:

Receive and file Budget to Actual reports for April and May 2012.

DISCUSSION:

Pursuant to the Commissioner’s Handbook policies, the Executive Officer is to provide monthly budget reports to the Commission as soon as they are available. The attached reports, which have been prepared with the assistance of the County Auditor-Controller staff, reflect revenue and expenditures for April and May of the 2011-2012 Fiscal Year.

Attachments: 1) Budget to Actual Report: April 2012
2) Budget to Actual Report: May 2012

COMMISSIONERS AND STAFF

COUNTY: Kathy Long Linda Parks <i>Alternate:</i> Steve Bennett	CITY: Carl Morehouse Janice Parvin, Chair <i>Alternate:</i> Carol Smith	DISTRICT: Elaine Freeman Gail Pringle, Vice Chair <i>Alternate:</i> Bruce Dandy	PUBLIC: Lou Cunningham <i>Alternate:</i> Linda Ford-McCaffrey
Executive Officer: Kim Uhlich	Dep. Exec. Officer Kai Luoma, AICP	Office Mgr/Clerk Debbie Schubert	Legal Counsel Michael Walker



VENTURA LOCAL AGENCY FORMATION COMMISSION

**BUDGET TO ACTUAL FY 2011-12
YEAR TO DATE ENDING APRIL 30, 2012 (83.33% of year)
Fund 7920, Organization 8950**

Summary	Budget	Adj. Budget	To Date
Estimated Sources	766,598	766,598	725,289
Appropriations	766,598	766,598	482,084

Account Number	Title	BUDGET			ACTUAL YTD			Variance Favorable (Unfavorable)	
		Budget	Proposed Adjustments	Adjusted Budget	Actual	Encumbered	Total Revenue/Obligation		
FUND BALANCE									
	Beginning Balance	379,838		379,838	379,838.44		379,838.44	0.00	
5331	Committed	100,000		100,000	100,000.00		100,000.00	0.00	
5395	Unassigned	157,025		157,025	157,025.44		157,025.44	0.00	
5395	Unassigned - Appropriated	122,813		122,813	122,813.00		122,813.00	0.00	
REVENUE									
8911	Interest Earnings	8,000		8,000	2,587.44		2,587.44	(5,412.56)	32%
9372	Other Governmental Agencies	570,285		570,285	570,285.00		570,285.00	0.00	100%
9772	Other Revenue - Miscellaneous	65,500		65,500	29,603.46		29,603.46	(35,896.54)	45%
	Total Revenue	643,785	0	643,785	602,475.90		602,475.90	(41,309.10)	94%
	TOTAL SOURCES	766,598	0	766,598	725,288.90	0.00	725,288.90	(41,309.10)	95%
EXPENDITURES									
1101	Regular Salaries	337,000		337,000	262,056.28		262,056.28	74,943.72	78%
1106	Supplemental Payments	13,000		13,000	9,709.68		9,709.68	3,290.32	75%
1107	Term/Buydown	17,000		17,000	4,869.26		4,869.26	12,130.74	29%
1121	Retirement Contribution	66,000		66,000	48,578.40		48,578.40	17,421.60	74%
1122	OASDI Contribution	20,000		20,000	13,830.87		13,830.87	6,169.13	69%
1123	FICA - Medicare	5,200		5,200	4,015.33		4,015.33	1,184.67	77%
1124	Safe Harbor	1,750		1,750	1,363.57		1,363.57	386.43	78%
1141	Group Insurance	27,100		27,100	20,701.92		20,701.92	6,398.08	76%
1142	Life Ins/Dept. Heads & Mgmt.	400		400	140.36		140.36	259.64	35%
1143	State Unempl	700		700	531.52		531.52	168.48	76%
1144	Management Disability Ins.	2,400		2,400	619.52		619.52	1,780.48	26%
1165	Worker Compensation Ins	2,600		2,600	1,966.67		1,966.67	633.33	76%
1171	401K Plan	13,000		13,000	8,042.52		8,042.52	4,957.48	62%
	Salaries and Benefits	506,150	0	506,150	376,425.90	0.00	376,425.90	129,724.10	74%
2033	Voice/Data ISF	5,000		5,000	2,384.75		2,384.75	2,615.25	48%
2071	General Insurance Alloca - ISF	2,500		2,500	1,093.00		1,093.00	1,407.00	44%
2125	Facil/Matts Sq. Ft. Alloc. - ISF	17,000		17,000	12,137.00		12,137.00	4,863.00	71%
2128	Other Maint	500		500	0.00		0.00	500.00	0%
2141	Memberships & Dues	6,300		6,300	6,271.00		6,271.00	29.00	100%
2154	Education Allowance	2,000		2,000	2,000.00		2,000.00	0.00	100%
2158	Indirect Cost Recovery	20,107		20,107	20,107.00		20,107.00	0.00	100%
2172	Books & Publications	700		700	439.53		439.53	260.47	63%
2174	Mail Center - ISF	3,000		3,000	1,564.79		1,564.79	1,435.21	52%
2176	Purchasing Charges - ISF	500		500	122.47		122.47	377.53	24%
2177	Graphics Charges - ISF	5,500		5,500	188.99		188.99	5,311.01	3%
2178	Copy Machine Charges - ISF	400		400	154.77		154.77	245.23	39%
2179	Miscellaneous Office Expense	7,000	(1,764)	5,236	2,891.93		2,891.93	2,344.07	55%
2181	Stores ISF	50		50	7.00		7.00	43.00	14%
2191	Board Members Fees	5,000		5,000	2,250.00		2,250.00	2,750.00	45%
2192	Information Technology - ISF	13,500		13,500	1,785.90		1,785.90	11,714.10	13%
2195	Specialized Services/Software	1,850		1,850	736.25		736.25	1,113.75	40%
2197	Public Works - Charges	6,000		6,000	1,509.44		1,509.44	4,490.56	25%
2199	Other Prof & Spec Service	9,000	1,764	10,764	10,039.00	725.00	10,764.00	0.00	100%
2203	Accounting and Auditing Services	5,000		5,000	0.00		0.00	5,000.00	0%
2205	GSA Special Services ISF	100		100	0.00		0.00	100.00	0%
2214	County GIS Expenses	25,000		25,000	10,600.34		10,600.34	14,399.66	42%
2261	Public & Legal Notices	5,000		5,000	1,967.16		1,967.16	3,032.84	39%
2283	Records Storage Charges	250		250	246.80		246.80	3.20	99%
2293	Computer Equipment <5000	3,500		3,500	364.80		364.80	3,135.20	10%
2304	County Legal Counsel	25,000		25,000	11,886.25		11,886.25	13,113.75	48%
2521	Transportation Charges ISF	1,000	(1,000)	0	0.00		0.00	0.00	0%
2522	Private Vehicle Mileage	6,500		6,500	4,548.89		4,548.89	1,951.11	70%
2523	Conf. & Seminars Expense	13,000		13,000	8,973.99		8,973.99	4,026.01	69%
2526	Conf. & Seminars Expense ISF	500		500	378.00		378.00	122.00	76%
2528	Motorpool ISF	0	1,000	1,000	283.72		283.72	716.28	28%
	Services and Supplies	190,757	0	190,757	104,932.77	725.00	105,657.77	85,099.23	55%
6101	Contingency	69,691		69,691	0.00		0.00	69,691.00	0%
	TOTAL EXPENDITURES	766,598	0	766,598	481,358.67	725.00	482,083.67	284,514.33	63%

0.00

Note: Revenue amounts with "()" in the ACTUAL column reflect FY12 accruals less than budgeted revenue to date.
Expenditure amounts with "()" in the ACTUAL column reflect FY12 accruals in excess of budget expenditures to date.



VENTURA LOCAL AGENCY FORMATION COMMISSION

BUDGET TO ACTUAL FY 2011-12
YEAR TO DATE ENDING MAY 31, 2012 (91.67% of year)
Fund 7920, Organization 8950

Summary	Budget	Adj. Budget	To Date
Estimated Sources	766,598	766,598	728,154
Appropriations	766,598	766,598	554,825

Account Number	Title	BUDGET			ACTUAL YTD			Variance Favorable (Unfavorable)	
		Budget	Proposed Adjustments	Adjusted Budget	Actual	Encumbered	Total Revenue/Obligation		
FUND BALANCE									
	Beginning Balance	379,838		379,838	379,838.44		379,838.44	0.00	
5331	Committed	100,000		100,000	100,000.00		100,000.00	0.00	
5395	Unassigned	157,025		157,025	157,025.44		157,025.44	0.00	
5395	Unassigned - Appropriated	122,813		122,813	122,813.00		122,813.00	0.00	
REVENUE									
8911	Interest Earnings	8,000		8,000	3,027.97		3,027.97	(4,972.03)	38%
9372	Other Governmental Agencies	570,285		570,285	570,285.00		570,285.00	0.00	100%
9772	Other Revenue - Miscellaneous	65,500		65,500	32,028.46		32,028.46	(33,471.54)	49%
	Total Revenue	643,785	0	643,785	605,341.43		605,341.43	(38,443.57)	94%
	TOTAL SOURCES	766,598	0	766,598	728,154.43	0.00	728,154.43	(38,443.57)	95%
EXPENDITURES									
1101	Regular Salaries	337,000		337,000	300,420.68		300,420.68	36,579.32	89%
1106	Supplemental Payments	13,000		13,000	11,178.48		11,178.48	1,821.52	86%
1107	Term/Buydown	17,000		17,000	9,738.52		9,738.52	7,261.48	57%
1121	Retirement Contribution	66,000		66,000	56,647.18		56,647.18	9,352.82	86%
1122	OASDI Contribution	20,000		20,000	16,448.55		16,448.55	3,551.45	82%
1123	FICA - Medicare	5,200		5,200	4,658.81		4,658.81	541.19	90%
1124	Safe Harbor	1,750		1,750	1,561.69		1,561.69	188.31	89%
1141	Group Insurance	27,100		27,100	23,710.92		23,710.92	3,389.08	87%
1142	Life Ins/Dept. Heads & Mgmt.	400		400	161.12		161.12	238.88	40%
1143	State Unempl	700		700	609.80		609.80	90.20	87%
1144	Management Disability Ins.	2,400		2,400	713.51		713.51	1,686.49	30%
1165	Worker Compensation Ins	2,600		2,600	2,272.68		2,272.68	327.32	87%
1171	401K Plan	13,000		13,000	9,218.38		9,218.38	3,781.62	71%
	Salaries and Benefits	506,150	0	506,150	437,340.32	0.00	437,340.32	68,809.68	86%
2033	Voice/Data ISF	5,000		5,000	2,636.97		2,636.97	2,363.03	53%
2071	General Insurance Alloca - ISF	2,500		2,500	2,008.00		2,008.00	492.00	80%
2125	Facil/Matts Sq. Ft. Alloc. - ISF	17,000		17,000	13,369.00		13,369.00	3,631.00	79%
2128	Other Maint	500		500	0.00		0.00	500.00	0%
2141	Memberships & Dues	6,300		6,300	6,271.00		6,271.00	29.00	100%
2154	Education Allowance	2,000		2,000	2,000.00		2,000.00	0.00	100%
2158	Indirect Cost Recovery	20,107		20,107	20,107.00		20,107.00	0.00	100%
2172	Books & Publications	700		700	439.53		439.53	260.47	63%
2174	Mail Center - ISF	3,000		3,000	1,839.76		1,839.76	1,160.24	61%
2176	Purchasing Charges - ISF	500		500	122.47		122.47	377.53	24%
2177	Graphics Charges - ISF	5,500		5,500	188.99		188.99	5,311.01	3%
2178	Copy Machine Charges - ISF	400		400	168.48		168.48	231.52	42%
2179	Miscellaneous Office Expense	7,000	(1,764)	5,236	3,030.28		3,030.28	2,205.72	58%
2181	Stores ISF	50		50	7.00		7.00	43.00	14%
2191	Board Members Fees	5,000		5,000	2,600.00		2,600.00	2,400.00	52%
2192	Information Technology - ISF	13,500		13,500	1,968.00		1,968.00	11,532.00	15%
2195	Specialized Services/Software	1,850		1,850	736.25		736.25	1,113.75	40%
2197	Public Works - Charges	6,000		6,000	2,233.68		2,233.68	3,766.32	37%
2199	Other Prof & Spec Service	9,000	1,764	10,764	10,764.00		10,764.00	0.00	100%
2203	Accounting and Auditing Services	5,000		5,000	0.00		0.00	5,000.00	0%
2205	GSA Special Services ISF	100		100	0.00		0.00	100.00	0%
2214	County GIS Expenses	25,000		25,000	12,437.92		12,437.92	12,562.08	50%
2261	Public & Legal Notices	5,000		5,000	3,208.30		3,208.30	1,791.70	64%
2283	Records Storage Charges	250		250	273.25		273.25	(23.25)	109%
2293	Computer Equipment <5000	3,500		3,500	364.80		364.80	3,135.20	10%
2304	County Legal Counsel	25,000		25,000	14,985.00		14,985.00	10,015.00	60%
2521	Transportation Charges ISF	1,000	(1,000)	0	0.00		0.00	0.00	0%
2522	Private Vehicle Mileage	6,500		6,500	5,040.53		5,040.53	1,459.47	78%
2523	Conf. & Seminars Expense	13,000		13,000	9,966.56		9,966.56	3,033.44	77%
2526	Conf. & Seminars Expense ISF	500		500	378.00		378.00	122.00	76%
2528	Motorpool ISF	0	1,000	1,000	340.23		340.23	659.77	34%
	Services and Supplies	190,757	0	190,757	117,485.00	0.00	117,485.00	73,272.00	62%
6101	Contingency	69,691		69,691	0.00		0.00	69,691.00	0%
	TOTAL EXPENDITURES	766,598	0	766,598	554,825.32	0.00	554,825.32	211,772.68	72%

Note: Revenue amounts with "()" in the ACTUAL column reflect FY12 accruals less than budgeted revenue to date.
 Expenditure amounts with "()" in the ACTUAL column reflect FY12 accruals in excess of budget expenditures to date.



VENTURA LOCAL AGENCY FORMATION COMMISSION

STAFF REPORT

Meeting Date: July 18, 2012

Agenda Item 8

TO: LAFCo Commissioners

FROM: Kim Uhlich, Executive Officer 

SUBJECT: CLOSED SESSION: Public Employee Performance Evaluation: Executive Officer (Pursuant to Government code Section 54957)

Information will be provided in the closed session.

COMMISSIONERS AND STAFF

COUNTY:
Kathy Long
Linda Parks
Alternate:
Steve Bennett

CITY:
Carl Morehouse
Janice Parvin, Chair
Alternate:
Carol Smith

DISTRICT:
Elaine Freeman
Gail Pringle, Vice Chair
Alternate:
Bruce Dandy

PUBLIC:
Lou Cunningham

Alternate:
Linda Ford-McCaffrey

Executive Officer:
Kim Uhlich

Dep. Exec. Officer
Kai Luoma, AICP

Office Mgr/Clerk
Debbie Schubert

Legal Counsel
Michael Walker



VENTURA LOCAL AGENCY FORMATION COMMISSION

STAFF REPORT

Meeting Date: July 18, 2012

Agenda Item 9

LAFCo CASE NAME & NO: LAFCo 12-06 City of San Buenaventura Reorganization – Montalvo Islands (Parcels A-I)

PROPOSAL: To annex 255 Assessor parcels and portions of various rights of way to the City of San Buenaventura and the Ventura Port District. The same territory is to be detached from the Ventura County Resource Conservation District, the Ventura County Fire Protection District and County Service Area Nos.14 and 32. The proposal will allow the City to extend a full range of municipal services to the territory, which consists primarily of residential development.

SIZE: Parcel A: Approximately 50.5 acres / 233 Assessor parcels
Parcel B: Approximately 0.5 acres / 1 Assessor parcel
Parcel C: Approximately 1 acre / 6 Assessor parcels
Parcel D: Approximately 0.9 acres / 5 Assessor parcels
Parcel E: Approximately 1.6 acres / 3 Assessor parcels
Parcel F: Approximately 0.4 acres / 2 Assessor parcels
Parcel G: Approximately 0.16 acres / 1 Assessor parcel
Parcel H: Approximately 1.1 acres / 3 Assessor parcels
Parcel I: Approximately 0.3 acres / 1 Assessor parcel

The total proposal area is approximately 56 acres in size. Parcels range in size from approximately 3,000 square feet to approximately 1.25 acres. The majority are residential parcels of 5,000-7,000 square feet.

LOCATION: Parcels A through H are generally located in the developed area northeast of the intersection of Victoria Avenue and State Route 101 and are completely surrounded by the City of San Buenaventura. Parcel I is located on Foothill Road north of Ventura College (see Attachments 1 and 2). The proposal area is within the City sphere of influence.

PROPONENTS: City of San Buenaventura by resolution. The City’s resolution initiating LAFCo proceedings requested that proceedings

COMMISSIONERS AND STAFF

COUNTY: Kathy Long Linda Parks <i>Alternate:</i> Steve Bennett	CITY: Carl Morehouse Janice Parvin, Chair <i>Alternate:</i> Carol Smith	DISTRICT: Elaine Freeman Gail Pringle, Vice Chair <i>Alternate:</i> Bruce Dandy	PUBLIC: Lou Cunningham <i>Alternate:</i> Linda Ford-McCaffrey
Executive Officer: Kim Uhlich	Dep. Exec. Officer Kai Luoma, AICP	Office Mgr/Clerk Debbie Schubert	Legal Counsel Michael Walker

commence pursuant to Govt. Code § 56375.3 relating to unincorporated islands.

NOTICE: This matter has been noticed as prescribed by law.

PARCEL INFORMATION: See Attachment 3 for a listing of the Assessor parcels included in the proposal.

RECOMMENDATION:

Adopt the attached resolution LAFCo 12-06 making determinations and approving the LAFCo 12-06 City of San Buenaventura Reorganization – Montalvo Islands

BACKGROUND

On October 19, 2011 the Commission approved LAFCo 11-06, a reorganization proposal submitted by the City of San Buenaventura to annex approximately 54 acres of vacant territory to allow for the development of the Parklands Specific Plan, which includes up to 499 residential units, approximately 25,000 square feet of commercial/retail space, and approximately 6,500 square feet of civic space. The Commission’s approval of the Parklands proposal was conditioned on the submittal of an application by the City to annex all remaining unincorporated islands, pursuant to Commissioner’s Handbook Section 3.2.3. The subject proposal under consideration by the Commission is intended to fulfill that condition.

COMMISSION PROCEEDINGS

Govt. Code § 56375 provides that the Commission shall not disapprove an annexation to a city, initiated by resolution, of contiguous territory if the Commission finds that the proposal involves unincorporated islands meeting the requirements of § 56375.3. Govt. Code § 56375.3(a)(1) provides that LAFCo shall approve, after notice and hearing, the reorganization of a city, and waive protest proceedings entirely, if the following are true:

- (A) The change of organization or reorganization is initiated on or after January 1, 2000, and prior to January 1, 2014.*
- (B) The change of organization or reorganization is proposed by resolution adopted by the affected city.*
- (C) The Commission finds that the territory contained in the change of organization or reorganization proposal meets all of the requirements set forth in § 56375.3(b).*

Regarding subsection (A), the City submitted the application for LAFCo consideration of the proposal on April 19, 2012. Regarding subsection (B), the City adopted a resolution initiating reorganization proceedings on March 19, 2012. In regards to subsection (C), Government Code § 56375.3(b) provides six requirements which must be met, as determined by the Commission. Each is listed below followed by staff’s analysis:

1. *The territory does not exceed 150 acres in area, and that area constitutes the entire island.*

The entirety of the proposal area is approximately 56 acres in size.

2. *The territory constitutes an entire unincorporated island located within the limits of the city, or constitutes a reorganization containing a number of individual unincorporated islands.*

The proposal is a reorganization containing nine individual unincorporated islands.

3. *The territory is surrounded, or substantially surrounded, by the city to which annexation is proposed.*

Each of the nine unincorporated islands is entirely surrounded by the City.

4. *The territory is substantially developed or developing.*

Of the 255 parcels, 246 are developed with residential uses, primarily single-family, and generally range from 5,000 square feet to 7,000 square feet in size. The remaining 9 parcels are developed with commercial and light industrial uses, the largest of which is approximately 1.25 acres.

5. *The territory is not prime agricultural land.*

The proposal area is built out with urban uses and is not prime agricultural land.

6. *The territory will benefit from the reorganization or is receiving benefits from the annexing city.*

The territory will benefit from the increased level of services provided by the City, including emergency response, street maintenance, drainage, etc. In addition, the proposal area is currently receiving various benefits from the City, such as potable water service. It also benefits from mutual aid agreements between the County of Ventura and the City.

Wastewater collection and treatment services are currently provided to Parcels A-H by the Montalvo Community Services District. This service will not be affected as a result of the reorganization.

If the Commission finds that all six of the above described requirements are met and also finds that the subject proposal was initiated between January 1, 2000 and January 1, 2014, and it was proposed by resolution of the affected city, the Commission has no alternative but to approve the reorganization proposal and waive protest proceedings entirely.

With respect to the annexation of the territory to the Ventura Port District, the Harbors and Navigation Code provides that any territory annexed to the City of San Buenaventura is automatically annexed into the Port District, without any separate action by LAFCo. Accordingly, no separate analysis is required for the annexation to the Port District.

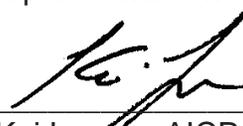
CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA)

Staff has determined that the proposal is categorically exempt from CEQA pursuant to Section 15319(a) [annexation of private structures developed to the density allowed by the current zoning or pre-zoning of either the gaining or losing governmental agency, whichever is more restrictive, provided that the extension of utility services would have the capacity to serve only the existing facilities] of the CEQA Guidelines. As the purpose of the annexation is to extend City services to the parcels within the proposal area, each of which has been developed consistent with the existing zoning, staff believes that the proposal is exempt from CEQA. No additional utility service extensions are necessary in conjunction with the proposal.

