VENTURA LOCAL AGENCY FORMATION COMMISSION

AGENDA

Wednesday March 18, 2015

9:00 A.M.
Hall of Administration, Board of Supervisors Hearing Room
800 S. Victoria Avenue, Ventura CA

1. Call to Order

2. Pledge of Allegiance

3. Roll Call

4. Agenda Review
   Consider and approve a change to the order of business to allow consideration of Agenda Item 10 (LAFCo Public Member Vacancy) immediately prior to consideration of Agenda Item 5 (Election of Officers).

5. Election of Officers for 2015
   (Continued from January 21, 2015)
   A. Chair
   B. Vice Chair

6. Commission Presentations and Announcements
   A. Introduction of Carmen Ramirez, newly appointed Alternate City Member.

PUBLIC COMMENTS

7. This is an opportunity for members of the public to speak on items not on the agenda.

   (The Ventura Local Agency Formation Commission encourages all interested parties to speak on any issue on this agenda in which they have an interest; or on any matter subject to LAFCo jurisdiction. It is the desire of LAFCo that its business be conducted in an orderly and efficient manner. All speakers are requested to fill out a Speakers Card and submit it to the Clerk before the item is taken up for consideration. All speakers are requested to present their information to LAFCo as succinctly as possible. Members of the public making presentations, including oral and visual presentations, may not exceed five minutes unless otherwise increased or decreased by the Chair,

COMMISSIONERS AND STAFF

COUNTY:	CITY:	DISTRICT:	PUBLIC:
Linda Parks, Chair	Carl Morehouse	Bruce Dandy	Vacant
John Zaragoza	Janice Parvin	Elaine Freeman	
Alternate:	*Alternate:*	*Alternate:*	*Alternate:*
Steve Bennett	Carmen Ramirez	Mary Anne Rooney	Lou Cunningham
Executive Officer	**Analyst**	**Office Mgr/Clerk**	**Legal Counsel**
Kai Luoma, AICP	Andrea Ozdy	Richelle Beltran	Michael Walker

with the concurrence of the Commission, based on the complexity of the item and/or the number of persons wishing to speak. Speakers are encouraged to refrain from restating previous testimony.)

CONSENT ITEMS

8. Minutes of the Ventura LAFCo January 21, 2015 Meeting
9. Budget to Actual Reports: January and February 2015

RECOMMENDED ACTION: Approval of Item 8
Receive and File Item 9

ACTION ITEMS

10. LAFCo Public Member Vacancy
Consideration of appointment of public member.

Option 1:
a. Appoint the current alternate public member to fill the current vacant public member seat for the remainder of unexpired term, and
b. Direct staff to initiate a process to recruit and select a new alternate public member to fill the vacant alternate public member seat that would be created by the appointment of the alternate public member as the public member.

Option 2: Appoint a member of the public as the new public member to fill the current vacant public member seat for the remainder of unexpired term.

Option 3: Direct staff to initiate a process for the recruitment and selection of a new public member to fill the vacant public member seat for the remainder of unexpired term.

Option 4: Provide other direction as appropriate.

11. Sphere of Influence Reviews/Updates
Review the sphere of influence for each of the following agencies, and determine that no sphere of influence update or municipal service review is necessary pursuant to Government Code § 56430(a):

Bell Canyon Community Services District
Pleasant Valley Recreation and Park District
Rancho Simi Recreation and Park District
Fox Canyon Groundwater Management Agency
Ventura County Services Area No. 4
Ventura County Services Area No. 14
Ventura County Services Area No. 34
Ventura Regional Sanitation District

RECOMMENDED ACTION: Approval

ACTION ITEMS, Continued

12. Sphere of Influence Reviews/Updates

Determine that the sphere of influence update for Ventura County Waterworks District No. 8 (District) is exempt from the California Environmental Quality Act (CEQA) pursuant to § 15061(b)(3) of the CEQA Guidelines, review and update the sphere of influence for the District pursuant to Government Code § 56425(g), adopt resolution LAFCo 15-01S making determinations and updating the sphere of influence for the District, and determine that no municipal service review is necessary for the District pursuant to Government Code § 56430(a).

RECOMMENDED ACTION: Approval

13. Agricultural Mitigation Workshop

Provide direction regarding a Ventura LAFCo-sponsored informational workshop concerning agricultural mitigation.

RECOMMENDED ACTION: Receive and File the Information and Direct Staff as Appropriate

14. Reschedule the April 15 Regular LAFCo Meeting

Consideration to reschedule the LAFCo meeting scheduled for April 15, 2015 to April 22, 2015.

RECOMMENDED ACTION: Approval

EXECUTIVE OFFICER'S REPORT

Next LAFCo meeting.

INFORMATIONAL ITEMS

Application Received:

LAFCo 15-02 Ojai Valley Sanitary District Annexation – El Toro – Portal – Creek.

LAFCo 15-03 City of Thousand Oaks - Kelley Estates Reorganization.

COMMISSIONER COMMENTS

ADJOURNMENT

WEB ACCESS:
LAFCo Agendas, Staff Reports
and Adopted Minutes can be found at:
www.ventura.lafco.ca.gov

Written Materials - Written materials relating to items on this Agenda that are distributed to the Ventura Local Agency Formation Commission within 72 hours before they are scheduled to be considered will be made available for public inspection at the LAFCo office, 800 S. Victoria Avenue, Administration Building, 4th Floor, Ventura, CA 93009-1850, during normal business hours. Such written materials will also be made available on the Ventura LAFCo website at www.ventura.lafco.ca.gov, subject to staff's ability to post the documents before the meeting.

Public Presentations - Except for applicants, public presentations may not exceed five (5) minutes unless otherwise increased or decreased by the Chair, with the concurrence of the Commission. Any comments in excess of this limit should be submitted in writing at least ten days in advance of the meeting date to allow for distribution to, and full consideration by, the Commission. Members of the public who wish to make audio-visual presentations must provide and set up their own hardware and software. Set up of equipment must be complete before the meeting is called to order. All audio-visual presentations must comply with the applicable time limit for oral presentations and thus should be planned with flexibility to adjust to any changes to the time limit established by the Chair. For more information about these policies, please contact the LAFCo office.

Quorum and Voting – The bylaws for the Ventura LAFCo Commissioner's Handbook provide as follows:
1.1.6.1 Quorum: Four (4) members shall constitute a quorum for the transaction of business, but a lesser number may adjourn from time to time.
1.1.6.2 Voting: Unless otherwise provided by law or these By-Laws, four affirmative votes are required to approve any proposal or other action. A tie vote, or any failure to act by at least four affirmative votes, shall constitute a denial.

Americans with Disabilities Act - In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the LAFCo office (805) 654-2576. Notification 48 hours prior to the meeting will enable LAFCo to make reasonable arrangements to ensure accessibility to this meeting.

Disclosure of Campaign Contributions - LAFCo Commissioners are disqualified and are not able to participate in any proceeding involving an "entitlement for use" if, within the 12 months preceding the LAFCo decision, the Commissioner received more than $250 in campaign contributions from the applicant, an agent of the applicant, or any financially interested person who actively supports or opposes the LAFCo decision on the matter. Applicants or agents of applicants who have made campaign contributions totaling more than $250 to any LAFCo Commissioner in the past 12 months are required to disclose that fact for the official record of the proceeding.

Disclosures must include the amount of the contribution and the recipient Commissioner and may be made either in writing to the Clerk of the Commission prior to the hearing or by an oral declaration at the time of the hearing.
The foregoing requirements are set forth in the Political Reform Act of 1974, specifically Government Code section 84308.

VENTURA LOCAL AGENCY FORMATION COMMISSION

STAFF REPORT

Meeting Date: March 18, 2015

Agenda Item 4

TO: LAFCo Commissioners

FROM: Kai Luoma, Executive Officer

SUBJECT: Agenda Review

RECOMMENDATION:

Consider and approve a change to the order of business to allow consideration of Agenda Item 10 (LAFCo Public Member Vacancy) immediately prior to consideration of Agenda Item 5 (Election of Officers).

DISCUSSION:

Agenda Item 5 pertains to the selection of officers for 2015. Pursuant to the Commission's By-laws the public member is to be selected as Chair for 2015. Agenda Item 10 pertains to the vacant public member seat and includes options that would allow for the Commission to appoint a public member to fill the vacant seat. Thus, the Commission may wish to consider the possible appointment of the public member (Item 10) before it considers selecting a Chair and Vice-Chair for 2015 (Item 5).

COMMISSIONERS AND STAFF

COUNTY:	CITY:	DISTRICT:	PUBLIC:
Linda Parks, Chair	Carl Morehouse	Bruce Dandy	Vacant
John Zaragoza	Janice Parvin	Elaine Freeman	
Alternate:	*Alternate:*	*Alternate:*	*Alternate:*
Steve Bennett	Carmen Ramirez	Mary Anne Rooney	Lou Cunningham
Executive Officer:	**Analyst**	**Office Mgr/Clerk**	**Legal Counsel**
Kai Luoma, AICP	Andrea Ozdy	Richelle Beltran	Michael Walker

VENTURA LOCAL AGENCY FORMATION COMMISSION

STAFF REPORT

Meeting Date: March 18, 2015

Agenda Item 5

TO: LAFCo Commissioners

FROM: Kai Luoma, Executive Officer

SUBJECT: Election of Officers for 2015

RECOMMENDATION:

A. Elect a Chair for 2015
B. Elect a Vice Chair for 2015

DISCUSSION:

The Commission's By-laws (Attachment 1) provide for both the Chair and Vice-Chair to serve one-year terms of office commencing on the third Wednesday of January. The By-laws provide for the officers to be rotated, "so that a member of each of the four represented groups of LAFCo serves one full year in every four-year period." For 2015 the Public Member should serve as Chair and a City Member should serve as Vice-Chair.

This item was continued from the January 21, 2015 meeting. As noted, pursuant to the Commission's By-laws the public member is to be selected as Chair for 2015. However, at the January meeting the Commission was informed that the public member, Commissioner Ford-McCaffrey, was considering resigning from the Commission. Due to this uncertainty, the matter was continued. Soon after the January 21 meeting, Commissioner Ford-McCaffrey resigned effective January 31. The public member seat is currently vacant.

Attachment 1: Commissioner's Handbook, Chapter 1, Section 1.1.4

COMMISSIONERS AND STAFF

COUNTY:	CITY:	DISTRICT:	PUBLIC:
Linda Parks, Chair	Carl Morehouse	Bruce Dandy	Vacant
John Zaragoza	Janice Parvin	Elaine Freeman	
Alternate:	*Alternate:*	*Alternate:*	*Alternate:*
Steve Bennett	Carmen Ramirez	Mary Anne Rooney	Lou Cunningham
Executive Officer:	**Analyst**	**Office Mgr/Clerk**	**Legal Counsel**
Kai Luoma, AICP	Andrea Ozdy	Richelle Beltran	Michael Walker

SECTION 1.1.4 OFFICERS

1.1.4.1 Chair: The Chair shall be selected by the members. The Chair shall serve for one year or until his/her successor is selected at the first meeting of each calendar year or at the next regular meeting following the appointment and qualification of the requisite member to fill any expired and/or vacant terms.

The office of Chair shall be rotated so that a member of each of the four represented groups of LAFCo serves one full year in every four-year period. Commencing January of 2002, the rotation of the chair shall be in the following sequence: County, Public, City, and Special District member.

1.1.4.2 Vice-Chair: The Vice-Chair shall be selected by the members. The Vice Chair shall serve for one year or until his/her successor is selected at the first meeting of each calendar year or at the next regular meeting following the appointment and qualification of the requisite member to fill any expired and/or vacant terms. In the absence of the Chair, the Vice-Chair shall serve in place of the Chair.

The office of Vice-Chair shall be rotated so that a member of each of the four represented groups of LAFCo serves one full year in every four-year period. In January 2002, the rotation of the vice-chair shall be in the following sequence: Public, City, Special District, and County member.

VENTURA LOCAL AGENCY FORMATION COMMISSION

MEETING MINUTES

Agenda Item 8

Wednesday January 21, 2015
Hall of Administration, Board of Supervisors Hearing Room
800 S. Victoria Avenue, Ventura CA

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1. Call to Order

Chair Parks called the meeting to order at 9:00 A.M.

2. Pledge of Allegiance

Alt. Commissioner Rooney led the Pledge of Allegiance.

3. Roll Call

The clerk called the roll. The following Commissioners were present:
Commissioner Dandy
Commissioner Freeman
Commissioner Morehouse
Commissioner Parvin
Commissioner Zaragoza
Chair Parks
Alt. Commissioner Cunningham
Alt. Commissioner Rooney

Alt. Commissioner Cunningham sat as a voting member in the absence of Public Commissioner Ford-McCaffrey.

4. Election of Officers for 2015

MOTION: Postpone until March 18, 2015 meeting: Cunningham
SECOND: Freeman
AYES: Cunningham, Dandy, Freeman, Morehouse, Parks, Parvin, and Zaragoza
NOES: None
ABSTAINED: None
MOTION PASSES 7/0/0

5. Agenda Review

The Commission reviewed the agenda and made no changes.

DRAFT

6. Commission Presentations and Announcements

Chair Parks introduced and welcomed Mary Anne Rooney, new Special District Alternate Member, and Richelle Beltran, LAFCo's new Office Manager / Clerk to the Commission. Commissioner Zaragoza thanked Debbie Schubert for her many years of service to LAFCo.

PUBLIC COMMENTS

7. This is an opportunity for members of the public to speak on items not on the agenda

There were no public comments.

CONSENT ITEMS

8. Minutes of the Ventura LAFCo November 19, 2014 Meeting
9. Budget to Actual Reports: October, November, and December, 2014

MOTION: Approve Item 8 and Receive and File Item 9 as recommended: Freeman
SECOND: Morehouse
AYES: Cunningham, Dandy, Freeman, Morehouse, Parks, Parvin, and Zaragoza
NOES: None
ABSTAINED: None
MOTION PASSES 7/0/0

ACTION ITEMS

10. Impartial Analysis – Formation of Ventura County Waterworks District No. 38

Kai Luoma presented the staff report.

MOTION: Approve impartial analysis with modifications provided by Chair Parks, and including the LAFCo approval date: Parks
SECOND: Parvin
AYES: Cunningham, Dandy, Freeman, Morehouse, Parks, Parvin, and Zaragoza
NOES: None
ABSTAINED: None
MOTION PASSES 7/0/0

11. Agricultural Mitigation Policies Adopted by LAFCos

Andrea Ozdy presented the staff report and the following person gave public comment: Lynn Jensen, Ventura County Coalition of Labor, Agriculture and Business (VC CoLAB).

MOTION: Direct staff to provide the Commission with information regarding hosting an agricultural policy workshop: Morehouse
SECOND: Parvin
AYES: Cunningham, Dandy, Freeman, Morehouse, Parks, Parvin, and Zaragoza
NOES: None
ABSTAINED: None
MOTION PASSES 7/0/0

DRAFT

ACTION ITEMS, Continued

12. Cancel the February 18 Regular LAFCo Meeting

MOTION: Approve as recommended: Dandy
SECOND: Cunningham
AYES: Cunningham, Dandy, Freeman, Morehouse, Parks, Parvin, and Zaragoza
NOES: None
ABSTAINED: None
MOTION PASSES 7/0/0

EXECUTIVE OFFICER'S REPORT
Kai Luoma reported that the City Selection Committee did not have a quorum at its December meeting and no action was taken to fill the vacant Alternate City Member seat. The Clerk of the Board has scheduled a second meeting of the committee for January 30, 2015.

