



STAFF REPORT

Meeting Date: June 9, 2004
CONSENT

Agenda Item 7

TO: LAFCO Commissioners
FROM: Everett Millais, Executive Officer
SUBJECT: Amendment No. 1 to Professional Services Agreement for Municipal Service Reviews – Joyce Crosthwaite

RECOMMENDATION:

Approve Amendment No. 1 to Professional Services Contract for Municipal Service Reviews with Joyce Crosthwaite to increase the number of agencies to be reviewed from 16 to 17 and to add the Ventura County Service Area No. 4, by amending Exhibit A, Contractor Responsibilities, 1. General Description, of the Contract approved on March 24, 2004.

DISCUSSION:

On March 24, 2004, a professional services contract with Joyce Crosthwaite was approved to conduct the second phase of municipal service reviews. Exhibit A to the contract, the basic scope of services, referenced 16 special districts to be reviewed in the next phase. The correct number should have been 17 special districts and the list of agencies to be reviewed should have included Ventura County Service Area No. 4. The intent of the Commission’s approved work plan for municipal service reviews was to include all of the County Service Areas in this phase of the municipal service review process. Ventura County Service Area No. 4 provides street lighting, street sweeping, landscape maintenance and school crossing guard services to the unincorporated community of Oak Park. This County dependent district was not listed in the Contract due to an error. The contractor has agreed to accept this amendment at no additional cost.

COMMISSIONERS AND STAFF

COUNTY: Kathy Long Linda Parks <i>Alternate:</i> Steve Bennett	CITY: Evaristo Barajas, Chair Don Waunch <i>Alternate:</i> John Zaragoza	SPECIAL DISTRICT: Jack Curtis, Vice Chair Dick Richardson <i>Alternate:</i> Ted Grandsen	PUBLIC: Louis Cunningham <i>Alternate:</i> Kenneth M. Hess
EXECUTIVE OFFICER: Everett Millais	LAFCO ANALYST: Hollie Brunsky	OFFICE MANAGER/CLERK: Debbie Schubert	LEGAL COUNSEL: Noel Klebaum

AMENDMENT NO. 1
PROFESSIONAL SERVICES AGREEMENT
FOR MUNICIPAL SERVICE REVIEWS

This amended agreement is made by and between the Ventura Local Agency Formation Commission ("LAFCO") and Joyce Crosthwaite ("Contractor") effective June 10, 2004. In consideration of the mutual promises made herein, the parties agree as follows:

RECITALS

A. LAFCO and Contractor entered into a professional services agreement effective March 24, 2004. The General Description of Contractor Responsibilities in Exhibit A to said Contract left out Ventura County Service Area No. 4, and listed 16, rather than 17 special districts..

B. LAFCO desires to correct this error and Contractor has agreed to this Amendment and to include Ventura County Service Area No. 4 in the municipal service reviews.

AGREEMENT AMENDMENT

1. EXHIBIT "A"

EXHIBIT "A", Contractor Responsibilities,.1. General Description, is amended to reference 17 special districts and to include Ventura County Service Area No. 14.

2. OTHER PROVISIONS

All other provisions of the March 24, 2004 agreement shall remain in effect.

Executed at Ventura, California

VENTURA LOCAL AGENCY
FORMATION COMMISSION

CONSULTANT

BY: _____
Chair, Ventura LAFCO

BY: _____

TITLE: _____

Date: _____

Date: _____

Taxpayer ID# _____