ALTERNATIVE ACTIONS AVAILABLE:

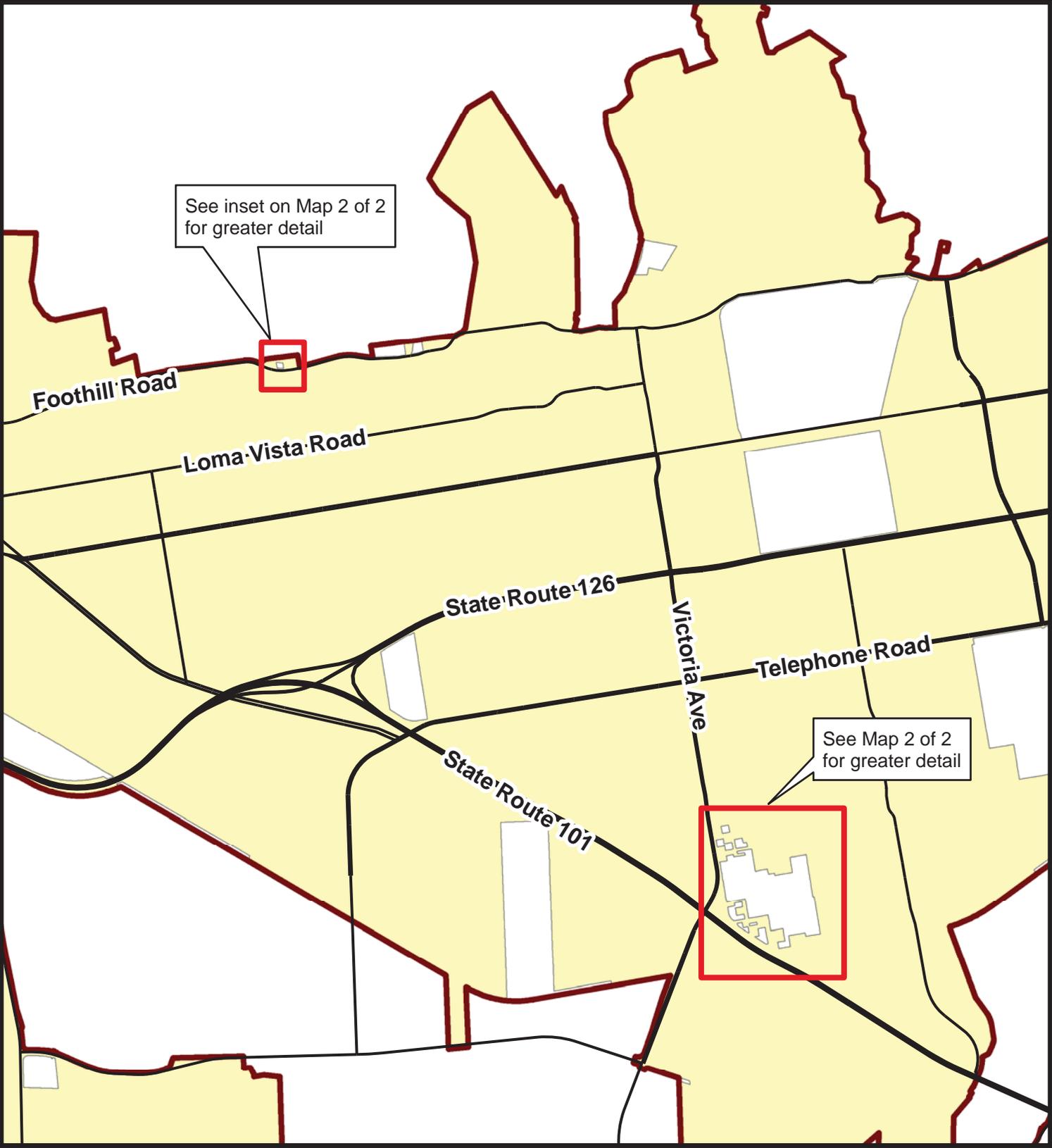
- A. If the Commission, following public testimony and review of the materials submitted, determines that further information is necessary, a motion to continue the annexation proposal should state specifically the type of information desired and specify a date certain for further consideration.
- B. If the Commission, following public testimony and review of the materials submitted, finds that any of the considerations listed in Govt. Code §56375.3(a)(1)(A), (B), or (C) are not true, the Commission may deny or modify the proposal, in which case a motion to deny or modify should include direction that the matter be continued to the next meeting and that staff prepare a new report consistent with the evidence submitted and the anticipated decision.

BY: _____


Kai Luoma, AICP
Deputy Executive Officer

- Attachments: (1) Vicinity Map
(2) Detail Map
(3) List of Assessor parcels and street addresses
(4) LAFCo 12-06 Resolution

* LAFCo makes every effort to offer legible map files with the online and printed versions of our reports, however sometimes the need to reduce oversize original maps and/or other technological/software factors can compromise readability. Original maps are available for viewing at the LAFCo office by request.



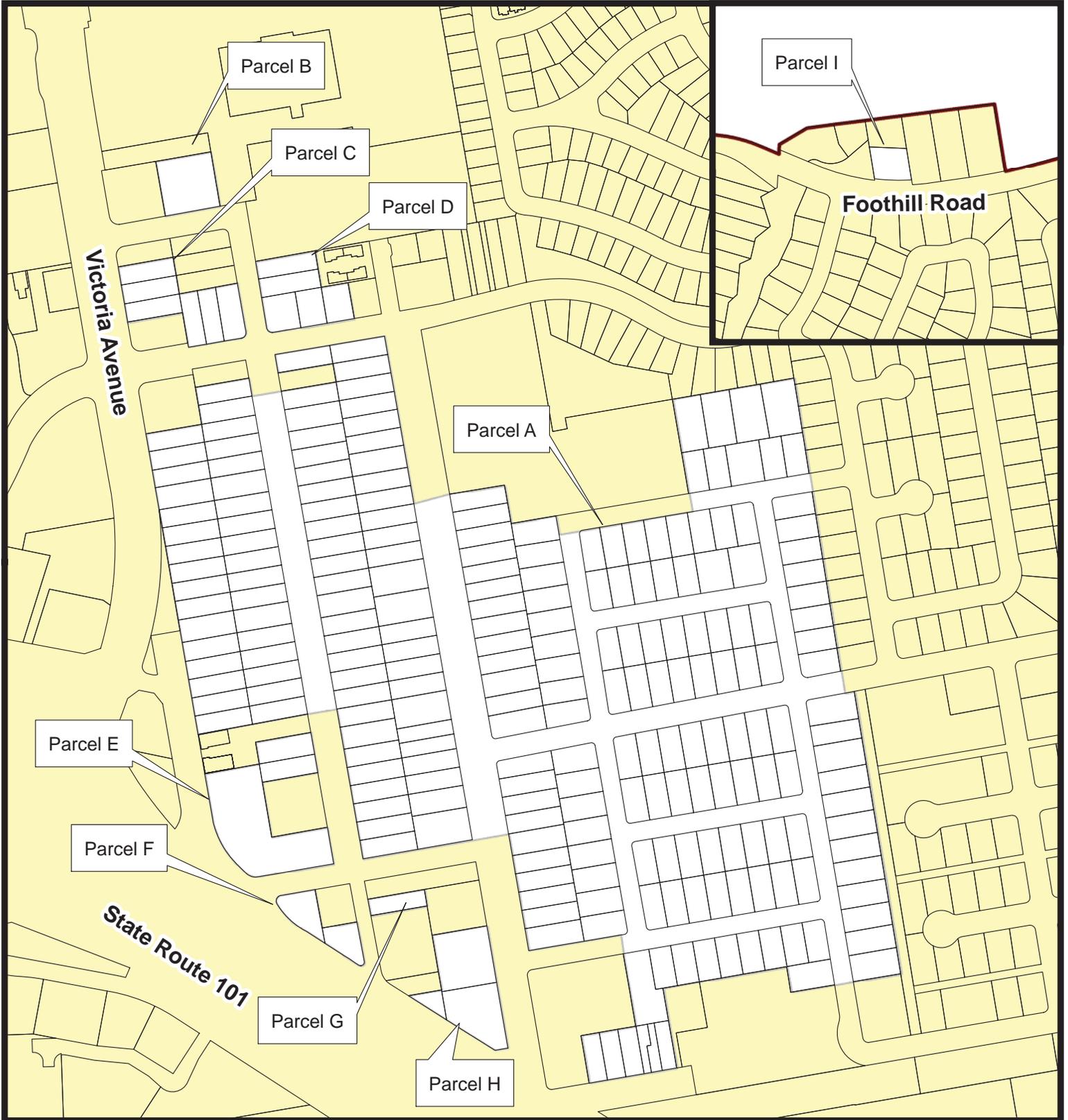
Legend

-  12-06 Proposal Area
-  City of San Buenaventura
-  City Sphere of Influence

LAFCo 12-06
 City of San Buenaventura Reorganization
 Montalvo Islands (Parcels A - I)
 Map 1 of 2



VENTURA LOCAL AGENCY
 FORMATION COMMISSION



Legend

-  12-06 Proposal Area
-  City of San Buenaventura
-  City Sphere of Influence

LAFCo 12-06
 City of San Buenaventura Reorganization
 Montalvo Islands (Parcels A - I)
 Map 2 of 2



VENTURA LOCAL AGENCY
 FORMATION COMMISSION

LAFCo 12-06
 City Of San Buenaventura Reorganization – Montalvo Islands (Parcels A-I)

<u>APN</u>	<u>Address</u>	<u>Street</u>					
Parcel A							
135007102	0	2021	ALAMEDA	AV	135007213	5	2177 GRAND AV
135007103	5	2035	ALAMEDA	AV	135007214	0	2192 ALAMEDA AV
135007104	0	2051	ALAMEDA	AV	135007215	0	2178 ALAMEDA AV
135007105	0	2065	ALAMEDA	AV	135007216	0	2164 ALAMEDA AV
135007106	0	2077	ALAMEDA	AV	135007217	0	2150 ALAMEDA AV
135007107	0	2091	ALAMEDA	AV	135007218	0	2138 ALAMEDA AV
135007108	5	2107	ALAMEDA	AV	135007219	5	2122 ALAMEDA AV
135007109	5	2123	ALAMEDA	AV	135007220	5	2108 ALAMEDA AV
135007110	5	2135	ALAMEDA	AV	135007221	0	2092 ALAMEDA AV
135007111	5	2151	ALAMEDA	AV	135007222	5	2074 ALAMEDA AV
135007112	0	2165	ALAMEDA	AV	135007223	0	2064 ALAMEDA AV
135007113	5	2177	ALAMEDA	AV	135007224	5	2048 ALAMEDA AV
135007114	0	2191	ALAMEDA	AV	135007225	0	2036 ALAMEDA AV
135007115	0	2192	VICTORIA	AV	135007227	0	2008 ALAMEDA AV
135007116	0	2178	VENTURA	AV	135007302	0	2157 JAMES AV
135007117	5	2164	VICTORIA	AV	135007303	5	2177 JAMES AV
135007118	5	2148	VICTORIA	AV	135007304	0	2178 GRAND AV
135007119	0	2138	VICTORIA	AV	135007305	0	2168 GRAND AV
135007120	5	2124	VICTORIA	AV	135007306	5	2154 GRAND AV
135007121	0	2108	VICTORIA	AV	135007307	5	2142 GRAND AV
135007122	5	2092	VICTORIA	AV	135007308	0	2130 GRAND AV
135007123	5	2080	VICTORIA	AV	135008101	5	6315 BELL ST
135007124	5	2064	VICTORIA	AV	135008102	0	6301 BELL ST
135007125	5	2050	VICTORIA	AV	135008103	0	6295 BELL ST
135007201	0	6082	MOON	DR	135008104	0	6279 BELL ST
135007202	5	2021	GRAND	AV	135008108	0	6269 BELL PL
135007203	5	2037	GRAND	AV	135008109	5	6275 BELL PL
135007204	5	2051	GRAND	AV	135008110	5	6299 BELL PL
135007205	5	2065	GRAND	AV	135008111	5	6311 BELL PL
135007206	5	2077	GRAND	AV	135008112	5	6261 BELL ST
135007207	0	2091	GRAND	AV	135008201	0	6285 CLARA ST
135007208	0	2107	GRAND	AV	135008202	5	6271 CLARA ST
135007209	5	2123	GRAND	AV	135008203	0	6257 CLARA ST
135007210	5	2135	GRAND	AV	135008204	0	6245 CLARA ST
135007211	0	2149	GRAND	AV	135008205	0	6233 CLARA ST
135007212	0	2165	GRAND	AV	135008206	0	6221 CLARA ST
135008209	5	6220	BELL	ST	135008207	0	6207 CLARA ST
					135008208	5	2180 JAMES AV

135008210	5	6232	BELL	ST	135014204	5	2251	GRAND	AV
135008211	5	6244	BELL	ST	135014205	0	2265	GRAND	AV
135008212	5	6256	BELL	ST	135014206	0	2277	GRAND	AV
135008213	5	6268	BELL	ST	135014208	5	2325	GRAND	AV
135008214	5	6280	BELL	ST	135014209	5	2341	GRAND	AV
135008215	0	6292	BELL	ST	135014210	0	2355	GRAND	AV
135008301	0	6291	BRISTOL	RD	135014211	5	2377	GRAND	AV
135008302	0	6275	BRISTOL	RD	135014212	5	6001	THIRD	ST
135008303	5	6271	BRISTOL	RD	135014214	0	2340	ALAMEDA	AV
135008304	5	6251	BRISTOL	RD	135014215	5	2322	ALAMEDA	AV
135008305	0	6239	BRISTOL	RD	135014216	0	2308	ALAMEDA	AV
135008306	5	6233	BRISTOL	RD	135014217	0	2288	ALAMEDA	AV
135008307	5	6221	BRISTOL	RD	135014218	5	2278	ALAMEDA	AV
135008308	5	2282	JAMES	AV	135014219	0	2264	ALAMEDA	AV
135008309	0	6206	CLARA	ST	135014220	0	2250	ALAMEDA	AV
135008310	0	6220	CLARA	ST	135014221	5	2238	ALAMEDA	AV
135008311	5	6232	CLARA	ST	135014222	0	2232	ALAMEDA	AV
135008312	5	6244	CLARA	ST	135014223	5	2208	ALAMEDA	AV
135008313	0	6256	CLARA	ST	135014224	5	2366	ALAMEDA	AV
135008314	5	6272	CLARA	ST	135014225	5	2350	ALAMEDA	AV
135008315	5	6278	CLARA		135014226	5	2313	GRAND	AV
135008316	0	2245	KATHERINE	AV	135014227	5	2313	GRAND	AV
135008401	5	6312	BELL	ST	135014301	0	2191	JAMES	AV
135008402	0	2182	KATHERINE	AV	135014302	5	2207	JAMES	AV
135008403	5	2210	KATHERINE	AV	135014303	5	2223	JAMES	AV
135008404	5	2222	KATHERINE	AV	135014304	0	2237	JAMES	AV
135008405	5	2232	KATHERINE	AV	135014305	5	2265	JAMES	AV
135008406	5	2264	KATHERINE	AV	135014306	0	2279	JAMES	AV
135008407	0	2270	KATHERINE	AV	135014307	0	6191	BRISTOL	RD
135008408	5	2288	KATHERINE	AV	135014308	5	6153	BRISTOL	RD
135014101	0	2205	ALAMEDA	AV	135014309	0	2278	GRAND	AV
135014102	0	2221	ALAMEDA	AV	135014310	5	2266	GRAND	AV
135014103	5	2235	ALAMEDA	AV	135014311	0	2250	GRAND	AV
135014104	5	2249	ALAMEDA	AV	135014312	5	2238	GRAND	AV
135014105	0	2263	ALAMEDA	AV	135014313	0	2222	GRAND	AV
135014111	0	2262	VICTORIA	AV	135014314	0	2208	GRAND	AV
135014112	5	2250	VICTORIA	AV	135014315	5	2192	GRAND	AV
135014113	5	2238	VICTORIA	AV	135019101	0	6170	BRISTOL	RD
135014114	5	2224	VICTORIA	AV	135019102	5	2353	JAMES	AV
135014115	0	2208	VICTORIA	AV	135019103	5	2381	JAMES	AV
135014201	5	2207	GRAND	AV	135019104	0	2395	JAMES	AV
135014202	5	2223	GRAND	AV	135019105	5	2401	JAMES	AV
135014203	0	2237-2235	GRAND	AV	135019106	5	2425	JAMES	AV

135019107	0	2451	JAMES	AV	135019316	0	6201	MONTALVO	DR
135019108	0	2475	JAMES	AV	135019401	5	2302	KATHERINE	AV
135019109	0	2466	GRAND	AV	135019402	0	2326	KATHERINE	AV
135019110	5	2464	GRAND	AV	135019403	5	2350	KATHERINE	AV
135019111	5	2442	GRAND	AV	135019404	5	2376	KATHERINE	AV
135019112	5	2426	GRAND	AV	135019405	0	2402	KATHERINE	AV
135019113	0	2410	GRAND	AV	135019406	5	2410	KATHERINE	AV
135019114	0	2396	GRAND	AV	135019407	5	2426	KATHERINE	AV
135019115	5	2388	GRAND	AV	135019408	5	2456	KATHERINE	AV
135019116	5	2374	GRAND	AV	135019409	0	2476	KATHERINE	AV
135019117	0	2358	GRAND	AV	135022001	0	6200	MONTALVO	DR
135019118	0	2334	GRAND	AV	135022002	0	6208	MONTALVO	DR
135019201	0	6208	BRISTOL	RD	135022003	0	6220	MONTALVO	DR
135019202	0	6220	BRISTOL	RD	135022004	0	6232	MONTALVO	DR
135019203	0	6232	BRISTOL	RD	135022005	5	6244	MONTALVO	DR
135019204	0	6240	BRISTOL	RD	135022006	5	6256	MONTALVO	DR
135019205	0	6256	BRISTOL	RD	135022007	5	6268	MONTALVO	DR
135019206	5	6268	BRISTOL	RD	135022008	0	6280	MONTALVO	DR
135019207	5	6280	BRISTOL	RD	135022009	0	6290	MONTALVO	DR
135019208	5	6290	BRISTOL	RD	135022010	5	2525	KATHERINE	AV
135019209	5	6287	GENEVA	ST	135022012	0	2502	KATHERINE	AV
135019210	0	6279	GENEVA	ST	135022013	0	2520	KATHERINE	AV
135019211	5	6263	GENEVA	ST	135022014	0	2530	KATHERINE	AV
135019212	5	6251	GENEVA	ST	135022024	5	6137	INEZ	ST
135019213	0	6239	GENEVA	ST	135022033	5	6155	INEZ	ST
135019214	5	6227	GENEVA	ST	135022035	5			
135019215	0	6215	GENEVA	ST	135022039	5	6187	INEZ	ST
135019216	0	6201	GENEVA	ST	135022040	5			
135019301	0	6208	GENEVA	ST	135022041	5	6197	INEZ	ST
135019302	0	6220	GENEVA	ST					
135019303	0	6232	GENEVA	ST	Parcel B				
135019304	0	6244	GENEVA	ST	135006101	0	5971	EIGHTH	ST
135019305	0	6256	GENEVA	ST					
135019306	0	6268	GENEVA	ST	Parcel C				
135019307	0	6280	GENEVA	ST	135006203	5	5971	MOON	DR
135019308	5	2415	KATHERINE	ST	135006204	5	5941	MOON	DR
135019309	5	6287	MONTALVO	DR	135006208	0	1930	VICTORIA	AV
135019310	5	6279	MONTALVO	DR	135006217	5	5995	MOON	ST
135019311	0	6263	MONTALVO	DR	135006220	0	1950	VICTORIA	AV
135019312	5	6251	MONTALVO	DR	135006221	0	1960	VICTORIA	AV
135019313	5	6239	MONTALVO	DR					
135019314	5	6227	MONTALVO	DR	Parcel D				
135019315	0	6215	MONTALVO	DR	135006303	0	6061	MOON	DR

135006304	0	6041	SEVENTH	ST
135006308	0	1942	ALAMEDA	AV
135006309	0	1952	ALAMEDA	AV
135006310	0	6033	MOON	DR
Parcel E				
135014107	5	2285	ALAMEDA	AV
135014123	5	2307	ALAMEDA	ST
135014126	5	2350	VICTORIA	AV
Parcel F				
135015102	5	2423	ALAMEDA	AV
135015104	5	5950	SEAHAWK	ST
Parcel G				
135015208	5	2422	ALAMEDA	AV
Parcel H				
135015204	5	6035	VENTURA	BL
135015212	5	2521	GRAND	AV
135015215	5	2463	GRAND	AV
Parcel I				
078006207	0	4205	FOOTHILL	RD

LAFCO 12-06

RESOLUTION OF THE VENTURA LOCAL AGENCY FORMATION COMMISSION MAKING DETERMINATIONS AND APPROVING THE CITY OF SAN BUENAVENTURA REORGANIZATION – MONTALVO ISLANDS (PARCELS A-I); ANNEXATION TO THE CITY OF SAN BUENAVENTURA AND THE VENTURA PORT DISTRICT AND DETACHMENT FROM THE VENTURA COUNTY FIRE PROTECTION DISTRICT, THE VENTURA COUNTY RESOURCE CONSERVATION DISTRICT, AND COUNTY SERVICE AREA NOS. 14 AND 32

WHEREAS, the above-referenced proposal has been filed with the Executive Officer of the Ventura Local Agency Formation Commission (LAFCo or Commission) pursuant to the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 (Section 56000 et seq. of the California Government Code); and

WHEREAS, at the times and in the manner required by law, the Executive Officer gave notice of a public hearing on the matter; and

WHEREAS, the proposal was duly considered at a public hearing on July 18, 2012; and

WHEREAS, the Commission heard, discussed and considered all oral and written testimony for and against the proposal including, but not limited to, the determinations required pursuant to Government Code § 56375 and § 56375.3, the LAFCo Staff Report and recommendation, the environmental determination, sphere of influence and applicable local plans and policies; and

WHEREAS, the Local Agency Formation Commission finds the proposal to be in the best interest of the landowners and present and future inhabitants within the City of San Buenaventura and within the affected territory, and the organization of local governmental agencies within Ventura County.

NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED by the Ventura Local Agency Formation Commission as follows:

- (1) The LAFCo Staff Report and recommendation for approval dated July 18, 2012 are adopted.
- (2) The Commission has considered the criteria set forth in Government Code § 56375 and § 5637.3 and finds the following:

The City submitted the application for LAFCo consideration of the proposal on April 19, 2012;

The City adopted a resolution initiating reorganization proceedings on March 19, 2012;

The entirety of the proposal area is approximately 56 acres in size;

The proposal is a reorganization containing nine individual unincorporated islands;

Each of the nine unincorporated islands is entirely surrounded by the City;

Of the 255 parcels, 246 are developed with residential uses, primarily single-family, and generally range from 5,000 square feet to 7,000 square feet in size. The remaining 9 parcels are developed with commercial and light industrial uses, the largest of which is approximately 1.25 acres;

The proposal area is built out with urban uses and is not prime agricultural land; and

The territory will benefit from the increased level of services provided by the City, including emergency response, street maintenance, drainage, etc. In addition, the proposal area is currently receiving various benefits from the City, such as potable water service. It also benefits from mutual aid agreements between the County of Ventura and the City.

- (3) In accordance with staff's determination that the proposal is exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15319(a) of the CEQA Guidelines, the Commission hereby finds the proposal to be categorically exempt.
- (4) The Commission directs staff to file a Notice of Exemption pursuant to Section 15062 of the CEQA Guidelines.
- (5) The reorganization is hereby approved, and the boundaries are established as generally set forth in the attached Exhibit A.
- (6) The subject proposal is assigned the following distinctive short form designation:
**LAFCO 12-06 CITY OF SAN BUENAVENTURA REORGANIZATION –
MONTALVO ISLANDS (PARCELS A-I).**

- (7) The Commission hereby waives conducting authority proceedings entirely pursuant to Govt. Code § 56375.3(a).
- (8) The affected territory shall be liable for all taxes, charges, fees or assessments that are levied on similar properties within the City.
- (9) **This reorganization shall not be recorded until all LAFCo fees have been paid and until fees necessary for filing with the State Board of Equalization have been submitted to the LAFCo Executive Officer.**
- (10) **This annexation shall not be recorded until a map and legal description consistent with this approval and suitable for filing with the State Board of Equalization have been submitted to the LAFCo Executive Officer.**

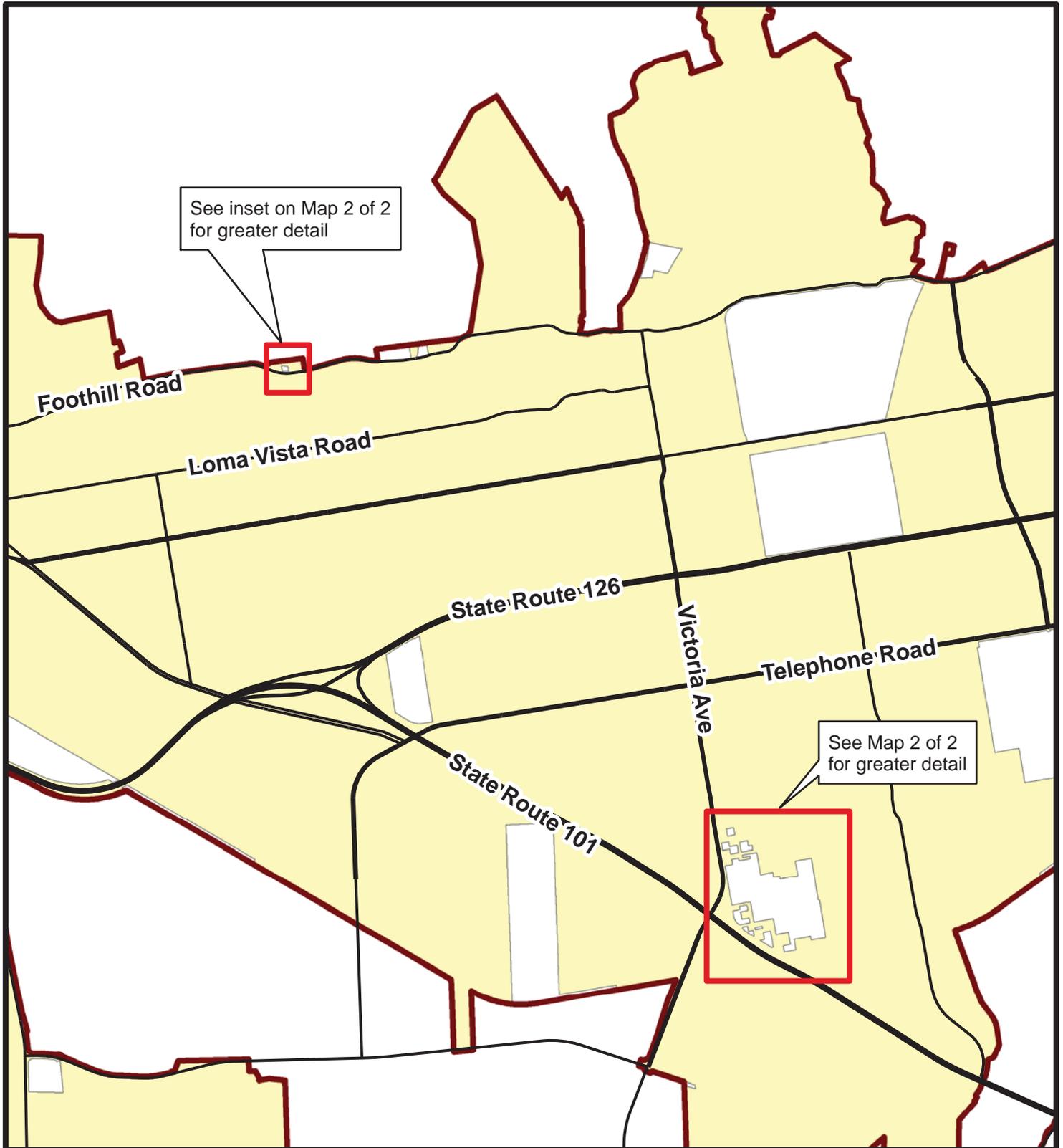
This resolution was adopted on July 18, 2012.

