VENTURA LOCAL AGENCY FORMATION COMMISSION

MEETING MINUTES

Wednesday July 16, 2014

Hall of Administration, Board of Supervisors Hearing Room

800 S. Victoria Avenue, Ventura

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1. Call to Order

   Chair Parks called the meeting to order at 9:00 AM.

2. Pledge of Allegiance

   Commissioner Freeman led the pledge of allegiance.

3. Roll Call

   The clerk called the roll. The following Commissioners were present:

   Commissioner Dandy
   Commissioner Ford-McCaffrey
   Commissioner Morehouse
   Chair Parks
   Commissioner Parvin
   Commissioner Zaragoza
   Alternate Commissioner Cunningham
   Alternate Commissioner Freeman

4. Agenda Review

   The Commission reviewed the agenda and made no changes.

5. Commission Presentations and Announcements

   Commissioner Morehouse encouraged everyone to attend "Fifty Years into the War on Poverty", a symposium sponsored by the Southern California Association of Governments (SCAG) to be held August 20, 2014 at the California Science Center in Los Angeles.

PUBLIC COMMENTS

6. This is an opportunity for members of the public to speak on items not on the agenda.

   There were no public comments.

COMMISSIONERS AND STAFF

COUNTY:	CITY:	DISTRICT:	PUBLIC:
Linda Parks, Chair	Carl Morehouse	Bruce Dandy	Linda Ford-McCaffrey, Vice Chair
John Zaragoza	Janice Parvin	Vacant	
Alternate:	*Alternate:*	*Alternate:*	*Alternate:*
Steve Bennett	Carol Smith	Elaine Freeman	Lou Cunningham
Executive Officer:	**Analyst**	**Office Mgr/Clerk**	**Legal Counsel**
Kai Luoma, AICP	Andrea Ozdy	Debbie Schubert	Michael Walker

CONSENT ITEMS

7. Minutes of the Ventura LAFCo May 21, 2014 Meeting
8. Revised Minutes of the Ventura LAFCo April 16, 2014 Meeting
9. FY 2013-14 Budget to Actual Report: May 2014

MOTION: Approval of Item 7 as recommended: Morehouse
SECOND: Ford-McCaffrey
AYES: Dandy, Ford-McCaffrey, Morehouse, Parks, Parvin, Zaragoza
NOES: None
ABSTAINED: Freeman
MOTION PASSES 6/0/1

MOTION: Approval of Item 8 and Receive and File Item 9 as recommended: Morehouse
SECOND: Ford-McCaffrey
AYES: Dandy, Freeman, Ford-McCaffrey, Morehouse, Parks, Parvin, Zaragoza
NOES: None
ABSTAINED: None
MOTION PASSES 7/0/0

PUBLIC HEARING ITEMS

10. Sphere of Influence Reviews/Updates

Review the sphere of influence for each of the following agencies, and determine that no sphere of influence update or municipal service review report is necessary pursuant to Government Code § 56430(a):

Ventura County Service Area No. 30
Ventura County Service Area No. 32
Ventura County Waterworks District No. 16
Ventura County Waterworks District No. 17
Ventura County Waterworks District No. 19
Ventura River County Water District
Ventura County Fire Protection District
Ventura County Resource Conservation District
Ventura County Watershed Protection District

Chair Parks opened the public hearing. Andrea Ozdy presented the staff report. There were no public comments. Chair Parks closed the public hearing.

MOTION: Approval as recommended: Morehouse
SECOND: Parvin
AYES: Dandy, Freeman, Ford-McCaffrey, Morehouse, Parks, Parvin, Zaragoza
NOES: None
ABSTAINED: None
MOTION PASSES 7/0/0

11. Sphere of Influence Reviews/Updates

A. Determine that the sphere of influence update for the Calleguas Municipal Water District (CMWD) is exempt from the California Environmental Quality Act (CEQA) pursuant to § 15061(b)(3) of the CEQA Guidelines, review and update the sphere of influence for the CMWD pursuant to Government Code § 56425(g), adopt resolution LAFCo 14-10S making determinations and updating the sphere of influence for the CMWD, and determine that no municipal service review is necessary for the CMWD pursuant to Government Code § 56430(a); and

B. Determine that the sphere of influence update for County Service Area No. 29 (CSA 29) is exempt from CEQA pursuant to § 15061(b)(3) of the CEQA Guidelines, review and update the sphere of influence for CSA 29 pursuant to Government Code § 56425(g), adopt resolution LAFCo 14-11S making determinations and updating the sphere of influence for CSA 29, and determine that no municipal service review is necessary for CSA 29 pursuant to Government Code § 56430(a).