COMMISSIONER COMMENTS
Commissioner Zaragoza announced that due to a prior commitment, he would not be attending the March 18, 2015 LAFCo meeting.

ADJOURNMENT
Chair Parks adjourned the meeting at 10:05 A.M.

These Minutes were approved on March 18, 2015.

Motion:

Second:

Ayes:

Nos:

Abstains:

_____ _____
Date **Chair, Ventura Local Agency Formation Commission**

VENTURA LOCAL AGENCY FORMATION COMMISSION

STAFF REPORT

Meeting Date: March 18, 2015

(Consent)

Agenda Item 9

TO: LAFCo Commissioners

FROM: Kai Luoma, Executive Officer

SUBJECT: Budget to Actual Reports – January and February 2015

RECOMMENDATION:

Receive and file the Budget to Actual Reports for January and February of the 2014-2015 Fiscal Year.

DISCUSSION:

Pursuant to the Commissioner's Handbook policies, the Executive Officer is to provide monthly budget reports to the Commission as soon as they are available. The attached reports have been prepared with the assistance of the County Auditor-Controller staff. No adjustments to the budget are being recommended at this time.

Attachments: Budget to Actual Reports – January and February 2015

COMMISSIONERS AND STAFF

COUNTY:	CITY:	DISTRICT:	PUBLIC:
Linda Parks, Chair	Carl Morehouse	Bruce Dandy	Vacant
John Zaragoza	Janice Parvin	Elaine Freeman	
Alternate:	*Alternate:*	*Alternate:*	*Alternate:*
Steve Bennett	Carmen Ramirez	Mary Anne Rooney	Lou Cunningham
Executive Officer:	**Analyst**	**Office Mgr/Clerk**	**Legal Counsel**
Kai Luoma, AICP	Andrea Ozdy	Richelle Beltran	Michael Walker

ATTACHMENT 1

VENTURA LOCAL AGENCY FORMATION COMMISSION

BUDGET TO ACTUAL FY 2014-15
YEAR TO DATE ENDING JANUARY 31, 2015 (58.33% of year)
Fund 7920, Organization 8950

Summary	Budget	Adj.Budget	To Date
Estimated Sources	641,949	641,949	627,424
Appropriations	641,949	641,949	316,303

		BUDGET			ACTUAL YTD				
Account Number	Title	Budget	Proposed Adjustments	Adjusted Budget	Actual	Encumbered	Total Revenue/ Obligation	Variance Favorable (Unfavorable)	
FUND BALANCE									
	Beginning Balance	446,877		446,877	446,876.69		446,876.69	0.00	
5331	Committed	100,000		100,000	100,000.00		100,000.00	0.00	
5395	Unassigned	256,877		256,877	256,876.69		256,876.69	0.00	
5395	Unassigned - Appropriated	90,000		90,000	90,000.00		90,000.00	0.00	
REVENUE									
8911	Interest Earnings	2,700		2,700	866.72		866.72	(1,833.28)	32%
9372	Other Governmental Agencies	519,249		519,249	519,249.00		519,249.00	0.00	100%
9772	Other Revenue - Miscellaneous	30,000		30,000	17,308.34		17,308.34	(12,691.66)	58%
	Total Revenue	**551,949**	**0**	**551,949**	**537,424.06**		**537,424.06**	**(14,524.94)**	97%
	TOTAL SOURCES	641,949	0	641,949	627,424.06		627,424.06	(14,524.94)	98%
EXPENDITURES									
1101	Regular Salaries	310,000		310,000	173,967.41		173,967.41	136,032.59	56%
1105	Overtime	0		0	0.00		0.00	0.00	0%
1106	Supplemental Payments	11,500		11,500	6,471.34		6,471.34	5,028.66	56%
1107	Term/Buydown	24,500		24,500	0.00		0.00	24,500.00	0%
1121	Retirement Contribution	63,000		63,000	34,113.72		34,113.72	28,886.28	54%
1122	OASDI Contribution	18,500		18,500	9,846.24		9,846.24	8,653.76	53%
1123	FICA - Medicare	4,700		4,700	2,577.13		2,577.13	2,122.87	55%
1124	Safe Harbor	0		0	0.00		0.00	0.00	0%
1126	POB Debt Service	0		0	0.00		0.00	0.00	0%
1128	Retirement Health Contribution	5,300		5,300	0.00		0.00	5,300.00	0%
1141	Group Insurance	23,000		23,000	12,385.80		12,385.80	10,614.20	54%
1142	Life Ins/Dept. Heads & Mgmt.	150		150	74.52		74.52	75.48	50%
1143	State Unempl	400		400	210.13		210.13	189.87	53%
1144	Management Disability Ins.	750		750	789.00		789.00	(39.00)	105%
1165	Worker Compensation Ins	2,900		2,900	1,379.26		1,379.26	1,520.74	48%
1171	401K Plan	11,500		11,500	3,712.92		3,712.92	7,787.08	32%
	Salaries and Benefits	**476,200**	**0**	**476,200**	**245,527.47**	**0.00**	**245,527.47**	**230,672.53**	**52%**
2033	Voice/Data ISF	2,500		2,500	1,199.90		1,199.90	1,300.10	48%
2071	General Insurance Alloca - ISF	2,000		2,000	958.00		958.00	1,042.00	48%
2125	Facil/Matls Sq. Ft. Alloc. - ISF	15,000		15,000	8,477.00		8,477.00	6,523.00	57%
2128	Other Maint	500		500	0.00		0.00	500.00	0%
2141	Memberships & Dues	7,100		7,100	6,709.00		6,709.00	391.00	94%
2154	Education Allowance	1,000		1,000	0.00		0.00	1,000.00	0%
2158	Indirect Cost Recovery	12,200		12,200	6,067.00		6,067.00	6,133.00	50%
2172	Books & Publications	300		300	266.26		266.26	33.74	89%
2174	Mail Center - ISF	2,500		2,500	1,684.40		1,684.40	815.60	67%
2176	Purchasing Charges - ISF	100		100	75.99		75.99	24.01	76%
2177	Graphics Charges - ISF	500		500	417.97		417.97	82.03	84%
2178	Copy Machine Charges - ISF	750		750	(2.10)		(2.10)	752.10	0%
2179	Miscellaneous Office Expense	4,000		4,000	2,640.27		2,640.27	1,359.73	66%
2181	Stores ISF	50		50	45.02		45.02	4.98	90%
2191	Board Members Fees	4,500		4,500	1,305.53		1,305.53	3,194.47	29%
2192	Information Technology - ISF	2,500		2,500	912.30		912.30	1,587.70	36%
2195	Specialized Services/Software	1,500		1,500	0.00		0.00	1,500.00	0%
2197	Public Works - Charges	3,000		3,000	287.92		287.92	2,712.08	10%
2199	Other Prof & Spec Service	10,000		10,000	0.00	8,240.00	8,240.00	1,760.00	82%
2203	Accounting and Auditing Services	4,500		4,500	0.00		0.00	4,500.00	0%
2205	GSA Special Services ISF	100		100	0.00		0.00	100.00	0%
2214	County GIS Expenses	21,500		21,500	8,384.17		8,384.17	13,115.83	39%
2261	Public & Legal Notices	5,000		5,000	2,951.70		2,951.70	2,048.30	59%
2283	Records Storage Charges	350		350	232.65		232.65	117.35	66%
2293	Computer Equipment <5000	3,100		3,100	3,079.88		3,079.88	20.12	99%
2304	County Legal Counsel	22,500		22,500	7,019.25		7,019.25	15,480.75	31%
2521	Transportation Charges ISF	0		0	0.00		0.00	0.00	0%
2522	Private Vehicle Mileage	7,000		7,000	3,205.18		3,205.18	3,794.82	46%
2523	Conf. & Seminars Expense	12,000		12,000	6,177.24		6,177.24	5,822.76	51%
2526	Conf. & Seminars Expense ISF	500		500	40.00		40.00	460.00	8%
2528	County Motor Pool	500		500	401.02		401.02	98.98	80%
	Services and Supplies	**147,050**	**0**	**147,050**	**62,535.55**	**8,240.00**	**70,775.55**	**76,274.45**	**48%**
6101	Contingency	18,699		18,699	0.00		0.00	18,699.00	0%
	TOTAL EXPENDITURES	**641,949**	**0**	**641,949**	**308,063.02**	**8,240.00**	**316,303.02**	**325,645.98**	**49%**
							0.00		

Note: Amounts with "( )" in the ACTUAL column reflect FY14 accruals in excess of actual expenditures to date

ATTACHMENT 2

VENTURA LOCAL AGENCY FORMATION COMMISSION

BUDGET TO ACTUAL FY 2014-15
YEAR TO DATE ENDING FEBRUARY 28, 2015 (66.67% of year)
Fund 7920, Organization 8950

Summary	Budget	Adj.Budget	To Date
Estimated Sources	641,949	641,949	627,424
Appropriations	641,949	641,949	369,260

		BUDGET			ACTUAL YTD				
Account Number	Title	Budget	Proposed Adjustments	Adjusted Budget	Actual	Encumbered	Total Revenue/ Obligation	Variance Favorable (Unfavorable)	
FUND BALANCE									
	Beginning Balance	446,877		446,877	446,876.69		446,876.69	0.00	
5331	Committed	100,000		100,000	100,000.00		100,000.00	0.00	
5395	Unassigned	256,877		256,877	256,876.69		256,876.69	0.00	
5395	Unassigned - Appropriated	90,000		90,000	90,000.00		90,000.00	0.00	
REVENUE									
8911	Interest Earnings	2,700		2,700	866.72		866.72	(1,833.28)	32%
9372	Other Governmental Agencies	519,249		519,249	519,249.00		519,249.00	0.00	100%
9772	Other Revenue - Miscellaneous	30,000		30,000	17,308.34		17,308.34	(12,691.66)	58%
	Total Revenue	**551,949**	**0**	**551,949**	**537,424.06**		**537,424.06**	**(14,524.94)**	97%
	TOTAL SOURCES	641,949	0	641,949	627,424.06		627,424.06	(14,524.94)	98%
EXPENDITURES									
1101	Regular Salaries	310,000		310,000	200,739.07		200,739.07	109,260.93	65%
1105	Overtime	0		0	0.00		0.00	0.00	0%
1106	Supplemental Payments	11,500		11,500	7,388.58		7,388.58	4,111.42	64%
1107	Term/Buydown	24,500		24,500	6,640.76		6,640.76	17,859.24	27%
1121	Retirement Contribution	63,000		63,000	40,453.08		40,453.08	22,546.92	64%
1122	OASDI Contribution	18,500		18,500	11,959.33		11,959.33	6,540.67	65%
1123	FICA - Medicare	4,700		4,700	3,071.32		3,071.32	1,628.68	65%
1124	Safe Harbor	0		0	0.00		0.00	0.00	0%
1126	POB Debt Service	0		0	0.00		0.00	0.00	0%
1128	Retirement Health Contribution	5,300		5,300	1,447.20		1,447.20	3,852.80	27%
1141	Group Insurance	23,000		23,000	14,464.80		14,464.80	8,535.20	63%
1142	Life Ins/Dept. Heads & Mgmt.	150		150	86.63		86.63	63.37	58%
1143	State Unempl	400		400	242.61		242.61	157.39	61%
1144	Management Disability Ins.	750		750	987.39		987.39	(237.39)	132%
1165	Worker Compensation Ins	2,900		2,900	1,627.76		1,627.76	1,272.24	56%
1171	401K Plan	11,500		11,500	4,174.35		4,174.35	7,325.65	36%
	Salaries and Benefits	**476,200**	**0**	**476,200**	**293,282.88**	**0.00**	**293,282.88**	**182,917.12**	**62%**
2033	Voice/Data ISF	2,500		2,500	1,389.04		1,389.04	1,110.96	56%
2071	General Insurance Alloca - ISF	2,000		2,000	958.00		958.00	1,042.00	48%
2125	Facil/Matls Sq. Ft. Alloc. - ISF	15,000		15,000	9,688.00		9,688.00	5,312.00	65%
2128	Other Maint	500		500	0.00		0.00	500.00	0%
2141	Memberships & Dues	7,100		7,100	6,709.00		6,709.00	391.00	94%
2154	Education Allowance	1,000		1,000	0.00		0.00	1,000.00	0%
2158	Indirect Cost Recovery	12,200		12,200	6,067.00		6,067.00	6,133.00	50%
2172	Books & Publications	300		300	266.26		266.26	33.74	89%
2174	Mail Center - ISF	2,500		2,500	1,684.40		1,684.40	815.60	67%
2176	Purchasing Charges - ISF	100		100	75.99		75.99	24.01	76%
2177	Graphics Charges - ISF	500		500	417.97		417.97	82.03	84%
2178	Copy Machine Charges - ISF	750		750	(2.10)		(2.10)	752.10	0%
2179	Miscellaneous Office Expense	4,000		4,000	2,938.98		2,938.98	1,061.02	73%
2181	Stores ISF	50		50	45.02		45.02	4.98	90%
2191	Board Members Fees	4,500		4,500	1,305.53		1,305.53	3,194.47	29%
2192	Information Technology - ISF	2,500		2,500	1,634.20		1,634.20	865.80	65%
2195	Specialized Services/Software	1,500		1,500	0.00		0.00	1,500.00	0%
2197	Public Works - Charges	3,000		3,000	529.37		529.37	2,470.63	18%
2199	Other Prof & Spec Service	10,000		10,000	0.00	8,240.00	8,240.00	1,760.00	82%
2203	Accounting and Auditing Services	4,500		4,500	0.00		0.00	4,500.00	0%
2205	GSA Special Services ISF	100		100	0.00		0.00	100.00	0%
2214	County GIS Expenses	21,500		21,500	8,875.67		8,875.67	12,624.33	41%
2261	Public & Legal Notices	5,000		5,000	2,951.70		2,951.70	2,048.30	59%
2283	Records Storage Charges	350		350	257.73		257.73	92.27	74%
2293	Computer Equipment <5000	3,100		3,100	3,079.88		3,079.88	20.12	99%
2304	County Legal Counsel	22,500		22,500	8,642.75		8,642.75	13,857.25	38%
2521	Transportation Charges ISF	0		0	0.00		0.00	0.00	0%
2522	Private Vehicle Mileage	7,000		7,000	3,580.18		3,580.18	3,419.82	51%
2523	Conf. & Seminars Expense	12,000		12,000	6,177.24		6,177.24	5,822.76	51%
2526	Conf. & Seminars Expense ISF	500		500	40.00		40.00	460.00	8%
2528	County Motor Pool	500		500	425.06		425.06	74.94	85%
	Services and Supplies	**147,050**	**0**	**147,050**	**67,736.87**	**8,240.00**	**75,976.87**	**71,073.13**	**52%**
6101	Contingency	18,699		18,699	0.00		0.00	18,699.00	0%
	TOTAL EXPENDITURES	**641,949**	**0**	**641,949**	**361,019.75**	**8,240.00**	**369,259.75**	**272,689.25**	**58%**
							0.00		

Note: Amounts with "( )" in the ACTUAL column reflect FY14 accruals in excess of actual expenditures to date

VENTURA LOCAL AGENCY FORMATION COMMISSION

STAFF REPORT

Meeting Date: March 18, 2015

Agenda Item 10

TO: LAFCo Commissioners

FROM: Kai Luoma, Executive Officer

SUBJECT: LAFCo Public Member Vacancy

Consider the following options to fill the current vacant public member seat:

Option 1:

a. Appoint the current alternate public member to fill the current vacant public member seat for the remainder of unexpired term, and
b. Direct staff to initiate a process to recruit and select a new alternate public member to fill the vacant alternate public member seat that would be created by the appointment of the alternate public member as the public member.