	AYE	NO	ABSTAIN	ABSENT
Commissioner Cunningham	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Commissioner Long	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Commissioner Freeman	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Commissioner Morehouse	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Commissioner Parks	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Commissioner Parvin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Commissioner Pringle	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Alt. Commissioner Bennett	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Alt. Commissioner Dandy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Alt. Commissioner Smith	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Alt. Commissioner Ford-McCaffrey	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Dated: _____
Chair, Ventura Local Agency Formation Commission

Attachments: Exhibit A

Copies: City of San Buenaventura
Ventura Port District
Southern California Edison Co.
Southern California Gas Co.
Ventura County Watershed Protection District
Ventura County Assessor
Ventura County Auditor
Ventura County Elections-Registrar of Voters
Ventura County Fire Protection District
Ventura County Planning
Ventura County Environmental Health
Ventura County Resource Conservation District
Ventura County Sheriff – EOC
Ventura County Surveyor



Legend

-  12-06 Proposal Area
-  City of San Buenaventura
-  City Sphere of Influence

LAFCo 12-06
City of San Buenaventura Reorganization
Montalvo Islands (Parcels A - I)
Map 1 of 2



VENTURA LOCAL AGENCY
FORMATION COMMISSION



Legend

-  12-06 Proposal Area
-  City of San Buenaventura
-  City Sphere of Influence

LAFCo 12-06
City of San Buenaventura Reorganization
Montalvo Islands (Parcels A - I)
Map 2 of 2



VENTURA LOCAL AGENCY
FORMATION COMMISSION



VENTURA LOCAL AGENCY FORMATION COMMISSION

STAFF REPORT

Meeting Date: July 18, 2012

Agenda Item 10

LAFCo CASE

NAME & NO: LAFCo 12-08 Ventura County Waterworks District No. 1 Annexation – Moorpark West Studios

PROPOSAL: To annex a vacant parcel to the Waterworks District to allow the District to provide potable water and sanitary sewer service to a movie/television studio development approved by the City of Moorpark. The development is to consist of twelve soundstages, office buildings, and other supporting structures totaling approximately 559,000 square feet.

SIZE: Approximately 32.6 acres

LOCATION: 11289 Los Angeles Avenue, Moorpark (see Attachment 1)

The proposal area is within the District’s sphere of influence, as well as within the boundaries of the City of Moorpark

PROPONENT: Ventura County Waterworks District No. 1 by resolution

NOTICE: This matter has been noticed as prescribed by law

PARCEL INFORMATION & PROPONENTS FOR PURPOSES OF THE CALIFORNIA POLITICAL REFORM ACT (FPPC):

Parcel Number	Property Address	Property Owner(s)
511-0-200-130	11289 Los Angeles Avenue	Los Angeles Avenue, LLC

RECOMMENDATION:

Adopt the attached resolution (LAFCo 12-08) making determinations and approving LAFCo 12-08 Ventura County Waterworks District No. 1 Annexation – Moorpark West Studios.

COMMISSIONERS AND STAFF

COUNTY: Kathy Long Linda Parks <i>Alternate:</i> Steve Bennett	CITY: Carl Morehouse Janice Parvin, Chair <i>Alternate:</i> Carol Smith	DISTRICT: Elaine Freeman Gail Pringle, Vice Chair <i>Alternate:</i> Bruce Dandy	PUBLIC: Lou Cunningham <i>Alternate:</i> Linda Ford-McCaffrey
Executive Officer: Kim Uhlich	Dep. Exec. Officer Kai Luoma, AICP	Office Mgr/Clerk Debbie Schubert	Legal Counsel Michael Walker

GENERAL ANALYSIS

1. Land Use

Site Information

Except for two drainage channels operated by the Ventura County Watershed Protection District (VCWPD), the site is currently undeveloped. The City of Moorpark General Plan designates the site as Medium and Limited Industrial. It is zoned M-2 (limited industrial). No changes are proposed to the land use designations or zoning as part of this proposal. The 32.6-acre proposal area is one of three parcels, totaling approximately 44 acres, on which the City approved a television/movie studio development in October 2011.

The development project will require the widening and improvement of Los Angeles Avenue / State Route 118 from two lanes to four lanes along much of the frontage of the site. Primary access to the development will be provided from North Hills Parkway, a new road that will bisect the western 1/3 of the project site. The project developer will construct the southern segment of North Hills Parkway, including the intersection with Los Angeles Avenue. In the future, it will extend north across the railroad tracks. There is to be a gated truck entrance from Los Angeles Avenue at the southeastern corner of the project site. Access to the site will cross the Watershed Protection District's drainage facilities in three locations.

Surrounding Land Uses and Zoning and General Plan Designations

Direction	Land use
North	Railroad tracks, beyond which is vacant land designated for industrial development
East	Southern California Edison electrical substation
South	Single family residential development and unincorporated agricultural land
West	Vacant land designated for industrial development

Topography, Natural Features and Drainage

The parcel is generally flat, with no natural features. Two drainage channels cross the site.

Conformity with Plans

The approved use is consistent with the City General Plan and zoning.

2. Impact on Prime Agricultural Land, Agriculture, and Open Space

Agricultural Land and Agriculture

Approximately 20 acres within the proposal area is considered to be prime agricultural land pursuant to LAFCo law. In addition, approximately 4 acres of prime agricultural land along the south side of State Route 118 will be converted to

accommodate widening of the highway. Thus, a total of approximately 24 acres of prime farmland will be converted.

The development site has been within the City of Moorpark since its incorporation in 1983 and has been designated for urban development by the City since then. Based on LAFCo records of the incorporation, it appears that prior to the City's incorporation, the County's Moorpark Community Plan designated this site for urban uses. Thus, as part of the incorporation of Moorpark, LAFCo acknowledged that the subject site would be developed and the impacts of such development, including the conversion of agricultural land, were considered by the Commission at that time.

Open Space

The proposal area is not considered open space pursuant to Government Code Sections 56059 and 65560 and therefore will not impact open space lands.

3. Population

The proposal area is vacant, thus there are fewer than 12 registered voters in the proposal area. As such, the annexation proposal area is considered to be uninhabited.

4. Services and Controls – Need, Cost, Adequacy and Availability

According to the Waterworks District, it has adequate sewer capacity and water supply to serve the development project. The sewer main that is to serve the project is located approximately 1,000 feet west of the site and will need to be extended a total of approximately 1,800 feet. Water service is to be provided by a 12-inch water main located along the southern property line. According to the District, this water main is to be extended west approximately 1,400 feet to Gabbert Road.

The VCWPD owns and operates two flood control channels within the project site (see Attachment 2), each of which is located within a VCWPD easement. One channel, which drains Walnut Canyon, runs north to south along the eastern property line and is located on the adjacent Edison property. This channel then turns west onto the project site and runs along the southern boundary of the site on the north side of Los Angeles Avenue. The second drainage channel, which drains Gabbert Canyon, bisects the western third of the project site in a north/south direction and empties into the aforementioned Walnut Canyon drainage channel along Los Angeles Avenue. These drainage channels, which were constructed several decades ago, were designed to accommodate drainage from the agricultural uses that once dominated the area. As such, according to the VCWPD, they are nearing the end of their useful life and do not have the capacity to accommodate flows from a 100-year flood event (the Gabbert channel was designed to accommodate a 10-year storm event).

Primary access to the development is to be provided via construction of a southern segment of North Hills Parkway, which will extend north from Los Angeles Avenue. A second truck entrance directly from Los Angeles Avenue is to be located at the southeastern corner of the site. Both of these access points will cross the Walnut Canyon drainage channel. Access to the parking area will require a crossing of the Gabbert Canyon drainage channel. In addition, the project includes various improvements within the drainage channels. Each of these encroachments into and across VCWPD facilities requires approval from the VCWPD. Without the VCWPD's approval, the proposal area and the development project cannot be accessed or benefit from flood protection services.

Flood Protection

The City, as the CEQA lead agency, adopted a mitigated negative declaration (MND) for the project. The MND acknowledges that the drainage channels are not adequate to accommodate a 100-year flood and that there is a FEMA-designated floodplain on a portion of the site along the Gabbert Canyon drainage channel. To address potential flooding on the site, the approved project and MND identify the following design features and mitigation measures:

- The project is to include an on-site detention/retention system to ensure that the development will result in no net increase in runoff from the site.
- The project proposes to incorporate a detention basin as a part of the parking area in the location of the FEMA-designated floodplain along the Gabbert drainage channel to detain on site the anticipated floodwater in this area.
- To address floodwater that would be expected to overtop the Walnut Creek channel due to lack of capacity to accommodate a 100-year flood event, the project proposes an on-site drainage system to convey that flow through and/or around the project site. This includes the improvement of approximately 225 feet of the Walnut Canyon drainage channel located along the south side of the site.

Given staff's understanding that subsequent approvals from the VCWPD will be required to complete certain improvements necessary to mitigate impacts related to flooding and to access the site across VCWPD facilities, staff recommends that the following condition be imposed should the Commission wish to approve the proposal:

Prior to recordation of the proposal, evidence shall be provided to the LAFCo Executive Officer to demonstrate that all required permits from the VCWPD have been issued.

The attached resolution includes the recommended condition language.

5. Boundaries and Lines of Assessment

The boundaries are definite and certain. The map and legal description for this proposal have been forwarded to the County Surveyor but have not yet been

certified as being accurate and sufficient for the preparation of a Certificate of Completion pursuant to Government Code Section 57201 and for filing with the State Board of Equalization. As such, the attached Resolution includes a condition that predicates recordation of a Certificate of Completion (completion of annexation proceedings) upon the approval of a map and legal description by the County Surveyor.

6. Assessed Value, Tax Rates and Indebtedness

The assessed land value of the parcel per the 2011 - 2012 tax roll is \$4,673,629. According to the County Assessor, the proposal area takes in tax rate area 10005, which has a tax rate of \$1.075200 per \$100 of assessed value. Upon annexation, the proposal area will take in tax rate area 10003, which has the same tax rate.

7. Environmental Impact of the Proposal

For this proposal, the City is the lead agency under CEQA. LAFCo is a responsible agency. The City prepared and adopted a mitigated negative declaration (MND), which was provided to the Commission under separate cover. The MND concluded that with the implementation of various mitigation measures all potentially significant impacts to the environment could be mitigated to less than significant levels. The City's CEQA findings and mitigation monitoring program are attached (Attachments 3 and 4, respectively).

Should the Commission wish to approve the project, it is recommended that the Commission adopt the MND for the Moorpark West Studios prepared by the City of Moorpark as lead agency, and adopt the lead agency's findings, mitigation measures, and mitigation monitoring program.

8. Regional Housing Needs

No additional housing opportunities will be created or eliminated as part of the proposal. Therefore, the proposal will have no adverse effect on the fair share of the regional housing needs for the City.

9. Environmental Justice

Staff has determined that approval of the proposal would not result in the unfair treatment of any person based on race, culture or income with respect to the provision of sewer and water service to the proposal area.

COMMISSION PROCEEDINGS – PROCESS CONSIDERATIONS

An area is considered to be "uninhabited" if fewer than twelve registered voters reside within it. Because fewer than twelve registered voters reside within the proposal area, it

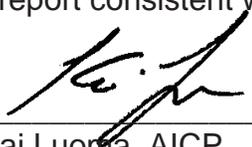
is considered uninhabited. In the case of uninhabited territory, the Commission may waive protest proceedings entirely if both of the following apply:

- All landowners within the affected territory have given written consent to the change of organization, and
- No subject agency has submitted written opposition to a waiver of protest proceedings.

Written consent to the proposal from the property owner has been provided. To date, no subject agency has submitted written opposition to a waiver of protest proceedings. In consideration of these facts, it is recommended that the Commission waive protest proceedings.

ALTERNATIVE ACTIONS AVAILABLE:

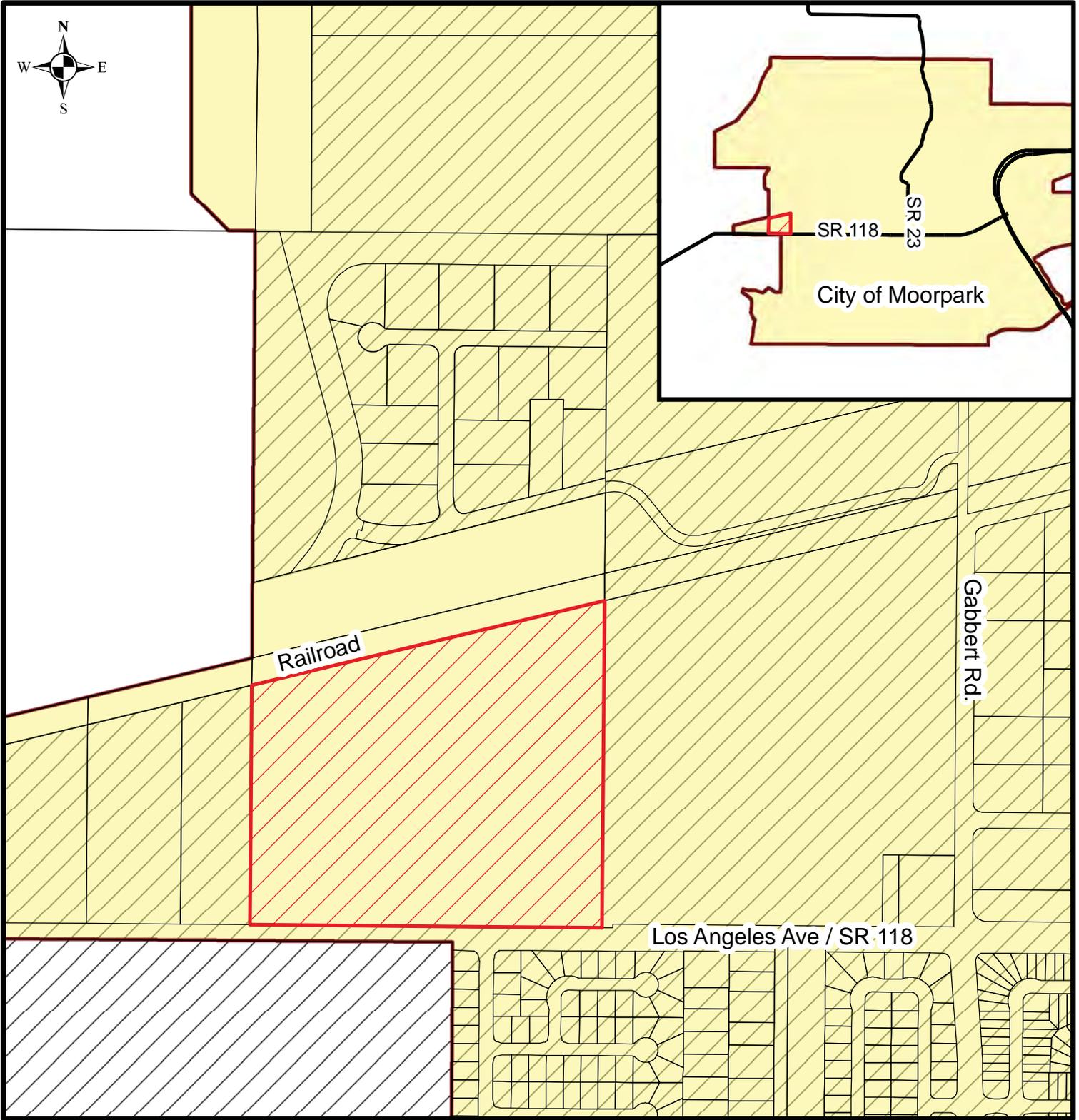
- A. If the Commission, following public testimony and review of the materials submitted, determines that further information is necessary, a motion to continue the annexation proposal should state specifically the type of information desired and specify a date certain for further consideration.
- B. If the Commission, following public testimony and review of the materials submitted, determines that the boundaries of the annexation proposal should be modified, or that the proposal should be approved subject to any changes or additions to the terms and conditions recommended, a motion to approve should clearly specify any boundary changes and/or any changes or additions to the terms and conditions of approval.
- C. If the Commission, following public testimony and review of materials submitted, wishes to deny or modify the annexation proposal, a motion to deny should include direction that the matter be continued to the next meeting and that staff prepare a new report consistent with the evidence submitted and the anticipated decision.

BY: 

Kai Luoma, AICP
Deputy Executive Officer

- Attachments:
- (1) Vicinity Map *
 - (2) Map of Drainage Channels
 - (3) City of Moorpark Findings for the MND
 - (4) City of Moorpark Mitigation Monitoring Program
 - (5) LAFCo 12-08 Resolution

* LAFCo makes every effort to offer legible map files with the online and printed versions of our reports, however sometimes the need to reduce oversize original maps and/or other technological/software factors can compromise readability. Original maps are available for viewing at the LAFCo office by request.



LAFCo 12-08
Ventura County Waterworks District No. 1 Annexation -
Moorpark West Studios

Legend

-  LAFCO 12-08 Proposal Area
-  Waterworks District No. 1
-  City of Moorpark Boundary and Sphere of Influence



VENTURA LOCAL AGENCY
FORMATION COMMISSION



Legend

 LAFCo 12-08 Proposal Area

 Studio Development Site

 Watershed Protection District Drainage Channels

RESOLUTION NO. 2011-3062

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MOORPARK, CALIFORNIA, ADOPTING A MITIGATED NEGATIVE DECLARATION, ADOPTING A MITIGATION MONITORING AND REPORTING PROGRAM, AND APPROVING GENERAL PLAN AMENDMENT NO. 2009-01 FOR A CHANGE OF LAND USE DESIGNATION ON 10.75 ACRES ON THE NORTH SIDE OF LOS ANGELES AVENUE, WEST OF GABBERT ROAD, ON THE APPLICATION OF TRILIAD DEVELOPMENT, INC. FOR LOS ANGELES AVENUE LLC

WHEREAS, on March 23, 2009, Triliad Development, Inc., on behalf of Los Angeles Avenue LLC, filed applications for General Plan Amendment 2009-01, Zone Change No. 2009-01, Industrial Planned Development No. 2009-01, Conditional Use Permit No. 2009-01, and Development Agreement No. 2009-02 in association with a proposed 559,450 square-foot motion picture studio complex project with 12 soundstages, 3 office buildings, 18 studio support buildings, and surface parking on a 44.467 acre site located on the north side of Los Angeles Avenue, west of Gabbert Road; and

WHEREAS, on May 3, 2011, the Planning Commission adopted Resolution No. PC-2011-563, which included recommendations that the City Council adopt a Mitigated Negative Declaration and approve General Plan Amendment No. 2009-01, to amend the General Plan land-use designation from General Commercial (C-2) to Medium Industrial (I-2), on 10.75 acres located on the north side of Los Angeles Avenue, west of Gabbert Road, as part of the project; and

WHEREAS, at a duly noticed public hearing on October 5, 2011, the City Council considered the agenda reports for the project affected by General Plan Amendment No. 2009-01 and any supplements thereto and written public comments; opened the public hearing and took and considered public testimony both for and against the proposal, closed the public hearings and reached a decision on this matter; and

WHEREAS, the City Council has read, reviewed, and considered the proposed Mitigated Negative Declaration prepared for the project referenced above, together with any comments received during the public review process.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MOORPARK DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. FINDINGS AND DECLARATIONS ON MITIGATED NEGATIVE DECLARATION: The City Council finds and declares as follows:

- A. The Mitigated Negative Declaration and Initial Study prepared for this project, attached as Exhibit B, are complete and have been prepared in compliance with CEQA, and City CEQA Procedures.
- B. The City Council has read, reviewed, and considered the proposed Mitigated Negative Declaration prepared for the project referenced above together with any comments received during the public review process before making a decision concerning the project.
- C. Based on the whole of the record before the City Council, there is no substantial evidence that the project will have a significant effect on the environment, with the incorporation of the Mitigation Measures identified in the attached Mitigated Negative Declaration as project conditions of the accompanying Industrial Planned Development and Conditional Use Permit for this project.
- D. The Mitigated Negative Declaration reflects the independent judgment and analysis of the City of Moorpark as lead agency.
- E. The City Council hereby designates the Office of the City Clerk as the custodian of the records constituting the record of proceedings upon which its decision has been based.

SECTION 2. ADOPTION OF MITIGATED NEGATIVE DECLARATION: The Mitigated Negative Declaration prepared in connection with General Plan Amendment 2009-01, Zone Change No. 2009-01, Industrial Planned Development No. 2009-01, Conditional Use Permit No. 2009-01, and Development Agreement No. 2009-02 is hereby adopted.

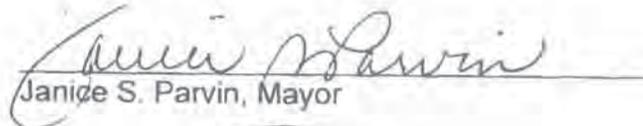
SECTION 3. ADOPTION OF MITIGATION MONITORING AND REPORTING PROGRAM: The Mitigation Monitoring and Reporting Program, required by Section 21081.6 of CEQA and 15074 of the CEQA Guidelines, and included in the Mitigated Negative Declaration (Exhibit B), is hereby adopted.

SECTION 4. GENERAL PLAN AMENDMENT APPROVAL: General Plan Amendment 2009-01 is approved, amending the General Plan Land Use Map the site as shown in Exhibit "A" attached hereto.

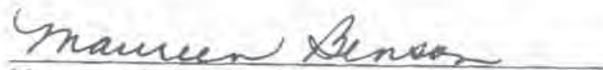
SECTION 5. The effective date of General Plan Amendment No. 2009-01 shall be concurrent with the effective date of the Ordinances for Zone Change No. 2009-01 and Development Agreement No. 2009-02, and the Resolution for Industrial Planned Development Permit No. 2009-01 and Conditional Use Permit No. 2009-01, whichever occurs last.

SECTION 6. The City Clerk shall certify to the adoption of this resolution and shall cause a certified resolution to be filed in the book of original resolutions.

PASSED AND ADOPTED this 5th day of October, 2011.


