



# VENTURA LOCAL AGENCY FORMATION COMMISSION

## MEETING MINUTES

Wednesday, January 20, 2016

Hall of Administration, Board of Supervisors Hearing Room

800 S. Victoria Avenue, Ventura CA

---

### OPENING

1. Call to Order

Chair Cunningham called the meeting to order at 9:02 A.M.

2. Pledge of Allegiance

Chair Cunningham led the Pledge of Allegiance.

3. Roll Call

The following Commissioners were present:

Commissioner Dandy

Commissioner Freeman

Commissioner Morehouse

Commissioner Parks

Commissioner Parvin

Commissioner Zaragoza

Chair Cunningham

Alt. Commissioner Rooney

Alt. Commissioner Ross

---

### COMMISSIONERS AND STAFF

**COUNTY:**

Linda Parks

John Zaragoza

*Alternate:*

Steve Bennett

**CITY:**

Carl Morehouse, Vice Chair

Janice Parvin

*Alternate:*

Carmen Ramirez

**DISTRICT:**

Bruce Dandy

Elaine Freeman

*Alternate:*

Mary Anne Rooney

**PUBLIC:**

Lou Cunningham, Chair

*Alternate:*

David J. Ross

**Executive Officer**

Kai Luoma, AICP

**Analyst**

Andrea Ozdy

**Office Manager/Clerk**

Richelle Beltran

**Legal Counsel**

Michael Walker

## OPENING, CONTINUED

### 4. Election of Officers for 2016

- A. Elect a Chair for 2016
- B. Elect a Vice-Chair for 2016

Motion: Appoint city member Morehouse as Chair  
Moved by John Zaragoza, seconded by Janice Parvin

Vote: Motion carried 7-0

Yes: Bruce Dandy, Elaine Freeman, Carl Morehouse, Linda Parks, Janice Parvin, John Zaragoza, and Lou Cunningham

Motion: Appoint special district member Freeman as Vice-Chair  
Moved by Bruce Dandy, seconded by Janice Parvin

Vote: Motion carried 7-0

Yes: Lou Cunningham, Bruce Dandy, Elaine Freeman, Linda Parks, Janice Parvin, John Zaragoza, and Carl Morehouse

### 5. Agenda Review

The Commission reviewed the agenda and made no changes.

### 6. Commission Presentations and Announcements

Presentation of a Certificate of Recognition to the Ventura County Water and Sanitation Department for its commitment to the formation of Ventura County Waterworks District No. 38.

David Sasek accepted the certificate.

Alternate Commissioner Ramirez arrived.

### 7. Public Comments

Charles Vanoni commented about LAFCo's involvement in the potential annexation of his family's property to the City of Ventura for development.

## CONSENT ITEMS

8. Minutes of the Ventura LAFCo October 21, 2015 Meeting
9. LAFCo 15-19 City of Thousand Oaks Reorganization - Gastaldo  
A proposal requesting actions to allow the annexation of territory to the City of Thousand Oaks, which would enable the construction of a new single-family residence, on a 0.29-acre parcel known as Assessor's Parcel Numbers 673-0-090-110 and -120. The components of the proposal are as follows: Annexation to the City of Thousand Oaks; detachment from the Ventura County Resource Conservation District; detachment from Ventura County Service Area No. 32; and detachment from the Gold Coast Transit District.
10. Budget to Actual Reports: October, November, and December 2015

RECOMMENDED ACTION: Approval of Items 8 and 9 and Receive and File Item 10

Motion: Approve Items 8 and 9 and Receive and File Item 10

Moved by Bruce Dandy, seconded by Elaine Freeman

Vote: Motion carried 7-0

Yes: Lou Cunningham, Bruce Dandy, Elaine Freeman, Linda Parks, Janice Parvin, John Zaragoza, and Carl Morehouse

## PUBLIC HEARING ITEMS

11. LAFCo 15-18 Bell Canyon Community Services District – Activation of the Latent Power to Provide Community Emergency Response Team Service

RECOMMENDED ACTION: Continue to the next LAFCo meeting

Chair Morehouse opened the public hearing; and with no public speakers, Chair Morehouse closed the public hearing.