Chair Parks opened the public hearing. Andrea Ozdy presented the staff report. There were no public comments. Chair Parks closed the public hearing.

MOTION: Approval (A and B) as recommended: Freeman
SECOND: Morehouse
AYES: Dandy, Freeman, Ford-McCaffrey, Morehouse, Parks, Parvin, Zaragoza
NOES: None
ABSTAINED: None
MOTION PASSES 7/0/0

12. Review and Amend the LAFCo Conflict of Interest Code

A. Adopt a resolution amending the Conflict of Interest Code

B. Authorize the Executive Officer to sign the 2014 Local Agency Biennial Notice to the Clerk of the Board of Supervisors stating that amendments were made to the current Conflict of Interest Code.

Chair Parks opened the public hearing. Kai Luoma presented the staff report. There were no public comments. Chair Parks closed the public hearing.

MOTION: Approval (A and B) as recommended: Freeman
SECOND: Dandy
AYES: Dandy, Freeman, Ford-McCaffrey, Morehouse, Parks, Parvin, Zaragoza
NOES: None
ABSTAINED: None
MOTION PASSES 7/0/0

ACTION ITEMS

13. Commissioner's Handbook Section 3.2.4.1 – Policy Direction
Review and consider changes to Commissioner's Handbook Section 3.2.4.1 regarding general plan consistency.
Kai Luoma presented the staff report. The Commission discussed possible revised language options for the policy.

MOTION: Amend Commissioner's Handbook Section 3.2.4.1 to include language consistent with recently enacted changes to Government Code 56668(h): "Consistency with city or county general and specific plans", and include the word "existing" to references to open space in the Commissioner's Handbook where appropriate: Parvin
SECOND: Parks
AYES: Dandy, Freeman, Ford-McCaffrey, Morehouse, Parks, Parvin, Zaragoza
NOES: None
ABSTAINED: None
MOTION PASSES 7/0/0

14. Update on Formation of County Waterworks District No. 38 (Lake Sherwood)
An update on the formation of County Waterworks District No. 38.
Kai Luoma referenced staff's report and the Commission took no action.

15. 2014 Nominations for CALAFCO Board of Directors
Authorize the Chair to submit nominations for the CALAFCO Board of Directors as may be approved by the Commission.

MOTION: Approve and submit the nomination for Chair Parks to run for a County Seat of the Coastal Region on the CALAFCO Board of Directors: Parks
SECOND: Zaragoza
AYES: Dandy, Freeman, Ford-McCaffrey, Morehouse, Parks, Parvin, Zaragoza
NOES: None
ABSTAINED: None
MOTION PASSES 7/0/0

16. 2014 CALAFCO Achievement Awards Nominations
Authorize the Chair to submit nominations for the 2014 CALAFCO Achievement Awards.
The Commission took no action.

EXECUTIVE OFFICER'S REPORT

The Annual CALAFCO conference in Ontario starts October 15, when the Commission has a regular scheduled meeting. Therefore, the Commission may wish to consider rescheduling or cancelling its October 15 meeting at the September 17 meeting. All Commissioners are welcome to attend the CALAFCO "U" class on "LAFCo's Role in Ag Resources, Preservation & Mitigation" to be held August 11 in Sacramento. Yesterday, the Board of Supervisors approved items that were necessary to complete the application for formation of County Waterworks District No. 38 (Lake Sherwood).

COMMISSIONER COMMENTS

Chair Parks asked staff to clarify the project description referenced in staff's response letter to the City of Camarillo for the Notice of Availability of the Draft Environmental Impact Report for the North Pleasant Valley Groundwater Treatment Plant, and Commissioner Cunningham reminded everyone that the County Fair starts July 30th and stated that he will be judging the "State Park" photo entries.

ADJOURNMENT:

Chair Parks adjourned the meeting at 10:12 A.M.

These Minutes were approved on September 17, 2014.

Motion: DANDY

Second: FORD-McCAFFREY

Ayes: DANDY, FORD McCAFFREY, FREEMAN, MORENOUSE, PARKS, PARVIN, ZARAGOZA

Nos: NONE

Abstains: NONE

9-17-14 Linda Parks

Date **Chair, Ventura Local Agency Formation Commission**