Janice S. Parvin, Mayor

ATTEST:


Maureen Benson, City Clerk



Attachments:

Exhibit A – General Plan Amendment Map: 10.75 acres located on the north side of Los Angeles Avenue, west of Gabbert Road

Exhibit B – Mitigated Negative Declaration



EXHIBIT A

GENERAL PLAN AMENDMENT NO. 2009-01

10.75 acres located on the north side of Los Angeles Avenue, west of Gabbert Road

STATE OF CALIFORNIA)
COUNTY OF VENTURA)
CITY OF MOORPARK) ss.

I, Maureen Benson, City Clerk of the City of Moorpark, California, do hereby certify under penalty of perjury that the foregoing Resolution No. 2011-3062 was adopted by the City Council of the City of Moorpark at a regular meeting held on the 5th day of October, 2011, and that the same was adopted by the following vote:

- AYES: Councilmembers Mikos, Millhouse, Pollock, Van Dam, and Mayor Parvin
- NOES: None
- ABSENT: None
- ABSTAIN: None

WITNESS my hand and the official seal of said City this 12th day of October, 2011.



Maureen Benson, City Clerk
(seal)



EXHIBIT B

**MITIGATED NEGATIVE DECLARATION
ON FILE WITH THE CITY CLERK**

(Moorpark West Studios)

Mitigated Negative Declaration EXHIBIT 1:**MITIGATED NEGATIVE DECLARATION
MITIGATION MEASURES AND
MONITORING AND REPORTING PROGRAM****Air Quality**

AQ-1 The following control measures provided in the VCAPCD Air Quality Assessment Guidelines to minimize the generation of fugitive dust (PM_{10}), reactive organic compounds (ROC) and nitrogen oxides (NO_x) during construction activities shall be implemented during construction of the proposed project under the land use being proposed; the construction contractor shall do the following:

- The area disturbed by clearing, grading, earth moving, or excavation operations shall be minimized to prevent excessive amounts of dust.
- Pre-grading/excavation activities shall include watering the areas to be graded or excavated before grading or excavation operations commences. Application of water (preferably reclaimed, if available) should penetrate sufficiently to minimize fugitive dust during grading activities.
- Fugitive dust produced during grading excavation and construction activities shall be controlled by the following activities:
 - (a) All trucks shall be required to cover their loads as required by California Vehicles Code Section 23114.
 - (b) All graded and excavated material, exposed soil areas, and active portions of the construction site, including unpaved on-site roadways, shall be treated to prevent fugitive dust. Treatment shall include, but not necessarily be limited to, periodic watering, application of environmentally safe soil stabilization material, and/or roll-compaction as appropriate. Watering shall be done as often as necessary and reclaimed water shall be used whenever possible.
 - (c) Graded and/or excavated inactive areas of the construction site shall be monitored at least weekly for dust stabilization. Soil stabilization methods, such as water and roll-compaction, and environmentally safe dust control materials, shall be periodically applied to portions of the construction site that are inactive for over four days. If no further grading or excavation operations are planned for the area, the area should be seeded and watered until grass growth is evident, or periodically treated with environmentally safe dust suppressants to prevent excessive fugitive dust.
 - (d) During periods of high winds (i.e., wind speed sufficient to cause fugitive dust to impact adjacent properties), all clearing, grading, earth moving, and excavation operations shall be curtailed to the degree necessary to prevent fugitive dust created by on-site activities and operations from being a nuisance or hazard, either off site or on site. The site superintendent/supervisor shall use discretion in conjunction with the VCAPCD in determining when winds are excessive.
 - (e) Adjacent streets and roads shall be swept at least once per day, preferably at the end of the day if visible soil material is carried over to adjacent streets and roads.
 - (f) Personnel involved in grading operations, including contractors and subcontractors, should be advised to wear respiratory protection in accordance with California Division of Occupational Safety and Health regulations.

Monitoring Action: The construction manager shall provide the City with a weekly report that identifies that listed items have been followed and completed.

Timing: During grading and construction phase

Responsibility: City Engineer/Public Works Director

AQ-2 During construction activities, contractors shall comply with the following measures, as feasible, to reduce NO_x and ROC emissions from heavy equipment as recommended by the VCAPCD in its *Ventura County Air Quality Assessment Guidelines*:

- Minimize equipment idling time.
- Maintain equipment engines in good condition and in proper tune as per manufacturers' specifications.
- Lengthen the construction period during smog season (May through October), to minimize the number of vehicles and equipment operating at the same time.
- Use alternatively fueled construction equipment, such as compressed natural gas (CNG), liquefied natural gas (LNG), or electric, if feasible.

Monitoring Action: The construction manager shall check construction equipment for compliance with VCAPCD Guidelines and provide the City with a report

Timing: During grading and construction phase

Responsibility: City Engineer/Public Works Director

AQ-3 The project applicant shall implement and/or fund TDM measures within the Moorpark Plain Airshed that are capable of reducing mobile source emissions by 2.39 lb/d of ROC and 4.43 lb/d of NO_x. The total cost and the duration of these measures shall be established by City Council resolution or specified as a Condition of Approval or other official agreement between the City and the project applicant. These funds shall be paid to the City before the issuance of building permits.

Monitoring Action: The applicant shall provide the City with payment of fees.

Timing: Prior to issuance of first building permit

Responsibility: Community Development Director

Biological Resources

BIO-1 Prior to grading operations, the applicant shall retain a qualified biologist with a California Department of Fish and Game (CDFG) Scientific Collection Permit and Memorandum of Understanding (MOU) to conduct preconstruction surveys for the American badger, coastal western whiptail, and coast horned lizard. All individuals of these species observed within the project site during the preconstruction surveys must be relocated, at the approval of the City and CDFG, to an approved site containing suitable habitat for these species. Surveys and relocation of potentially impacted animals may occur prior to construction to ensure that no special-status species are present within the project site during construction. Survey methods and relocation areas must be reviewed and approved by the CDFG prior to commencement of grading.

Monitoring Action: Approval of preconstruction surveys by CDFG

Timing: Prior to grading phase

Responsibility: CDFG, Community Development Director

BIO-2 Prior to grading operations, no earlier than 30 days and no later than 20 days prior to construction or site preparation activities that would occur during the nesting/breeding season of native bird species (including, but not limited to white-tailed kite [*Elanus leucurus*] and California horned lark [*Eremophila alpestris actia*]) potentially nesting on the site (typically March through August), the applicant shall have a field survey conducted by a qualified biologist to determine if active nests of bird species protected by the Migratory Bird Treaty Act and/or the California Fish and Game Code are present in the construction zone or within 300 feet (500 feet for raptors or federally listed Endangered or Threatened bird species) of the construction zone. For burrowing owl, preconstruction nesting or wintering burrowing owl surveys and protection of burrows until nestlings have fledged or wintering birds have been safely excluded from the burrows. If active nests are found, construction within the 300/500 foot all construction within this zone must be postponed or halted, until the biologist determines that the nest is vacated, juveniles have fledged, and there is no evidence of a second attempt at nesting. If ground-disturbing activities are delayed, additional pre-construction surveys are recommended so that no more than three days will have elapsed between the survey and ground-disturbing activities. The biological monitor shall allow activities within the buffer zone if it can be shown that the activity will not interfere with nesting. The biologist shall serve as a construction monitor during those periods when construction activities would occur near active nest areas to ensure that no inadvertent impacts occur to these nests. It is recommended that the results of the survey, and any avoidance measures taken, be submitted to the City of Moorpark Community Development Department within 30 days of completion of the pre-construction surveys and/or construction monitoring to document compliance with applicable state and federal laws pertaining to the protection of native birds.

Monitoring Action: Approval of preconstruction surveys by CDFG
Timing: Prior to grading and construction phase
Responsibility: CDFG, Community Development Director

BIO-3 Prior to grading operations, a qualified biologist shall perform a burrowing owl survey, pursuant to CDFG Guidelines (CDFG 1993). If active burrowing owl burrows are located, the burrows shall be avoided by 500 feet during all construction activities. If breeding, once owls have completed fledging their young and are no longer dependent upon the burrows (as determined by a qualified biologist), one-way doors shall be installed in the burrows, in accordance with CDFG protocols.

Monitoring Action: Approval of preconstruction surveys by CDFG
Timing: Prior to the issuance of grading
Responsibility: CDFG, Community Development Director

BIO-4 Prior to the issuance of grading permits, a tree removal permit must be obtained from the City prior to removal of trees that meet the mature tree criteria within the City's tree ordinance (No. 101). Permits will not be issued until the project has been approved by the City. A tree report must be prepared by a certified arborist or horticulturist, or registered landscape architect appearing on the City's approved list. The report must include the information required by the City's ordinance, including an appraised value of each tree. The loss of trees would be mitigated by using the appraised value of each removed tree and then applying the value towards upgrading the size of the tree plantings associated with the project. The proposed replacement tree species will emphasize native species and must be consistent with the City's Landscape Standards and Guidelines to ensure that invasive species will not be used.

Monitoring Action: Approval of permits by the Community Development Department
Timing: Prior to the issuance of grading permits
Responsibility: CDFG, Community Development Director

Cultural Resources

CR-1 If human remains are unearthed, State Health and Safety Code Section 7050.5 requires that no further disturbance shall occur until the County coroner has made the necessary findings as to origin and disposition pursuant to Public Resources Code Section 5097.98. If the remains are determined to be of Native American descent, the coroner has 24 hours to notify the Native American Heritage Commission (NAHC). The NAHC will then contact the deceased Native American's most likely descendant, who will then serve as consultant on how to proceed with the remains (i.e., avoid, rebury).

Monitoring Action: Construction manager shall halt construction and notify the Community Development Department
Timing: During grading and construction phase
Responsibility: Community Development Director

Hazards and Hazardous Materials

HAZ-1 A Fire Department Permit shall be acquired prior to the use of hazardous materials including explosives and ammunition. All hazardous materials used on-site shall be stored securely in compliance with all federal, state, and local regulations prior to use during production activities. The Fire Department Permit shall include a designated community liaison from the Studio Project that shall maintain an inventory of all temporary explosive materials on site to the satisfaction of the police and fire departments; shall notify the police and fire departments in advance of their proposed use; and the studio shall comply with any and all police and fire department requirements related to their use.

Monitoring Action: Approval of permit by Fire Department, notification of Fire Department and Police Department
Timing: Prior to the use of hazardous materials.
Responsibility: Ventura County Fire Department

HAZ-2 Any special effects involving combustion must be monitored by the fire department. Toxic materials involved in combustion must be at levels that will not pose any health risk or hazard to anyone. The designated community liaison shall coordinate with the Community Development Director in the notification of area residents of any special effects that may result in smoke or odors detectable from beyond the project boundaries.

Monitoring Action: Community liaison shall work with Community Development Director to notify nearby residents of potential special effects use.
Timing: Prior to use of special effects and/or hazardous materials.
Responsibility: Community Development Director and Ventura County Fire Department

Hydrology and Water Quality

HYD-1 Prior to issuance of first grading permit, the project applicant shall design and submit for City approval an on-site storm water drainage diversion system that is capable of accommodating the storm water overflow from the existing Walnut Canyon flood control channel that could be generated during a 100-year storm event. A licensed civil engineer shall design on-site hydrologic features to divert and convey the incremental increase of storm water that currently flows across the project site (existing condition) from 100-year storm event from Walnut Canyon flood control channel thereby maintaining off-site pre-development flow conditions. The design may include such features as a detention basin, retaining wall, discharge piping, bioswales, concrete box culvert, or the reconfiguration of building locations, to maintain existing pre-development off-site flow conditions. The design of hydrologic features or plan improvements shall be completed to the satisfaction of the Community Development Director and the City Engineer/Public Works Director.

Monitoring Action: Approval of permits by City Engineer/Public Works Director
Timing: Prior to issuance of first grading permit
Responsibility: Community Development Director and City Engineer/Public Works Director

Noise

N-1 When construction operations occur within 100 feet of occupied residential areas, the construction contractor(s) shall implement appropriate additional noise reduction measures that include changing the location of stationary construction equipment, shutting off idling equipment, notifying the adjacent residences and City in writing, five days in advance of construction work, and installing temporary acoustic barriers around stationary construction noise sources. Construction noise abatement plans are to be submitted and approved by the City.

Monitoring Action: Approval of construction noise abatement plans by the Public Works Director
Timing: During construction phase
Responsibility: City Engineer/Public Works Director, Community Development Director

N-2 During construction and grading operations that use heavy equipment, a vibration monitoring station shall be set-up along the southern project boundary adjacent to Los Angeles Avenue to monitor and measure vibration levels generated from construction and grading activities. If vibration levels exceed the threshold of architectural damage for residential units (0.2 in/sec PPV); then construction and grading activities shall be minimized such that the vibration level would be reduced to below the 0.2 in/sec PPV architectural damage threshold.

Monitoring Action: Approval of construction noise abatement plans by the City Engineer/Public Works Director and Community Development Director
Timing: During construction and grading
Responsibility: City Engineer/Public Works Director, Community Development Director

N-3 No explosions, gunfire, helicopter flights, amplified voices, music or other sound, mechanical noise, or other production activities capable of generating loud noises may take place between 10:00 PM and 7:00 AM. A designated community liaison from the Studio Project shall coordinate with the Community Development Director on notification of nearby residents of any activities that may generate loud noises.

Monitoring Action: Community liaison shall notify Community Development Director and nearby residents of potentially excessive noises generated during production activities.
Timing: Prior to production activities that generate loud noises.
Responsibility: Community Development Director

Transportation/Traffic

TR-1 County of Ventura Roadways and Intersections – The proposed project will make a fair share contribution to the County via the Traffic Impact Mitigation Fee (TIMF) established via Ventura County Ordinance 4246 to fund road improvements. The fee provides a method of assessing, on a project by project basis, a "fair share" portion of the cost for the projected road improvements in the County unincorporated area.

Monitoring Action: Payment of TIMF
Timing: Prior to the issuance of a Zoning Clearance for the first building permit
Responsibility: Community Development Director

TR-2 The proposed traffic signal at Los Angeles Avenue and North Hills Parkway will be synchronized with existing signals to the east (Gabbert Road/Tierra Rejada Road) to the satisfaction of the City Engineer/Public Works Director.

Monitoring Action: Approval of permits by City Engineer/Public Works Director
Timing: Prior to the issuance of the first building permit
Responsibility: City Engineer/Public Works Director

(Moorpark West Studios)

**AGREEMENT TO PROPOSED MITIGATION MEASURES AND
MONITORING AND REPORTING PROGRAM**

In accordance with the State CEQA Guidelines Section 15070 (California Code of Regulations Title 14, Chapter 3, Article 6), this agreement must be signed prior to release of the Mitigated Negative Declaration for public review.

I, THE UNDERSIGNED PROJECT APPLICANT, HEREBY AGREE TO MODIFY THE PROJECT DESIGN, CONSTRUCTION OR OPERATION AS NECESSARY TO INCLUDE ALL OF THE ABOVE-LISTED MITIGATION MEASURES IN THE PROJECT.


Signature of Project Applicant

4-21-2011
Date

LAFCO 12-08

**RESOLUTION OF THE VENTURA LOCAL AGENCY
FORMATION COMMISSION MAKING DETERMINATIONS
AND APPROVING THE VENTURA COUNTY
WATERWORKS DISTRICT NO. 1 ANNEXATION –
MOORPARK WEST STUDIOS**

WHEREAS, the above-referenced proposal has been filed with the Executive Officer of the Ventura Local Agency Formation Commission (LAFCo or Commission) pursuant to the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 (Section 56000 et seq. of the California Government Code); and

WHEREAS, at the times and in the manner required by law, the Executive Officer gave notice of the item; and

WHEREAS, the proposal was duly considered on July 18, 2012 and

WHEREAS, the Commission heard, discussed and considered all oral and written testimony for and against the proposal including, but not limited to, the LAFCo Staff Report and recommendation, the environmental document, sphere of influence and applicable local plans and policies; and

WHEREAS, all landowners within the affected territory have consented to the proposal; and

WHEREAS, the affected territory has fewer than twelve registered voters and is considered uninhabited; and

WHEREAS, information satisfactory to the Commission has been presented that no subject or affected agencies have submitted written opposition to the proposal; and

WHEREAS, the Commission finds the proposal to be in the best interest of the landowners and present and future inhabitants within the Ventura County Waterworks District No. 1 (District) and within the affected territory, and the organization of local governmental agencies within Ventura County;

WHEREAS, the Commission certifies that it has reviewed and considered the Mitigated Negative Declaration (MND) prepared by the lead agency; and

WHEREAS, the Commission has found that the MND discloses impacts that are not significant or are mitigated to a level of insignificance;

NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED by the Ventura Local Agency Formation Commission as follows:

- (1) The LAFCo Staff Report and recommendation for approval dated July 18, 2012 are adopted.
- (2) The annexation is hereby approved, and the boundaries are established as generally set forth in the attached Exhibit A.
- (3) The boundaries of the proposal are found to be definite and certain as approved.
- (4) The subject proposal is assigned the following distinctive short form designation: **LAFCO 12-08 VENTURA COUNTY WATERWORKS DISTRICT NO. 1 ANNEXATION – MOORPARK WEST STUDIOS.**
- (5) The Commission has reviewed and considered the information contained in the MND prepared for the City as lead agency as well as all comments received and determines that there are not any feasible mitigation measures or feasible alternatives, within the power and authority of LAFCo, which would substantially lessen or avoid any significant effect on the environment [CEQA Guidelines §15096(g)].
- (6) The Commission hereby adopts the lead agency's Findings, Mitigation Measures and Mitigation Monitoring Program (Attachments 3 and 4 to the Staff Report).
- (7) The Commission directs staff to file a Notice of Determination in the same manner as a lead agency under CEQA Guidelines §15094 and §15096(i).
- (8) The Commission waives conducting authority proceedings, since satisfactory proof has been given that the subject property is uninhabited, that all landowners within the affected territory have given their written consent to the proposal, and that no subject agency that will gain or lose

territory as a result of the proposal has submitted written opposition to the waiver of conducting authority proceedings [Government Code §56663].

- (9) **Prior to recordation of the proposal, evidence shall be provided to the LAFCo Executive Officer to demonstrate that all required permits from the Ventura County Watershed Protection District have been issued.**
- (10) **This annexation shall not be recorded until all LAFCo fees have been paid and until fees necessary for filing with the State Board of Equalization have been submitted to the LAFCo Executive Officer.**
- (11) **This annexation shall not be recorded until a map and legal description consistent with this approval and suitable for filing with the State Board of Equalization have been submitted to the LAFCo Executive Officer.**

This resolution was adopted on July 18, 2012.

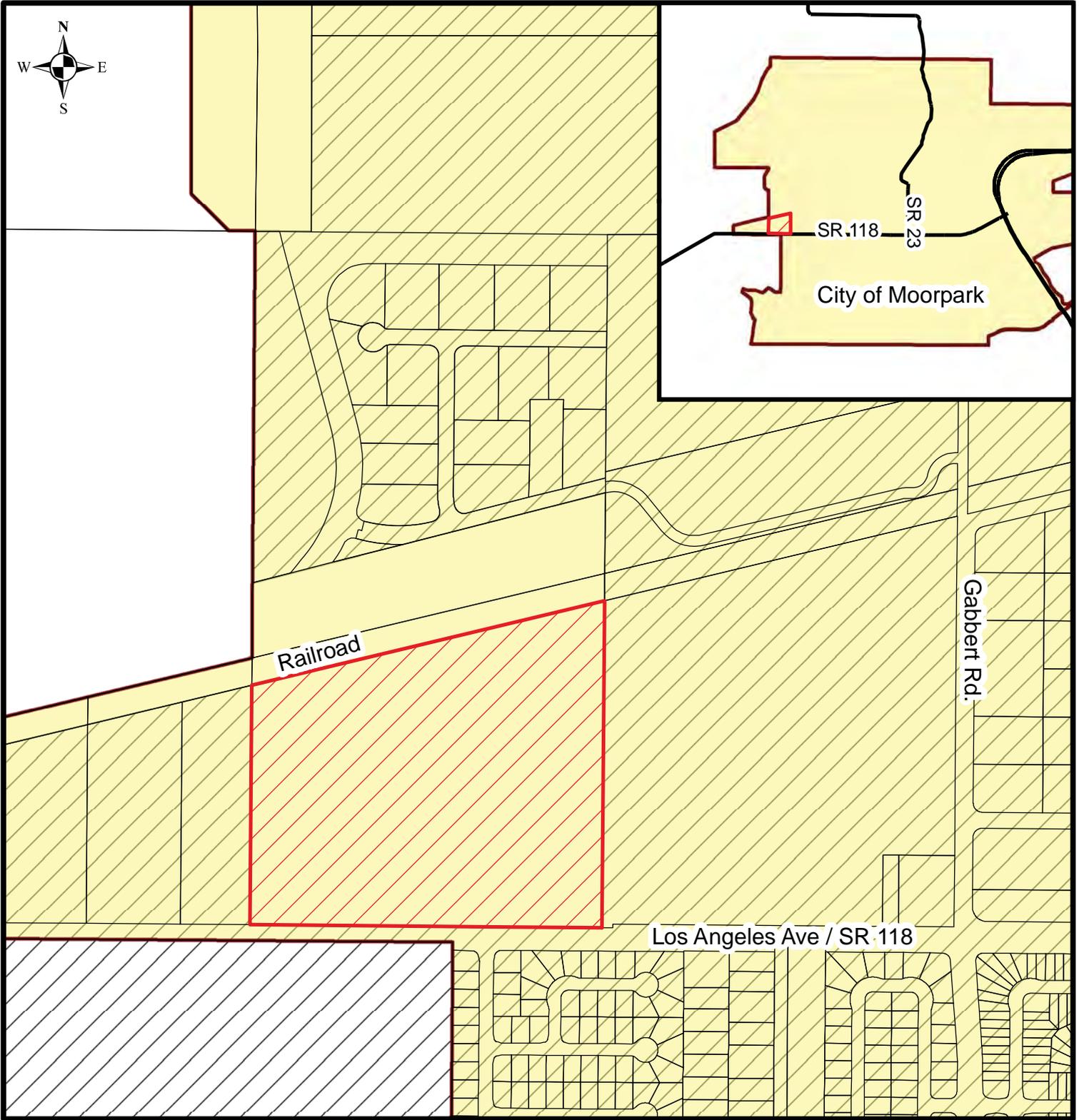
	AYE	NO	ABSTAIN	ABSENT
Commissioner Cunningham	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Commissioner Long	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Commissioner Freeman	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Commissioner Morehouse	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Commissioner Parks	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Commissioner Parvin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Commissioner Pringle	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Alt. Commissioner Bennett	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Alt. Commissioner Dandy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Alt. Commissioner Smith	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Alt. Commissioner Ford-McCaffrey	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Dated: _____
Chair, Ventura Local Agency Formation Commission

Attachments: Exhibit A

Copies: Ventura County Waterworks District No. 1
City of Moorpark
Ventura County Assessor
Ventura County Auditor
Ventura County Surveyor
Ventura County Planning
Ventura County Elections – Registrar of Voters

LAFCo 12-08
Ventura County Waterworks District No. 1 Annexation – Moorpark West Studios
Resolution of Approval
July 18, 2012
Page 4 of 4



LAFco 12-08
Ventura County Waterworks District No. 1 Annexation -
Moorpark West Studios

Legend

-  LAFco 12-08 Proposal Area
-  Waterworks District No. 1
-  City of Moorpark Boundary and Sphere of Influence



VENTURA LOCAL AGENCY
FORMATION COMMISSION



VENTURA LOCAL AGENCY FORMATION COMMISSION

STAFF REPORT

Meeting Date: July 18, 2012

Agenda Item 11

TO: LAFCo Commissioners

FROM: Kim Uhlich, Executive Officer *KU*

SUBJECT: LAFCo 11-04-A1 Extension of Time to Complete Proceedings

RECOMMENDATION:

Adopt Resolution LAFCo 11-04-A1 to authorize an extension of time to complete proceedings for LAFCo 11-04 City of Oxnard Reorganization/Calleguas Municipal Water District Annexation – Crossroads (Parcels A and B) from July 20, 2012 to January 20, 2013.

