

ACTION ITEMS

8. Presentation on Naval Base Ventura County Land Use Compatibility

RECOMMENDED ACTION: Receive and file

9. LAFCo 10-21 Ventura County Waterworks District No. 19 Annexation – La Loma Mutual Water Company

A proposal to annex 7 parcels, approximately 301 acres, to Ventura County Waterworks District No. 19 in order to provide water for domestic and agricultural use. The parcels are located north of the intersection of La Loma Road and Price Road, approximately 3.5 miles north of the City of Camarillo.

RECOMMENDED ACTION: Continue to the May 18, 2011 LAFCo meeting

PUBLIC HEARING ITEMS

10. Ojai Valley Sanitary District Sphere of Influence Amendment/Annexation – Chandler/Lyon (Parcels A & B)

- A. LAFCo 11-01S – To amend the sphere of influence for the Ojai Valley Sanitary District to include an approximately 9-acre Assessor’s parcel. This Assessor’s parcel is one of two Assessor’s parcels that comprise a single legal lot.
- B. LAFCo 11-01 – To annex the same territory and two other Assessor’s parcels, totaling approximately 22.6 acres, to the District in order to provide sanitary sewer service.

RECOMMENDED ACTION: Approval

11. Fee Schedule Review

Review the LAFCo Fee Schedule, determine that no changes are necessary and approve the resolution readopting the fee schedule.

RECOMMENDED ACTION: Approval

12. Proposed Budget for FY 2011-12

Adopt the Proposed Budget for FY 2011-12

RECOMMENDED ACTION: Approval

EXECUTIVE OFFICER’S REPORT

COMMISSIONER COMMENTS

ADJOURNMENT

WEB ACCESS:

**LAFCo Agendas, Staff Reports
and Adopted Minutes can be found at:**

www.ventura.lafco.ca.gov

Written Materials - Written materials relating to items on this Agenda that are distributed to the Ventura Local Agency Formation Commission within 72 hours before they are scheduled to be considered will be made available for public inspection at the LAFCo office, 800 S. Victoria Avenue, Administration Building, 4th Floor, Ventura, CA 93009-1850, during normal business hours. Such written materials will also be made available on the Ventura LAFCo website at www.ventura.lafco.ca.gov, subject to staff's ability to post the documents before the meeting.

Public Presentations - Except for applicants, public presentations may not exceed five (5) minutes unless otherwise increased or decreased by the Chair, with the concurrence of the Commission. Any comments in excess of this limit should be submitted in writing at least ten days in advance of the meeting date to allow for distribution to, and full consideration by, the Commission. Members of the public who wish to make audio-visual presentations must provide and set up their own hardware and software. Set up of equipment must be complete before the meeting is called to order. All audio-visual presentations must comply with the applicable time limit for oral presentations and thus should be planned with flexibility to adjust to any changes to the time limit established by the Chair. For more information about these policies, please contact the LAFCo office.

Quorum and Voting – The bylaws for the Ventura LAFCo Commissioner's Handbook provide as follows:

1.1.6.1 Quorum: Four (4) members shall constitute a quorum for the transaction of business, but a lesser number may adjourn from time to time.

1.1.6.2 Voting: Four (4) affirmative votes are required to approve any proposal or other action. A tie vote, or any failure to act by at least four affirmative votes, shall constitute a denial.

Americans with Disabilities Act - In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the LAFCo office (805) 654-2576. Notification 48 hours prior to the meeting will enable LAFCo to make reasonable arrangements to ensure accessibility to this meeting.

Disclosure of Campaign Contributions - LAFCo Commissioners are disqualified and are not able to participate in any proceeding involving an "entitlement for use" if, within the 12 months preceding the LAFCo decision, the Commissioner received more than \$250 in campaign contributions from the applicant, an agent of the applicant, or any financially interested person who actively supports or opposes the LAFCo decision on the matter. Applicants or agents of applicants who have made campaign contributions totaling more than \$250 to any LAFCo Commissioner in the past 12 months are required to disclose that fact for the official record of the proceeding.

Disclosures must include the amount of the contribution and the recipient Commissioner and may be made either in writing to the Clerk of the Commission prior to the hearing or by an oral declaration at the time of the hearing.

The foregoing requirements are set forth in the Political Reform Act of 1974, specifically Government Code, section 84308.