Motion: Continue to the next LAFCo meeting

Moved by John Zaragoza, seconded by Linda Parks

Vote: Motion carried 7-0

Yes: Lou Cunningham, Bruce Dandy, Elaine Freeman, Linda Parks, Janice Parvin, John Zaragoza, and Carl Morehouse

## PUBLIC HEARING ITEMS, CONTINUED

### 12. Sphere of Influence Reviews/Updates

Review the sphere of influence for the following agencies, and determine that no sphere of influence updates or municipal service review reports are necessary pursuant to Government Code § 56430(a):

Casitas Municipal Water District

Channel Islands Beach Community Services District

Oxnard Drainage District No. 1

United Water Conservation District

RECOMMENDED ACTION: Approval

Chair Morehouse opened the public hearing; Andrea Ozdy presented the staff report; and with no public speakers, Chair Morehouse closed the public hearing.

Motion: Approve

Moved by Janice Parvin, seconded by Elaine Freeman

Vote: Motion carried 7-0

Yes: Lou Cunningham, Bruce Dandy, Elaine Freeman, Linda Parks, Janice Parvin, John Zaragoza, and Carl Morehouse

## ACTION ITEMS

### 13. Naval Base Ventura County Joint Land Use Study

A. Receive and file a presentation on the Naval Base Ventura County (NBVC) Joint Land Use Study (JLUS); and

B. Adopt a Resolution in support of the Ventura Local Agency Formation Commission's continued collaboration with regional partners to evaluate the NBVC JLUS recommended strategies and identified compatibility issues to decide feasible steps for implementation.

RECOMMENDED ACTION: Approval

Steve DeGeorge gave the presentation; and Amanda Fagan commented.

Motion: Receive and File recommendation A

Moved by Elaine Freeman, seconded by John Zaragoza

Vote: Motion carried 7-0

Yes: Lou Cunningham, Bruce Dandy, Elaine Freeman, Linda Parks, Janice Parvin, John Zaragoza, and Carl Morehouse

Motion: Approve recommendation B as modified: develop potential policies related to the recommendations of the JLUS for Commission consideration at a future meeting

Moved by John Zaragoza, seconded by Janice Parvin

Vote: Motion carried 7-0

Yes: Lou Cunningham, Bruce Dandy, Elaine Freeman, Linda Parks, Janice Parvin, John Zaragoza, and Carl Morehouse

Ventura LAFCo Minutes

January 20, 2016

Page 4 of 6

## ACTION ITEMS, CONTINUED

14. Commissioner's Handbook Sections 1.1.7.1 – Records; and 1.3.2.8 – Recordings of Meetings

- A. Adopt a Resolution making amendments to Section 1.1.7.1 of the Commission's By-Laws.
- B. Adopt a Resolution making amendments to Section 1.3.2.8 of the Commissioner's Handbook and adding Section 2.4.7.

RECOMMENDATION A REQUIRES SIX AFFIRMATIVE VOTES (4/5THS VOTE)

RECOMMENDED ACTION: Approval

Kai Luoma presented the staff report; and Lynn Jensen gave public comment

Motion: Approve as modified: section 2.4.7 to read: a digital copy of audio and audio/video recordings shall be retained in the LAFCo office for a minimum of seven years from the date of the recording. Recordings older than seven years may be destroyed

Moved by Elaine Freeman, seconded by John Zaragoza

Vote: Motion carried 7-0

Yes: Lou Cunningham, Bruce Dandy, Elaine Freeman, Linda Parks, Janice Parvin, John Zaragoza, and Carl Morehouse

15. Cancellation of the February 2016 Regular Meeting

RECOMMENDED ACTION: Approve

Motion: Approve

Moved by Linda Parks, seconded by John Zaragoza

Vote: Motion carried 6-1

Yes: Bruce Dandy, Elaine Freeman, Linda Parks, Janice Parvin, John Zaragoza, and Carl Morehouse

No: Lou Cunningham

**EXECUTIVE OFFICER'S REPORT**

The next LAFCo meeting will be held on March 16, 2016.

**COMMISSIONERS' COMMENTS**

Commissioner Freeman thanked Michael Walker for his clarification regarding the subject of LAFCos having jurisdiction over transit districts.

Commissioner Cunningham announced that this is his 16<sup>th</sup> and final year as a public member of LAFCo and that he has enjoyed serving.

Chair Morehouse commented that Southern California Association of Governments' Regional Transportation Plan Sustainable Communities Strategy draft is available for review until February 1<sup>st</sup>.

**ADJOURNMENT**

Chair Morehouse adjourned the meeting at 10:12 A.M.

These Minutes were approved on March 16, 2016

Motion: Commissioner Freeman

Second: Commissioner Dandy

Yes: Commissioners Cunningham, Dandy, Freeman, Parks, Pawin, Zalagora + Morehouse

No: None

Abstain: None

3/16/2016      Carl E. Morehouse  
 Date                      Carl Morehouse, Chair, Ventura Local Agency Formation Commission