

## AGENDA

**VENTURA LOCAL AGENCY FORMATION COMMISSION**  
 Hall of Administration, Board of Supervisors' Hearing Room  
 800 S. Victoria Avenue, Ventura, CA  
 9:00 A.M. Wednesday, September 19, 2007

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call**

### ANNOUNCEMENTS

4. **Commission Presentations and Announcements**  
*For members of the public who wish to speak on any agenda item, please complete and submit a speaker card to the Clerk prior to the time the item is taken up for consideration.*

### COMMENTS FROM THE PUBLIC

5. **Public Comment**  
 This is an opportunity for members of the public to speak on items not on the agenda.

*(The Ventura Local Agency Formation Commission encourages all interested parties to speak on any issue on this agenda in which they have an interest, or on any matter subject to LAFCO jurisdiction. It is the desire of LAFCO that its business be conducted in an orderly and efficient manner. All speakers are requested to fill out a Speakers Card and submit it to the Clerk before the item is taken up for consideration. All speakers are requested to present their information to LAFCO as succinctly as possible. Members of the public making presentations, including oral and visual presentations, may not exceed five minutes unless otherwise increased or decreased by the Chair, with the concurrence of the Commission, based on the complexity of the item and/or the number of persons wishing to speak. Speakers are encouraged to refrain from restating previous testimony).*

---

### COMMISSIONERS AND STAFF

<b>COUNTY:</b> Linda Parks Kathy Long <i>Alternate:</i> Steve Bennett	<b>CITY:</b> Don Waunch John Zaragoza, Vice Chair <i>Alternate:</i> Janice Parvin	<b>SPECIAL DISTRICT:</b> Ted Grandsen George Lange <i>Alternate:</i> Bill Lotts	<b>PUBLIC:</b> Kenneth M. Hess, Chair  <i>Alternate:</i> Louis Cunningham
<b>EXECUTIVE OFFICER:</b> Everett Millais	<b>DEPUTY EXEC OFFICER:</b> Kim Uhlich	<b>OFFICE MGR/CLERK:</b> Debbie Schubert	<b>LEGAL COUNSEL:</b> Leroy Smith

## CONSENT ITEMS

6. [Minutes of the Ventura LAFCO July 18, 2007 regular meeting](#)
7. [LAFCO 07-05 Ojai Valley Sanitary District Annexation – Reige](#)

RECOMMENDED ACTION (Both Consent Items): Approval

## PUBLIC HEARING ITEMS

8. [Fillmore-Piru Memorial District Municipal Service Review Report \(MSR\) and Sphere of Influence Review and Update](#)
  - A. Accept the Fillmore-Piru Memorial District Municipal Service Review report, with corrections and additions accepted at the public hearing, authorize the Executive Officer to make other minor, non-substantive changes, and direct staff to prepare and distribute a final Municipal Service Review: Fillmore-Piru Memorial District MSR, including determinations adopted by the Commission.
  - B. Adopt a resolution making findings that the actions are exempt from CEQA.
  - C. Review the Sphere of Influence for the Fillmore-Piru Memorial District and determine that no update is necessary and receive and file the staff report.

RECOMMENDED ACTION: Continue to next LAFCO meeting

9. [Oxnard Harbor District Municipal Service Review Report \(MSR\) and Sphere of Influence Review and Update](#)
  - A. Accept the Oxnard Harbor District Municipal Service Review report, with corrections and additions accepted at the public hearing, authorize the Executive Officer to make other minor, non-substantive changes, and direct staff to prepare and distribute a final MSR –Oxnard Harbor District report, including determinations adopted by the Commission.
  - B. Adopt a resolution making findings that the actions are exempt from CEQA.
  - C. Review the Sphere of Influence for the Piru Memorial District and determine that no update is necessary and receive and file the staff report.

RECOMMENDED ACTION: Receive and File (A)  
Approve (B)  
Review/Determine No Action  
Necessary (C)

**PUBLIC HEARING ITEMS (continued)**

**10. Sphere of Influence Review and Update:**

- A. Bardsdale Cemetery District**
- B. El Rancho Simi Cemetery District**
- C. Piru Public Cemetery District**

Review the sphere of influence and adopt separate resolutions updating the sphere of influence for each of the three public cemetery districts

RECOMMENDED ACTION: Approve (A, B and C)

**11. Revisions to the LAFCO Fee Schedule Review and Update – Incorporations**

Review and update the fee schedule to include fees, deposits and payment contracts for Incorporation proposals

RECOMMENDED ACTION: Approval

**12. Commissioner's Handbook Update -Part 1**

- A. Amending, restating and readopting By-Laws
- B. Amend portions of Divisions 1,2,3 and 5

RECOMMENDED ACTION: Continue to next LAFCO meeting

**ACTION ITEMS**

**13. Executive Officer's Employment Agreement**

- A. Consider modification to the standard Employment Agreement as proposed by Ms. Uhlich
- B. Approve the attached Employment Agreement, with modifications, for Ms. Uhlich as the LAFCO Executive Officer

RECOMMENDED ACTION: Approve (A and B)

## **EXECUTIVE OFFICER'S REPORT**

- A. CALAFCO Annual Conference
- B. Legislative Report
- C. Next Regular LAFCO Meeting October 17, 2007

## **COMMISSIONERS' COMMENTS**

## **ADJOURNMENT**

*Americans with Disabilities Act - In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the LAFCO office (805) 654-2576. Notification 48 hours prior to the meeting will enable LAFCO to make reasonable arrangements to ensure accessibility to this meeting.*

*Disclosure of Campaign Contributions - LAFCO Commissioners are disqualified and are not able to participate in any proceeding involving an "entitlement for use" if, within the 12 months preceding the LAFCO decision, the Commissioner received more than \$250 in campaign contributions from the applicant, an agency of the applicant, or any financially interested person who actively supports or opposes the LAFCO decision on the matter. Applicants or agents of applicants who have made campaign contributions totaling more than \$250 to any LAFCO Commissioner in the past 12 months are required to disclose that fact for the official record of the proceeding.*

*Disclosures must include the amount of the contribution and the recipient Commissioner and may be made either in writing to the Clerk of the Commission prior to the hearing or by an oral declaration at the time of the hearing.*

*The foregoing requirements are set forth in the Political Reform Act of 1974, specifically Government Code, section 84308.*