BACKGROUND:

On July 20, 2011 the Commission approved LAFCo 11-04 involving the annexation of territory located in the City of Oxnard to the Calleguas Municipal Water District (Parcel A) and the annexation of territory located in the El Rio community to the City of Oxnard and the Calleguas Municipal Water District (CMWD) and the detachment of the same territory from the Ventura County Resource Conservation District, Ventura County Fire Protection District and Ventura County Service Area No. 32 (Parcel B). Parcel A is developed with an RV park. Parcel B included two parcels on which the development of an 8,000 square foot commercial building has been approved by the City of Oxnard. A copy of the original staff report and resolution of approval are attached (Attachment 1). Before the reorganization proceedings can be completed, all of the terms and conditions in the LAFCo resolution of approval must be satisfied. As of the date of this report one condition remains unsatisfied: the payment of a fee to the State Board of Equalization. Although the fee is relatively small, substantially higher annexation fees assessed by the Metropolitan Water District (MWD) and the CMWD will become due once LAFCo proceedings are completed.

Government Code Section 57001 provides as follows:

“If a certificate of completion for a change of organization or reorganization has not been filed within one year after the commission approves a proposal for that proceeding, the proceeding shall be deemed terminated unless prior to the

COMMISSIONERS AND STAFF

COUNTY: Kathy Long Linda Parks <i>Alternate:</i> Steve Bennett	CITY: Carl Morehouse Janice Parvin, Chair <i>Alternate:</i> Carol Smith	DISTRICT: Elaine Freeman Gail Pringle, Vice Chair <i>Alternate:</i> Bruce Dandy	PUBLIC: Lou Cunningham <i>Alternate:</i> Linda Ford-McCaffrey
Executive Officer: Kim Uhlich	Dep. Exec. Officer Kai Luoma, AICP	Office Mgr/Clerk Debbie Schubert	Legal Counsel Michael Walker

expiration of that year the commission authorizes an extension of time for that completion. The extension may be for any period deemed reasonable to the commission for completion of necessary prerequisite actions by any party.”

The Commissioner’s Handbook provides that the Commission may grant a time extension only if requested prior to expiration of the one year statutory deadline, and only if the Commission finds the extension consistent with the policies in the Handbook and that all fees have been paid. The Handbook provides that no extension shall exceed an additional twelve months. If the State Board of Equalization fee for the subject proposal is not paid and the certificate of completion is not recorded by July 20, 2012, the proceedings must be deemed terminated unless the Commission takes prior action to authorize an extension of time.

A six-month extension of time request has been filed by the CMWD on behalf of the property owners, ERP Investments, Inc. and Ventura Boulevard Investors, LLC. According to CMWD, the owner of Parcel A has indicated that additional time is needed to cover his share of the cost for the CMWD and MWD annexation fees. The owner of Parcel B is also supportive of the time extension because he has incurred significant annexation costs that cannot be recovered if the LAFCo proceedings expire before the terms and conditions imposed by all of the involved agencies can be satisfied and the boundary changes effectuated.

GENERAL ANALYSIS:

A request for Commission authorization to extend the time to complete proceedings may be made at any time by any party within one year of the Commission’s approval of any change of organization or reorganization proposal. The request is timely given that the July 18, 2012 LAFCo meeting would be the last opportunity to authorize an extension of time to complete proceedings before the expiration of the one-year statutory deadline.

No new issues have been raised since the resolution of approval was adopted and the proponents (both the subject agencies and land owners) have made diligent efforts toward satisfaction of the LAFCo conditions. Should the Commission decide to authorize the time extension, staff is recommending adoption of the attached Resolution (Attachment 2). The terms of the Resolution provide that the date by which to complete proceedings be extended to January 20, 2013. This would not only allow additional time for the property owners to satisfy the remaining LAFCo condition, it would allow them the full extent of the time granted by the MWD to complete all of the applicable requirements imposed by the CMWD and MWD (which includes compliance with all LAFCo conditions), which is December 31, 2012.

- Attachments:
- (1) LAFCo 11-04 Staff Report & Resolution
 - (2) LAFCo 11-04-A1 (Resolution Approving an Extension of Time to Complete Proceedings for LAFCo 11-04)



STAFF REPORT

Meeting Date: July 20, 2011

**LAFCo CASE
NAME & NO:**

LAFCo 11-04 City of Oxnard Reorganization/Calleguas Municipal Water District Annexation – Crossroads (Parcels A and B)

PROPOSAL:

Parcel A: To annex a single parcel to the Calleguas Municipal Water District. The parcel is located within the City of Oxnard and developed with a recreational vehicle park.

Parcel B: To annex two Assessor parcels and a portion of the Cortez Street right-of-way to the City of Oxnard and the Calleguas Municipal Water District. The same territory is to be detached from the Ventura County Resource Conservation District, the Ventura County Fire Protection District and County Service Area No. 32. The proposal will allow for the development of an 8,000 square foot commercial building approved by the City.

SIZE:

Parcel A: Approximately 4.5 acres
Parcel B: Approximately 0.9 acres

LOCATION:

Parcel A: 2135 N. Oxnard Boulevard within the City of Oxnard
Parcel B: 481 and 491 Ventura Boulevard in the community of El Rio

The proposal area is located within the spheres of influence of both the City and Calleguas Municipal Water District and the City's CURB.

PROPONENTS:

City of Oxnard and Calleguas Municipal Water District by resolution.

NOTICE:

This matter has been noticed as prescribed by law.

COMMISSIONERS AND STAFF

COUNTY:

Kathy Long
Linda Parks
Alternate:
Steve Bennett

CITY:

Carl Morehouse
Janice Parvin, Vice Chair
Alternate:
Carol Smith

SPECIAL DISTRICT:

Elaine Freeman
Gail Pringle
Alternate:
Bruce Dandy

PUBLIC:

Lou Cunningham, Chair

Alternate:
Kenneth M. Hess

Executive Officer:

Kim Uhlich

Dep. Exec. Officer

Kai Luoma

Office Mgr/Clerk:

Debbie Schubert

Office Assistant

Martha Escandon

Legal Counsel:

Michael Walker

PARCEL INFORMATION:

	Assessor's Parcel Numbers	Owner/Assessee
Parcel A	139-0-260-055	ERP Investments
Parcel B	145-0-211-150	Ventura Blvd Investors LLC
	145-0-211-175	

RECOMMENDATIONS

Adopt the attached resolution LAFCo 11-04 making determinations and approving the City of Oxnard Reorganization/Calleguas Municipal Water District Annexation – Crossroads (Parcels A and B)

GENERAL ANALYSIS

1. Land Use

Site Information

Parcel A: Parcel A is within the City of Oxnard. The City's General Plan designates the site as Commercial General and it is zoned R-3-PD (garden apartment zone – planned development). The site is developed with a recreational vehicle park.

Parcel B: The site is currently developed with four single family residences. The City has approved an 8,000 square foot commercial development on the site.

The following table identifies the County's current land use designations and zoning, the City's land use designations and rezoning, and the existing and approved uses for the proposal area:

Parcel	El Rio / Del Norte Area Plan	County Zoning	City General Plan	City Zoning	Existing/ Approved Use
Parcel A	N/A	N/A	Commercial General	Garden Apartment	RV Park
Parcel B	Commercial	Commercial Planned Development	Commercial General	General Commercial Planned Development	Single family residential / 8,000 sf commercial building

Conformity with Plans

Parcel A: According to City staff, the RV park is not a permitted use in the City's current R-3 zoning. However, the RV park is considered a legal non-conforming use. It should be noted that the use has been receiving water service from the City (and thus from Calleguas as a wholesale supplier to the City) without the benefit of it being within the Calleguas boundaries. The annexation proposal will correct this oversight.

Parcel B: The annexation of parcel B to the City and Calleguas Municipal Water District is in order to develop an 8,000 square foot commercial building that was approved by the City in January 2010. The approved use conforms to the City's commercial General Plan and rezoning designations.

Surrounding Land Uses, Zoning, and General Plan Designations

Parcel A: Parcel A abuts commercial uses to the north, south and east. To the west is a single family residential neighborhood. The proposal will not affect adjacent uses or zoning.

Parcels B: Parcel B abuts commercial uses to the east and west. Ventura Boulevard and State Route 101 are located to the south. Single family residential development abuts to the north. The proposal will not affect adjacent uses or zoning.

Topography, Natural Features and Drainage

Each of the parcels is developed with urban uses. They are flat and drain to adjacent streets. There are no natural features.

2. Impact on Prime Agricultural Land, Agriculture, and Open Space

The parcels are urban in character. There are no agricultural or open space uses within or adjacent to the proposal area.

3. Population

According to the County of Ventura Registrar of Voters, there are more than 12 registered voters in the proposal area. As such, the proposal area is considered to be inhabited under the provisions of LAFCo law relating to protest proceedings.

4. Services and Controls – Need, Cost, Adequacy and Availability

Parcel A: Parcel A is to be annexed to Calleguas Municipal Water District, which currently provides water to the parcel. There will be no change to any other services. Both the City and Calleguas have indicated that that they have adequate supply and facilities to continue to provide potable water service to Parcel A.

Parcel B: Parcel B is located within the service area of the Cloverdale Mutual Water Company. According to City staff, the potable water service from Cloverdale will be replaced with service from the City via an existing water main adjacent to the site. Both Calleguas and the City have indicated that that they have adequate supply and facilities to provide potable water service to Parcel B.

Parcel B is within the boundaries of County Service Area No. 34, a dependent district of the County of Ventura. CSA 34 provides sewer collection and conveyance to the City's sewer collection system and treatment plant. No changes to sewer service are proposed as part of the reorganization proposal. Parcel B will remain within the boundaries of CSA 34 and continue to receive sewer service from it.

Upon annexation, the City will provide Parcel B with a wide range of municipal services. These include police, fire protection and emergency services, street sweeping, parks and recreation, solid waste collection, and street maintenance. These services will be financed through user fees and/or property taxes.

5. Boundaries and Lines of Assessment

The boundaries are definite and certain. The maps and legal descriptions for this proposal have been forwarded to the County Surveyor but have not yet been certified as being accurate and sufficient for the preparation of a Certificate of Completion pursuant to Government Code Section 57201 and for filing with the State Board of Equalization. As such, the attached Resolution includes a condition that predicates recordation of a Certificate of Completion (completion of annexation proceedings) upon the approval of a map and legal description by the County Surveyor.

6. Assessed Value, Tax Rates and Indebtedness

The assessed land value of each parcel per the 2010 - 2011 tax roll is:

	Assessor's Parcel No.	Assessed Value	Tax Rate Area	Tax rate per \$100 of value
Parcel A	139-0-260-055	\$ 2,772,427	03059	1.150637
Parcel B	145-0-211-150	\$ 110,000	77031	1.074000
	145-0-211-175	\$ 584,148	77031	1.074000

LAFCo 11-04

City of Oxnard Reorganization/Calleguas Municipal Water District Annexation – Crossroads (Parcels A and B)

July 20, 2011

Page 4 of 7

Upon annexation, new tax rate areas will be assigned, though the specific tax rate areas have not yet been identified by the Assessor.

7. Environmental Impact of the Proposal

Staff has determined that the proposal is categorically exempt from CEQA pursuant to Section 15319 of the CEQA Guidelines.

Parcel A contains an existing RV park that is to be annexed to Calleguas Municipal Water District. Guidelines subsection 15319(a) exempts the annexation of areas containing existing public or private structures developed to the density allowed under the current zoning. As a nonconforming use, the RV park is prohibited by the City's zoning ordinance from expanding; thus it is developed to the density allowed by the zoning.

Parcel B is to be annexed to Calleguas Municipal Water District and the City in order to construct an 8,000 square foot commercial building. Guidelines subsection 15319(b) exempts the annexation of individual small parcels of the minimum size for facilities exempted by Section 15303. Section 15303 exempts the construction of up to four commercial buildings in an urban area which do not exceed a total of 10,000 square feet.

8. Regional Housing Needs

The annexation of Parcel A to Calleguas MWD will result in no changes to the current RV park use, General Plan land use designation, or zoning. There will be no impact on the City's regional housing needs.

Parcel B is currently developed with four single family residential units which will be demolished when the commercial building is constructed. These units are rented on a monthly basis and the developer has agreed to subsidize alternative housing for the current occupants for twelve months. Because the proposal area is zoned for commercial development by both the County and City, neither jurisdiction identifies it as a location for residential development needed to meet regional housing needs. Therefore, the proposal will not affect either jurisdiction's ability to meet its regional housing needs.

9. Environmental Justice

Government Code Section 56668(o) requires the Commission to consider "[t]he extent to which the proposal will promote environmental justice." This section of the Government Code defines "environmental justice" to mean the fair treatment of people of all races, cultures, and incomes with respect to the location of public

facilities and the provision of public services. Parcel B is located within the community of El Rio. According to the 2010 U.S. Census, 73% of the inhabitants of El Rio are Hispanic or Latino and the median annual household income is less than 80% of the median household income countywide. The proposal does not include annexation of any other part of the El Rio community. The proposal will allow for the construction of a relatively small commercial building for which entitlements have been approved. The proposal does not represent greenfield development involving a significant expansion of infrastructure and services that could otherwise accommodate and benefit the remainder of El Rio. Thus, staff believes that the proposal would not unfairly treat the residents of El Rio and approval of the proposal would not result in the unfair treatment of any person based on race, culture or income with respect to the provision of public services to the proposal area.

COMMISSION PROCEEDINGS – PROCESS CONSIDERATIONS

All property owners within the proposal area have provided written consent to the reorganization. In such cases, pursuant to Government Code Section 56663(a), the Commission may approve or disapprove the proposal without notice or hearing.

As indicated in the *Population* section of this report, the proposal area is considered to be inhabited. Due to this fact, the Commission can waive protest proceedings only if all registered voters and landowners within the proposal area have been provided written notice of the LAFCo proceedings, including the fact that further protest proceedings may be waived unless written opposition is received, and only if before the conclusion of the Commission's consideration of the item no landowner or registered voter submits written opposition to the proposal (Govt. Code Sections 56662 and 56663).

Because all landowners have provided written consent to the annexation, it is unlikely that any landowners will oppose the proposal or the waiving of protest proceedings by the Commission. In addition, because all registered voters residing within the proposal area reside on Parcel A and are already receiving potable water from the City and Calleguas Municipal Water District, it is unlikely that any registered voters will oppose the proposal. Based on the assumption that no landowners or registered voters will oppose the proposal or the Commission's waiver of the protest proceedings, the resolution approving the annexation contains the appropriate language to waive protest proceedings. If any opposition is received, the resolution will need to be amended to direct staff to conduct subsequent notice and protest proceedings.

Authority to conduct the protest proceeding has been delegated to the LAFCo Executive Officer. Depending on the value of any protests received from qualified signers during the protest proceedings, the Executive Officer will either 1) terminate proceedings if a majority protest from the registered voters residing within the territory exists, 2) order the reorganization subject to confirmation of the registered voters residing within the territory, or 3) order that the reorganization be finalized in accordance with Government

Code Section 57075 and the authority delegated by the Commission's policies (Handbook Section 2.5.1).

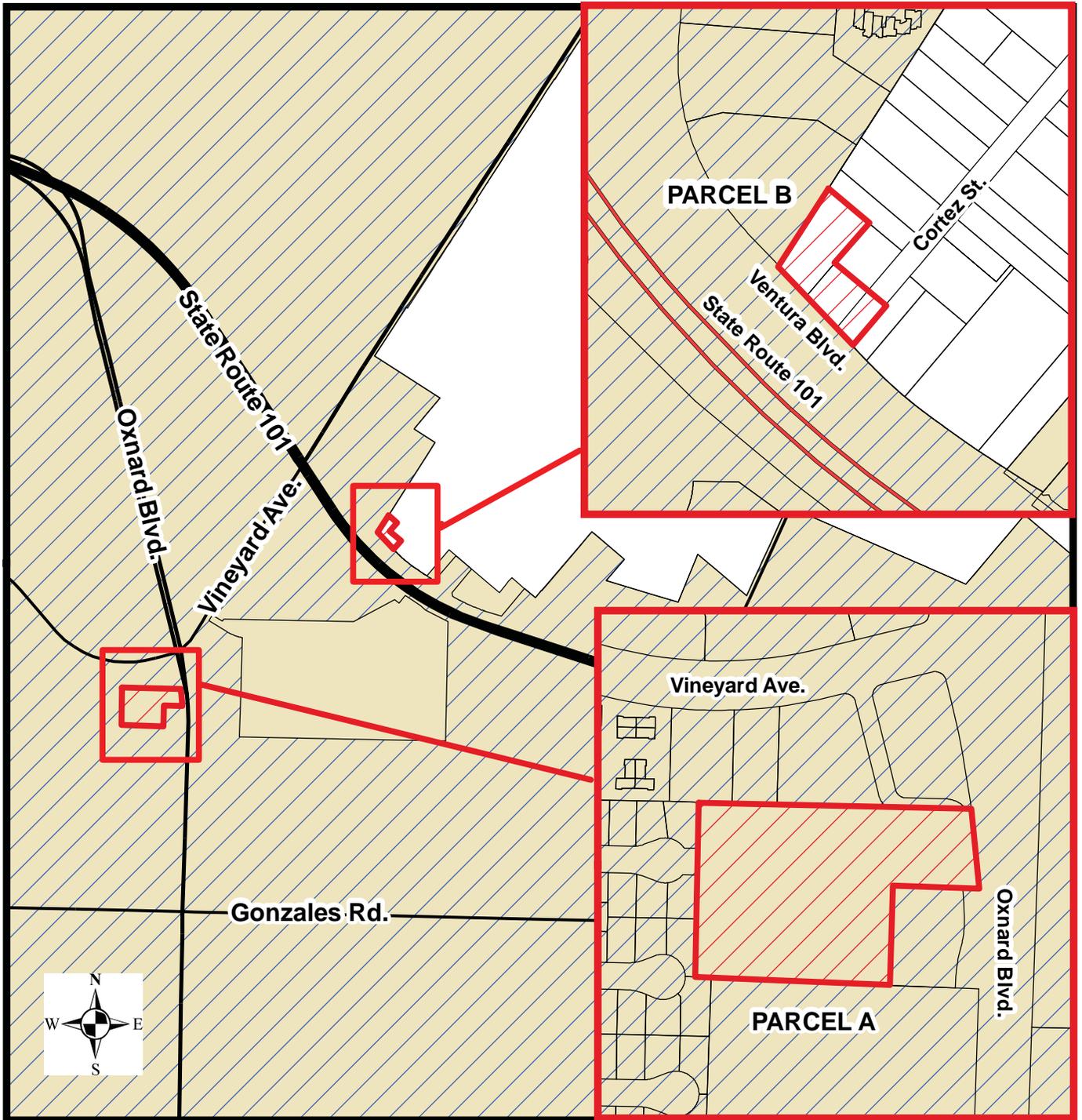
ALTERNATIVE ACTIONS AVAILABLE:

- A. If the Commission, following public testimony and review of the materials submitted, determines that further information is necessary, a motion to continue the reorganization proposal should state specifically the type of information desired and specify a date certain for further consideration.
- B. If the Commission, following public testimony and review of the materials submitted, determines that the boundaries of the reorganization proposal should be modified, or that the proposal should be approved subject to any changes or additions to the terms and conditions recommended, a motion to approve should clearly specify any boundary changes and/or any changes or additions to the terms and conditions of approval.
- C. If the Commission, following public testimony and review of materials submitted, wishes to deny or modify the reorganization proposal, a motion to deny should include direction that the matter be continued to the next meeting and that staff prepare a new report consistent with the evidence submitted and the anticipated decision.

BY: 
Kai Luoma, AICP
Deputy Executive Officer

Attachments: (1) Vicinity Map *
(2) LAFCo 11-04 Resolution

* LAFCo makes every effort to offer legible map files with the online and printed versions of our reports, however sometimes the need to reduce oversize original maps and/or other technological/software factors can compromise readability. Original maps are available for viewing at the LAFCo office by request.



LAFCo 11-04 (Parcels A & B)
City of Oxnard Reorganization /
Calleguas Municipal Water District Annexation -
Crossroads

Legend

-  11-04 Proposal Area
-  City of Oxnard
-  Calleguas Municipal Water District

LAFCO 11-04

**RESOLUTION OF THE VENTURA LOCAL AGENCY
FORMATION COMMISSION MAKING DETERMINATIONS
AND APPROVING THE CITY OF OXNARD
REORGANIZATION/CALLEGUAS MUNICIPAL WATER
DISTRICT ANNEXATION – CROSSROADS (PARCELS A
AND B)**

WHEREAS, the proposal to 1) annex Parcel A to the Calleguas Municipal Water District, and 2) annex Parcel B and a portion of the Cortez Street right-of-way to the City of Oxnard and the Calleguas Municipal Water District and detach the same territory from the Ventura County Resource Conservation District, the Ventura County Fire Protection District and County Service Area No. 32 has been filed with the Executive Officer of the Ventura Local Agency Formation Commission (LAFCo) pursuant to the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 (Section 56000 et seq. of the California Government Code); and

WHEREAS, at the times and in the manner required by law, the Executive Officer gave notice of the proposal; and

WHEREAS, the proposal was duly considered on July 20, 2011; and

WHEREAS, the Commission heard, discussed and considered all oral and written testimony for and against the proposal including, but not limited to, the LAFCo Staff Report and recommendation, the environmental determination, spheres of influence and applicable local plans and polices; and

WHEREAS, all landowners within the affected territory have consented to the proposal; and

WHEREAS, proof has been given to the Commission that the affected territory has more than 12 registered voters and is considered inhabited; and

WHEREAS, information satisfactory to the Commission has been presented that no subject agency or registered voter has submitted written opposition to the proposal; and

WHEREAS, the Commission finds the proposal to be in the best interest of the landowners and present and future inhabitants within the City of Oxnard and the Calleguas Municipal Water District, and within the affected territory, and the organization of local governmental agencies within Ventura County;

NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED by the Ventura Local Agency Formation Commission as follows:

- (1) The LAFCo Staff Report and recommendation for approval dated July 20, 2011 are adopted

- (2) The Commission finds that the proposal will lead to planned, orderly, and efficient development.
- (3) The reorganization is hereby approved, and the boundaries are established as generally set forth in the attached Exhibit A.
- (4) The affected territory is inhabited as defined by Government Code §56046.
- (5) The subject proposal is assigned the following distinctive short form designation: **LAFCO 11-04 CITY OF OXNARD REORGANIZATION/ CALLEGUAS MUNICIPAL WATER DISTRICT ANNEXATION – CROSSROADS (PARCELS A AND B).**
- (6) In accordance with staff's determination that the subject proposal is exempt from the California Environmental Quality Act (CEQA) pursuant to Sections 15319 (a) and (b) of the CEQA Guidelines, the Commission hereby finds the reorganization to be categorically exempt.
- (7) The Commission directs staff to file a Notice of Exemption under Section 15062 of the CEQA Guidelines.
- (8) The Commission waives conducting authority proceedings since 1) all property owners and registered voters residing within the proposal area have been given notice of the Commission's intent to waive protest proceedings and no property owner or registered voter has submitted written opposition to the waiver of conducting authority proceedings, and 2) no subject agency has submitted written opposition to the waiver of conducting authority proceedings [Government Code §56663].
- (9) **This change of reorganization shall not be recorded until all LAFCo fees have been paid and until fees necessary for filing with the State Board of Equalization have been submitted to the Executive Officer.**
- (10) **This annexation shall not be recorded until maps and legal descriptions consistent with this approval have been approved by the Ventura County Surveyor.**

This resolution was adopted on July 20, 2011.

