

AGENDA

Regular Meeting

VENTURA LOCAL AGENCY FORMATION COMMISSION

Hall of Administration, Board of Supervisors' Hearing Room

800 S. Victoria Avenue, Ventura, CA 93009-1850

9:00 A.M. Wednesday, April 18, 2007

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Roll Call**

ANNOUNCEMENTS

- 4. Commission Presentations and Announcements**

COMMENTS FROM THE PUBLIC

- 5. Public Comment**

This is an opportunity for members of the public to speak on items not on the agenda.

(The Ventura Local Agency Formation Commission encourages all interested parties to speak on any issue on this agenda in which they have an interest, or on any matter subject to LAFCO jurisdiction. It is the desire of LAFCO that its business be conducted in an orderly and efficient manner. All speakers are requested to fill out a Speakers Card and submit it to the Clerk before the item is taken up for consideration. All speakers are requested to present their information to LAFCO as succinctly as possible. Members of the public making presentations, including oral and visual presentations, may not exceed five minutes unless otherwise increased or decreased by the Chair, with the concurrence of the Commission, based on the complexity of the item and/or the number of persons wishing to speak. Speakers are encouraged to refrain from restating previous testimony).

COMMISSIONERS AND STAFF

COUNTY:

Linda Parks
Kathy Long
Alternate:
Steve Bennett

CITY:

Don Waunch
John Zaragoza, Vice Chair
Alternate:
Janice Parvin

SPECIAL DISTRICT:

Ted Grandsen
George Lange
Alternate:
Bill Lotts

PUBLIC:

Kenneth M. Hess, Chair

Alternate:
Louis Cunningham

EXECUTIVE OFFICER:

Everett Millais

DEPUTY EXEC OFFICER:

Kim Uhlich

OFFICE MGR/CLERK:

Debbie Schubert

LEGAL COUNSEL:

Leroy Smith

CONSENT ITEMS

6. Minutes of the Ventura LAFCO March 21, 2007 regular meeting

RECOMMENDED ACTION: Approval

CLOSED SESSION

7. Pursuant to Government Code § 54957, it is the intention of the Ventura Local Agency Formation Commission to meet in Closed Session to consider the following item:

PUBLIC EMPLOYMENT - Title: LAFCo Executive Officer

ACTION ITEMS

8. Executive Officer Recruitment –Appointment Options

- A. Provide Directions to Staff about Recruitment of a new Executive Officer or
- B. Provide Direction to Staff about Appointment and Promotion of a new Executive Officer

PUBLIC HEARING ITEMS

9. Sphere of Influence Review and Update

Review the spheres of influence and adopt resolutions updating the sphere of influence for each of the following cities:

City of Simi Valley
City of Moorpark
City of Camarillo
City of Thousand Oaks

RECOMMENDED ACTION: Approval (A -D)

10. LAFCO Proposed Budget for Fiscal Year 2007-2008

Adopt the Proposed Budget for fiscal year 2007-2008

RECOMMENDED ACTION: Approval

EXECUTIVE OFFICER'S REPORT

- A. Update about pending legislation affecting LAFCOs
- B. CALAFCO Staff Workshop April 11-13, 2007 Update
- C. Next LAFCO Meeting is May 16, 2007

COMMISSIONERS' COMMENTS

ADJOURNMENT

Americans with Disabilities Act - In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the LAFCO office (805) 654-2576. Notification 48 hours prior to the meeting will enable LAFCO to make reasonable arrangements to ensure accessibility to this meeting.

Disclosure of Campaign Contributions - LAFCO Commissioners are disqualified and are not able to participate in any proceeding involving an "entitlement for use" if, within the 12 months preceding the LAFCO decision, the Commissioner received more than \$250 in campaign contributions from the applicant, an agent of the applicant, or any financially interested person who actively supports or opposes the LAFCO decision on the matter. Applicants or agents of applicants who have made campaign contributions totaling more than \$250 to any LAFCO Commissioner in the past 12 months are required to disclose that fact for the official record of the proceeding.

Disclosures must include the amount of the contribution and the recipient Commissioner and may be made either in writing to the Clerk of the Commission prior to the hearing or by an oral declaration at the time of the hearing.

The foregoing requirements are set forth in the Political Reform Act of 1974, specifically Government Code, section 84308.

MINUTES

Agenda Item 6

REGULAR MEETING

Wednesday March 21, 2007, 9:00 A.M.
Board of Supervisors' Hearing Room, Hall of Administration
800 S. Victoria Avenue, Ventura, Ca 93009-1850

1. CALL TO ORDER

Chair Hess called the March 21, 2007 meeting to order at 9:02 A.M.

2. PLEDGE OF ALLEGIANCE

Alternate Commissioner Cunningham led the Pledge of Allegiance.

3. ROLL CALL

The Clerk called the roll. The following commissioners and alternates were present:

- Commissioner Grandsen
- Commissioner Hess
- Commissioner Lange
- Commissioner Long
- Commissioner Parks*
- Commissioner Waunch
- Commissioner Zaragoza
- Alternate Commissioner Cunningham
- Alternate Commissioner Parvin
- Alternate Commissioner Lotts

* Commissioner Parks arrived after action occurred on the Consent Items.

ANNOUNCEMENTS

4. Commission Presentations and Announcements

The Commission joined Chair Hess as they welcomed Commissioner Grandsen back to the dais after a brief illness. Chair Hess also announced that it was Alternate Commissioner Lott's birthday, and the Commission and staff wished Alternate Commissioner Lotts a happy birthday.

