

AGENDA

Hall of Administration, Board of Supervisors' Hearing Room
800 S. Victoria Avenue, Ventura
9:00 A.M. Wednesday, September 15, 2010

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Commission Presentations and Announcements

COMMENTS FROM THE PUBLIC

5. Public Comments
 This is an opportunity for members of the public to speak on items not on the agenda. *(The Ventura Local Agency Formation Commission encourages all interested parties to speak on any issue on this agenda in which they have an interest; or on any matter subject to LAFCo jurisdiction. It is the desire of LAFCo that its business be conducted in an orderly and efficient manner. All speakers are requested to fill out a Speakers Card and submit it to the Clerk before the item is taken up for consideration. All speakers are requested to present their information to LAFCo as succinctly as possible. Members of the public making presentations, including oral and visual presentations, may not exceed five minutes unless otherwise increased or decreased by the Chair, with the concurrence of the Commission, based on the complexity of the item and/or the number of persons wishing to speak. Speakers are encouraged to refrain from restating previous testimony.)*

CONSENT ITEMS

6. [Minutes of the Ventura LAFCo July 21, 2010 regular meeting](#)

RECOMMENDED ACTION: Approval

COMMISSIONERS AND STAFF

COUNTY: Kathy Long, Chair Linda Parks <i>Alternate:</i> Steve Bennett	CITY: Carl Morehouse Janice Parvin <i>Alternate:</i> Thomas Holden	SPECIAL DISTRICT: George Lange Elaine Freeman <i>Alternate:</i> Gail Pringle	PUBLIC: Lou Cunningham, Vice Chair <i>Alternate:</i> Kenneth M. Hess	
Executive Officer: Kim Uhlich	Dep. Exec. Officer Kai Luoma	Office Mgr/Clerk: Debbie Schubert	Office Assistant Martha Escandon	Legal Counsel: Michael Walker

PUBLIC HEARING ITEMS

- 7. [Sphere of Influence Reviews](#)
 - a. Determine that no sphere of influence update or municipal service review is necessary for the Conejo Recreation and Park District and the Pleasant Valley Recreation and Park District.
 - b. Adopt resolution LAFCo 10-11S making determinations and updating the sphere of influence for the Rancho Simi Recreation and Park District.

RECOMMENDED ACTION: Approval (a and b)

- 8. [City of Thousand Oaks – Rancho Potrero \(Continued from July 21, 2010\)](#)
 - 1. [LAFCo 10-06A Amendment to the City of Thousand Oaks Area of Interest - Rancho Potrero Specific Plan](#)
 - 2. [LAFCo 10-06S1 City of Thousand Oaks Sphere of Influence Amendment – Rancho Potrero Specific Plan](#)
 - 3. [LAFCo 10-06S2 Conejo Recreation and Park District Sphere of Influence Amendment – Rancho Potrero Specific Plan](#)
 - 4. [LAFCo 10-06 City of Thousand Oaks Reorganization – Rancho Potrero Specific Plan:](#)

To amend the spheres of influence for the City of Thousand Oaks and the Conejo Recreation and Park District in order to annex three parcels totaling approximately 326 acres to the City of Thousand Oaks and the Conejo Recreation and Park District and detach the same area from the Ventura County Resource Conservation District and County Service Area No. 32 to allow for the continued operation of an equestrian center and the preservation of open space, and to amend the Area of Interest for the City of Thousand Oaks to include the proposal area. APNs: 694-0-060-305, -325, and -335. The parcels are located on the south side of Potrero Road at the intersections of Potrero Road/Rancho dos Vientos and Potrero Road/Via Andrea, southwest of the City of Thousand Oaks.

RECOMMENDED ACTION: Approval (1, 2, 3 and 4)

- 9. [LAFCo 10-10S Camarillo Sanitary District Sphere of Influence Amendment – Helm Ranch](#)

Amend the sphere of influence of the Camarillo Sanitary District to include one parcel in anticipation of a pending request for approval of an Out of Agency Service Agreement to allow the district to provide sanitary sewer service to the parcel.

RECOMMENDED ACTION: Approval

ACTION ITEMS

10. [End of the Year Financial Reports FY 2009-10](#)
Receive and File the End of Year Financial Reports for fiscal year 2009-10

RECOMMENDED ACTION: Receive and File

11. [Professional Services Agreement for Audit Services](#)
Waive Commissioner's Handbook Section 2.5.4 and authorize the Chair to review and execute the audit services contract for the fiscal year ended June 30, 2010 to be prepared by staff and reviewed by LAFCo Legal Counsel

RECOMMENDED ACTION: Approval

12. [Cancellation of the October 20, 2010 Regular LAFCo Meeting](#)
Cancel the October 20, 2010 regular LAFCo meeting

RECOMMENDED ACTION: Approval

EXECUTIVE OFFICER'S REPORT

Next Regular LAFCo Meeting

INFORMATIONAL ITEMS

COMMISSIONER COMMENTS

ADJOURNMENT

WEB ACCESS:

**LAFCo Agendas, Staff Reports
and Adopted Minutes can be found at:**

www.ventura.lafco.ca.gov

Written materials - Written materials relating to items on this Agenda that are distributed to the Ventura Local Agency Formation Commission within 72 hours before they are scheduled to be considered will be made available for public inspection at the LAFCo office, 800 S. Victoria Avenue, Administration Building, 4th Floor, Ventura, CA 93009-1850, during normal business hours. Such written materials will also be made available on the Ventura LAFCo website at www.ventura.lafco.ca.gov, subject to staff's ability to post the documents before the meeting.

Public Presentations - Except for applicants, public presentations may not exceed five (5) minutes unless otherwise increased or decreased by the Chair, with the concurrence of the Commission. Any comments in excess of this limit should be submitted in writing at least ten days in advance of the meeting date to allow for distribution to, and full consideration by, the Commission. Members of the public who wish to make audio-visual presentations must provide and set up their own hardware and software. Set up of equipment must be complete before the meeting is called to order. All audio-visual presentations must comply with the applicable time limit for oral presentations and thus should be planned with flexibility to adjust to any changes to the time limit established by the Chair. For more information about these policies, please contact the LAFCo office.

Americans with Disabilities Act - In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the LAFCo office (805) 654-2576. Notification 48 hours prior to the meeting will enable LAFCo to make reasonable arrangements to ensure accessibility to this meeting.

Disclosure of Campaign Contributions - LAFCo Commissioners are disqualified and are not able to participate in any proceeding involving an "entitlement for use" if, within the 12 months preceding the LAFCo decision, the Commissioner received more than \$250 in campaign contributions from the applicant, an agent of the applicant, or any financially interested person who actively supports or opposes the LAFCo decision on the matter. Applicants or agents of applicants who have made campaign contributions totaling more than \$250 to any LAFCo Commissioner in the past 12 months are required to disclose that fact for the official record of the proceeding.

Disclosures must include the amount of the contribution and the recipient Commissioner and may be made either in writing to the Clerk of the Commission prior to the hearing or by an oral declaration at the time of the hearing.

The foregoing requirements are set forth in the Political Reform Act of 1974, specifically Government Code, section 84308.