

**MINUTES**

**LAFCO REGULAR MEETING**

Wednesday, November 17, 2004, 9:00 A.M.  
Board of Supervisors' Hearing Room, Hall of Administration  
800 S. Victoria Avenue, Ventura, Ca 93009

**1. CALL TO ORDER**

Chair Barajas called the regular meeting of the Ventura Local Agency Formation Commission to order at 9:00 A.M.

**2. PLEDGE OF ALLEGIANCE**

**Commissioner Curtis** led the Pledge of Allegiance

**3. ROLL CALL**

The following commissioners and alternates were present:

- Commissioner Parks
- Commissioner Barajas
- Commissioner Waunch
- Commissioner Curtis
- Commissioner Richardson
- Commissioner Cunningham
- Alternate Commissioner Hess
- Alternate Commissioner Zaragoza
- Alternate Commissioner Grandsen

**4. COMMISSION PRESENTATIONS AND ANNOUNCEMENTS**

Everett Millais presented plaques to chair Barajas and Commissioner Curtis to recognize their service to the Ventura LAFCO.

**5. PUBLIC COMMENT**

Chair Barajas requested public comment on any item not on the agenda. Receiving no comments from the public, he closed the public comment period for items not on the agenda.

**COMMISSIONERS AND STAFF**

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<b>COUNTY:</b> Kathy Long Linda Parks <i>Alternate:</i> Steve Bennett	<b>CITY:</b> Evaristo Barajas, Chair Don Waunch <i>Alternate:</i> John Zaragoza	<b>SPECIAL DISTRICT:</b> Jack Curtis, Vice Chair Dick Richardson <i>Alternate:</i> Ted Grandsen	<b>PUBLIC:</b> Louis Cunningham  <i>Alternate:</i> Kenneth M. Hess
<b>EXECUTIVE OFFICER:</b> Everett Millais	<b>LAFCO ANALYST:</b> <i>Vacant</i>	<b>OFFICE MANAGER/CLERK:</b> Debbie Schubert	<b>LEGAL COUNSEL:</b> Leroy Smith

## CONSENT ITEMS

6. **Approval of Minutes of the Ventura LAFCO Regular Meeting Held October 20, 2004**

7. **Meeting Calendar 2005**

**MOTION: Approval (Richardson)**  
**SECOND: Curtis**  
**FOR: Parks, Barajas, Waunch, Richardson, Curtis, Cunningham**  
**AGAINST: None**  
**ABSTAIN: None**  
**MOTION PASSED 6/0/0**

## PUBLIC HEARING ITEMS

8. **Sphere of Influence Review- No Update Necessary: Triunfo Sanitation District**  
Everett Millais presented the staff report. Chair Barajas requested public comments.

Receiving no comment from the public, Chair Barajas closed the public hearing.

Commissioner Parks commented about the governance structure of the Triunfo Sanitary District Board, especially about the fact that a majority of the Board does not live in the district and is not directly elected by the voters in the District. She asked staff about how the district Board might be changed.

Everett Millais indicated that questions about the District's Board would require further review and that this was not an item eligible for discussion by the Commission at this meeting as it was not on the agenda and the District did not, therefore, have any opportunity for comment.

Commissioner Parks requested that information about the structure of the Triunfo Sanitary District board and how it might be changed to be more representative be placed on a future LAFCO agenda for discussion. Other Commissioners concurred and this was the consensus of the Commission.

**MOTION: Receive and File as Recommend (Curtis)**  
**SECOND: Parks**  
**FOR: Parks, Barajas, Waunch, Richardson, Curtis, Cunningham**  
**AGAINST: None**  
**ABSTAIN: None**  
**MOTION PASSED 6/0/0**

**9. Sphere of Influence Review and Update: LAFCO 04-11S - Ojai Valley Sanitary District**

**MOTION:** Continue to January 19 (Richardson)  
**SECOND:** Curtis  
**FOR:** Parks, Barajas, Waunch, Richardson, Curtis, Cunningham  
**AGAINST:** None  
**ABSTAIN:** None  
**MOTION PASSED 6/0/0**

**ACTION ITEMS**

**10. LAFCO 04-21 City of Camarillo Reorganization – Mason (Parcels A & B) Parcel A.**

**MOTION:** Continue to January 19, 2005 (Richardson)  
**SECOND:** Parks  
**FOR:** Parks, Barajas, Waunch, Richardson, Curtis, Cunningham  
**AGAINST:** None  
**ABSTAIN:** Cunningham  
**MOTION PASSED 6/0/0**

**11. Cancellation of Special Meeting set for December 8, 2004 and Authorization for the Chair or Vice-Chair to Call a Special Meeting as May Be Necessary**

**MOTION:** Cancel Special Meeting set for December 8, 2004 and Authorize Chair or Vice Chair to call a Special Meeting if necessary (Richardson)  
**SECOND:** Curtis  
**FOR:** Parks, Barajas, Waunch, Richardson, Curtis, Cunningham  
**AGAINST:** None  
**ABSTAIN:** None  
**MOTION PASSED 6/0/0**

## **EXECUTIVE OFFICER'S REPORT**

Everett Millais reported January 19, 2005 is the next LAFCO meeting. He gave a brief update on Municipal Service Reviews and noted that there will be 17 Districts reviewed in Phase 2. He also indicated that due to other pending matters, the commission's request to discuss the Triunfo Sanitary District's governance structure would be scheduled for the Commission's February 16, 2005 meeting and that he would advise the district.

## **COMMISSIONERS' COMMENT**

**Commissioner Parks extended congratulations to Chair Barajas and Commissioner Curtis for their work on LAFCO. Other Commissioners concurred. Commissioner Barajas thanked everyone and said he enjoyed his time on the Commission. Commissioner Curtis thanked the staff for keeping the Commission up to date on LAFCO matters.**

## **ADJOURNMENT**

Chair Barajas adjourned the meeting at 9:35 A.M.