Option 2: Appoint a member of the public as the new public member to fill the current vacant public member seat for the remainder of unexpired term.

Option 3: Direct staff to initiate a process for the recruitment and selection of a new LAFCo public member to fill the vacant public member seat for the remainder of unexpired term.

Option 4: Provide other direction as appropriate.

DISCUSSION:

Staff previously provided to the Commission a copy of a letter dated January 29, 2015 from Commissioner Ford-McCaffrey resigning from the Commission effective January 31, 2015. Therefore, the public member seat is currently vacant. As the public member term does not expire until January 1, 2017, the Commission should make an appointment to fill the vacant seat.

Government Code section 56325(d) provides the following with regard to the appointment and vacancy of LAFCo public member positions:

COMMISSIONERS AND STAFF

COUNTY:	CITY:	DISTRICT:	PUBLIC:
Linda Parks, Chair	Carl Morehouse	Bruce Dandy	Vacant
John Zaragoza	Janice Parvin	Elaine Freeman	
Alternate:	*Alternate:*	*Alternate:*	*Alternate:*
Steve Bennett	Carmen Ramirez	Mary Anne Rooney	Lou Cunningham
Executive Officer:	**Analyst**	**Office Mgr/Clerk**	**Legal Counsel**
Kai Luoma, AICP	Andrea Ozdy	Richelle Beltran	Michael Walker

> "Selection of the public member and alternate public member shall be subject to the affirmative vote of at least one of the members selected by each of the other appointing authorities. Whenever a vacancy occurs in the public member or alternate public member position, the commission shall cause a notice of vacancy to be posted as provided in Section 56158. A copy of this notice shall be sent to the clerk or secretary of the legislative body of each local agency within the county. Final appointment to fill the vacancy may not be made for at least 21 days after the posting of the notice."

The notice of vacancy referenced in Government Code section 56158 must be posted on or near the doors of the Commission meeting room or upon the LAFCo's official bulletin board which, in the case of the Ventura LAFCo, is located outside of the main entrance of the Government Center Hall of Administration. Staff distributed and posted a notice of vacancy for the vacant public member seat consistent with LAFCo law. The Commission has not met since Commissioner Ford-McCaffrey's resignation and, thus, has not had an opportunity to provide direction to staff regarding filling the current vacancy.

The options available to the Commission are each discussed below:

Option 1

The first option includes the appointment of Alternate Commissioner Cunningham as the public member to complete the vacant term. Alternate Commissioner Cunningham has informed staff that he would be willing to accept such an appointment. The Commission may appoint Alternate Commissioner Cunningham as the public member at the March meeting. This would create a vacancy in the alternate public member seat that would need to be filled. However, because a notice of vacancy for the alternate public member seat has not been posted the Commission cannot yet fill that position.

Should the Commission choose this option, staff recommends that the Commission take action to initiate a process to recruit and select a new alternate public member consistent with the process that was used by the Commission to recruit a new alternate public member when the seat was vacated in 2011. That process included the following:

- Issuance of a press release.
- Publication of a notice of vacancy in at least one newspaper.
- Posting of a notice of vacancy on the LAFCo website in addition to posting the minimum notice required by law.
- Provision of a 30-day time period for interested candidates to submit a letter of interest and a resume to the LAFCo office.
- Appointment of a three-member ad hoc selection committee consisting of one county, one city and one special district member. This committee would be responsible for reviewing all letters of interest and resumes received by the filing deadline, selecting candidates to

> interview, conducting interviews and making a recommendation of appointment to the Commission.

It should be noted that Alternate Commissioner Cunningham served as the public member during the previous term from 2009-2013. Commissioner's Handbook Section 1.1.3.3 provides:

> Public Member and Alternate: The public member and alternate public member shall not hold two consecutive terms as the public member or the alternate public member. The intent is to rotate the public membership of the Ventura LAFCo on a reasonable basis to broadly allow qualified members of the community to serve.

The portion of this policy restricting a public member from holding two consecutive terms could be interpreted by the Commission to apply to two consecutive full terms, in which case the appointment of Alternate Commissioner Cunningham would be consistent with this policy.

Option 2

The second option includes the appointment of a member of the public as the new public member to fill the current vacancy. As of the writing of this report, one individual has expressed an interest in the appointment (see attached letter of interest). As noted above, a notice of vacancy has been posted consistent with LAFCo law to allow such an appointment.

Option 3

The third option includes the recruitment and selection of a new public member to fill the vacant, unexpired term. Should the Commission choose this option, staff recommends that the Commission take action to initiate the recruitment process that was used by the Commission to recruit a new alternate public member when the seat was vacated in 2011, as described under Option 1 above.

Should the Commission choose Option 3, the recruitment process would allow for consideration of a new public member at the May or June LAFCo meeting. In the interim, Alternate Commissioner Cunningham would continue to serve as a full voting member.

Option 4

The Commission may also choose to provide direction to staff.

Attachment:

1. Letter from Ronald J. Zenone

RECEIVED
FEB 20 2015
Ventura LAFCo

ATTACHMENT 1

3010 Seahorse Avenue
Ventura, CA 93001-4248
February 19, 2015

Mr. Kai Luoma
Executive Officer
Ventura LAFCo
800 South Victoria Avenue
Ventura, CA 93009-1850

Dear Mr. Luoma:

The purpose of my letter is to let you know of my strong interest in the Public Member position listed in the Notice of Vacancy, dated February 3, 2015, that was advertised on the Local Agency Formation Commission (LAFCo) web site.

Since 1998 I have been a resident of Ventura County. I am not employed by the County of Ventura, of any city, or special district within the County. Attending monthly meetings conducted on weekday mornings is not a problem for me.

Although I have never been a member of any LAFCo, I do have some basic understanding of LAFCo derived from my involvement in the Ventura Civil Grand Jury; both as a member and chairperson. I understand that LAFCo is responsible for reviewing and approving proposed jurisdictional boundary changes for the purpose of minimizing the effects of unrestrained urban growth upon agriculture and open spaces of land. As an integral part of performing this responsibility, LAFCo considers and evaluates sphere of influence aspects regarding proposed county, city, and special districts boundary changes. It is further understood that the existence and charter of LAFCo responsibilities are authorized and governed by California State law Code 56000.

In lieu of not having LAFCo experience, success demonstrated in my past professional experience as a project manager for a large aerospace company (JPL), coupled with self-motivation will enable me to quickly learn what is needed to constructively participate as a member of LAFCo.

Sincerely,

Ronald J. Zenone

Ronald J. Zenone

VENTURA LOCAL AGENCY FORMATION COMMISSION
STAFF REPORT
Meeting Date: March 18, 2015

Agenda Item 11

TO: LAFCo Commissioners

FROM: Andrea Ozdy, Analyst Andrea Ozdy

SUBJECT: Sphere of Influence Reviews – No Updates Necessary

Recommendation:

Review the sphere of influence for each of the following agencies, and determine that no sphere of influence updates or municipal service review reports are necessary pursuant to Government Code § 56430(a):

- Bell Canyon Community Services District (BCCSD)
- Pleasant Valley Recreation and Park District (PVRPD)
- Rancho Simi Recreation and Park District (RSRPD)
- Fox Canyon Groundwater Management Agency (FCGMA)
- Ventura County Services Area No. 4 (CSA 4)
- Ventura County Services Area No. 14 (CSA 14)
- Ventura County Services Area No. 34 (CSA 34)
- Ventura Regional Sanitation District (VRSD)

Background:

Pursuant to the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 (Government Code § 56000 et seq.), the Commission was required to determine and adopt a sphere of influence for each city and special district on or before January 1, 2008 (a sphere of influence is defined in Government Code § 56076 as the probable physical boundary and service area of a local agency). Every five years thereafter, the Commission must, as necessary, review and update each sphere of influence [Government Code § 56425(g)].

In compliance with Government Code § 56425(g), since 2003 the Commission accepted municipal service review (MSR) reports that provided analysis for several special districts, including but not limited to the following:

COMMISSIONERS AND STAFF

COUNTY:	CITY:	DISTRICT:	PUBLIC:
Linda Parks, Chair	Carl Morehouse	Bruce Dandy	Vacant
John Zaragoza	Janice Parvin	Elaine Freeman	
Alternate:	*Alternate:*	*Alternate:*	*Alternate:*
Steve Bennett	Carmen Ramirez	Mary Anne Rooney	Lou Cunningham
Executive Officer	**Analyst**	**Office Mgr/Clerk**	**Legal Counsel**
Kai Luoma, AICP	Andrea Ozdy	Richelle Beltran	Michael Walker

- *Water and Wastewater Municipal Service Review Report*
  Accepted by LAFCo on September 17, 2003 for the VRSD and on December 12, 2003 for the FCGMA
- *Municipal Service Review – Bell Canyon Community Services District*
  Accepted by LAFCo on January 19, 2005 for the BCCSD
- *Municipal Service Review – Ventura County Service Areas No. 3, 4, and 14*
  Accepted by LAFCo on February 16, 2005 for CSA 4 and CSA 14
- *Municipal Service Review – Recreation and Park Services Special Districts*
  Accepted by LAFCo on March 16, 2005 for the RSRPD and PVRPD
- *Municipal Service Review – Ventura County Service Area No. 34*
  Accepted by LAFCo on July 21, 2010 for CSA 34

In 2005, the Commission reviewed, but did not update, the spheres for the BCCSD, CSA 4, CSA 14, and VRSD. However, the Commission did update the spheres in 2005 for the RSRPD. The Commission updated the FCGMA sphere in 2004 and the PVRPD sphere in 2006. CSA 34 was formed in 2005, and its sphere was not established until 2010.

In 2010, the Commission again reviewed the spheres of influence for the subject districts. At that time, LAFCo staff and staff of the districts did not identify the need for any changes to the spheres of influence for the BCCSD, PVRPD, FCGMA, CSA 4, CSA 14, and VRSD, and thus the Commission reviewed, but did not update, the spheres of these districts. The Commission did, however, update the sphere for the RSRPD in 2010.

A summary of the Commission's actions during the districts' sphere reviews is contained in the following table:

District	Sphere Reviews/Updates (2004-2006)	Sphere Reviews/Updates (2010)
BCCSD	Reviewed in 2005	Reviewed in 2010
PVRPD	Updated in 2006	Reviewed in 2010
RSRPD	Updated in 2005	Updated in 2010
FCGMA	Updated in 2004	Reviewed in 2010
CSA 4	Reviewed in 2005	Reviewed in 2010
CSA 14	Reviewed in 2005	Reviewed in 2010
CSA 34	District Formed in 2005	Sphere Established in 2010
VRSD	Reviewed in 2005	Reviewed in 2010

Discussion:

In February and March of 2015, LAFCo staff consulted with the staffs of the subject districts to discuss whether they have experienced any changes to their service needs or areas since

LAFCo's 2010 sphere review, and to determine if they anticipate any service changes that would warrant adjustment of the sphere boundaries. Based on LAFCo staff's comprehensive review of the existing boundaries and spheres, the existing sphere boundaries appear to accurately reflect the current and anticipated service areas for the subject districts over the next five years. Therefore, it is recommended that the Commission review, but not update, the subject spheres of influence.

LAFCo law requires that a MSR be conducted prior to, or in conjunction with, any sphere of influence update [Govt. Code §56430(a)]. If the Commission determines that sphere updates are not necessary for the subject districts, the preparation of MSRs will not be required.

California Environmental Quality Act (CEQA)

A project is defined in CEQA Guidelines § 21065, in part, as "an activity which may cause either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment". A sphere of influence review is not considered to be a project subject to CEQA because it involves only a confirmation of an existing sphere boundary, without any changes to the potential service area of a district. Therefore, if the Commission determines that no updates to the subject spheres of influence are necessary, no environmental documents are required to be prepared.

Notice of Public Hearing

This matter has been noticed as a public hearing pursuant to Government Code § 56427. Additionally, all affected agencies have been notified of the public hearing.

Analysis

The following discussion includes details about each of the subject districts and the explanations for leaving the subject sphere of influence boundaries in their current configurations.

Bell Canyon Community Services District (BCCSD)

District Information

The BCCSD, governed by a 5-person Board of Directors, is an independent, multi-service special district formed in 1984 that provides enhanced traffic patrol, recreation, solid waste collection, and paramedic services within the private, gated unincorporated community of Bell Canyon. The Bell Canyon community is isolated from other parts of Ventura County, and its only public access road is located in the San Fernando Valley in Los Angeles County. According to the MSR

accepted by the Commission on January 19, 2005, the district is funded almost entirely by property taxes. The district's sphere of influence covers approximately 1,676 acres (about 2.5 square miles), and its boundary is coterminous with its sphere of influence boundary (see Attachment 1).

In both 2005 and 2010, the Commission reviewed, but did not update, the BCCSD sphere.

Sphere of Influence Review

Based on information provided by BCCSD staff, the district's existing sphere of influence boundary continues to reflect its current and probable service area. Therefore, no changes to the sphere of influence for the BCCSD are recommended.

Pleasant Valley Recreation and Park District (PVRPD)

District Information

The PVRPD, governed by a 5-person Board of Directors, is an independent special district formed in 1962 that provides recreation and parks services throughout the City of Camarillo and its vicinity. According to the MSR accepted by the Commission on March 16, 2005, the PVRPD is funded primarily through property tax revenue, special assessments, grants, and user fees. The PVRPD's sphere of influence covers approximately 28,543 acres (about 45 square miles) (see Attachment 2).

In 2006, the Commission updated the sphere to include all areas being served by the PVRPD, developed areas within the City of Camarillo's City Urban Restriction Boundary (CURB), and properties contiguous to City-owned property. In 2010, the Commission reviewed, but did not update, the district's sphere.

Sphere of Influence Review

Based on information provided by PVRPD staff, the district's existing sphere of influence boundary continues to reflect its current and probable service area. Therefore, no changes to the sphere of influence for the PVRPD are recommended.

Rancho Simi Recreation and Park District (RSRPD)

District Information

The RSRPD, governed by a 5-person Board of Directors, is an independent special district that was formed in 1962 as the Simi Valley Recreation and Park District. The RSRPD provides

recreation and park services throughout the City of Simi Valley and its vicinity, including the unincorporated community of Oak Park. According to the MSR accepted by the Commission on March 16, 2005, its operations are funded primarily through property tax revenue, special assessments, grants, and user fees, and capital development and improvement projects are funded primarily through one-time park dedication fees that are incurred per parcel for new home construction, supplemented by special assessments and grants. The RSRPD's sphere of influence covers approximately 72,184 acres (about 113 square miles), and its boundary is coterminous with its sphere of influence boundary (see Attachment 3).

In 2005, the Commission updated the sphere to include all areas being served by the RSRPD and all areas within the City of Simi Valley CURB, and remove all areas located within the City of Thousand Oaks CURB. In 2010, the Commission again updated the RSRPD sphere to include territory along Tierra Rejada Road (near the City of Moorpark) that was within the RSRPD's service boundary, and to exclude the unincorporated community of Bell Canyon (which receives recreation and park services from the BCCSD).

