



# VENTURA LOCAL AGENCY FORMATION COMMISSION

## MEETING MINUTES

Wednesday April 16, 2014

Hall of Administration, Board of Supervisors Hearing Room

800 S. Victoria Avenue, Ventura

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1. Call to Order

Chair Parks called the meeting to order at 9:00 AM.

3. Roll Call

The clerk called the roll. The following Commissioners were present:

Commissioner Dandy

Commissioner Parvin

Commissioner Ford-McCaffrey

Commissioner Zaragoza

Commissioner Morehouse

\*Alternate Commissioner Freeman

Chair Parks

\*Alternate Commissioner Freeman sat as a Special District voting member due to a Special District member vacancy.

2. Pledge of Allegiance

Supervisor Kathy Long led the pledge of allegiance.

4. Agenda Review

Supervisor Parks requested that Item 8, *LAFCo 14-06 City of Thousand Oaks Reorganization – Miller Ranch*, be pulled from the Consent Items for discussion, and also suggested that Item 12, *Audited Financial Statements for Fiscal Year Ended June 30, 2013*, be considered after the Consent Items, as a representative from Vavrinek, Trine, Day and Co. was in attendance to present this item to the Commission.

5. Commission Presentations and Announcements

A. Chair Parks thanked Supervisor Kathy Long for her 17 years of service on LAFCo, her dedication to CALAFCO and presented her with a plaque on behalf of the Commission.

B. Chair Parks introduced and welcomed Andrea Ozdy to the LAFCo staff as the new LAFCo Analyst.

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### COMMISSIONERS AND STAFF

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**COUNTY:**  
Linda Parks, Chair  
John Zaragoza  
*Alternate:*  
Steve Bennett

**CITY:**  
Carl Morehouse  
Janice Parvin  
*Alternate:*  
Carol Smith

**DISTRICT:**  
Bruce Dandy  
Vacant  
*Alternate:*  
Elaine Freeman

**PUBLIC:**  
Linda Ford-McCaffrey, Vice Chair  
*Alternate:*  
Lou Cunningham

**Executive Officer:**  
Kai Luoma, AICP

**Analyst**  
Andrea Ozdy

**Office Mgr/Clerk**  
Debbie Schubert

**Legal Counsel**  
Michael Walker

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## PUBLIC COMMENTS

6. This is an opportunity for members of the public to speak on items not on the agenda.

There were no public comments.

## CONSENT ITEMS

7. Minutes of the Ventura LAFCo February 19, 2014 Meeting

9. Budget to Actual Report: February 2014

MOTION: Approval of Item 7 and receive and file Item 9: Dandy

SECOND: Ford-McCaffrey

AYES: Dandy, Ford-McCaffrey, Morehouse, Parks, Parvin, Zaragoza,  
Freeman

NOES: None

ABSTAINED: None

MOTION PASSES 7/0/0

8. LAFCo 14-06 City of Thousand Oaks Reorganization – Miller Ranch

A. Certify that the Commission has reviewed and considered the information contained in the environmental impact report entitled "Final Environmental Impact Report No. 330 – Miller Ranch Residential Project" prepared by the City as lead agency.

B. Adopt resolution LAFCo 14-06 making determinations and approving the City of Thousand Oaks Reorganization – Miller Ranch.

After some Commission discussion, Chair Parks requested that staff review the pros and cons of modifying or eliminating section 3.2.4.1 of the Commissioner's Handbook to allow for consideration of the County Open Space Plan as part of an annexation proposal to a city for Commission consideration at a future meeting.

MOTION: Approval of Item 8 (A and B) as recommended: Ford-McCaffrey

SECOND: Morehouse

AYES: Dandy, Ford-McCaffrey, Morehouse, Parks, Parvin, Zaragoza,  
Freeman

NOES: None

ABSTAINED: None

MOTION PASSES 7/0/0

## **PUBLIC HEARING ITEMS**

10. Review and Readopt the LAFCo Fee Schedule for Fiscal Year 2014-15  
Chair Parks opened the public hearing. Kai Luoma presented the staff report. There were no public speakers. Chair Parks closed the public hearing.  
MOTION: Approval as recommended: Zaragoza  
SECOND: Morehouse  
AYES: Dandy, Ford-McCaffrey, Morehouse, Parks, Parvin, Zaragoza, Freeman  
NOES: None  
ABSTAINED: None  
MOTION PASSES 7/0/0
11. LAFCo Proposed Budget Fiscal Year 2014-15  
Chair Parks opened the public hearing. Kai Luoma presented the staff report. There were no public speakers. Chair Parks closed the public hearing.  
MOTION: Approval of A and B as recommended: Zaragoza  
SECOND: Morehouse  
AYES: Dandy, Ford-McCaffrey, Morehouse, Parks, Parvin, Zaragoza, Freeman  
NOES: None  
ABSTAINED: None  
MOTION PASSES 7/0/0

## **ACTION ITEMS**

12. Audited Financial Statements for Fiscal Year Ended June 30, 2013  
Kinnaly Soukhaseum, a representative from Vavrinek, Trine, Day and Co., presented a report on the audited financial statements for fiscal year ended June 30, 2013.  
MOTION: Approval as recommended: Morehouse  
SECOND: Ford-McCaffrey  
AYES: Dandy, Ford-McCaffrey, Morehouse, Parks, Parvin, Pringle, Zaragoza  
NOES: None  
ABSTAINED: None  
MOTION PASSES 7/0/0

## **EXECUTIVE OFFICER'S REPORT**

The next LAFCo meeting is May 21, 2014  
The 2014 CALAFCo Annual Conference will be held October 15-17 in Ontario.

## **COMMISSIONER COMMENTS**

There were no Commissioner comments.

**ADJOURNMENT:**

Chair Parks adjourned the meeting at 9:40 A.M.

**These Minutes were approved on May 21, 2014.**

**Motion:** PARVIN

**Second:** MOREHOUSE

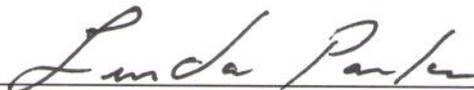
**Ayes:** DANDY, MOREHOUSE, FORD-McCAFFREY, PARVIN, PARKS, ZARACIOZA

**Nos:** NONE

**Abstains:** NONE

5/21/14

Date



Chair, Ventura Local Agency Formation Commission