

AGENDA

VENTURA LOCAL AGENCY FORMATION COMMISSION

Board of Supervisors Hearing Room, Hall of Administration
800 South Victoria Avenue, Ventura, California
9:00 A.M. Wednesday, March 24, 2004

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Commission Presentations and Announcements**
5. **Election of Officers (*continued from February 18, 2004*)**
 - a. **Chair**
 - b. **Vice Chair**

COMMENTS FROM THE PUBLIC

6. **Public Comment**
This is an opportunity for members of the public to speak on items not on the agenda.

(The Ventura Local Agency Formation Commission encourages all interested parties to speak on any issue on this agenda in which they have an interest, or on any matter subject to LAFCO jurisdiction. It is the desire of LAFCO that its business be conducted in an orderly and efficient manner. All speakers are requested to fill out a Speakers Card and submit it to the Clerk before the item is taken up for consideration. All speakers are requested to present their information to LAFCO as succinctly as possible with a five (5) minute time limit. Allowing an individual to speak more than five minutes is at the discretion of the Chair of the Commission. Speakers are encouraged to refrain from restating previous testimony).

COMMISSIONERS AND STAFF

COUNTY: Kathy Long Linda Parks <i>Alternate:</i> Steve Bennett	CITY: Evaristo Barajas Don Waunch <i>Alternate:</i> John Zaragoza	SPECIAL DISTRICT: Jack Curtis Dick Richardson <i>Alternate:</i> Ted Grandsen	PUBLIC: Louis Cunningham, Chair <i>Alternate:</i> Kenneth M. Hess
EXECUTIVE OFFICER: Everett Millais (805) 654-2575	SENIOR PLANNER: Hollie Brunsky (805) 654-2866	CLERK: Debbie Schubert (805) 654-2576	LEGAL COUNSEL: Noel Klebaum

7. **Approval of Minutes of the Ventura LAFCO regular meeting held February 18, 2004.**

CONSENT ITEMS

8. **LAFCO 03-19 Camarillo Sanitary District Annexation – Village at the Park**
Annexation of approximately 370 acres, six lots (one lot is a portion of Calleguas Creek) and a portion of US Highway 101, into the Camarillo Sanitary District for the purpose of sanitary sewer services. The majority of the proposal area is south of US Highway 101, north of Pleasant Valley Road, east of Lewis Road and west of the north-south section of Pleasant Valley Road. Approximately three (3) acres are north of US Highway 101, at the northwest intersection of Mission Oaks Blvd. and Camarillo Ranch Road. The entire proposal area is within the City of Camarillo and is in the Camarillo Sanitary District's Sphere of Influence.
Assessor's parcel information: 160-0-340-230, 234-0-010-200, -210, -220, -240, -300

RECOMMEND ACTION: Approval

PUBLIC HEARING ITEMS

9. **Sphere of Influence Updates**
Review the sphere of influence and determine that no sphere of influence updates are necessary for each of the following:

City of Port Hueneme
Ventura County Fire Protection District
Ventura County Resource Conservation District
Ventura County Watershed Protection District

RECOMMENDED ACTION: Receive and File

ACTION ITEMS

10. Agreement with Joyce Crosthwaite for a Sole Source Contract to conduct Municipal Service Reviews

Approve the agreement with Joyce Crosthwaite to conduct Municipal Service Reviews for an amount not to exceed \$65,000.

RECOMMENDED ACTION: Approval

11. FY 2003-2004 Budget Report – Six months Ending December 31, 2003

- a. Approve an adjustment to the FY 2003-2004 budget to decrease the Designation for Subsequent Year Financing account by \$38,900 and to increase the Fund Balance by \$38,900.
- b. Adjust the FY 2003-2004 budget to decrease the revenues from other governmental agencies (account code 9372) from \$390,699 to \$390,691, and to decrease the expenditures for other professional and specialized services (account code 2199) from 134,510 to \$134,502, resulting in a decrease in both total revenues and total expenditures of \$8.
- c. Receive and file the FY 2003-2004 Budget Report – Six Months Ending December 31, 2003

RECOMMENDED ACTION: Approval (a, b and c)

12. Authorize the Chair to send a letter to the City of San Buenaventura encouraging the City to initiate the annexation of Montalvo Area Islands

RECOMMENDED ACTION: Approval

EXECUTIVE OFFICER'S REPORT

- A. Next LAFCO meeting is Wednesday, April 21, 2004 9:00 A.M.
- B. CALAFCO Staff Workshop – April 21 – 23, 2004
- C. CALAFCO Annual Conference – Anaheim

COMMISSIONERS' COMMENTS

ADJOURNMENT

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the LAFCO office (805) 654-2576. Notification 48 hours prior to the meeting will enable LAFCO to make reasonable arrangements to ensure accessibility to this meeting.