Sphere of Influence Review

Based on information provided by RSRPD staff, the district's existing sphere of influence boundary continues to reflect its current and probable service area. Therefore, no changes to the sphere of influence for the RSRPD are recommended.

Fox Canyon Groundwater Management Agency (FCGMA)

District Information

The FCGMA, governed by a 5-person Board of Directors, is an independent special district formed by special legislation in 1983. The FCGMA, managed by the Ventura County Watershed Protection District, is responsible for monitoring the quality and quantity of groundwater in the Fox Canyon aquifer, controlling extraction of groundwater from the aquifer, and controlling supply of water into the aquifer. Additionally, as of May 2015, the FCGMA is expected to become a Groundwater Sustainability Agency (GSA) for the basins under its jurisdiction, pursuant to the Sustainable Groundwater Management Act which took effect in California in January 2015. According to the FCGMA staff, the FCGMA is funded by a management fee of $6.00 per acre-foot of groundwater pumped from wells within its boundaries, and applicable surcharges. The District's sphere of influence covers approximately 130,979 acres (about 205 square miles) (see Attachment 4).

In 2004, the Commission updated the FCGMA's sphere of influence to add 13,747 acres consisting of an "expansion zone" to be eligible for annexation to the District. The Commission reviewed, but did not update, the District's sphere in 2010.

Sphere of Influence Review

Based on information provided by Watershed Protection District staff, the district's existing sphere of influence boundary continues to reflect its current and probable service area. Therefore, no changes to the sphere of influence for the FCGMA are recommended.

Ventura County Service Area No. 4 (CSA 4)

District Information

CSA 4, governed by the Ventura County Board of Supervisors, is a dependent special district formed in 1965 that provides street lighting, street sweeping, school crossing guards, and maintenance of roadway landscaping, public bike paths, non-structural subdivision perimeter walls and community identification markers, and transportation services for the unincorporated community of Oak Park. CSA 4 is also authorized to provide park and recreation services, but does not currently provide these services. Additionally, CSA 4 supports the Community Emergency Response Team (CERT) program administered by the Ventura County Fire Protection District. According to the MSR accepted by the Commission on February 16, 2005, CSA 4 is funded primarily through service charges based on Residential Unit Equivalents (RUEs). The District's sphere of influence covers approximately 2,844 acres (about 4.5 square miles), and its boundary is coterminous with its sphere of influence boundary (see Attachment 5).

In both 2005 and 2010, the Commission reviewed, but did not update, the CSA 4 sphere.

Sphere of Influence Review

Based on information provided by County staff, the district's existing sphere of influence boundary continues to reflect its current and probable service area. Therefore, no changes to the sphere of influence for CSA 4 are recommended.

Ventura County Service Area No. 14 (CSA 14)

District Information

CSA 14, governed by the Ventura County Board of Supervisors, is a dependent special district formed in 1967 that provides street lighting to various unincorporated areas of the County, and street sweeping services for the unincorporated areas of Lynn Ranch and Casa Conejo in the Thousand Oaks area. According to the MSR accepted by the Commission on February 16, 2005, street sweeping is funded through assessments to the parcels served, and street lighting is funded through property tax revenue, interest, and available fund balances. The district's

sphere of influence covers approximately 1,172,745 acres (about 1,832 square miles), and includes all areas of Ventura County (see Attachment 6).

In both 2005 and 2010, the Commission reviewed, but did not update, the CSA 14 sphere.

Sphere of Influence Review

Based on information provided by County staff, the district's existing sphere of influence boundary continues to reflect its current and probable service area. Therefore, no changes to the sphere of influence for CSA 14 are recommended.

Ventura County Service Area No. 34 (CSA 34)

District Information

CSA 34, governed by the Ventura County Board of Supervisors, is a dependent special district formed in 2005 that provides sewer collection services within the unincorporated areas of El Rio and Strickland Acres, northeast of and contiguous to the City of Oxnard. The collected wastewater is then transferred to the City of Oxnard's sewer collection system and is treated at the City's treatment plant. CSA 34 was formed in response to the Los Angeles Regional Water Quality Control Board (LARWQCB) mandate for the cessation of discharge into septic systems in the Oxnard Forebay by 2008. According to the MSR accepted by the Commission on July 21, 2010, the district is primarily funded through state, federal, and local grants, as well as a low-interest loan, and user fees. The district's sphere of influence covers approximately 938 acres (about 1.5 square miles), and its boundary is coterminous with its sphere of influence boundary (see Attachment 7).

As CSA 34 was formed in 2005, and its sphere established by the Commission in 2010, this is the first review of the District's sphere of influence.

Sphere of Influence Review

Based on information provided by County staff, the existing sphere of influence boundary continues to reflect its current and probable service area. Therefore, no changes to the sphere of influence for CSA 34 are recommended.

Ventura Regional Sanitation District (VRSD)

District Information

The VRSD, governed by a 9-person Board of Directors, is a dependent special district formed in 1970 that provides various water, wastewater, and staffing services on a contract basis to several agencies, including the Saticoy Sanitary District and the Triunfo Sanitation District. In addition, the VRSD operates the Toland Road Landfill and provides integrated regional waste treatment and disposal services for all of Ventura County, except for the Moorpark and Simi Valley areas which are served by the Simi Valley Landfill and Recycling Center. According to the MSR accepted by the Commission on September 17, 2003, the VRSD is funded primarily through service charges and fees directly related to the provision of services.

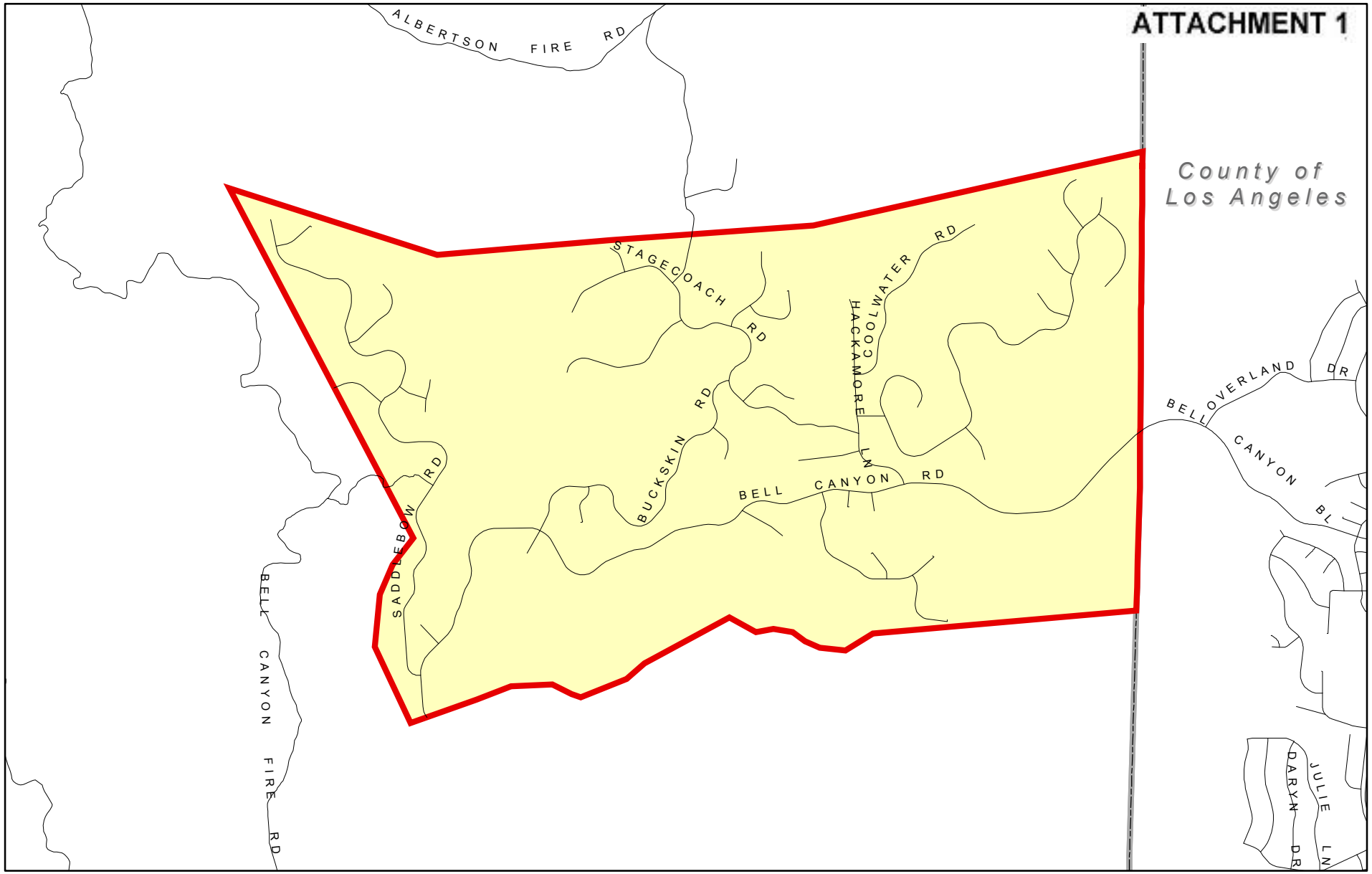
The district's sphere of influence covers approximately 1,083,759 acres (about 1,693 square miles), and its boundary is coterminous with its sphere of influence boundary (see Attachment 8). In both 2005 and 2010, the Commission reviewed, but did not update, the VRSD sphere.

Sphere of Influence Review

Based on information provided by VRSD staff, the district's existing sphere of influence boundary continues to reflect its current and probable service area. Therefore, no changes to the sphere of influence for the VRSD are recommended.

Attachments:

1. BCCSD Sphere of Influence Map
2. PVRPD Sphere of Influence Map
3. RSRPD Sphere of Influence Map
4. FCGMA Sphere of Influence Map
5. CSA 4 Sphere of Influence Map
6. CSA 14 Sphere of Influence Map
7. CSA 34 Sphere of Influence Map
8. VRSD Sphere of Influence Map



Legend

Bell Canyon Community Services District 1676.93 acres

Bell Canyon Community Services District Existing and Proposed Sphere - 1676.93 acres

Bell Canyon Community Services District

Sphere of Influence

As Reviewed by the Ventura LAFCo on February 17, 2010

Prepared by County of Ventura - IT Services Department - GIS Services

State Plane Coordinate System California Zone V - NAD 27

This map was compiled from records and computations

Published: February, 2010

N W E S

0 1,000 2,000 4,000 Feet

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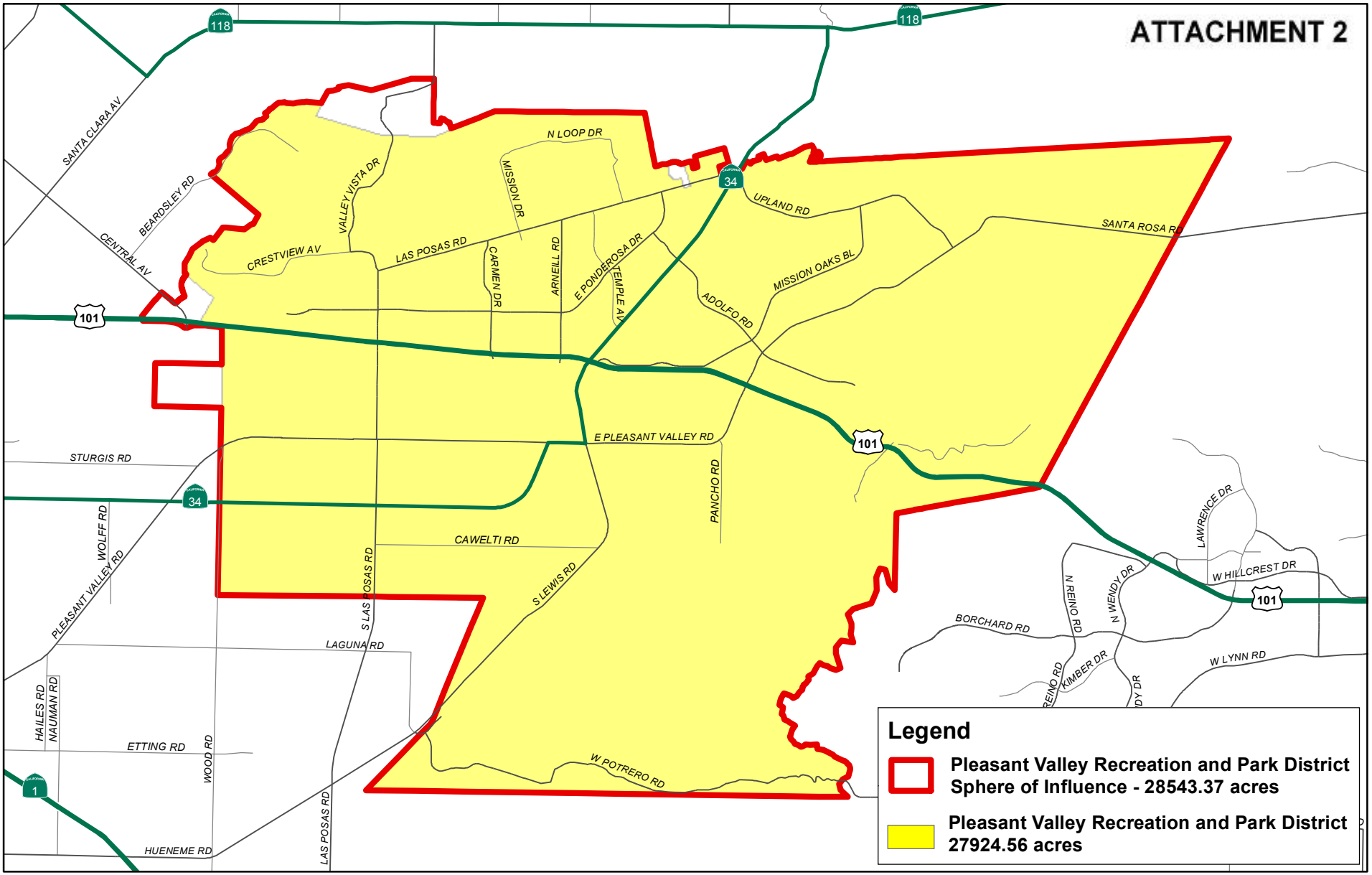

Pleasant Valley Recreation and Park District

Current as of October 16, 2013

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W E
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Prepared by County of Ventura - IT Services Department - GIS Division

