



STAFF REPORT

Meeting Date: October 20, 2004

TO: LAFCO Commissioners
FROM: Everett Millais, Executive Officer
SUBJECT: Special Meeting – December 2004

RECOMMENDATION:

Set a special meeting for either Wednesday, December 8, 2004, OR Wednesday, December 15, 2004, starting at 9:00 a.m.

DISCUSSION:

As a part of phase 2 of the Commission’s Municipal Service Review Work Plan, service reviews for 17 special districts are currently being prepared pursuant to a consultant contract with Joyce Crosthwaite. In order to allow adequate time for review of the draft documents by staff and the affected districts it is unlikely that these service reviews will be completed in time for action on November 17, the last regular meeting of this year. For this reason, and because the contract with Ms Crosthwaite ends at the end of the year, it is recommended that the Commission set a special meeting for either Wednesday, December 8, 2004, OR Wednesday, December 15, 2004, starting at 9:00 a.m., specifically for municipal service reviews.

Please check your calendars in advance of the October meeting to determine if you will be available to meet on either Wednesday, December 8, 2004, OR December 15, 2004, starting at 9:00 a.m.

COMMISSIONERS AND STAFF

COUNTY: Kathy Long Linda Parks <i>Alternate:</i> Steve Bennett	CITY: Evaristo Barajas, Chair Don Waunch <i>Alternate:</i> John Zaragoza	SPECIAL DISTRICT: Jack Curtis, Vice Chair Dick Richardson <i>Alternate:</i> Ted Grandsen	PUBLIC: Louis Cunningham <i>Alternate:</i> Kenneth M. Hess
EXECUTIVE OFFICER: Everett Millais	LAFCO ANALYST: Hollee Brunsky	OFFICE MANAGER/CLERK: Debbie Schubert	LEGAL COUNSEL: Leroy Smith