



**AGENDA**

Hall of Administration, Board of Supervisors' Hearing Room  
800 S. Victoria Avenue, Ventura  
9:00 A.M. Wednesday, January 19, 2011

- 1. Call to Order
- 2. Pledge of Allegiance
- 3. Roll Call

**ELECTIONS**

- 4. [Election of Officers for 2011](#)
  - a. Chair
  - b. Vice Chair
- 5. Commission Presentations and Announcements
  - a. Introduction of new Special District Alternate Member Bruce Dandy
  - b. Recognition of former Special District Alternate Member Gail Pringle upon her transition to Regular Special District Member

**PUBLIC COMMENTS**

- 6. This is an opportunity for members of the public to speak on items not on the agenda.

*(The Ventura Local Agency Formation Commission encourages all interested parties to speak on any issue on this agenda in which they have an interest; or on any matter subject to LAFCo jurisdiction. It is the desire of LAFCo that its business be conducted in an orderly and efficient manner. All speakers are requested to fill out a Speakers Card and submit it to the Clerk before the item is taken up for consideration. All speakers are requested to present their information to LAFCo as succinctly as possible. Members of the public making presentations, including oral and visual presentations, may not exceed five minutes unless otherwise increased or decreased by the Chair, with the concurrence of the Commission, based on the complexity of the item and/or the number of persons wishing to speak. Speakers are encouraged to refrain from restating previous testimony.)*

**COMMISSIONERS AND STAFF**

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<b>COUNTY:</b> Kathy Long, Chair Linda Parks <i>Alternate:</i> Steve Bennett	<b>CITY:</b> Carl Morehouse Janice Parvin <i>Alternate:</i> Vacant	<b>SPECIAL DISTRICT:</b> Elaine Freeman Gail Pringle <i>Alternate:</i> Bruce Dandy	<b>PUBLIC:</b> Lou Cunningham, Vice Chair  <i>Alternate:</i> Kenneth M. Hess	
<b>Executive Officer:</b> Kim Uhlich	<b>Dep. Exec. Officer</b> Kai Luoma	<b>Office Mgr/Clerk:</b> Debbie Schubert	<b>Office Assistant</b> Martha Escandon	<b>Legal Counsel:</b> Michael Walker

## CONSENT ITEMS

7. [Minutes of the Ventura LAFCo November 17, 2010 Regular Meeting](#)
8. [LAFCo 10-19 Ojai Valley Sanitary District Annexation – Mabry/Stern](#)  
To annex two parcels to the District to provide sewer service to two existing residences: 759 Fairview Road, Ojai and 971 Larmier Road, Oak View
9. [Budget to Actual Reports: Reports for October and November, 2010](#)

RECOMMENDED ACTION:           Item 7 & 8: Approve  
  Item 9: Receive and File

## CLOSED SESSION

### 9:10 AM – Time Certain

10. Pursuant to Government Code Section 54957, a Closed Session will be held to consider the following item:  
Public Employee Performance Evaluation – Title: LAFCo Executive Officer

## PUBLIC HEARING ITEMS

### 10:00 AM – Time Certain

11. [LAFCo 10-12s and 10-12 City of Santa Paula Sphere of Influence Amendment and Reorganization – East Area 1:](#)  
The proposal is to amend the sphere of influence for the City of Santa Paula (City) to include approximately 537 acres and annex the same territory to the City to allow for urban development. In addition, the proposal includes a request to annex approximately 11 acres within the existing sphere of influence, a portion of which is located on Grant Line Street and the other portion of which is located adjacent to the right-of-way of the Fillmore and Western Railway Company. The entire proposal area (approximately 548 acres) is also proposed to be detached from the Ventura County Fire Protection District, Ventura County Resource Conservation District and County Service Area No. 32.

The application also requests that the Commission waive the provisions in LAFCo law that prohibit the creation of unincorporated islands.

### RECOMMENDED ACTION:

1. Determine that the preparation of a SEIR by LAFCo is not required pursuant to Section 15162 of the CEQA Guidelines;
2. Direct staff to retain the services of a municipal finance consultant to review and prepare a report on the fiscal implications of the proposal;
3. Direct staff to retain the services of an independent engineering consultant to independently verify the proposed costs to upgrade the

City's sewage collection infrastructure to accommodate the service demands from East Area 1;

4. Direct staff to work with City staff to obtain additional information regarding the timing of construction of a secondary access road over Santa Paula Creek and the impacts on traffic and circulation;
5. Direct staff to work with City staff to obtain additional information regarding the City's plan to provide domestic water service prior to the construction of a secondary access road over Santa Paula Creek; and
6. Continue consideration of the matter to a date agreed to by the City or, in the absence of an agreement, to the Commission's March 16, 2011, meeting.