State Plane Coordinate System California Zone V - NAD 27

This map was compiled from records and computations

Published: April, 2014

0 3,500 7,000 14,000 Feet

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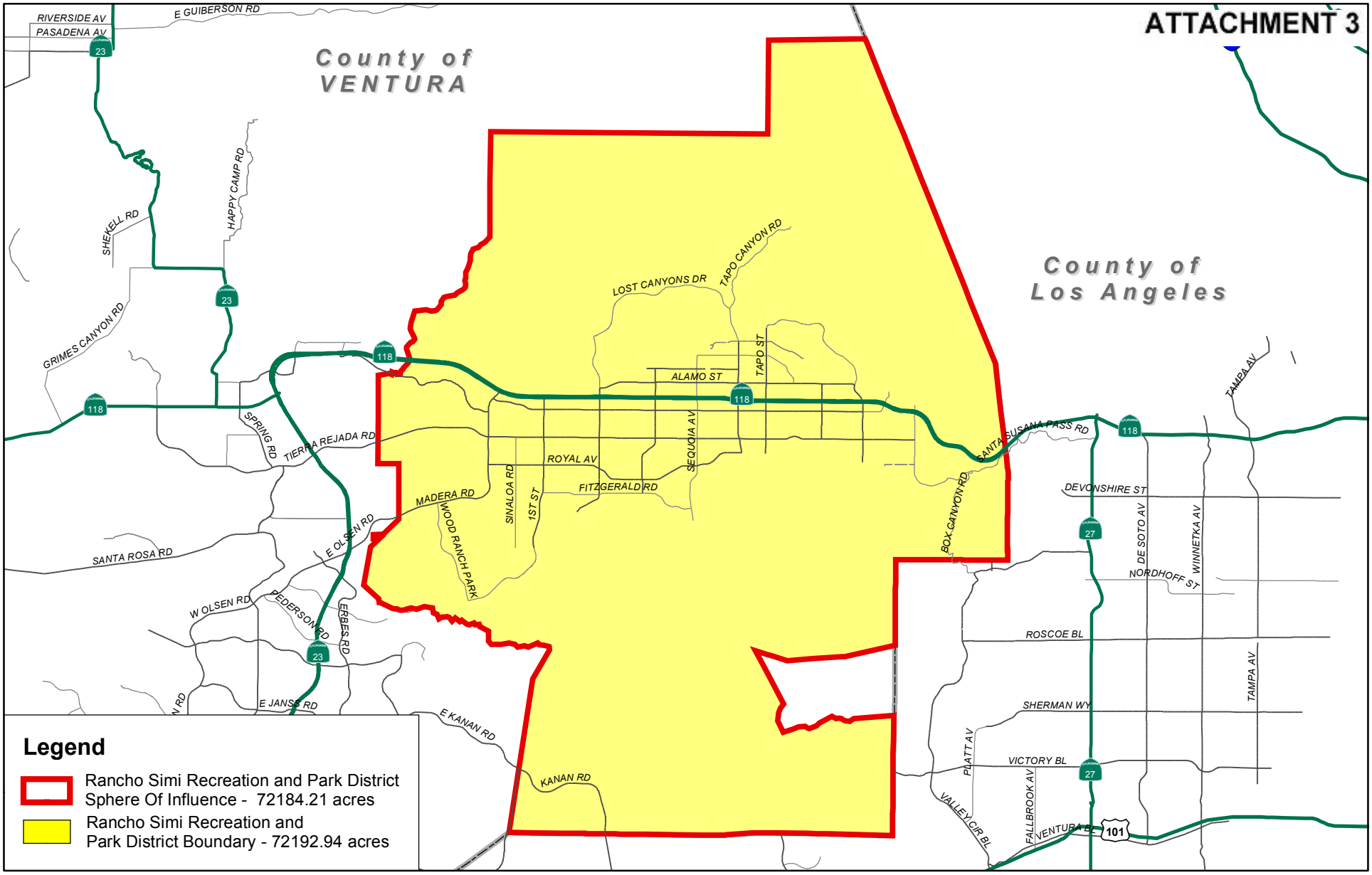

Rancho Simi Recreation and Park District

Sphere of Influence

As Updated by the Ventura LAFCo - September 15, 2010

Prepared by County of Ventura - IT Services Department - GIS Division

State Plane Coordinate System California Zone V - NAD 27

This map was compiled from records and computations

N W E S

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Fox Canyon Groundwater Managment Agency

Sphere of Influence

As Reviewed by Ventura LAFCo on February 17, 2010

Prepared by County of Ventura - IT Services Department - GIS Services

State Plane Coordinate System California Zone V - NAD 27

This map was compiled from records and computations

Published: February, 2010

Legend

Fox Canyon Groundwater Management Agency 117270.43 acres

Fox Canyon Groundwater Management Agency Existing and Proposed Sphere - 130979.71 acres

N W E S

0 9,000 18,000 36,000 Feet

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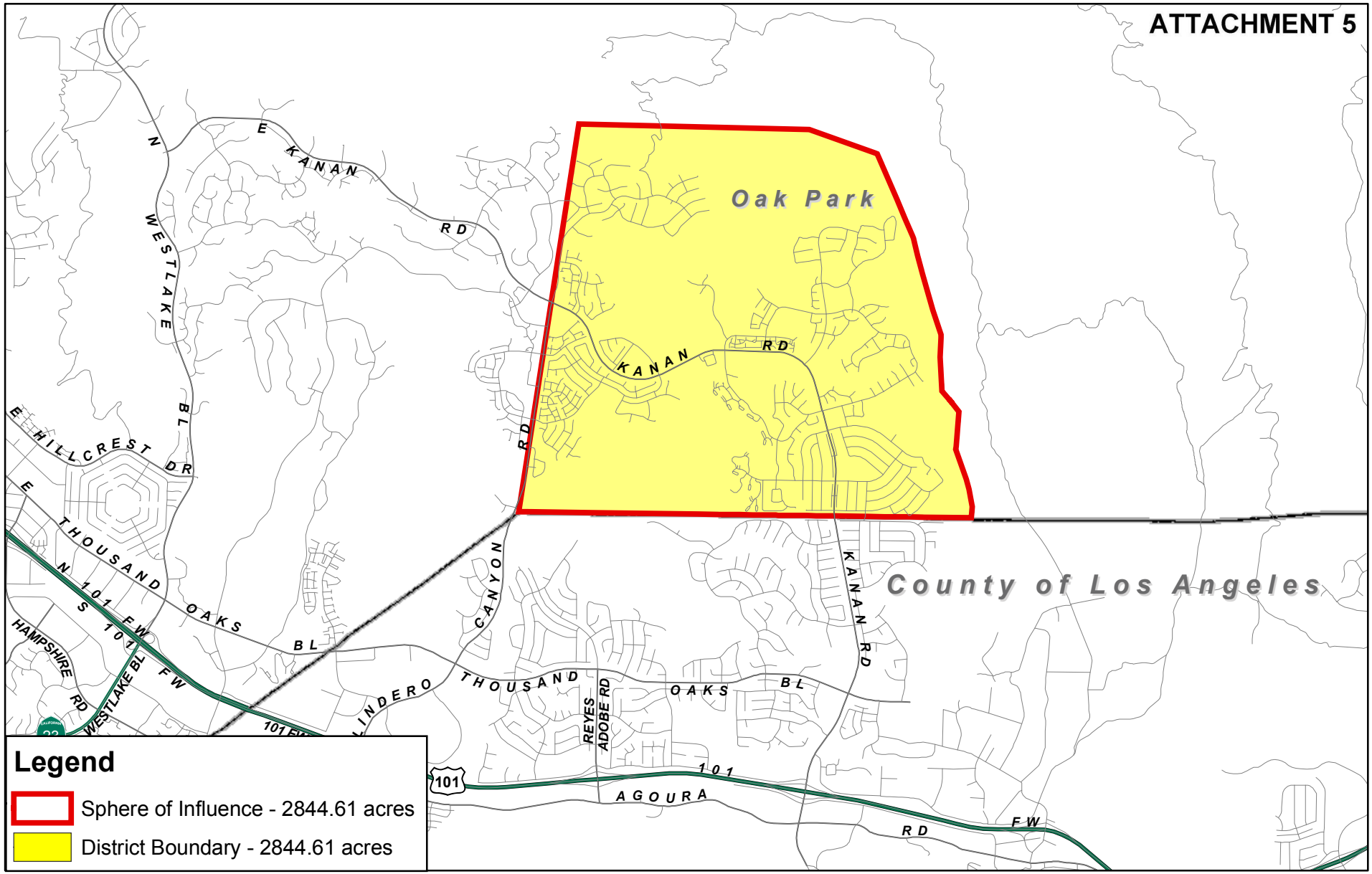

Ventura County Service Area No. 4

Sphere of Influence

As Reviewed by the Ventura LAFCo - June 9, 2010

Prepared by County of Ventura - Information Systems Department - GIS Division

State Plane Coordinate System California Zone V - NAD 27

This map was compiled from records and computations

Published: June, 2010

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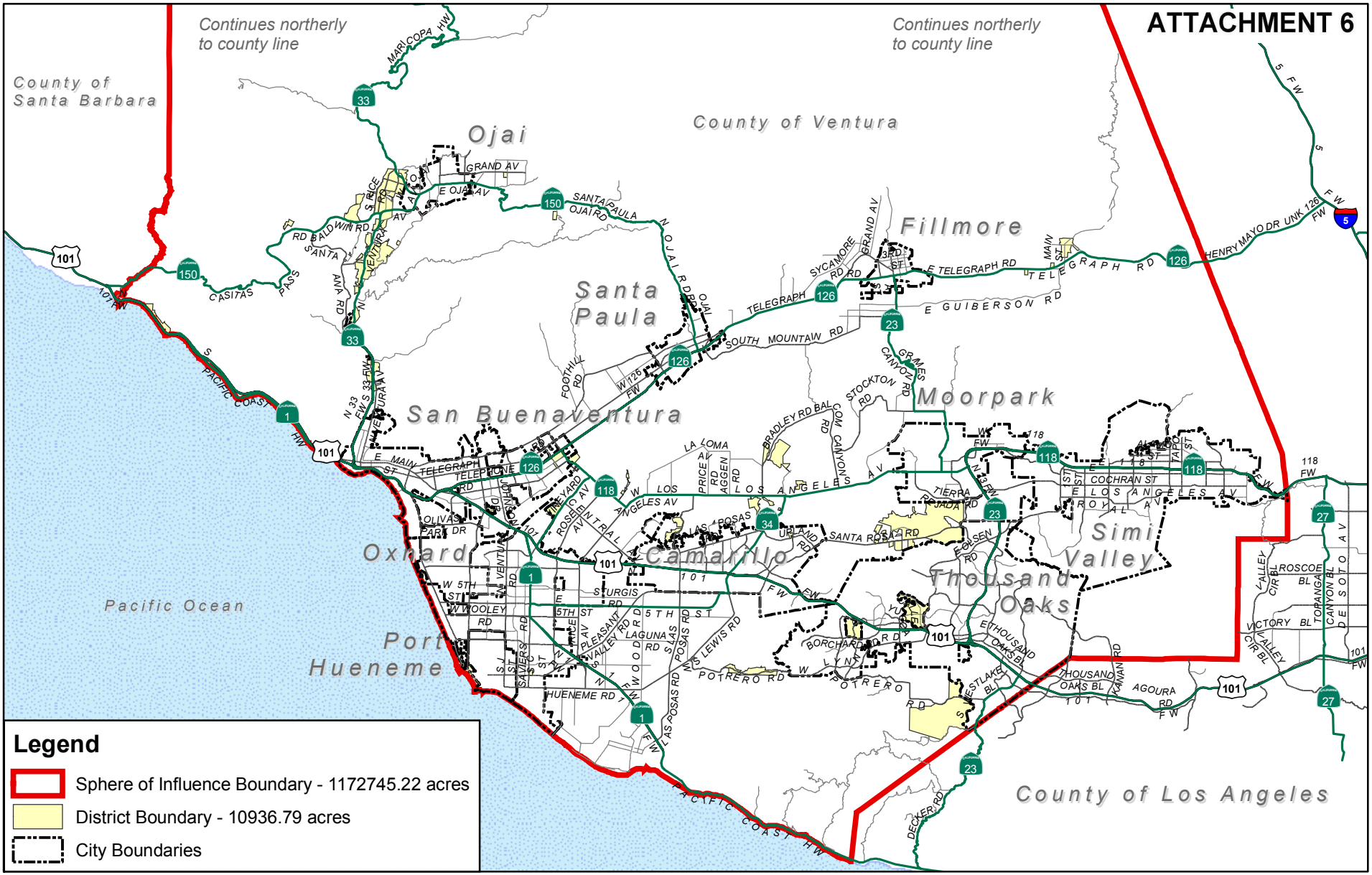
ATTACHMENT 6



Ventura County Service Area No. 14

Sphere of Influence

As Reviewed by the Ventura LAFCo - June 9, 2010

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Prepared by County of Ventura - Information Systems Department - GIS Division

State Plane Coordinate System California Zone V - NAD 27

This map was compiled from records and computations

Published: June, 2010

0 15,000 30,000 60,000 Feet

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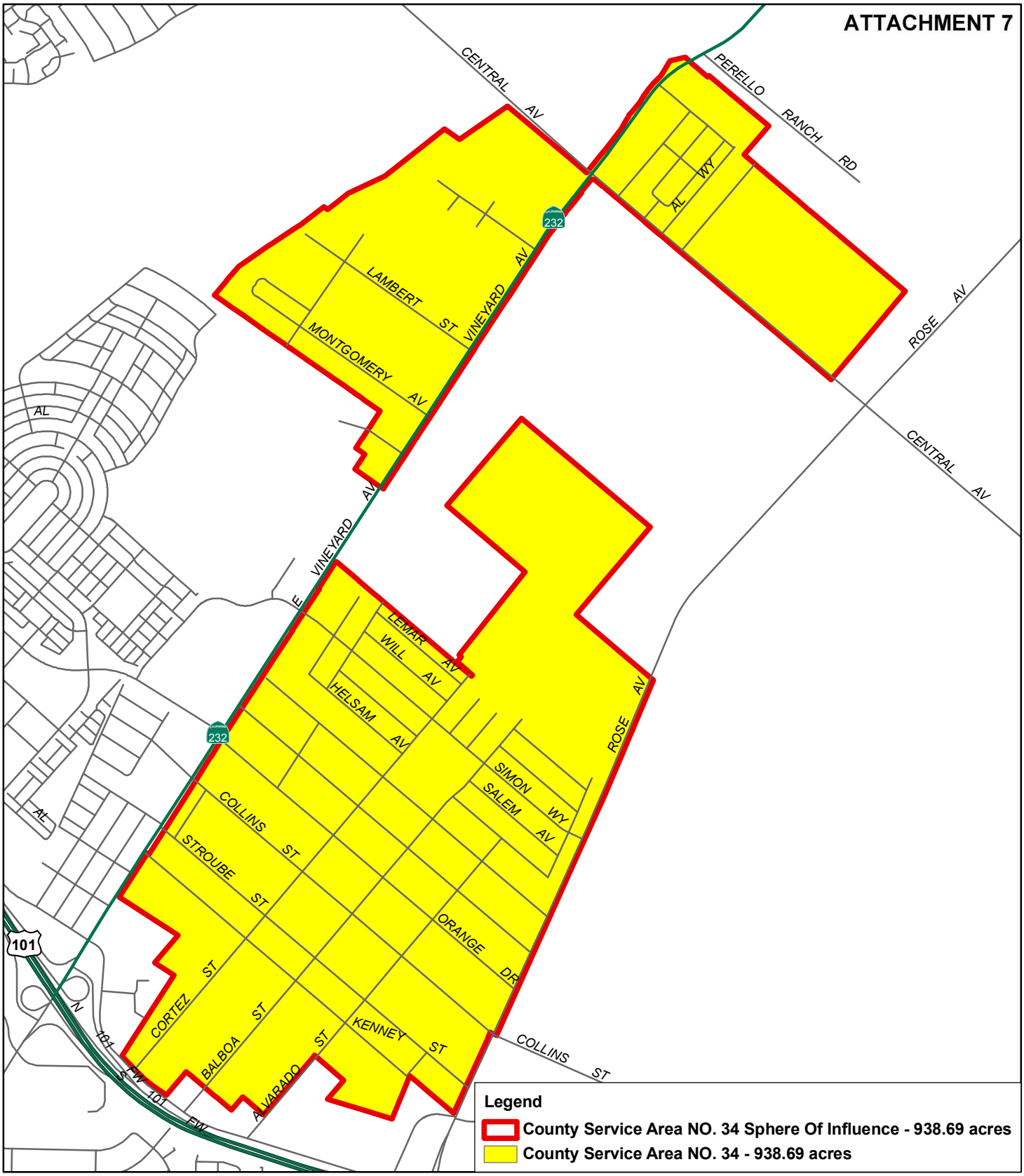