	AYE	NO	ABSTAIN	ABSENT
Commissioner Cunningham	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Commissioner Long	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Commissioner Freeman	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Commissioner Morehouse	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Commissioner Parks	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Commissioner Parvin	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Commissioner Pringle	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Alternate Commissioner Bennett	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Alternate Commissioner Dandy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Alternate Commissioner Hess	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Alternate Commissioner Smith	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Dated: 7-20-2011


Chair, Ventura Local Agency Formation Commission

Attachments: Exhibit A

Copies: City of Oxnard
Calleguas Municipal Water District
Ventura County Assessor
Ventura County Auditor
Ventura County Surveyor
Ventura County Planning
Ventura County Elections-Registrar of Voters
Southern California Gas Co.
Southern California Edison
Ventura County Sheriff – EOC
Ventura County Resource Conservation District
Ventura County Service Area No. 32
Ventura County Fire Protection District

LAFCo 11-04 City of Oxnard Reorganization/Calleguas Mutual Water District
Annexation – Crossroads (Parcels A and B)
Resolution of Approval
July 20, 2011
Page 3 of 3

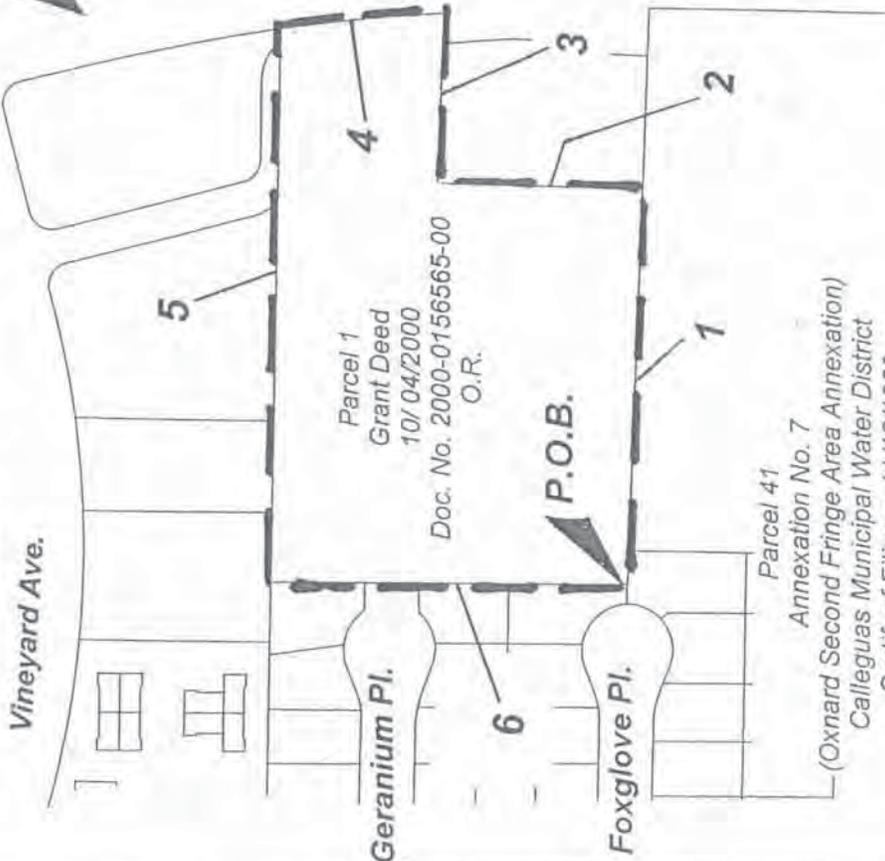
P.O.B.

S'ly Terminus of the 8th course of Parcel 41 of Annexation No. 7 (Oxnard Second Fringe Area Annexation) Calleguas Municipal Water District

EXHIBIT A



Vineyard Ave.



Parcel 1
Grant Deed
10/04/2000
Doc. No. 2000-0156565-00
O.R.

P.O.B.

Parcel 41
Annexation No. 7
(Oxnard Second Fringe Area Annexation)
Calleguas Municipal Water District
Certif. of Filing ~ 11/13/1969
3579 O.R. 129

Proposed & Existing Calleguas Municipal Water District Boundary:



COURSES

- 1st - N 90°00'00" E 437.40'
- 2nd - N 00°00'00" E 223.03'
- 3rd - S 89°57'30" E 192.35'
- 4th - R = 2308.90'; L = 166.26';
Delta = 04°07'32";
- Rad. Bear. = N 85°09'26" E
- 5th - N 89°57'30" W 609.66'
- 6th - S 00°01'00" W 388.35'

**4.59 ACRES GROSS
& NET ACREAGE**



Location Map ~ N.T.S.

Prepared under my supervision:

Larry J. Frager 7/5/11 Date
Larry J. Frager, PLS 7998

Benner & Carpenter, Inc.
506 E. Main St.
Santa Paula, CA 93060



**CITY OF OXNARD REORGANIZATION
CROSSROADS - PARCEL A
ANNEXATION NO. 95 TO THE CALLEGUAS
MUNICIPAL WATER DISTRICT**

Being a portion of Subdivision No. 21, Rancho El Rio de Santa Clara o'la Colonia, in the City of Oxnard, County of Ventura, State of California, as shown on that certain partition map filed in the Office of the County Clerk of said County in that certain action entitled "Thomas A. Scott, et. al., plaintiffs vs. Rafael Gonzales, et. al., defendants"

Revised July 4, 2011

Sheet 1 of 1

For assessment purposes only. This map is not a map as defined in the Subdivision Map Act and may not be used as the basis for an offer for sale of the land shown hereon.

**CITY OF OXNARD REORGANIZATION
CROSSROADS - PARCEL A
ANNEXATION NO. 95 TO THE CALLEGUAS
MUNICIPAL WATER DISTRICT**

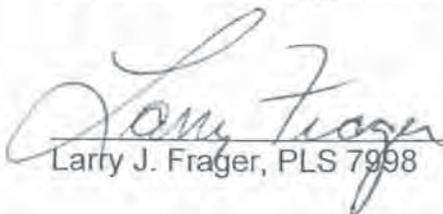
EXHIBIT A

Being a portion of Subdivision No. 21, Rancho El Rio de Santa Clara o' la Colonia, in the City of Oxnard, County of Ventura, State of California, as shown on that certain partition map filed in the Office of the County Clerk of said County in that certain action entitled "Thomas A. Scott, et. al., plaintiffs vs. Rafael Gonzales, et. al., defendants", described as follows:

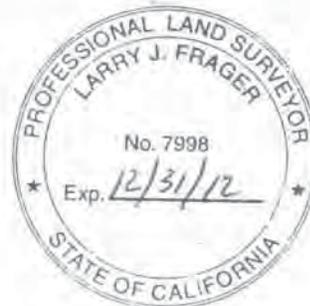
Beginning at the southwest corner of Parcel 1 described in the Grant Deed recorded in the Office of the County Recorder of said County on October 04, 2000, as Document No. 2000-0156565-00 of Official Records; said corner also being the southerly terminus of the 8th course of Parcel 41 of Annexation No. 7 (Oxnard Second Fringe Area Annexation) to the Calleguas Municipal Water District described in the Certificate of Filing recorded in the Office of said County Recorder on November 13, 1969, in Book 3579, Page 129 of Official Records; thence, along said Parcel 1 and the existing boundary of said Calleguas Municipal Water District by the following six (6) courses:

- 1st - North 90°00'00" East 437.40 feet; thence,
- 2nd- North 00°00'00" East 223.03 feet; thence,
- 3rd - South 89°57'30" East 192.35 feet to the beginning of a non tangent curve concaved westerly having a radius of 2308.90 feet and a radial bearing to said curve that bears North 85°09'26" East, said curve also being the westerly line of Oxnard Boulevard (State Highway No. 1); thence, along said curve and westerly line,
- 4th - Northerly 166.26 feet through a central angle 04°07'32"; thence,
- 5th - North 89°57'30" West 609.66 feet; thence,
- 6th - South 00°01'00" West 388.35 feet to the Point of Beginning and containing 4.59 Gross and Net Acres.

Prepared under my supervision:


Larry J. Frager, PLS 7998

7/5/11
Date



For assessment purposes only. This description of land is not a legal description as defined in the Subdivision Map Act and may not be used as the basis for an offer for sale of the land described.

* Parcel 1
Annexation No. 27
Calleguas Municipal Water District
Certif. of Compl. ~ 12/31/1987
Doc. No. 87-208630 O.R.

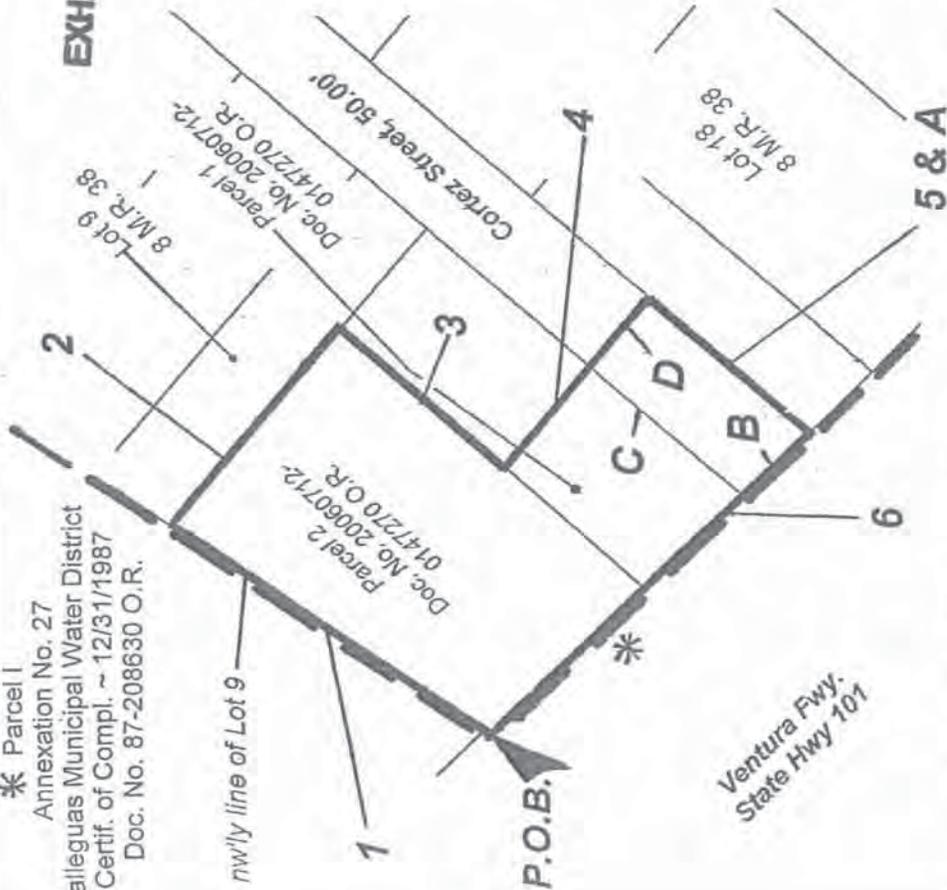


EXHIBIT A

COURSES

- 1st - N 32°10'00" E 208.37'
- 2nd - S 50°20'00" E 142.72'
- 3rd - S 39°40'00" W 118.00'
- 4th - S 50°20'00" E 122.00'
- 5th - S 39°40'00" W 114.37'
- 6th - N 44°08'21" W 238.92'

ROAD COURSES

- A - S 39°40'00" W 114.37'
- B - N 44°08'21" W 50.29'
- C - N 39°40'00" E 108.94'
- D - S 50°20'00" E 50.00'

Gross Acreage = 0.93 Acre
- Road Acreage = 0.13 Acre

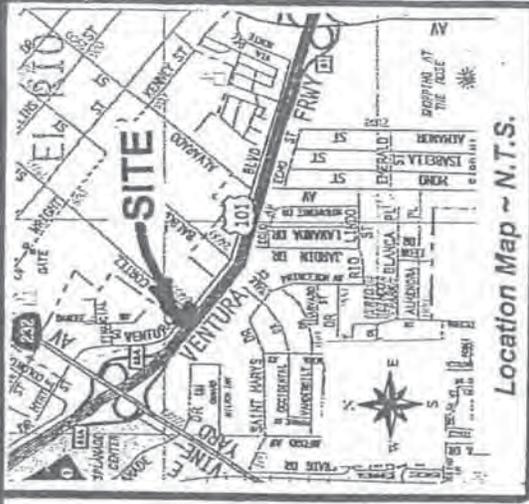
Net Acreage = 0.80 Acre

Prepared under my supervision:

Larry J. Frager 7/5/11 Date
Larry J. Frager, PLS 7998
Benner & Carpenter, Inc.
506 E. Main St.
Santa Paula, CA 93060



Location Map ~ N.T.S.



**CITY OF OXNARD REORGANIZATION
CROSSROADS - PARCEL B**

**ANNEXATION TO THE CITY OF OXNARD AND
ANNEXATION NO. 95 TO THE CALLEGUAS MUNICIPAL WATER
DISTRICT AND ANNEXATION TO THE OXNARD HARBOR DISTRICT
AND DETACHMENT FROM THE VENTURA COUNTY RESOURCE
CONSERVATION AND DETACHMENT FROM THE VENTURA COUNTY
FIRE PROTECTION DISTRICT AND DETACHMENT FROM THE COUNTY
SERVICE AREA NO. 32**

Being a portion of Lots 9 and 18 of the Cloverdale Subdivision, being a part of Lot 90 of Rancho Santa Clara Del Norte, in the County of Ventura, State of California, as shown on the map recorded in the Office of the County Recorder of said County, in Book 8, Page 38 of Miscellaneous Records, described as follows:

July 4, 2011

Existing CMWD & City of Oxnard Boundary
Proposed Reorganization Boundary

P.O.B.

The NE'LY terminus of the 12th course of Parcel 1 of Annexation No. 27



For assessment purposes only. This map is not a map as defined in the Subdivision Map Act and may not be used as the basis for an offer for sale of the land shown hereon.

**CITY OF OXNARD REORGANIZATION
CROSSROADS - PARCEL B
ANNEXATION TO THE CITY OF OXNARD AND
ANNEXATION NO. 95 TO THE CALLEGUAS MUNICIPAL WATER
DISTRICT AND ANNEXATION TO THE OXNARD HARBOR DISTRICT
AND DETACHMENT FROM THE VENTURA COUNTY RESOURCE
CONSERVATION DISTRICT AND DETACHMENT FROM THE
VENTURA COUNTY FIRE PROTECTION DISTRICT AND
DETACHMENT FROM THE COUNTY SERVICE AREA NO. 32**

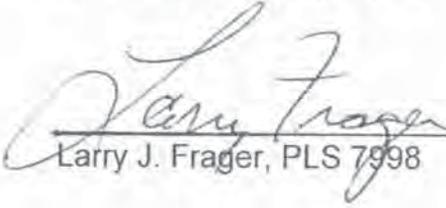
Being a portion of Lots 9 and 18 of the Cloverdale Subdivision, being a part of Lot 90 of Rancho Santa Clara Del Norte, in the County of Ventura, State of California, as shown on the map recorded in the Office of the County Recorder of said County, in Book 8, Page 38 of Miscellaneous Records, described as follows:

Beginning at a point in the northwesterly line of said Lot 9, said point being the northeasterly terminus of the 12th course of Parcel I of Annexation No. 27 to the Calleguas Municipal Water District, described in the Certificate of Completion recorded in the Office of said County Recorder on December 31, 1987 as Document No. 87-208630 of Official Records; thence, along said northwesterly line and the existing boundary of said Calleguas Municipal Water District,

- 1st - North 32°10'00" East 208.37 feet to the northeasterly line of Parcel 2 described in the Grant Deed recorded in the Office of the County Recorder of said County on July 12, 2006, as Document No. 20060712-0147270 of Official Records; thence, leaving the existing boundary of said Calleguas Municipal Water District along the boundary of Parcels 1 and 2 of said Grant Deed by the following three(3) courses:
- 2nd - South 50°20'00" East 142.72 feet; thence,
- 3rd - South 39°40'00" West 118.00 feet; thence,
- 4th - South 50°20'00" East 122.00 feet to the southeasterly line of Cortez Street, 50.00 feet wide; thence, along said southeasterly line,
- 5th - South 39°40'00" West 114.37 feet to said existing boundary of said Calleguas Municipal Water District; thence, along said existing boundary,
- 6th - North 44°08'21" West 238.92 feet to the point of beginning.

Gross Acreage = 0.93 Acre
Road Acreage = 0.13 Acre
Net Acreage = 0.80 Acre

Prepared under my supervision:


Larry J. Frager, PLS 7998 7/5/11 Date



For assessment purposes only. This description of land is not a legal description as defined in the Subdivision Map Act and may not be used as the basis for an offer for sale of the land described.

The Ventura County Surveyor's office of the Public Works Agency certifies this map and legal description to be definite and certain.

Certified by: 

Date: 7/7/2011

**LAFCO 11-04-A1
RESOLUTION OF THE VENTURA LOCAL AGENCY
FORMATION COMMISSION WAIVING THE LAFCO FEE
AND AUTHORIZING AN EXTENSION OF TIME TO
COMPLETE PROCEEDINGS FOR LAFCO 11-04 CITY OF
OXNARD REORGANIZATION/CALLEGUAS MUNICIPAL
WATER DISTRICT ANNEXATION – CROSSROADS
(PARCELS A & B) FROM JULY 20, 2012 TO JANUARY
20, 2013**

WHEREAS, the Ventura Local Agency Formation Commission (LAFCo or Commission) approved LAFCo 11-04 City of Oxnard Reorganization/Calleguas Municipal Water District Annexation – Crossroads (Parcels A & B) on July 20, 2011; and

WHEREAS, conducting authority proceedings were waived by the Commission since satisfactory proof was given that the subject property was inhabited, that all landowners within the affected territory gave their written consent to the proposal and no affected agencies that would gain or lose territory as a result of the proposal submitted written opposition to the waiver of conducting authority proceedings; and

WHEREAS, Government Code Section 57001 requires that a certificate of completion be filed within one year after LAFCo approves a change of organization or reorganization proposal, unless extended by LAFCo; and

WHEREAS, the Calleguas Municipal Water District has submitted a request to LAFCo to extend the time for the filing of a certificate of completion for a six month time period; and

WHEREAS, the request was submitted prior to the expiration of the one year time limit set forth in Section 57001; and

WHEREAS, no new issues or impacts have been raised since LAFCo's approval of the change of organization proposal which were not known and considered at the time of approval; and

WHEREAS, the Commission heard, discussed and considered all oral and written testimony for and against the extension of time, including, but not limited to, the Executive Officer's report and recommendation; and

WHEREAS, LAFCo finds the extension of time to be in the best interest of the affected area and the organization of local governmental agencies within Ventura County;

NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED by the Ventura Local Agency Formation Commission as follows:

- (1) The Executive Officer's Staff Report and Recommendation dated July 18, 2012 are adopted.
- (2) The time for filing a certificate of completion to complete proceedings for LAFCo 11-04 City of Oxnard Reorganization/Calleguas Municipal Water District Annexation – Crossroads (Parcels A & B) is hereby extended to January 20, 2013.
- (3) All provisions, terms and conditions of the LAFCo 11-04 resolution, dated July 20, 2011, shall remain in effect.

This resolution was adopted on July 18, 2012.

	AYE	NO	ABSTAIN	ABSENT
Commissioner Cunningham	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Commissioner Long	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Commissioner Freeman	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Commissioner Morehouse	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Commissioner Parks	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Commissioner Parvin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Commissioner Pringle	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Alt. Commissioner Bennett	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Alt. Commissioner Dandy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Alt. Commissioner Smith	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Alt. Commissioner Ford-McCaffrey	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Dated: _____
Chair, Ventura Local Agency Formation Commission

Copies: City of Oxnard
Calleguas Municipal Water District



VENTURA LOCAL AGENCY FORMATION COMMISSION

STAFF REPORT

Meeting Date: July 18, 2012

Agenda Item 12

TO: LAFCo Commissioners

FROM: Kim Uhlich, Executive Officer *KU*

SUBJECT: Proposed High School Adjacent to the Camarillo Library on Las Posas Road - Status Update

Information will be provided at the meeting.

COMMISSIONERS AND STAFF

COUNTY: Kathy Long Linda Parks <i>Alternate:</i> Steve Bennett	CITY: Carl Morehouse Janice Parvin, Chair <i>Alternate:</i> Carol Smith	DISTRICT: Elaine Freeman Gail Pringle, Vice Chair <i>Alternate:</i> Bruce Dandy	PUBLIC: Lou Cunningham <i>Alternate:</i> Linda Ford-McCaffrey
Executive Officer: Kim Uhlich	Dep. Exec. Officer Kai Luoma, AICP	Office Mgr/Clerk Debbie Schubert	Legal Counsel Michael Walker



VENTURA LOCAL AGENCY FORMATION COMMISSION

STAFF REPORT

Meeting Date: July 18, 2012

Agenda Item 13

TO: LAFCo Commissioners
FROM: Kim Uhlich, Executive Officer
SUBJECT: 2012 Conflict of Interest Code

RECOMMENDATION:

Authorize the Executive Officer to sign the 2012 Local Agency Biennial Notice to the Clerk of the Board of Supervisors stating that no amendments are necessary to the current Conflict of Interest Code.

DISCUSSION:

The California Government Code requires local government agencies to adopt a conflict of interest code. The Government Code also specifies that the Board of Supervisors is the code reviewing body for any local government agency with jurisdiction wholly within the County. LAFCo is a local government agency as defined by these provisions of the government code. The Commission first adopted a conflict of interest code in 1993. It was last amended in 2006.

The Government Code also requires that public agencies biennially review their conflict of interest code in even numbered years to determine if the existing code is current or in need of amendment. A written statement stating the code is current or transmitting any amendments must be filed with the Clerk of the Board of Supervisors no later than October 1, 2012.

No changes to the current Conflict of Interest code are being recommended.

Attachment: 2012 Local Agency Biennial Notice

COMMISSIONERS AND STAFF

COUNTY: Kathy Long Linda Parks <i>Alternate:</i> Steve Bennett	CITY: Carl Morehouse Janice Parvin, Chair <i>Alternate:</i> Carol Smith	DISTRICT: Elaine Freeman Gail Pringle, Vice Chair <i>Alternate:</i> Bruce Dandy	PUBLIC: Lou Cunningham <i>Alternate:</i> Linda Ford-McCaffrey
Executive Officer: Kim Uhlich	Dep. Exec. Officer Kai Luoma, AICP	Office Mgr/Clerk Debbie Schubert	Legal Counsel Michael Walker

2012 Local Agency Biennial Notice

Name of Agency: Ventura LAFCO
Mailing Address: 800 S. Victoria Avenue L#1850
Contact Person: Kim Uhlich Office Phone No: 805-654-2866
E-mail: kim.uhlich@ventura.org Fax No: 805-477-7101

Accurate disclosure is essential to monitor whether officials have conflicts of interest and to help ensure public trust in government. The biennial review examines current programs to ensure that the agency's code requires disclosure by agency officials who make or participate in making governmental decisions.

This agency has reviewed its conflict-of-interest code and has determined that *(Check one box)*:

- An amendment is required. The following amendments are necessary:**
(Mark all that apply.)
- Include new positions.
 - Revise disclosure categories.
 - Revise the titles of existing positions.
 - Delete titles of positions that have been abolished and/or positions that no longer make or participate in making governmental decisions.
 - Other *(describe)* _____

- No amendment is required.**
- The code is currently under review by the code reviewing body.**

Verification

The agency's code accurately designates all positions that make or participate in the making of governmental decisions; the disclosure categories assigned to those positions accurately require the disclosure of all investments, business positions, interests in real property, and sources of income that may foreseeably be affected materially by the decisions made by those holding the designated positions; and the code includes all other provisions required by Government Code Section 87302.

Signature of Chief Executive Officer

Date

Complete this notice regardless of how recently your code was approved or amended.
Please return this notice no later than **October 1, 2012**, or the date specified by your agency, if earlier, to:

Ventura County chief Deputy Clerk of the Board of Supervisors

PLEASE DO NOT RETURN THIS FORM TO THE FPPC.



VENTURA LOCAL AGENCY FORMATION COMMISSION

STAFF REPORT

Meeting Date: July 18, 2012

Agenda Item 14

TO: LAFCo Commissioners

FROM: Kim Uhlich, Executive Officer *KU*

SUBJECT: 2012 Nominations for CALAFCO Board of Directors

RECOMMENDATION:

Authorize the Chair to submit nominations for the CALAFCO Board of Directors, as approved by the Commission.