12. [Ojai Valley Sanitary District – Gramckow](#)

a. [LAFCo 10-20S Ojai Valley Sanitary District Sphere of Influence Amendment – Gramckow](#)

b. [LAFCo 10-20 Ojai Valley Sanitary District Annexation – Gramckow](#)

To amend the sphere of influence of the Ojai Valley Sanitary District to include an approximately 11 acre parcel located on the north side of Baldwin Road approximately 500 feet west of McDonald Drive, west of the City of Ojai, and annex the same area to the District in order to provide sanitary sewer service.

RECOMMENDED ACTION: Approval (A & B)

### **ACTION ITEMS**

13. [Compensation of Executive Officer](#)

Consideration of granting a merit increase for the LAFCo Executive Officer (Materials will be available at the meeting)

14. [Cancellation of the February 16, 2011 Regular LAFCo Meeting](#)

Cancel the February 16, 2011 regular LAFCo meeting

RECOMMENDED ACTION: Approval

### **EXECUTIVE OFFICER'S REPORT**

### **INFORMATIONAL ITEMS**

LAFCo 10-21 Ventura County Waterworks District No. 19 Annexation – La Loma Mutual Water Company

### **COMMISSIONER COMMENTS**

### **ADJOURNMENT**

**WEB ACCESS:**

**LAFCo Agendas, Staff Reports  
and Adopted Minutes can be found at:**

[www.ventura.lafco.ca.gov](http://www.ventura.lafco.ca.gov)

**Written Materials** - Written materials relating to items on this Agenda that are distributed to the Ventura Local Agency Formation Commission within 72 hours before they are scheduled to be considered will be made available for public inspection at the LAFCo office, 800 S. Victoria Avenue, Administration Building, 4<sup>th</sup> Floor, Ventura, CA 93009-1850, during normal business hours. Such written materials will also be made available on the Ventura LAFCo website at [www.ventura.lafco.ca.gov](http://www.ventura.lafco.ca.gov), subject to staff's ability to post the documents before the meeting.

**Public Presentations** - Except for applicants, public presentations may not exceed five (5) minutes unless otherwise increased or decreased by the Chair, with the concurrence of the Commission. Any comments in excess of this limit should be submitted in writing at least ten days in advance of the meeting date to allow for distribution to, and full consideration by, the Commission. Members of the public who wish to make audio-visual presentations must provide and set up their own hardware and software. Set up of equipment must be complete before the meeting is called to order. All audio-visual presentations must comply with the applicable time limit for oral presentations and thus should be planned with flexibility to adjust to any changes to the time limit established by the Chair. For more information about these policies, please contact the LAFCo office.

**Quorum and Voting** – The bylaws for the Ventura LAFCo Commissioner's Handbook provide as follows:

**1.1.6.1 Quorum:** Four (4) members shall constitute a quorum for the transaction of business, but a lesser number may adjourn from time to time.

**1.1.6.2 Voting:** Unless otherwise provided by law or these By-Laws, four affirmative votes are required to approve any proposal or other action. A tie vote, or any failure to act by at least four affirmative votes, shall constitute a denial.

**Americans with Disabilities Act** - In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the LAFCo office (805) 654-2576. Notification 48 hours prior to the meeting will enable LAFCo to make reasonable arrangements to ensure accessibility to this meeting.

**Disclosure of Campaign Contributions** - LAFCo Commissioners are disqualified and are not able to participate in any proceeding involving an "entitlement for use" if, within the 12 months preceding the LAFCo decision, the Commissioner received more than \$250 in campaign contributions from the applicant, an agent of the applicant, or any financially interested person who actively supports or opposes the LAFCo decision on the matter. Applicants or agents of applicants who have made campaign contributions totaling more than \$250 to any LAFCo Commissioner in the past 12 months are required to disclose that fact for the official record of the proceeding.

Disclosures must include the amount of the contribution and the recipient Commissioner and may be made either in writing to the Clerk of the Commission prior to the hearing or by an oral declaration at the time of the hearing.

The foregoing requirements are set forth in the Political Reform Act of 1974, specifically Government Code, section 84308.