VENTURA COUNTY SERVICE AREA NO. 34

Sphere of Influence

As Established by the Ventura LAFCo on July 21, 2010

Prepared by County of Ventura - IT Services Department - GIS Division
State Plane Coordinate System California Zone V - NAD 27
This map was compiled from records and computations
Published: March, 2011

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Feet

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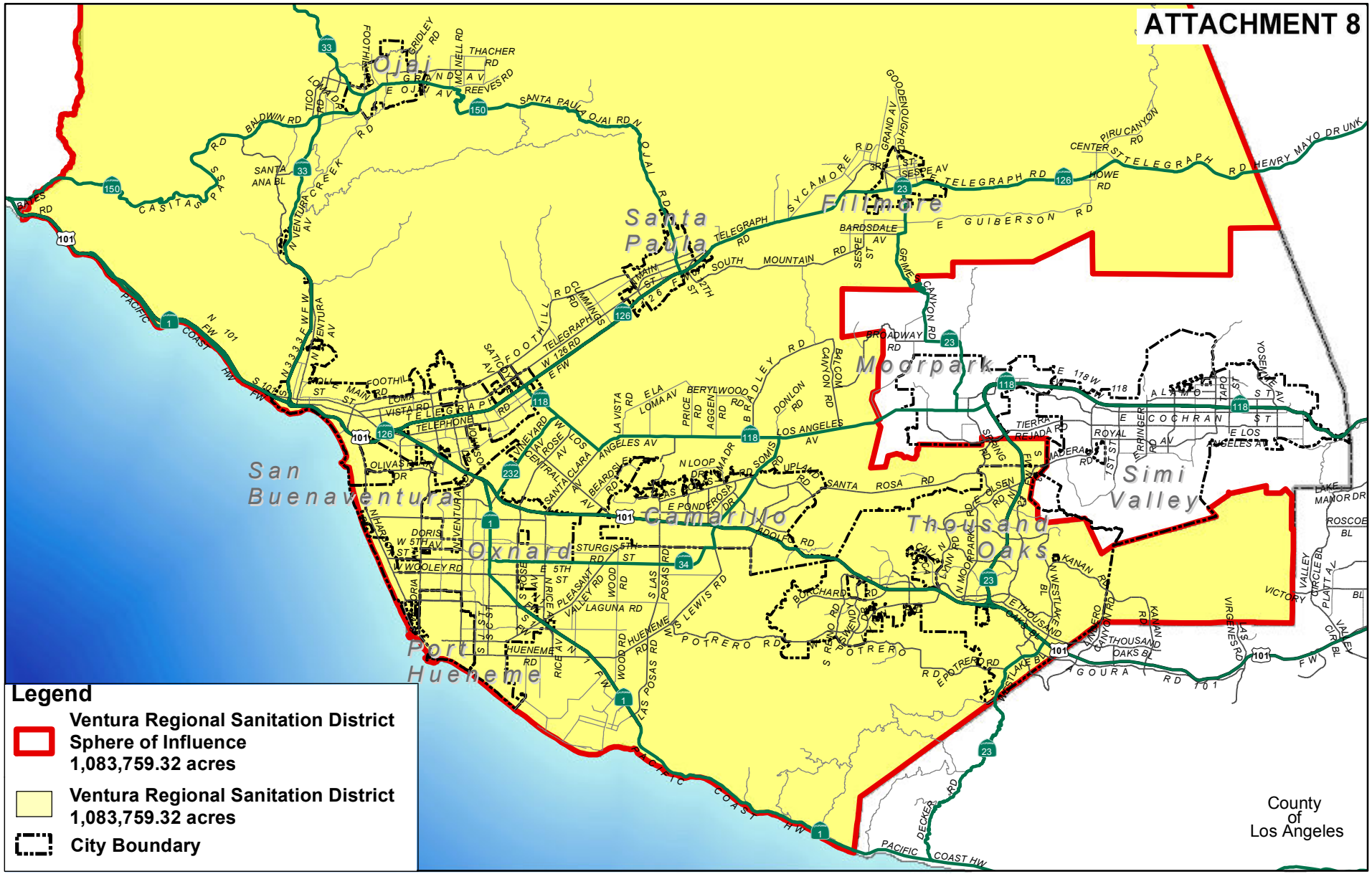

Ventura Regional Sanitation District

Sphere of Influence

As Reviewed by the Ventura LAFCo - March 17, 2010

Prepared by County of Ventura - IT Services Department - GIS Services

State Plane Coordinate System California Zone V - NAD 27

This map was compiled from records and computations

Published: March, 2010

N W E S

0 2.5 5 10 Miles

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VENTURA LOCAL AGENCY FORMATION COMMISSION
STAFF REPORT
Meeting Date: March 18, 2015

Agenda Item 12

TO: LAFCo Commissioners

FROM: Andrea Ozdy, Analyst Andrea Ozdy

SUBJECT: Sphere of Influence Review and Update:
LAFCo 15-01S Ventura County Waterworks District No. 8

Recommendation:

Determine that the sphere of influence update for Ventura County Waterworks District No. 8 (District) is exempt from the California Environmental Quality Act (CEQA) pursuant to § 15061(b)(3) of the CEQA Guidelines, review and update the sphere of influence for the District pursuant to Government Code § 56425(g), adopt resolution LAFCo 15-01S (Attachment 5) making determinations and updating the sphere of influence for the District, and determine that no municipal service review is necessary for the District pursuant to Government Code § 56430(a).

Background:

Pursuant to the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 (Government Code § 56000 et seq.), the Commission was required to determine and adopt a sphere of influence for each city and special District on or before January 1, 2008 (a sphere of influence is defined in Government Code § 56076 as the probable physical boundary and service area of a local agency). Every five years thereafter, the Commission must, as necessary, review and update each sphere of influence [Government Code § 56425(g)].

Discussion:

LAFCo law requires that a Municipal Service Review (MSR) be conducted prior to, or in conjunction with, any sphere of influence update [Govt. Code §56430(a)]. Ventura LAFCo Commissioner's Handbook Section 4.1.2(b) defines a sphere of influence update to be a "comprehensive review and modification of a sphere of influence that is not associated with a concurrent proposal…" Although staff recommends that the Commission update the subject

COMMISSIONERS AND STAFF

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John Zaragoza	Janice Parvin	Elaine Freeman	
Alternate:	*Alternate:*	*Alternate:*	*Alternate:*
Steve Bennett	Carmen Ramirez	Mary Anne Rooney	Lou Cunningham
Executive Officer	**Analyst**	**Office Mgr/Clerk**	**Legal Counsel**
Kai Luoma, AICP	Andrea Ozdy	Richelle Beltran	Michael Walker

sphere of influence, the recommended update is limited to removal of territory from the sphere. Commissioner's Handbook Section 4.1.4(c) provides that the preparation of a MSR is not required for updates that only remove territory from a sphere.

CEQA

A project is defined in CEQA Guidelines § 21065, in part, as "an activity which may cause either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment". The subject sphere of influence update is not considered to be a project subject to CEQA because it involves a reduction to the existing sphere boundary, which if approved would reduce the area available to the expansion of municipal services. It is recommended that the Commission find that the net reduction of the District's sphere of influence is exempt from CEQA pursuant to § 15061(b)(3) of the CEQA Guidelines, because "it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment". No change in regulation, land use, or development will occur as a result of the recommended sphere of influence update.

Notice of Public Hearing

This matter has been noticed as a public hearing pursuant to Government Code § 56427. Additionally, all affected agencies have been notified of the public hearing.

District Information

Ventura County Waterworks District No. 8, governed by the City Council of the City of Simi Valley, is a dependent special district formed in 1955 that provides potable, retail water service to approximately 60% of the territory in the City of Simi Valley, as well as to adjoining unincorporated areas. The Southern California Water Company (a private water utility regulated by the California Public Utilities Commission) provides water to the remaining 40% of the territory located within the City of Simi Valley that is not served by the District. According to the MSR accepted by the Commission on September 17, 2003, the District is funded primarily through service charges and fees directly related to the provision of services. The District's sphere of influence covers approximately 32,658 acres (about 51 square miles) (see Attachment 1).

In 2003, the Commission accepted the municipal service review (MSR) report that provided analysis regarding several special districts (including the District). In 2005, the Commission updated the District's sphere to include all areas it served and most areas located within the City of Simi Valley City Urban Restriction Boundary (CURB). In 2010, the Commission again updated the sphere to remove the territory owned and operated by the Calleguas Municipal Water District (CMWD), which contains a surface water reservoir (i.e., Lake Bard) and water

treatment facility. Although the CMWD facility is located within the City of Simi Valley's sphere of influence and CURB, it receives domestic water service from the City of Thousand Oaks. The District sphere was updated to coincide with the District boundaries and the City of Simi Valley boundary in this area.

Recommended Sphere of Influence Update and Analysis

In February 2015, LAFCo staff met with District staff in order to discuss whether the District has experienced any changes to its service needs since LAFCo's 2010 sphere review, and to determine if the District anticipates any changes in service that would warrant modification of its sphere boundary. Based on the information provided by District staff and LAFCo staff's comprehensive review of the existing boundary and sphere, three changes to the sphere boundary are recommended (see Attachment 2). District staff indicated that no development is anticipated in these areas that would require public water service from the District. The proposed sphere of influence represents the District's current and probable service area. The recommended changes all involve reductions in the sphere. The recommended changes are in the following locations:

- **Area 1**
  Area 1 is contiguous to the City of Simi Valley's sphere of influence, and is approximately ¾ mile north of the Simi Valley Landfill and Recycling Center (Attachment 3). It has a County General Plan designation of Open Space and a City General Plan designation of Open Space and Cemetery. Area 1 is currently in undeveloped open space, and contains an unpaved fire road (Alamos Fire Road).
- **Area 2**
  Area 2 is contiguous to the City of Simi Valley's sphere of influence, east of the intersection of Tapo Canyon Road and Lost Canyons Drive (Attachment 4). It has a County General Plan designation of Open Space, and does not have a City General Plan land use designation. It is currently in undeveloped open space and contains unpaved trails and a fire road (Marr Ranch Fire Road).
- **Area 3**
  Area 3 is contiguous to the City of Simi Valley's sphere of influence, north of Westwood Street and Thorn Ridge Court near the City's Marr Ranch community (Attachment 4). It has a County General Plan designation of Open Space and a City General Plan designation of Open Space. Area 3 is currently in undeveloped open space and contains unpaved trails.

The District sphere is recommended to be updated so that it aligns more closely with the sphere of the City of Simi Valley, rather than the City's voter-approved CURB. The City's sphere of influence is determined by LAFCo, and is therefore a better indicator of the eventual growth

of the City than is the CURB. The proposed sphere boundary also more closely aligns with the District's service boundary. As noted above, all proposed updates involve a reduction in the existing sphere of influence.

None of the recommended updates to the District's sphere of influence would alter the District's current service area. Instead, as discussed above, the recommended adjustments would reconcile inconsistencies between the spheres of influence of the City and the District.

Written Determinations

Government Code § 56425(e) requires that, in determining the sphere of influence of an agency, the Commission consider and prepare a written statement of its determinations with respect to each of the following:

(1) *The present and planned land uses in the area, including agricultural and open-space lands.* [§ 56425(e)(1)]

All areas recommended to be modified as part of the sphere update have a County General Plan designation of Open Space, have either no City General Plan land use designation or a designation of Open Space or Cemetery, and are currently in undeveloped open space. Based on the County General Plan designations, these areas have been planned to remain in open space or cemetery uses.

(2) *The present and probable need for public facilities and services in the area.* [§ 56425(e)(2)]

All areas recommended to be modified as part of the sphere update are undeveloped and are used for open space. There is no present need for public water service in these areas. Each area is anticipated to remain in its current land use for the foreseeable future, based on the existing County and City General Plan designations and location outside of the City's sphere of influence. Therefore, there appears to be no need for public water service in these areas in the foreseeable future.

(3) *The present capacity of public facilities and adequacy of public services that the agency provides or is authorized to provide*. [§ 56425(e)(3)]

The sphere of influence update will reduce the size of the District's sphere of influence. Therefore, it will not result in new demands on the District that would adversely impact the present capacity of public facilities and adequacy of public water service that the District is authorized to provide.

(4) *The existence of any social or economic communities of interest in the area if the commission determines that they are relevant to the agency*. [§ 56425(e)(4)]

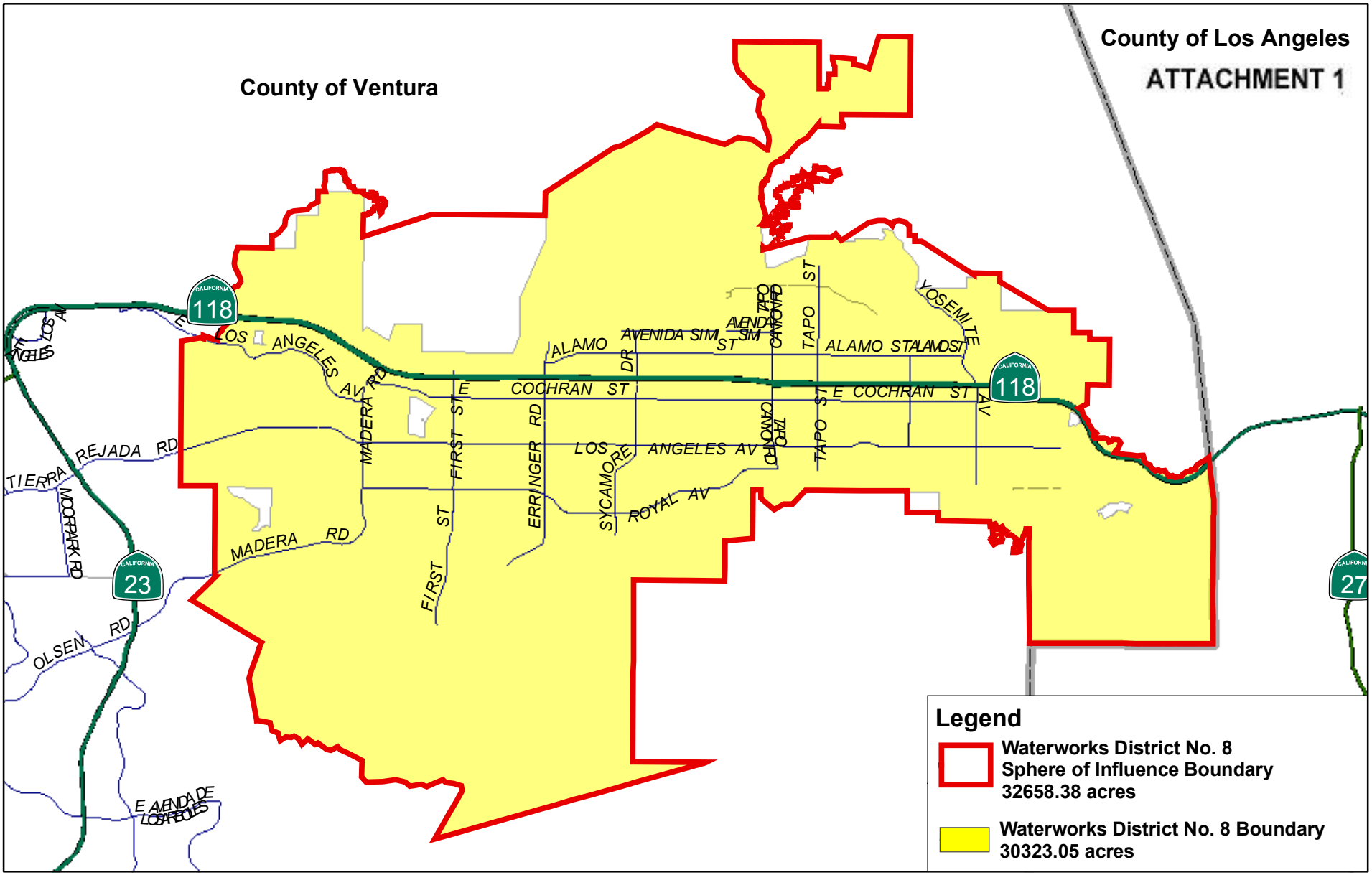
None of the recommended updates to the District's sphere involve territory that is known to be a community of interest. Therefore, the sphere of influence update would not result in a detrimental impact to any social or economic communities of interest.