DISCUSSION:

Each year at the annual CALAFCO conference, elections are held for the CALAFCO Board of Directors based on nominations received from individual LAFCos. To participate in the nomination process, the Commission will need to make nominations by the close of the July 18 meeting for submittal to CALAFCO by the September 4, 2012 deadline.

The CALAFCO Executive Board consists of 16 voting members (4 from each of the 4 regions and each region comprised of one city member, one county member, one public member and one special district member). This year there are 8 seats up for election, (2 from each region) including one county member and one special district member in the Coastal Region. The terms are for two years and members of the Board must be members of a local LAFCo at all times. Please note that alternate commissioners are also eligible for election to the CALAFCO Board.

The Commission must approve each of its nominations to the Board of Directors, and the Chair of the Commission sign a "Recommendation Form" and the nominee must complete a "Candidate Resume" form. Nominees must be able to attend at least four meetings a year between October 2012 and September 2013.

Information and forms related to the nomination process are attached for reference.

COMMISSIONERS AND STAFF

COUNTY: Kathy Long Linda Parks <i>Alternate:</i> Steve Bennett	CITY: Carl Morehouse Janice Parvin, Chair <i>Alternate:</i> Carol Smith	DISTRICT: Elaine Freeman Gail Pringle, Vice Chair <i>Alternate:</i> Bruce Dandy	PUBLIC: Lou Cunningham <i>Alternate:</i> Linda Ford-McCaffrey
Executive Officer: Kim Uhlich	Dep. Exec. Officer Kai Luoma, AICP	Office Mgr/Clerk Debbie Schubert	Legal Counsel Michael Walker



**2012
Board of Directors**

Chair
JERRY GLADBACH
Los Angeles LAFCo

Vice Chair
THEODORE NOVELLI
Amador LAFCo

Secretary
MARY JANE GRIEGO
Yuba LAFCo

Treasurer
JOHN LEOPOLD
Santa Cruz LAFCo

JULIE ALLEN
Tulare LAFCo

PAT BATES
Orange LAFCo

LOUIS CUNNINGHAM
Ventura LAFCo

LARRY R. DUNCAN
Butte LAFCo

KAY HOSMER
Colusa LAFCo

JULIANA INMAN
Napa LAFCo

GAY JONES
Sacramento LAFCo

MICHAEL R. MCGILL
Contra Costa LAFCo

EUGENE MONTANEZ
Riverside LAFCo

STEPHEN SOUZA
Yolo LAFCo

JOSH SUSMAN
Nevada LAFCo

ANDY VANDERLAAN
San Diego LAFCo

Staff

WILLIAM S. CHIAT
Executive Director

LOU ANN TEXERA
Executive Officer

CLARK ALSOP
Legal Counsel

JUNE SAVALA
Deputy Executive Officer

MARJORIE BLOM
Deputy Executive Officer

STEPHEN LUCAS
Deputy Executive Officer

JAMIE SZUTOWICZ
Executive Assistant

14 June 2012

To: Local Agency Formation Commission
Members and Alternate Members

From: Elliot Mulberg, Chair
Board Recruitment Committee
CALAFCO Board of Directors

RE: Nominations for 2013 CALAFCO Board of Directors



Nominations are now open for the fall elections of the Board of Directors. Serving on the CALAFCO Board is a unique opportunity to work with other commissioners throughout the state on legislative, fiscal and operational issues that affect us all. The Board meets four times each year at alternate sites around the state. The time commitment is small but the rewards great! Any LAFCo commissioner or alternate commissioner is eligible to run for a Board seat.

The following offices on the CALAFCO Board of Directors are open for nominations.

<u>Northern Region</u>	<u>Central Region</u>	<u>Coastal Region</u>	<u>Southern Region</u>
City Member	County Member	County Member	City Member
Public Member	District Member	District Member	Public Member

The election will be conducted during regional caucuses at the CALAFCO annual conference prior to the Annual Membership Meeting on Thursday, October 4th, 2012 at the Hyatt Regency Monterey in Monterey, CA.

Please inform your Commission that the CALAFCO Recruitment Committee is accepting nominations for the above-cited offices until Tuesday, September 4th, 2012. Incumbents are eligible to run for another term. Nominations received by September 4th will be included in the Recruitment Committee's Report, copies of which will be available at the Annual Conference. Nominations received after this date will be returned; however, nominations will be permitted from the floor during the Regional Caucuses or during at-large elections, if required, at the Annual Membership Meeting.

For those member LAFCos who cannot send a representative to the Annual Meeting an electronic ballot will be made available if requested in advance.

1215 K Street, Suite 1650
Sacramento, CA 95814

Voice 916-442-6536
Fax 916-442-6535

www.calafco.org

Should your Commission nominate a candidate, the Chair of your Commission must complete the attached Nomination Form and the Candidate's Resume Form, or provide the specified information in another format other than a resume. Commissions may also include a letter of recommendation or resolution in support of their nominee. ***The nomination forms and materials must be received by the Recruitment Committee Chair no later than Tuesday, September 4th, 2012.***

Please forward nominations to:

CALAFCO Recruitment Committee
California Association of Local Agency Formation Commissions
1215 K Street, Suite 1650
Sacramento, California 95814
FAX: 916/442-6535

Electronic filing of nomination forms and materials is encouraged to facilitate the recruitment process. Please send e-mails with forms and materials to info@calafco.org. Alternatively, nomination forms and materials can be mailed or Faxed to the above address.

Attached please find a copy of the CALAFCO Board of Directors Nomination and Election Procedures. Members of the 2013 CALAFCO Recruitment Committee are:

Elliot Mulberg, Chair
Stephen Souza, Yolo LAFCo (Central Region)
Louis Cunningham, Ventura LAFCo (Coastal Region)
Larry Duncan, Butte LAFCo (Northern Region)
Jerry Gladbach, Los Angeles LAFCo (Southern Region)

The Board has appointed former CALAFCO Board Member and Associate Member Elliot Mulberg to Chair the elections process. Please contact Mr. Mulberg with any questions at elliott@mulberg.com or 916/217-8393.

Please consider joining us!

Enclosures

Board of Directors Nomination and Election Procedures and Forms

The procedures for nominations and election of the CALAFCO Board of Directors [Board] are designed to assure full, fair and open consideration of all candidates, provide confidential balloting for contested positions and avoid excessive demands on the time of those participating in the CALAFCO Annual Conference.

The Board nomination and election procedures shall be:

1. APPOINTMENT OF A RECRUITMENT COMMITTEE

- a. Following the Annual Membership Meeting the Board shall appoint a Committee of four members of the Board. The Recruitment Committee shall consist of one member from each region whose term is not ending.
- b. The Board shall appoint one of the members of the Recruitment Committee to serve as Chairman. The CALAFCO Executive Officer shall appoint a CALAFCO staff member to serve as staff for the Recruitment Committee in cooperation with the CALAFCO Executive Director.
- c. Each region shall designate a regional representative to serve as staff liaison to the Recruitment Committee.
- d. Goals of the Committee are to encourage and solicit candidates by region who represent member LAFCoS across the spectrum of geography, size, and urban-suburban-rural population, and to provide oversight of the elections process.

2. ANNOUNCEMENT TO ALL MEMBER LAFCoS

- a. No later than three months prior to the Annual Membership Meeting, the Recruitment Committee Chair shall send an announcement to each LAFCo for distribution to each commissioner and alternate. The announcement shall include the following:
 - i. A statement clearly indicating which offices are subject to the election.
 - ii. A regional map including LAFCoS listed by region.
 - iii. The dates by which all nominations must be received by the Recruitment Committee. The deadline shall be no later than 30 days prior to the opening of the Annual Conference. Nominations received after the closing date shall be returned to the proposing LAFCo marked "Received too late for Nominations Committee action."
 - iv. The names of the Recruitment Committee members with the Committee Chair's LAFCo address and phone number, and the names and contact information for each of the regional representatives.
 - v. The address to send the nominations forms.
 - vi. A form for a Commission to use to nominate a candidate and a candidate resume form of no more than one page each to be completed for each nominee.
- b. No later than four months before the annual membership meeting, the Recruitment Committee Chair shall send an announcement to the Executive Director for distribution to

Key Timeframes for Nominations Process	
<u>Days*</u>	
90	Nomination announcement
30	Nomination deadline
14	Committee report released
<small>*Days prior to annual membership meeting</small>	

each member LAFCo and for publication in the newsletter and on the website. The announcement shall include the following:

- i. A statement clearly indicating which offices are subject to the election.
 - ii. The specific date by which all nominations must be received by the Recruitment Committee. Nominations received after the closing dates shall be returned to the proposing LAFCo marked "Received too late for Recruitment Committee action."
 - iii. The names of the Recruitment Committee members with the Committee Chair's LAFCo address and phone number, and the names and contact information for each of the regional representatives.
 - iv. Requirement that nominated individual must be a commissioner or alternate commissioner from a member in good standing within the region.
- c. A copy of these procedures shall be posted on the web site.

3. THE RECRUITMENT COMMITTEE

- a. The Recruitment Committee and the regional representatives have the responsibility to monitor nominations and help assure that there are adequate nominations from each region for each seat up for election. No later than two weeks prior to the Annual Conference, the Recruitment Committee Chair shall distribute to the members the Committee Report organized by regions, including copies of all nominations and resumes, which are received prior to the end of the nomination period.
- b. At the close of the nominations the Recruitment Committee shall prepare regional ballots. Each region will receive a ballot specific to that region. Each region shall conduct a caucus at the Annual Conference for the purpose of electing their designated seats. Caucus elections must be held prior to the annual membership meeting at the conference. The Executive Director or assigned staff along with a member of the Recruitment committee shall tally ballots at each caucus and provide the Recruitment Committee the names of the elected Board members and any open seats. In the event of a tie, the staff and Recruitment Committee member shall immediately conduct a run-off ballot of the tied candidates.
- c. Make available sufficient copies of the Committee Report for each Voting Member by the beginning of the Annual Conference.
- d. Make available blank copies of the nomination forms and resume forms to accommodate nominations from the floor at either the caucuses or the annual meeting (if an at-large election is required).
- e. Advise the Annual Conference Planning Committee to provide "CANDIDATE" ribbons to all candidates attending the Annual Conference.
- f. Post the candidate statements/resumes organized by region on a bulletin board near the registration desk.
- g. Regional elections shall be conducted as described in Section 4 below. The representative from the Recruitment Committee shall serve as the Presiding Officer for the purpose of the caucus election.
- h. Following the regional elections, in the event that there are open seats for any offices subject to the election, the Recruitment Committee Chair shall notify the Chair of the Board of Directors that an at-large election will be required at the annual membership meeting and to provide a list of the number and category of seats requiring an at-large election.

4. ELECTRONIC BALLOT FOR LAFCO IN GOOD STANDING NOT ATTENDING ANNUAL MEETING

Limited to the elections of the Board of Directors

- a. Any LAFCo in good standing shall have the option to request an electronic ballot if there will be no representative attending the annual meeting.
- b. LAFCos requesting an electronic ballot shall do so in writing no later than 30 days prior to the annual meeting.
- c. The Executive Director shall distribute the electronic ballot no later than two weeks prior to the annual meeting.
- d. LAFCo must return the ballot electronically to the executive director no later than three days prior to the annual meeting.
- e. LAFCos voting under this provision may discard their electronic ballot if a representative is able to attend the annual meeting.
- f. LAFCos voting under this provision may only vote for the candidates nominated by the Recruitment Committee and may not vote in any run-off elections.

5. AT THE TIME FOR ELECTIONS DURING THE REGIONAL CAUCUSES OR ANNUAL MEMBERSHIP MEETING

- a. The Recruitment Committee Chairman, another member of the Recruitment Committee, or the Chair's designee (hereafter called the Presiding Officer) shall:
 - i. Review the election procedure with the membership.
 - ii. Present the Recruitment Committee Report (previously distributed).
 - iii. Call for nominations from the floor by category for those seats subject to this election:
 - 1. For city member.
 - 2. For county member.
 - 3. For public member.
 - 4. For special district member.
- b. To make a nomination from the floor, a LAFCo, which is in good standing, shall identify itself and then name the category of vacancy and individual being nominated. The nominator may make a presentation not to exceed two minutes in support of the nomination.
- c. When there are no further nominations for a category, the Presiding Officer shall close the nominations for that category.
- d. The Presiding Officer shall conduct a "Candidates Forum". Each candidate shall be given time to make a brief statement for their candidacy.
- e. The Presiding Officer shall then conduct the election:
 - i. For categories where there are the same number of candidates as vacancies, the Presiding Officer shall:
 - 1. Name the nominees and offices for which they are nominated.
 - 2. Call for a voice vote on all nominees and thereafter declare those unopposed

candidates duly elected.

ii. For categories where there are more candidates than vacancies, the Presiding Officer shall:

1. Poll the LAFCoS in good standing by written ballot.
2. Each LAFCo in good standing may cast its vote for as many nominees as there are vacancies to be filled. The vote shall be recorded on a tally sheet.
3. With assistance from CALAFCO staff, tally the votes cast and announce the results.

iii. Election to the Board shall occur as follows:

1. The nominee receiving the majority of votes cast is elected.
2. In the case of no majority, the two nominees receiving the two highest number of votes cast shall face each other in a run-off election.
3. In case of tie votes:
 - a. A second run-off election shall be held with the same two nominees.
 - b. If there remains a tie after the second run-off, the winner shall be determined by a draw of lots.
4. In the case of two vacancies, any candidate receiving a majority of votes cast is elected.
 - a. In the case of no majority for either vacancy, the three nominees receiving the three highest number of votes cast shall face each other in a run-off election.
 - b. In the case of no majority for one vacancy, the two nominees receiving the second and third highest number of votes cast shall face each other in a run-off election.
 - c. In the event of a tie, a second run-off election shall be held with the tied nominees. If there remains a tie after the second run-off election the winner shall be determined by a draw of lots.

6. ADDITIONAL PROCEDURES

- a. For categories where there are more candidates than vacancies, names will be listed in the order nominated.
- b. The Recruitment Committee Chair shall announce and introduce all Board Members elected at the Regional Caucuses at the annual business meeting.
- c. In the event that Board seats remain unfilled after a Regional Caucus, an election will be held immediately at the annual business meeting to fill the position at-large. Nominations will be taken from the floor and the election process will follow the procedures described in Section 4 above. Any commissioner or alternate from a member LAFCo may be nominated for at-large seats.
- d. Seats elected at-large become subject to regional election at the expiration of the term. Only

representatives from the region may be nominated for the seat.

- e. As required by the Bylaws, the members of the Board shall meet as soon as possible after election of new board members for the purpose of electing officers, determining meeting places and times for the coming year, and conducting any other necessary business.

7. LOSS OF ELECTION IN HOME LAFCO

Board Members and candidates who lose elections in their home office shall notify the Executive Director within 15 days of the certification of the election.

8. FILLING BOARD VACANCIES

Vacancies on the Board of Directors may be filled by appointment by the Board for the balance of the unexpired term. Appointees must be from the same category as the vacancy, and should be from the same region.

These policies and procedures were adopted by the CALAFCO Board of Directors on 12 January 2007 and amended on 9 November 2007, 8 February 2008, 13 February 2009, 12 February 2010, 18 February 2011, and 29 April 2011. They supersede all previous versions of the policies.

CALAFCO Regions



The counties in each of the four regions consist of the following:

Northern Region

Butte
Colusa
Del Norte
Glenn
Humboldt
Lake
Lassen
Mendocino
Modoc
Nevada
Plumas
Shasta
Sierra
Siskiyou
Sutter
Tehama
Trinity
Yuba

CONTACT: Steve Lucas, Butte LAFCo
slucas@buttecounty.net

Southern Region

Orange
Los Angeles
Imperial
Riverside
San Bernardino
San Diego

CONTACT: June Savala, Los Angeles
LAFCo
jsavala@lalafco.org

Coastal Region

Alameda
Contra Costa
Marin
Monterey
Napa
San Benito
San Francisco
San Luis Obispo
San Mateo
Santa Barbara
Santa Clara
Santa Cruz
Solano
Sonoma
Ventura

CONTACT: Lou Ann Texeira, Contra Costa
LAFCo
ltexe@lafco.cccounty.us

Central Region

Alpine
Amador
Calaveras
El Dorado
Fresno
Inyo
Kern
Kings
Madera
Mariposa
Merced
Mono
Placer
Sacramento
San Joaquin
Stanislaus
Tulare
Tuolumne
Yolo

CONTACT: Marjorie Blom, Stanislaus LAFCo
blomm@stancounty.com

Board of Directors Nominations Form

Nomination to the CALAFCO Board of Directors

In accordance with the Nominations and Election Procedures of CALAFCO,

_____ LAFCo of the _____ Region

Nominates _____

for the (check one) City County Special District Public

Position on the CALAFCO Board of Directors to be filled by election at the next Annual
Membership Meeting of the Association.

LAFCo Chair

Date

NOTICE OF DEADLINE

Nominations must be received by **September 4th, 2012** to be considered by the Recruitment Committee. Send completed nominations to:

CALAFCO Recruitment Committee
CALAFCO
1215 K Street, Suite 1650
Sacramento, CA 95814

Board of Directors Candidate Resume Form

Nominated By: _____ LAFCo Date: _____

Region (please check one): Northern Coastal Central Southern

Category (please check one): City County Special District Public

Candidate Name _____

Address _____

Phone Office _____ Mobile _____

e-mail _____ @ _____

Personal and Professional Background:

LAFCo Experience:

CALAFCO or State-level Experience:

Availability:

Other Related Activities and Comments:

NOTICE OF DEADLINE

Nominations must be received by **September 4th, 2012** to be considered by the Recruitment Committee. Send completed nominations to:

CALAFCO Recruitment Committee
CALAFCO
1215 K Street, Suite 1650
Sacramento, CA 95814



VENTURA LOCAL AGENCY FORMATION COMMISSION

STAFF REPORT

Meeting Date: July 18, 2012

Agenda Item 15

TO: LAFCo Commissioners
FROM: Kim Uhlich, Executive Officer *KU*
SUBJECT: 2012 CALAFCO Achievement Award Nominations

RECOMMENDATION:

Authorize the Chair to submit nominations for the 2012 CALAFCO achievement awards, as approved by the Commission.

DISCUSSION:

Each year CALAFCO calls for nominations for achievement awards, which consist of ten specific categories. A copy of the nomination information materials, including a list of award categories and past winners, is attached for additional information (Attachment 1). As indicated in the information materials, nominations may be submitted by individuals, LAFCos, or any other organization.

Nominations must be submitted by August 17. Once received by CALAFCO, the nominations will be evaluated by an awards committee who will select the winners in each award category. Announcement of the award winners will be made at the CALAFCO Conference in Monterey.

Attachments: (1) CALAFCO memo regarding Achievement Award Nomination

COMMISSIONERS AND STAFF

COUNTY: Kathy Long Linda Parks <i>Alternate:</i> Steve Bennett	CITY: Carl Morehouse Janice Parvin, Chair <i>Alternate:</i> Carol Smith	DISTRICT: Elaine Freeman Gail Pringle, Vice Chair <i>Alternate:</i> Bruce Dandy	PUBLIC: Lou Cunningham <i>Alternate:</i> Linda Ford-McCaffrey
Executive Officer: Kim Uhlich	Dep. Exec. Officer Kai Luoma, AICP	Office Mgr/Clerk Debbie Schubert	Legal Counsel Michael Walker

**2012
Board of Directors**

Chair

JERRY GLADBACH
Los Angeles LAFCo

Vice Chair

THEODORE NOVELLI
Amador LAFCo

Secretary

MARY JANE GRIEGO
Yuba LAFCo

Treasurer

JOHN LEOPOLD
Santa Cruz LAFCo

JULIE ALLEN
Tulare LAFCo

PAT BATES
Orange LAFCo

LOUIS CUNNINGHAM
Ventura LAFCo

LARRY R. DUNCAN
Butte LAFCo

KAY HOSMER
Colusa LAFCo

JULIANA INMAN
Napa LAFCo

GAY JONES
Sacramento LAFCo

MICHAEL R. MCGILL
Contra Costa LAFCo

EUGENE MONTANEZ
Riverside LAFCo

STEPHEN SOUZA
Yolo LAFCo

JOSH SUSMAN
Nevada LAFCo

ANDY VANDERLAAN
San Diego LAFCo

Staff

WILLIAM S. CHIAT
Executive Director

LOU ANN TEXEIRA
Executive Officer

CLARK ALSOP
Legal Counsel

JUNE SAVALA
Deputy Executive Officer

MARJORIE BLOM
Deputy Executive Officer

STEPHEN LUCAS
Deputy Executive Officer

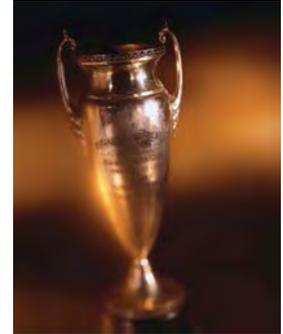
JAMIE SZUTOWICZ
Executive Assistant

Date: 31 May 2012

To: LAFCo Commissioners and Staff
CALAFCO Members
Other Interested Organizations

From: Ted Novelli, Chair
CALAFCO Achievement Awards Committee

RE: 2012 CALAFCO Achievement Award Nominations



Each year at the annual conference, CALAFCO recognizes outstanding achievements by dedicated and committed individuals from throughout the state to LAFCo, CALAFCO and LAFCo principles through the annual Achievement Awards.

Recognizing individual and organizational achievements is an important responsibility. It provides visible recognition and support to those who go above and beyond in their work to advance the principles and goals of Cortese-Knox-Hertzberg and LAFCo. I invite you to use this opportunity to nominate the people and agencies you feel deserve this important recognition.

To make a nomination, please use the following procedure:

1. Nominations may be made by an individual, a LAFCo, a CALAFCO Associate Member, or any other organization. There is no limit to the number of nominations.
2. Please use a separate form (attached) for each nomination. Nominations must be submitted with a completed nomination form. The form is your opportunity to summarize the most important points of your nomination.
3. All nomination materials must be submitted at one time and must be received by the deadline. Electronic submittals are encouraged.
4. All supporting information (e.g. reports, news articles, etc.) must be submitted with the nomination. Endorsement letters from third parties are not necessary.
5. **Nominations and supporting materials must be received no later than 5:00 p.m., Friday, August 17th 2012.** Send nominations via e-mail, fax, or U.S. mail to:

Roseanne Chamberlain
Amador LAFCo
Post Office Box 22-1292
Sacramento, CA 95822-1292
Fax (916) 454-5028
E-mail: amador.lafco@gmail.com

Please contact Roseanne with any questions at (209) 418-9377. A list of the previous Achievement Award recipients is attached to this announcement.