COMMISSIONERS AND STAFF

COUNTY:

Linda Parks
Kathy Long
Alternate:
Steve Bennett

CITY:

Don Waunch
John Zaragoza, Vice Chair
Alternate:
Janice Parvin

SPECIAL DISTRICT:

Ted Grandsen
George Lange
Alternate:
Bill Lotts

PUBLIC:

Kenneth M. Hess, Chair

Alternate:
Louis Cunningham

EXECUTIVE OFFICER:

Everett Millais

DEPUTY EXEC OFFICER:

Kim Uhlich

OFFICE MGR/CLERK:

Debbie Schubert

LEGAL COUNSEL:

Leroy Smith

COMMENTS FROM THE PUBLIC

5. Public Comment

There were no public comments

CONSENT ITEMS

6. Minutes of the Ventura LAFCO February 21, 2007 regular meeting
7. LAFCO 07-01 Calleguas Municipal Water District Annexation – Victoria Lakes
8. LAFCO 07-02 Ojai Valley Sanitary District Annexation - Wharton

MOTION: Approval (Items 6 thru 8) as recommended: Waunch
SECOND: Long
FOR: Grandsen, Hess, Lange, Long, Waunch and Zaragoza
AGAINST: None
ABSTAIN: None
MOTION PASSED 6/0/0

* Commissioner Parks arrived.

PUBLIC HEARING ITEMS

Municipal Service Review – Nine Ventura County Cities

- City of Camarillo
- City of Fillmore
- City of Moorpark
- City of Ojai
- City of Oxnard
- City of San Buenaventura
- City of Santa Paula
- City of Simi Valley
- City of Thousand Oaks

Everett Millais presented the staff report. Chair Hess opened the public hearing. After a brief staff discussion, and with no one wishing to give public comment, Chair Hess closed the public hearing.

MOTION: (A) Accept the Report with corrections and additions as recommended, and (B) Adopt separate resolutions for each of the nine cities as recommended: Zaragoza
SECOND: Grandsen
FOR: Grandsen, Hess, Lange, Long, Parks, Waunch and Zaragoza
AGAINST: None
ABSTAIN: None
MOTION PASSED 7/0/0

EXECUTIVE OFFICER'S REPORT

VENTURA LAFCO MINUTES

March 21, 2007

Page 2 of 3

Everett Millais formally announced his intention to retire as of December 1, 2007. He then presented the Commission with an updated 2006 version of Cortese-Knox Hertzberg and a current copy of CALAFCO's quarterly publication, *The Sphere*, in which Kim Uhlich was the lead author. He then updated the Commission on CALAFCO supported legislation. He reminded the Commission that their FPPC 700 Forms were due April 1 and that their next LAFCO meeting was scheduled for April 18, 2007.

COMMISSIONERS COMMENTS

Alternate Commissioner Cunningham thanked staff for putting together a presentation and handouts for him to present at the CASH (California's Coalition for Adequate School Housing) conference held February 26-March 1, 2006 and that the handout was to be posted on the CASH website as a valuable resource. Commissioner Long shared with the Commission that CALAFCO does not like the wording in SB 162 and that the CALAFCO Legislative Committee is working with the author to change the language. She added that the CALAFCO Board will have SB 162 and SB 167 (may include grants/loans to LAFCOS for Municipal Service Review work) on their May Agenda.

CLOSED SESSION:

Chair Hess announced that the Commission would adjourn to Closed Session pursuant to Government Code § 54957 to consider Public Employment Title: LAFCO Executive Officer, and that there would be no announcement.

ADJOURNMENT

9:40 A.M.



STAFF REPORT

Meeting Date: April 18, 2007

Agenda Item 10

TO: LAFCO Commissioners
FROM: Everett Millais, Executive Officer
SUBJECT: Proposed Budget – Fiscal Year 2007 - 2008

RECOMMENDATION:

Adopt the Proposed Budget for the 2007-08 fiscal year.

DISCUSSION:

The Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 (CKH) requires that each LAFCO adopt a proposed budget by May 1 and a Final budget by June 15. The hearing on this Proposed Budget is scheduled for April 18, 2007. The enclosed Proposed Budget consists of a Budget Message and the line item budget of expenditures and revenue.

The Proposed Budget has been transmitted to the County and each city and independent special district in the County for review and comment at any time prior to action on a Final Budget. The hearing to consider the Final Budget is scheduled for May 16, 2007.

Included with the Proposed Budget for informational purposes only are the estimated allocation percentages for the 10 cities and 29 independent special districts that together with the County are responsible for the majority of LAFCO's revenue. The estimated allocation percentages are based on the 2003-04 State Controller's Report for cities and for special districts. If the State Controller releases new reports by the end of June, the County Auditor-Controller may update this information for billing the cities and the independent special districts for their share of LAFCO expenses.

COMMISSIONERS AND STAFF

COUNTY: Linda Parks Kathy Long <i>Alternate:</i> Steve Bennett	CITY: Don Waunch John Zaragoza, Vice Chair <i>Alternate:</i> Janice Parvin	SPECIAL DISTRICT: Ted Grandsen George Lange <i>Alternate:</i> Bill Lotts	PUBLIC: Kenneth M. Hess, Chair <i>Alternate:</i> Louis Cunningham
EXECUTIVE OFFICER: Everett Millais	DEPUTY EXEC OFFICER: Kim Uhlich	OFFICE MGR/CLERK: Debbie Schubert	LEGAL COUNSEL: Leroy Smith