(5) *For an update of a sphere of influence of a city or special district that provides public facilities or services related to sewers, municipal and industrial water, or structural fire protection. . . the present and probable need for those public facilities and services of any disadvantaged unincorporated communities within the existing sphere of influence.* [§ 56425(e)(5)]

Neither the current nor proposed District sphere of influence includes either of the two communities that the Commission determined met the definition of a disadvantaged unincorporated community (Commissioner's Handbook Section 3.2.5). Therefore, the recommended sphere update will not result in changes to available service within any disadvantaged unincorporated communities.

Attachments:

1. Sphere of Influence Map for Waterworks District No. 8
2. Area Proposed to be Removed from Waterworks District No. 8 Sphere
3. Detail Map for Area 1 (Waterworks District No. 8)
4. Detail Map for Areas 2 and 3 (Waterworks District No. 8)
5. LAFCo 15-01S Resolution



Ventura County Waterworks District No. 8

Sphere of Influence

As Updated by the Ventura LAFCO - November 17, 2010

0 4,000 8,000 16,000 Feet

N W E S

Prepared by County of Ventura - IT Services Department - GIS Services
State Plane Coordinate System California Zone V - NAD 27
This map was compiled from records and computations

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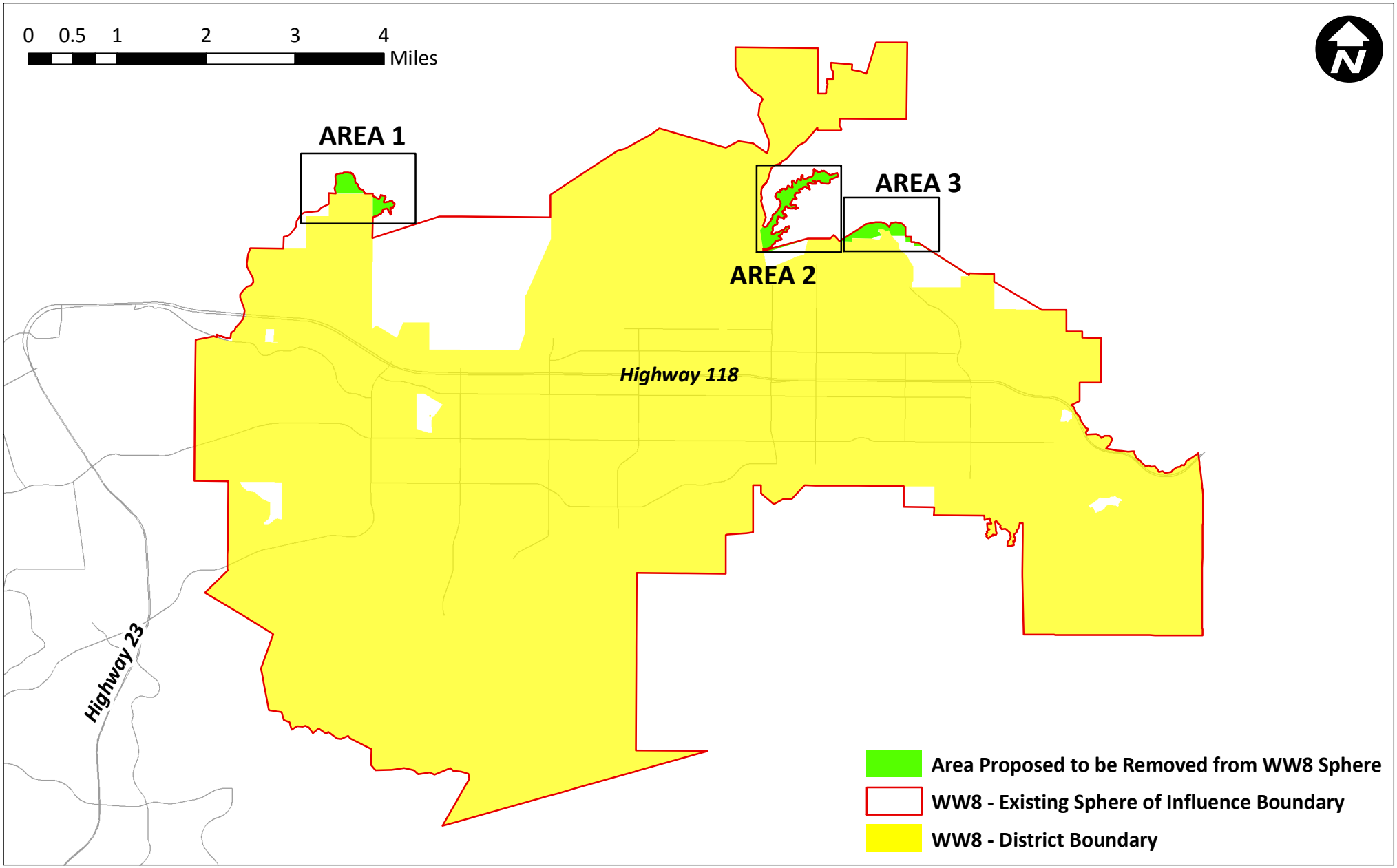
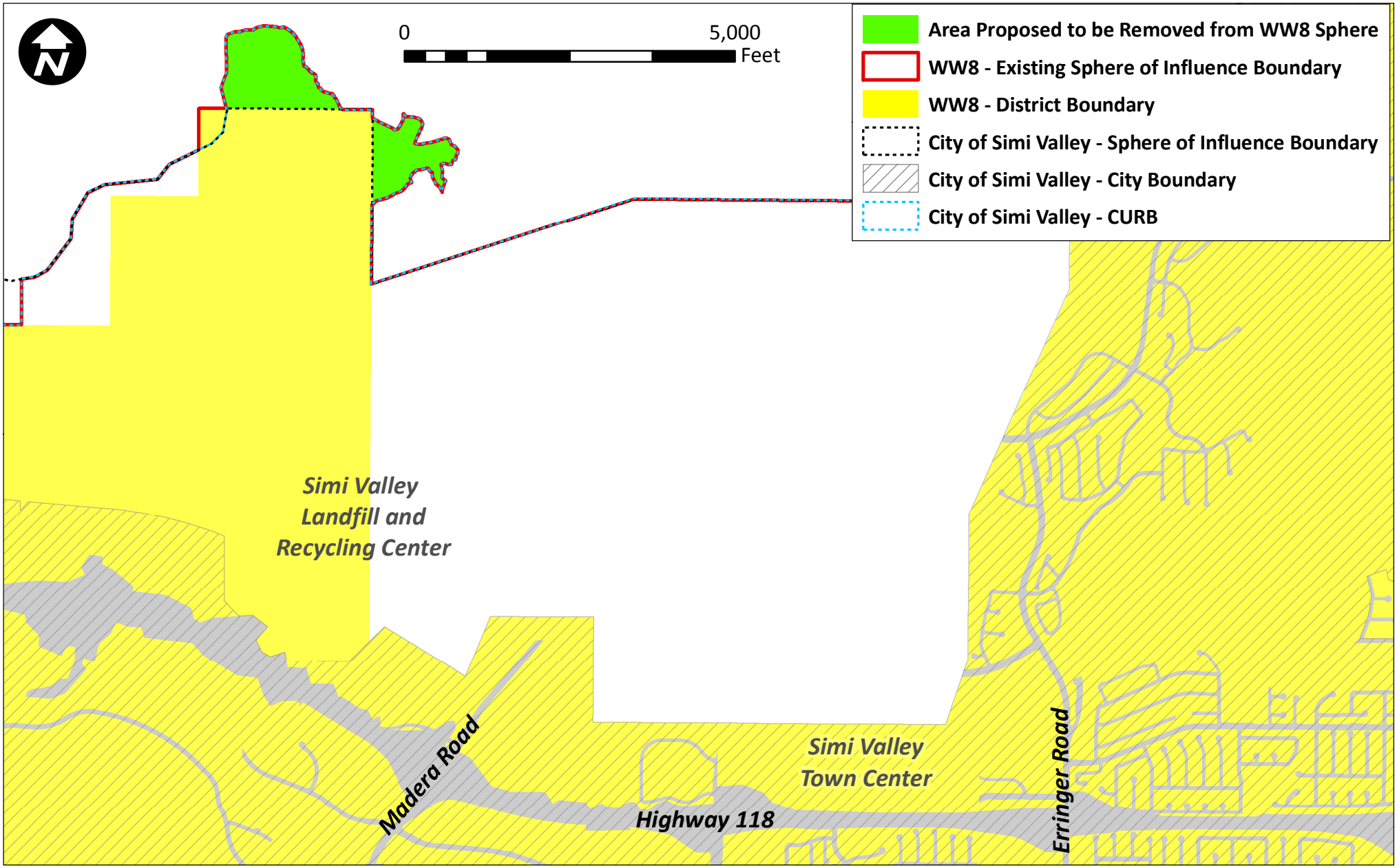
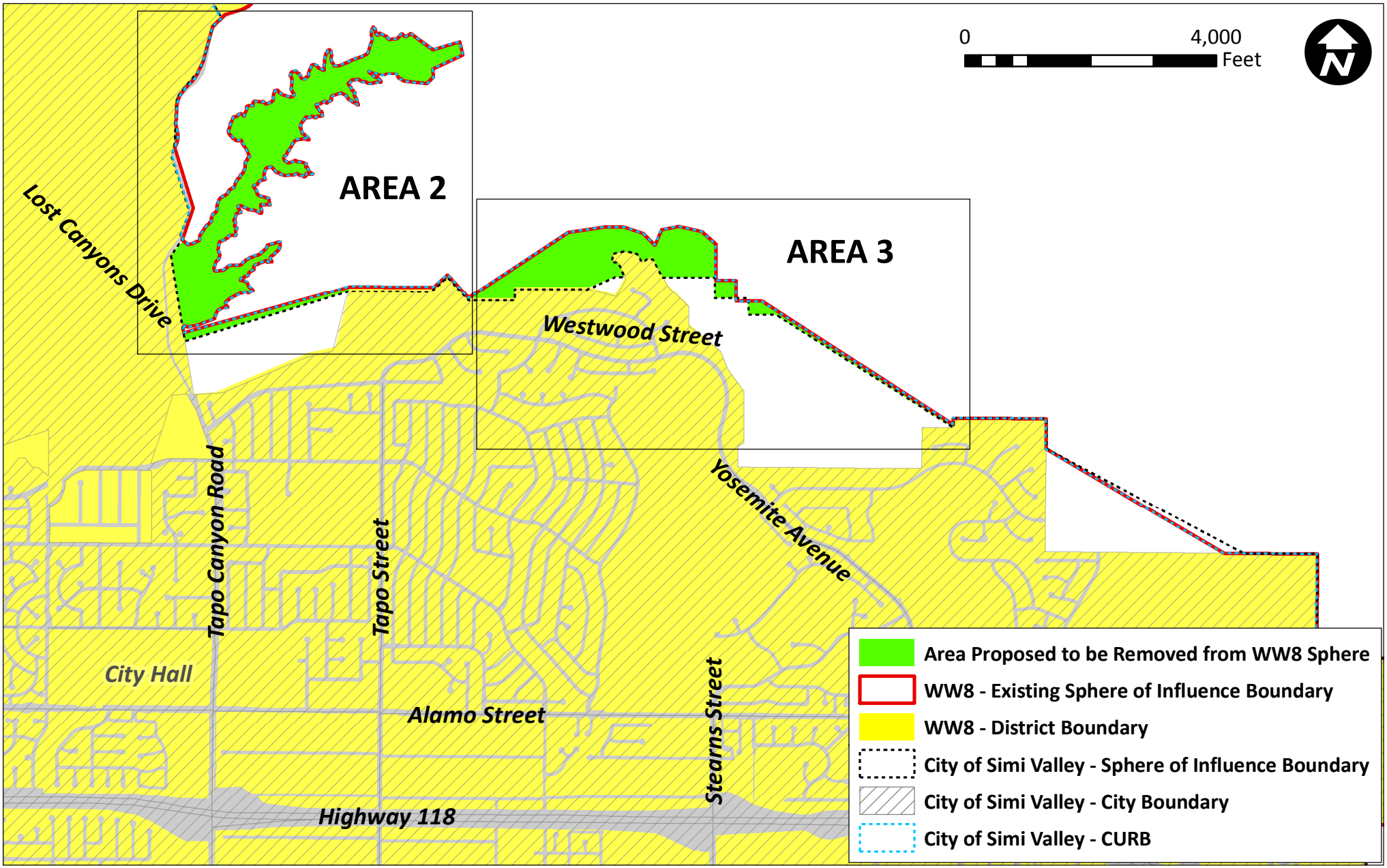


Ventura County Waterworks District No. 8 (WW8)
LAFCo 15-01S
Sphere of Influence Update
March 18, 2015
Attachment 2



Ventura County Waterworks District No. 8 (WW8)
LAFCo 15-01S
Sphere of Influence Update
March 18, 2015
Attachment 3

AREA 1



Ventura County Waterworks District No. 8 (WW8)
LAFCo 15-01S
Sphere of Influence Update
March 18, 2015
Attachment 4

AREAS 2 & 3

LAFCO 15-01S

RESOLUTION OF THE VENTURA LOCAL AGENCY FORMATION COMMISSION MAKING DETERMINATIONS AND UPDATING THE SPHERE OF INFLUENCE FOR VENTURA COUNTY WATERWORKS DISTRICT NO. 8

WHEREAS, Government Code § 56425 et seq. requires the Local Agency Formation Commission (LAFCo or Commission) to develop and determine the sphere of influence of each local governmental agency within the County; and

WHEREAS, Government Code § 56425(g) requires that LAFCo, as necessary, review and update the adopted sphere of influence boundaries on or before January 1, 2008, and every five years thereafter; and

WHEREAS, the Commission updated the Ventura County Waterworks District No. 8 (District) sphere of influence in 2005 and in 2010; and

WHEREAS, the Commission desires to update the sphere of influence for the District; and

WHEREAS, no change in regulation, land use, or development will occur as a result of updating the District's sphere of influence; and

WHEREAS, at the times and in the manner required by law, the LAFCo Executive Officer gave notice of the consideration of this item by the Commission; and

WHEREAS, the sphere of influence update item was duly considered at a public hearing on March 18, 2015, as specified in the notice of hearing; and

WHEREAS, the Commission heard, discussed, and considered all oral and written testimony for and against the sphere of influence update including, but not limited to, the LAFCo Staff Report dated March 18, 2015 and recommendations.

NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED by the Commission as follows:

(1) The LAFCo Staff Report dated March 18, 2015, and recommended update of the sphere of influence are adopted; and

(2) The subject update is assigned the following distinctive short form designation: **LAFCO 15-01S VENTURA COUNTY WATERWORKS DISTRICT NO. 8 SPHERE OF INFLUENCE UPDATE**; and

(3) The sphere of influence update for the District is exempt from CEQA pursuant to § 15061(b)(3) of the CEQA Guidelines, and LAFCo staff is directed to file a Notice of Exemption as the lead agency pursuant to § 15062 of the CEQA Guidelines; and

(4) The Commission has considered the criteria set forth in Government Code § 56425(e) and determines as follows:

a. ***The present and planned land uses in the area, including agricultural and open-space lands.*** **[§ 56425(e)(1)]**

All areas recommended to be modified as part of the sphere update have a County General Plan designation of Open Space, have either no City General Plan land use designation or a designation of Open Space or Cemetery, and are currently in undeveloped open space. Based on the County and City General Plan designations, these areas have been planned to remain in open space or cemetery uses.

b. ***The present and probable need for public facilities and services in the area.*** **[§ 56425(e)(2)]**

All areas recommended to be modified as part of the sphere update are undeveloped and are used for open space. There is no present need for public water service in these areas. Each area is anticipated to remain in its current land use for the foreseeable future, based on the existing County and City General Plan designations and location outside of the City's sphere of influence. Therefore, there appears to be no need for public water service in these areas in the foreseeable future.

c. ***The present capacity of public facilities and adequacy of public services that the agency provides or is authorized to provide*****. [§ 56425(e)(3)]**

The sphere of influence update will reduce the size of the District's sphere of influence. Therefore, it will not result in new demands on the District that would adversely impact the present capacity of public facilities and adequacy of public water service that the District is authorized to provide.

d. ***The existence of any social or economic communities of interest in the area if the commission determines that they are relevant to the agency*. [§ 56425(e)(4)]**
None of the recommended updates to the District's sphere involve territory that is known to be a community of interest. Therefore, the sphere of influence update would not result in a detrimental impact to any social or economic communities of interest.

e. ***For an update of a sphere of influence of a city or special district that provides public facilities or services related to sewers, municipal and industrial water, or structural fire protection. . . the present and probable need for those public facilities and services of any disadvantaged unincorporated communities within the existing sphere of influence.* [§ 56425(e)(5)]**
Neither the current nor proposed District sphere of influence includes either of the two communities that the Commission determined met the definition of a disadvantaged unincorporated community (Commissioner's Handbook Section 3.2.5). Therefore, the recommended sphere update will not result in changes to available service within any disadvantaged unincorporated communities.

(5) The sphere of influence for the District is hereby updated as generally depicted in Exhibit A, "Proposed Sphere of Influence Update, March 18, 2015," attached hereto; and

(6) No municipal service review is necessary, pursuant to Government Code § 56430(a); and

(7) LAFCo staff is directed to have the official Geographic Information System (GIS) sphere of influence data maintained for the Ventura LAFCo by the Ventura County Information

Technology Services Department as the official sphere of influence record for the District updated consistent with this action.

This resolution was adopted on March 18, 2015.

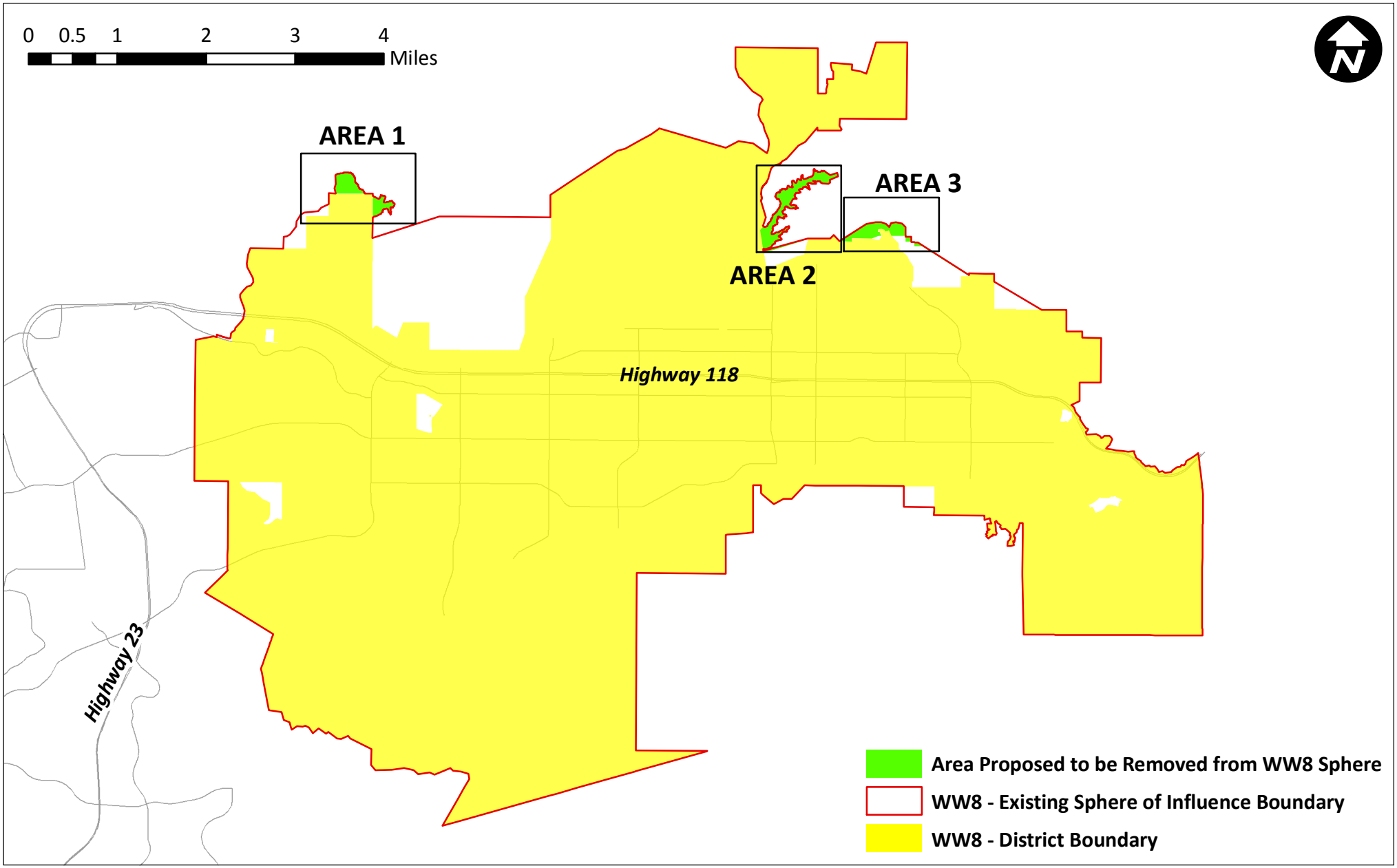
	AYE	NO	ABSTAIN	ABSENT
Commissioner Dandy	☐	☐	☐	☐
Commissioner Freeman	☐	☐	☐	☐
Commissioner Morehouse	☐	☐	☐	☐
Commissioner Parks	☐	☐	☐	☐
Commissioner Parvin	☐	☐	☐	☐
Commissioner Zaragoza	☐	☐	☐	☐
Alt. Commissioner Bennett	☐	☐	☐	☐
Alt. Commissioner Cunningham	☐	☐	☐	☐
Alt. Commissioner Ramirez	☐	☐	☐	☐
Alt. Commissioner Rooney	☐	☐	☐	☐

Dated: _____ _____

Chair, Ventura Local Agency Formation Commission

Attachments: Exhibit A

c: Ventura County Waterworks District No. 8
City of Simi Valley
Ventura County GIS Officer



Ventura County Waterworks District No. 8 (WW8)
LAFCo 15-01S
Proposed Sphere of Influence Update
March 18, 2015
Exhibit A

VENTURA LOCAL AGENCY FORMATION COMMISSION

STAFF REPORT

Meeting Date: March 18, 2015

Agenda Item 13

TO: LAFCo Commissioners

FROM: Kai Luoma, Executive Officer

SUBJECT: Agricultural Mitigation Workshop

RECOMMENDATION:

Provide direction regarding a Ventura LAFCo-sponsored informational workshop concerning agricultural mitigation.

DISCUSSION:

At the January 21, 2015 LAFCo meeting, the Commission heard a presentation by staff regarding agricultural mitigation policies that have been adopted by other LAFCos within the state. The Commission directed staff to organize a workshop on the matter to consider options and receive stakeholder feedback regarding agricultural mitigation.

The points outlined below are intended to focus Commission discussion on the next key decisions necessary to begin the workshop planning process.

Draft Agenda/Program and Potential Speakers

Attachment 1 is a draft agenda/program for the workshop with suggested speakers. The topics for discussion include:

- Overview of LAFCo's role and responsibilities pertaining to the preservation of agriculture (provided by LAFCo staff)
- Overview of CEQA regarding mitigation measures (provided by LAFCo staff or LAFCo Legal Counsel)
- Overview of agriculture in Ventura County (provided by the Ventura County Agricultural Commissioner)

COMMISSIONERS AND STAFF

COUNTY:	CITY:	DISTRICT:	PUBLIC:
Linda Parks, Chair	Carl Morehouse	Bruce Dandy	Vacant
John Zaragoza	Janice Parvin	Elaine Freeman	
Alternate:	*Alternate:*	*Alternate:*	*Alternate:*
Steve Bennett	Carmen Ramirez	Mary Anne Rooney	Lou Cunningham
Executive Officer:	**Analyst**	**Office Mgr/Clerk**	**Legal Counsel**
Kai Luoma, AICP	Andrea Ozdy	Richelle Beltran	Michael Walker

- Possible options to mitigate loss of agricultural land (provided by The Nature Conservancy, Department of Conservation, or other organization familiar with mitigation options)
- Case studies of how agricultural mitigation policies have worked for other LAFCos (provided by the Executive Officer of one or more LAFCos with mitigation policies)
- Input from stakeholders/public
- Direction to LAFCo staff

These organizations and/or individuals have not yet been contacted, thus their availability and/or ability to participate is uncertain at this time.

Date/Timeframe

No date has been established for the workshop. The process to organize the workshop, invite speakers, invite stakeholders, provide public notice, etc. will take several weeks. If the workshop were to be tentatively scheduled for the third or fourth week in June, adequate time would be provided.

Staff estimates that approximately 3-4 hours should be dedicated to the workshop. This would include:

- 1.5 hours for introductions and presentations from speakers
- 1 – 1.5 hours to receive input from stakeholders/public
- 1 hour for Commission discussion and direction

Possible Locations

- County Board of Supervisors Hearing Room – If the workshop is scheduled to occur in conjunction with a regularly scheduled LAFCo meeting, there would be no costs. LAFCo staff has reserved the hearing room from 9:00-2:00 for the June 10 meeting and 9:00-4:00 for the July 15 meeting.
- City of Camarillo Council Chambers – The City's Council chamber has a capacity of 134. The charge is $58.50 per hour plus the costs for security if the workshop is held after business hours.
- Camarillo Library – the library has a community room that can accommodate up to 200 people. The cost is $175 per 4 hours. Availability is limited and events are often booked up to a year in advance.
- Oxnard Performing Arts Center – The Performing Arts Center has two meeting rooms. The smaller can accommodate up to 250, the larger can accommodate up to 500 people. The costs for a half a day's use is $435 and $630, respectively. Security is provided at $25 per hour.

Stakeholders/Invitees

Attachment 2 is a list of stakeholders/invitees that would be provided notice and/or an invitation to attend the workshop.

ATTACHMENT 1

VENTURA LOCAL AGENCY FORMATION COMMISSION

DRAFT AGENDA

AGRICULTURAL MITIGATION WORKSHOP

1. Introductions
   LAFCo Chair

2. Overview of LAFCo's responsibilities pertaining to preservation of agricultural land
   Presented by LAFCo staff

3. Overview on CEQA requirements with respect to feasible mitigation for loss or conversion of agricultural land
   Presented by LAFCo staff

4. Agricultural land conversion in Ventura County in recent years
   Presented by Ventura County Agricultural Commissioner

5. Mitigation options
   Presented by The Nature Conservancy, California Department of Conservation, or other

6. Case Studies: How agricultural mitigation policies have worked for other LAFCos
   Presented by San Luis Obispo LAFCo

7. Solicitation of input from stakeholders

8. Commission direction to LAFCo staff

COMMISSIONERS AND STAFF

COUNTY:	CITY:	DISTRICT:	PUBLIC:
Linda Parks, Chair	Carl Morehouse	Bruce Dandy	Vacant
John Zaragoza	Janice Parvin	Elaine Freeman	
Alternate:	*Alternate:*	*Alternate:*	*Alternate:*
Steve Bennett	Carmen Ramirez	Mary Anne Rooney	Lou Cunningham
Executive Officer	**Analyst**	**Office Mgr/Clerk**	**Legal Counsel**
Kai Luoma, AICP	Andrea Ozdy	Richelle Beltran	Michael Walker

Draft List of Stakeholders/Invitees

- Cities
  - City Managers
  - Planning Directors
- County
  - Agricultural Commissioner
  - Planning Director
  - Resource Conservation District
  - Watershed Protection District
  - Agricultural Policy Advisory Committee
- State
  - CA Department of Conservation
  - UC Hansen Agricultural Research and Extension Center
- Conservation entities
  - The Nature Conservancy
  - Save Open Space and Agricultural Resources
  - Ventura County Ag Futures Alliance
  - The Trust for Public Land
- Agricultural Advocacy Entities
  - Ventura County Farm Bureau
  - Ventura County Agricultural Association
- Others
  - Building Industry Association
  - Watersheds Coalition of Ventura County
  - Ventura County Community Foundation
  - Ventura County Coalition of Labor, Agriculture and Business

VENTURA LOCAL AGENCY FORMATION COMMISSION

STAFF REPORT

Meeting Date: March 18, 2015

Agenda Item 14

TO: LAFCo Commissioners

FROM: Kai Luoma, Executive Officer

SUBJECT: Rescheduling of April 15 Regular LAFCo meeting to April 22

RECOMMENDATION:

A. Consider rescheduling the April 15, 2015 Regular LAFCo meeting to Wednesday, April 22, 2015.
B. Direct staff as appropriate.

DISCUSSION:

The 2015 CALAFCO Staff Workshop is scheduled to take place April 15-17 in Grass Valley outside of Sacramento. The Commission's regular April meeting is scheduled for April 15, which conflicts with the first day of the workshop. The CALAFCO staff workshops benefit staff in many ways and provide LAFCo-specific learning and networking opportunities not generally available elsewhere. This year's staff workshop may be particularly useful given the recent changes in LAFCo staff.

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