1215 K Street, Suite 1650
Sacramento, CA 95814

Voice 916-442-6536
Fax 916-442-6535

www.calafco.org



Nomination Form

NOMINEE

Person or Agency Being Nominated:

Name
 Organization
 Address
 Phone/E-mail

NOMINATION CATEGORY (check one – see category detail on attached sheet)

- Outstanding CALAFCO Member
- Distinguished Service Award
- Most Effective Commission
- Outstanding Commissioner
- Outstanding LAFCo Professional
- Outstanding LAFCo Clerk
- Project of the Year
- Government Leadership Award
- Legislator of the Year
- Mike Gotch Courage and Innovation in Local Government Award

NOMINATION SUBMITTED BY:

Name:
 Address:
 Phone:
 E-mail:

ACHIEVEMENTS

Please indicate the reasons why this person or agency deserves to be recognized (Use additional sheets as needed):



CALAFCO ACHIEVEMENT AWARD CATEGORIES

CALAFCO recognizes excellence within the LAFCo community by presenting the *Achievement Awards* at the CALAFCO Annual Conference. Nominations are being accepted until August 17th 2012 in the following categories:

Outstanding CALAFCO Member	Recognizes a CALAFCO Board Member or staff person who has provided exemplary service during the past year.
Distinguished Service Award	Given to a member of the LAFCo community to recognize long-term service by an individual.
Most Effective Commission	Presented to an individual Commission to recognize innovation, streamlining, and/or initiative in implementing LAFCo programs; may also be presented to multiple Commissions for joint efforts.
Outstanding Commissioner	Presented to an individual Commissioner for extraordinary service to his or her Commission.
Outstanding LAFCo Professional	Recognizes an Executive Officer, Staff Analyst, or Legal Counsel for exemplary service during the past year.
Outstanding LAFCo Clerk	Presented to a LAFCo Clerk for service above and beyond the call of duty.
Project of the Year	Recognition for a project-specific program that involved complex staff analysis, community involvement, or an outstanding solution.
Government Leadership Award	Presented to a decision-making body at the city, county, special district, regional or state level which has furthered good government efforts in California.
Legislator of the Year	Presented to a member of the California State Senate or Assembly in recognition of leadership and valued contributions in support of LAFCo goals. Selected by CALAFCO Board.
Mike Gotch Courage and Innovation in Local Government Award	Presented to an individual who has taken extraordinary steps to improve and innovate local government. This award is named for Mike Gotch: former Assembly Member, LAFCo Executive Officer and CALAFCO Executive Director responsible for much of the foundations of LAFCo law and CALAFCO. He is remembered as a source of great inspiration for staff and legislators from throughout the state.



CALAFCO ACHIEVEMENT AWARD RECIPIENTS

2011

Mike Gotch Courage & Innovation in
Local Government Leadership Award
Distinguished Service Award
Most Effective Commission
Outstanding CALAFCO Member
Outstanding Commissioner
Outstanding LAFCo Professional
Outstanding LAFCo Clerk
Project of the Year

Government Leadership Award

Martin Tuttle, Deputy Director for Planning, Caltrans
Mike McKeever, Executive Director, SACOG
Carl Leverenz, Commissioner and Chair, Butte LAFCo
San Bernardino LAFCo
Keene Simonds, Executive Officer, Napa LAFCo
Louis R. Calcagno, Monterey LAFCo
June Savala, Deputy Executive Officer, Los Angeles LAFCo
Debbie Shubert, Ventura LAFCo
Cortese-Knox-Hertzberg Definitions Revision
Bob Braitman, Scott Browne, Clark Alsop, Carole Cooper, and
George Spiliotis
Contra Costa Sanitary District
**Elsinore Water District and Elsinore Valley Municipal Water
District**

2010

Mike Gotch Courage & Innovation in
Local Government Leadership Award
Distinguished Service Award

Most Effective Commission
Outstanding CALAFCO Member
Outstanding Commissioner
Outstanding LAFCo Professional
Outstanding LAFCo Clerk
Project of the Year

Government Leadership Award

Special Achievement

Helen Thompson, Commissioner, Yolo LAFCo
Kathleen Rollings-McDonald, Executive Officer, San
Bernardino LAFCo
Bob Braitman, Executive Officer, Santa Barbara LAFCo
Tulare LAFCo
Roger Anderson, Ph.D., CALAFCO Chair, Santa Cruz LAFCo
George Lange, Ventura LAFCo
Harry Ehrlich, Government Consultant, San Diego LAFCo
Candie Fleming, Fresno LAFCo
Butte LAFCo
Sewer Commission - Oroville Region Municipal Service Review
**Nipomo Community Services District and the County of
San Luis Obispo**
Chris Tooker, Sacramento LAFCo and CALAFCO Board of
Directors

2009

Mike Gotch Courage & Innovation in
Local Government Leadership Award
Distinguished Service Award
Most Effective Commission
Outstanding CALAFCO Member

Outstanding Commissioner
Outstanding LAFCo Professional
Outstanding LAFCo Clerk
Project of the Year

Paul Hood, Executive Officer, San Luis Obispo LAFCo
William Zumwalt, Executive Officer, Kings LAFCo
Napa LAFCo
Susan Vicklund Wilson, CALAFCO Vice Chair
Jerry Gladbach, CALAFCO Treasurer
Larry M. Fortune, Fresno LAFCo
Pat McCormick, Santa Cruz LAFCo Executive Officer
Emmanuel Abello, Santa Clara LAFCo
Orange LAFCo
Boundary Report



Government Leadership Award

Cities of Amador City, Jackson, Ione, Plymouth & Sutter Creek; Amador County; Amador Water Agency; Pine Grove CSD – Countywide MSR Project

Legislator of the Year Award

Assembly Member Jim Silva

2008

Distinguished Service Award

Peter M. Detwiler, Senate Local Government Committee Chief Consultant

Most Effective Commission

Yuba LAFCo

Outstanding Commissioner

Dennis Hansberger, San Bernardino LAFCo

Outstanding LAFCo Professional

Michael Ott, San Diego LAFCo Executive Officer

Martha Poyatos, San Mateo Executive Officer

Outstanding LAFCo Clerk

Wilda Turner, Los Angeles LAFCo

Project of the Year

Kings LAFCo

City and Community District MSR and SOI Update

Government Leadership Award

San Bernardino Board of Supervisors

Legislator of the Year Award

Assembly Member Anna M. Caballero

2007

Outstanding CALAFCO Member

Kathy Long, Board Chair, Ventura LAFCo

Distinguished Service Award

William D. Smith, San Diego Legal Counsel

Most Effective Commission

Santa Clara LAFCo

Outstanding Commissioner

Gayle Uilkema, Contra Costa LAFCo

Outstanding LAFCo Professional

Joyce Crosthwaite, Orange LAFCo Executive Officer

Outstanding LAFCo Clerk

Debby Chamberlin, San Bernardino LAFCo

Project of the Year

San Bernardino LAFCo and City of Fontana

Islands Annexation Program

Government Leadership Award

City of Fontana

Islands Annexation Program

Lifetime Achievement

John T. “Jack” Knox

2006

Outstanding CALAFCO Member

Everett Millais, CALAFCO Executive Officer and Executive Officer of Ventura LAFCo

Distinguished Service Award

Clark Alsop, CALAFCO Legal Counsel

Most Effective Commission Award

Alameda LAFCo

Outstanding Commissioner Award

Ted Grandsen, Ventura LAFCo

Chris Tooker, Sacramento LAFCo

Outstanding LAFCo Professional Award

Larry Calemene, Los Angeles LAFCo Executive Officer

Outstanding LAFCo Clerk Award

Janice Bryson, San Diego LAFCo

Marilyn Flemmer, Sacramento LAFCo

Project of the Year Award

Sacramento Municipal Utility District Sphere of Influence Amendment and Annexation; **Sacramento LAFCo**

Outstanding Government Leadership Award

Cities of Porterville, Tulare, and Visalia and Tulare LAFCo

Island Annexation Program

Legislator of the Year Award

Senator Christine Kehoe



2005

Outstanding CALAFCO Member	Peter Herzog , CALAFCO Board, Orange LAFCo
Distinguished Service Award	Elizabeth Castro Kemper , Yolo LAFCo
Most Effective Commission Award	Ventura LAFCo
Outstanding Commissioner Award	Art Aseltine , Yuba LAFCo
	Henri Pellissier , Los Angeles LAFCo
Outstanding LAFCo Professional Award	Bruce Baracco , San Joaquin LAFCo
Outstanding LAFCo Clerk Award	Danielle Ball , Orange LAFCo
Project of the Year Award	San Diego LAFCo MSR of Fire Protection and Emergency Medical Services
Outstanding Government Leadership Award	Sacramento Area Council of Governments (SACOG)

2004

Outstanding CALAFCO Member	Scott Harvey , CALAFCO Executive Director
Distinguished Service Award	Julie Howard , Shasta LAFCo
Most Effective Commission Award	San Diego LAFCo
Outstanding Commissioner Award	Edith Johnsen , Monterey LAFCo
Outstanding LAFCo Professional Award	David Kindig , Santa Cruz LAFCo
Project of the Year Award	San Luis Obispo LAFCo Nipomo CSD SOI Update, MSR, and EIR

2003

Outstanding CALAFCO Member	Michael P. Ryan , CALAFCO Board Member
Distinguished Service Award	Henri F. Pellissier , Los Angeles LAFCo
Most Effective Commission Award	San Luis Obispo LAFCo
Outstanding Commissioner Award	Bob Salazar , El Dorado LAFCo
Outstanding LAFCo Professional Award	Shirley Anderson , San Diego LAFCo
Outstanding LAFCo Clerk Award	Lori Fleck , Siskiyou LAFCo
Project of the Year Award	Napa LAFCo Comprehensive Water Service Study
Special Achievement Award	James M. Roddy

2002

Outstanding CALAFCO Member	Ken Lee , CALAFCo Legislative Committee Chair
Most Effective Commission Award	San Diego LAFCo
Outstanding Commissioner Award	Ed Snively , Imperial LAFCo
Outstanding LAFCo Professional Award	Paul Hood , San Luis Obispo LAFCo
Outstanding LAFCo Clerk Award	Danielle Ball , Orange LAFCo
Project of the Year Award	San Luis Obispo LAFCo
Outstanding Government Leadership Award	Napa LAFCo, Napa County Farm Bureau, Napa Valley Vintners Association, Napa Valley Housing Authority, Napa County Agricultural Commissioner's Office, Napa County Counsel Office, and Assembly Member Patricia Wiggins



2001

Outstanding CALAFCO Member	SR Jones , CALAFCO Executive Officer
Distinguished Service Award	David Martin , Tax Area Services Section, State Board of Equalization
Outstanding Commissioner Award	H. Peter Faye , Yolo LAFCo
Outstanding LAFCo Professional Award	Ingrid Hansen , San Diego LAFCo
Project of the Year Award	Santa Barbara LAFCo
Outstanding Government Leadership Award	Alameda County Board of Supervisors, Livermore City Council, Pleasanton City Council
Legislator of the Year Award	Senator Jack O'Connell

2000

Outstanding CALAFCO Member	Ron Wootton , CALAFCO Board Chair
Distinguished Service Award	Ben Williams , Commission on Local Governance for the 21st Century
Most Effective Commission Award	Yolo LAFC
Outstanding Commissioner	Rich Gordon , San Mateo LAFCo
Outstanding LAFCo Professional Award	Annamaria Perrella , Contra Costa LAFCo
Outstanding LAFCo Clerk Award	Susan Stahmann , El Dorado LAFCo
Project of the Year Award	San Diego LAFCo
Legislator of the Year Award	Robert Hertzberg , Assembly Member

1999

Distinguished Service Award	Marilyn Ann Flemmer-Rodgers , Sacramento LAFCo
Most Effective Commission Award	Orange LAFCo
Outstanding Executive Officer Award	Don Graff , Alameda LAFCo
Outstanding LAFCo Clerk Award	Dory Adams , Marin LAFCo
Most Creative Solution to a Multi-Jurisdictional Problem	San Diego LAFCo
Outstanding Government Leadership Award	Assembly Member John Longville
Legislator of the Year Award	Assembly Member Robert Hertzberg

1998

Outstanding CALAFCO Member	Dana Smith , Orange LAFCo
Distinguished Service Award	Marvin Panter , Fresno LAFCo
Most Effective Commission Award	San Diego LAFCo
Outstanding Executive Officer Award	George Spiliotis , Riverside LAFCo
Outstanding Staff Analysis	Joe Convery , San Diego LAFCo Joyce Crosthwaite , Orange LAFCo
Outstanding Government Leadership Award	Santa Clara County Planning Department



1997

Most Effective Commission Award
Outstanding Executive Officer Award
Outstanding Staff Analysis
Outstanding Government Leadership Award
Most Creative Solution to a Multi-Jurisdictional Problem
Legislator of the Year Award

Orange LAFCo
George Finney, Tulare LAFCo
Annamaria Perrella, Contra Costa LAFCo
South County Issues Discussion Group
Alameda LAFCo and Contra Costa LAFCo

Assembly Member Tom Torlakson



ACHIEVEMENT AWARD RECIPIENTS

2011

Mike Gotch Courage & Innovation in Local Government Leadership Award	Martin Tuttle, Deputy Director for Planning, Caltrans Mike McKeever, Executive Director, SACOG
Distinguished Service Award	Carl Leverenz, Commissioner, Butte LAFCo
Most Effective Commission	San Bernardino LAFCo
Outstanding CALAFCO Member	Keene Simonds, Executive Officer, Napa LAFCo
Outstanding Commissioner	Louis R. Calcagno, Monterey LAFCo
Outstanding LAFCo Professional	June Savala, Deputy Executive Officer, Los Angeles LAFCo
Outstanding LAFCo Clerk	Debbie Shubert, Ventura LAFCo
Project of the Year	Cortese-Knox-Hertzberg Definitions Revision: Bob Braitman, Scott Browne, Clark Alsop, Carole Cooper, and George Spiliotis
Government Leadership Award	Contra Costa Sanitary District Elsinore Water District and Elsinore Valley Municipal Water District

2010

Mike Gotch Courage & Innovation in Local Government Leadership Award	Helen Thomson, Commissioner Yolo LAFCo
Distinguished Service Award	Kathleen Rollings-McDonald, Executive Officer, San Bernardino LAFCo
Distinguished Service Award	Bob Braitman, Executive Officer, Santa Barbara LAFCo
Most Effective Commission	Tulare LAFCo
Outstanding CALAFCO Member	Roger Anderson, Ph.D., CALAFCO Chair Commissioner, Santa Cruz LAFCo
Outstanding Commissioner	George Lange, Ventura LAFCo
Outstanding LAFCo Professional	Harry Ehrlich, San Diego LAFCo

Outstanding LAFCo Clerk	Candi Fleming, Fresno LAFCo
Project of the Year	Butte LAFCo Sewerage Municipal Service Review
Government Leadership Award	Nipomo Community Services District, County of San Luis Obispo, and San Luis Obispo LAFCo – Sphere of Influence Update
Social Achievement	Chris Tooker, CALAFCO Board of Directors (12 years), Commissioner, Sacramento LAFCo

2009

Mike Gotch Courage & Innovation in Local Government Leadership Award	Paul Hood, Executive Officer, San Luis Obispo LAFCo and CALAFCO
Distinguished Service Award	William Zumwalt, Executive Officer, Kings LAFCo
Most Effective Commission	Napa LAFCo
Outstanding CALAFCO Member	Susan Vicklund Wilson, CALAFCO Vice Chair Jerry Gladbach, CALAFCO Treasurer
Outstanding Commissioner	Larry M. Fortune, Fresno LAFCo
Outstanding LAFCo Professional	Pat McCormick, Santa Cruz LAFCo Executive Officer
Outstanding LAFCo Clerk	Emmanuel Abello, Santa Clara LAFCo
Project of the Year	Orange LAFCo Boundary Report
Government Leadership Award	Cities of Amador City, Jackson, Ione, Plymouth & Sutter Creek; Amador County; Amador Water Agency; Pine Grove CSD – Countywide MSR Project
Legislator of the Year Award	Assembly Member Jim Silva

2008

Outstanding CALAFCO Member	Kathy Long, Board Chair
Distinguished Service Award	Peter M. Detwiler, Senate Local Government Committee Staff Director
Most Effective Commission	Yuba LAFCo
Outstanding Commissioner	Dennis Hansberger, San Bernardino LAFCo
Outstanding LAFCo Professional	Michael Ott, San Diego LAFCo Executive Officer

Outstanding LAFCo Professional	Martha Poyatos, San Mateo LAFCo Executive Officer
Outstanding LAFCo Clerk	Wilda Turner, Los Angeles LAFCo
Project of the Year	Kings LAFCo Comprehensive City and Community District MSR and SOI Update
Government Leadership Award	San Bernardino County Board of Supervisors
Legislator of the Year Award	Assembly Member Anna M. Caballero

2007

Outstanding CALAFCO Member	Kathy Long, Board Chair
Distinguished Service Award	William D. Smith, San Diego Legal Counsel
Most Effective Commission	Santa Clara LAFCo
Outstanding Commissioner	Gayle Uilkema, Contra Costa LAFCo
Outstanding LAFCo Professional	Joyce Crosthwaite, Orange LAFCo Executive Officer
Outstanding LAFCo Clerk	Debby Chamberlin, San Bernardino LAFCo
Project of the Year	San Bernardino LAFCo and City of Fontana, Islands Annexation Program
Government Leadership Award Islands Annexation Program	City of Fontana
Lifetime Achievement	John T. "Jack" Knox

2006

Outstanding CALAFCO Member	Everett Millais, CALAFCO Executive Officer and Executive Officer of Ventura LAFCo
Distinguished Service Award	Clark Alsop, CALAFCO Legal Counsel
Most Effective Commission Award	Alameda LAFCo
Outstanding Commissioner Award	Ted Grandsen, Ventura LAFCo Chris Tooker, Sacramento LAFCo
Outstanding LAFCo Professional Award	Larry Calemine, Los Angeles LAFCo Executive Officer
Outstanding LAFCo Clerk Award	Janice Bryson, San Diego LAFCo Marilyn Flemmer, Sacramento LAFCo
Project of the Year Award	Sacramento Municipal Utility District Sphere of Influence Amendment and Annexation; Sacramento LAFCo

Outstanding Government Leadership Award	Cities of Porterville, Tulare, and Visalia and Tulare LAFCo Island Annexation Program
Legislator of the Year Award	Senator Christine Kehoe

2005

Outstanding CALAFCO Member	Peter Herzog, CALAFCO Executive Board and Commissioner, Orange LAFCo
Distinguished Service Award	Elizabeth Castro Kemper, Yolo LAFCo
Most Effective Commission Award	Ventura LAFCo
Outstanding Commissioner Award	Art Aseltine, Yuba LAFCo Henri Pellissier, Los Angeles LAFCo
Outstanding LAFCo Professional Award	Bruce Baracco, San Joaquin LAFCo
Outstanding LAFCo Clerk Award	Danielle Ball, Orange LAFCo
Project of the Year Award	San Diego LAFCo, MSR of Fire Protection and Emergency Medical Services
Outstanding Government Leadership Award	Sacramento Area Council of Governments (SACOG)

2004

Outstanding CALAFCO Member	Scott Harvey, former CALAFCO Executive Director
Distinguished Service Award	Julie Howard, Shasta LAFCo
Most Effective Commission Award	San Diego LAFCo
Outstanding Commissioner Award	Edith Johnsen, Monterey LAFCo
Outstanding LAFCo Professional Award	David Kindig, Santa Cruz LAFCo
Project of the Year Award	San Luis Obispo LAFCo, Nipomo CSD SOI Update, MSR, and EIR

2003

Outstanding CALAFCO Member	Michael P. Ryan, CALAFCO Board Member
Distinguished Service Award	Henri F. Pellissier, Los Angeles LAFCo
Most Effective Commission Award	San Luis Obispo LAFCo
Outstanding Commissioner Award	Bob Salazar, El Dorado LAFCo
Outstanding LAFCo Professional Award	Shirley Anderson, San Diego LAFCo
Outstanding LAFCo Clerk Award	Lori Fleck, Siskiyou LAFCo
Project of the Year Award	Napa LAFCo, Comprehensive Water Service Study
Special Achievement Award	James M. Roddy

2002

Outstanding CALAFCO Member	Ken Lee, CALAFCo Legislative Committee Chair
Most Effective Commission Award	San Diego LAFCo
Outstanding Commissioner Award	Ed Snively, Imperial LAFCo
Outstanding LAFCo Professional Award	Paul Hood, San Luis Obispo LAFCo
Outstanding LAFCo Clerk Award	Danielle Ball, Orange LAFCo
Project of the Year Award	San Luis Obispo LAFCo
Outstanding Government Leadership Award	Napa LAFCo, Napa County Farm Bureau, Napa Valley Vintners Association, Napa Valley Housing Authority, Napa County Agricultural Commissioner's Office, Napa County Counsel Office, and Assembly Member Patricia Wiggins

2001

Outstanding CALAFCO Member	SR Jones, CALAFCO Executive Officer
Distinguished Service Award	David Martin, Tax Area Services Section, State Board of Equalization
Outstanding Commissioner Award	H. Peter Faye, Yolo LAFCo
Outstanding LAFCo Professional Award	Ingrid Hansen, San Diego LAFCo
Project of the Year Award	Santa Barbara LAFCo
Outstanding Government Leadership Award	Alameda County Board of Supervisors, Livermore City Council, Pleasanton City Council
Legislator of the Year Award	Jack O'Connell, State Senator

2000

Outstanding CALAFCO Member	Ron Wootton, Executive Board Chair
Distinguished Service Award	Ben Williams, Commission on Local Governance for the 21 st Century
Most Effective Commission Award	Yolo LAFCo
Outstanding Commissioner	Rich Gordon, San Mateo LAFCo
Outstanding LAFCo Professional Award	Annamaria Perrella, Contra Costa LAFCo
Outstanding LAFCo Clerk Award	Susan Stahmann, El Dorado LAFCo
Project of the Year Award	San Diego LAFCo
Legislator of the Year Award	Robert Hertzberg, Assembly Member

1999

Distinguished Service Award	Marilyn Ann Flemmer-Rodgers, Sacramento LAFCo
Most Effective Commission Award	Orange LAFCo
Outstanding Executive Officer Award	Don Graff, Alameda LAFCo
Outstanding LAFCo Clerk Award	Dory Adams, Marin LAFCo
Most Creative Solution to a Multi-Jurisdictional Problem	San Diego LAFCo
Outstanding Government Leadership Award	John Longville, Assembly Member
Legislator of the Year Award	Robert Hertzberg, Assembly Member

1998

Outstanding CALAFCO Member	Dana Smith, Orange LAFCo
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Most Creative Solution to a Multi-Jurisdictional Problem	Alameda LAFCo and Contra Costa LAFCo
Legislator of the Year Award	Tom Torlakson, Assembly Member



VENTURA LOCAL AGENCY FORMATION COMMISSION

STAFF REPORT

Meeting Date: July 18, 2012

Agenda Item 16

TO: LAFCo Commissioners
FROM: Kim Uhlich, Executive Officer 
SUBJECT: Compensation of Executive Officer

RECOMMENDATION:

Consider a merit increase for the LAFCo Executive Officer, and if granted, determine whether to make the increase retroactively effective to July 8, 2012.

BACKGROUND:

The employment agreement for the LAFCo Executive Officer provides for a performance and salary review process in accordance with specified provisions of the County of Ventura Management, Confidential Clerical and Other Unrepresented Employees Resolution ("Management Resolution"). The Management Resolution provides for initial performance and salary reviews upon completion of 1,040 hours (six months) of service and succeeding performance and salary reviews after completion of each additional 2,080 hours (one year) of service. The Management Resolution further provides that merit increases for designated management and confidential clerical employees and all employees exempt from the classified service, shall be based on performance. A merit increase for these designated employees may be any amount up to approximately ten percent (10%), inclusive, within the classification pay range.

In conjunction with the adoption of the FY 2012-13 Final Budget on May 16, 2012 and as provided for under the terms of the individual employment contracts and the County of Ventura Management, Confidential Clerical and Other Unrepresented Employees Resolution, the Commission appropriated an amount to allow for the option to award five percent merit increases to those LAFCo staff members whose current rate of pay is less than the top of the range for his/her respective job classification (the LAFCo Executive Officer and Deputy Executive Officer).

DISCUSSION:

The previous Executive Officer performance review was completed by the Commission on July 20, 2011. This review was the basis for granting a three percent salary increase, which was made retroactively effective to July 10, 2011. As of approximately July 8, 2012, the Executive Officer completed another 2,080 hours of service since the effective date of the last performance evaluation.

COMMISSIONERS AND STAFF

COUNTY: Kathy Long Linda Parks <i>Alternate:</i> Steve Bennett	CITY: Carl Morehouse Janice Parvin, Chair <i>Alternate:</i> Carol Smith	DISTRICT: Elaine Freeman Gail Pringle, Vice Chair <i>Alternate:</i> Bruce Dandy	PUBLIC: Lou Cunningham <i>Alternate:</i> Linda Ford-McCaffrey
Executive Officer: Kim Uhlich	Dep. Exec. Officer Kai Luoma, AICP	Office Mgr/Clerk Debbie Schubert	Legal Counsel Michael Walker