MINUTES

REGULAR MEETING

Wednesday, March 16, 2011, 9:00 A.M.
Hall of Administration, Board of Supervisors' Hearing Room
800 S. Victoria Avenue, Ventura

1. Call to Order

Chair Cunningham called the meeting to order at 9:00 A.M.

2. Pledge of Allegiance

Chair Cunningham led the Pledge of Allegiance

3. Roll Call

The Clerk called the roll. The following Commissioners were present:

Commissioner Cunningham	Commissioner Parvin
Commissioner Freeman	Commissioner Pringle
Commissioner Long	Alternate Commissioner Dandy
Commissioner Morehouse	Alternate Commissioner Hess
Commissioner Parks*	Alternate Commissioner Smith

*Commissioner Parks arrived before any action was taken on the Action Items.

4. Commission Presentations and Announcements

Kim Uhlich welcomed and introduced new City Alternate Member Carol Smith. Ms. Smith was selected as the Alternate by the City Selection Committee on January 21, 2011 to fill a term that expires January 1, 2012

PUBLIC COMMENTS

5. There were no public comments.

CONSENT ITEMS

6. Minutes of the Ventura LAFCo January 19, 2011 Regular Meeting

7. Budget to Actual Reports: January and February 2011

MOTION: Receive and File as Recommended: Long
SECOND: Morehouse
FOR: Cunningham, Freeman, Long, Morehouse, Parvin, Pringle
AGAINST: None
ABSTAIN: None
MOTION PASSED 6/0/0

COMMISSIONERS AND STAFF

COUNTY: Kathy Long Linda Parks <i>Alternate:</i> Steve Bennett	CITY: Carl Morehouse Janice Parvin, Vice Chair <i>Alternate:</i> Carol Smith	SPECIAL DISTRICT: Elaine Freeman Gail Pringle <i>Alternate:</i> Bruce Dandy	PUBLIC: Lou Cunningham, Chair <i>Alternate:</i> Kenneth M. Hess	
Executive Officer: Kim Uhlich	Dep. Exec. Officer Kai Luoma	Office Mgr/Clerk: Debbie Schubert	Office Assistant Martha Escandon	Legal Counsel: Michael Walker

ACTION ITEMS

8. LAFCo 10-21 Ventura County Waterworks District No. 19 Annexation – La Loma Mutual Water Company
MOTION: Continue to Next LAFCo meeting: Long
SECOND: Freeman
FOR: Cunningham, Freeman, Long, Morehouse, Parks, Parvin, Pringle
AGAINST: None
ABSTAIN: None
MOTION PASSED 7/0/0

9. CALAFCo Recommended Guidelines Regarding Disclosure of LAFCo Staff/Commissioner Compensation and Budget Information
MOTION: Report Commissioner compensation information on the Ventura LAFCo website and provide links on the Ventura LAFCo website to the LAFCo staff compensation information currently posted on the County of Ventura and State Controller websites: Parks
SECOND: Parvin
FOR: Cunningham, Freeman, Long, Morehouse, Parks, Parvin, Pringle
AGAINST: None
ABSTAIN: None
MOTION PASSED 7/0/0

The Commission meeting recessed until 9:30 A.M.

PUBLIC HEARING ITEMS

Time Certain - 9:30 AM

10. LAFCo 10-12S and 10-12 City of Santa Paula Sphere of Influence Amendment and Reorganization – East Area 1 (Continued from the January 19, 2011 meeting)
Commissioner Morehouse announced that because his wife Janna Minsk is the Planning Director for the City of Santa Paula, he would recuse himself from this item. He then left the meeting. Alternate Commissioner Smith sat as a voting City member.

Commissioner Parks disclosed that she spoke with Santa Paula Councilmember James Tovas and Alasdair Coyne to discuss the subject of the hearing; Commissioners Parvin and Commissioner Cunningham disclosed that they both spoke separately with Santa Paula City Manager Jaime Fontes and Fred W. Robinson, Mayor of Santa Paula; Commissioner Long disclosed that she spoke separately with Mayor Robinson and Councilmember Tovas; Alternate Commissioner Smith disclosed that she spoke with Mayor Robinson, the City Manager, and Alasdair Coyne regarding the subject of the hearing.

Kai Luoma and Kim Uhlich presented the staff report. Norma Camacho, Director of the Ventura County Watershed Protection District, presented information pertaining to the status of flood control improvements within the Santa Paula Creek. The following persons spoke representing the City of Santa Paula: Fred Robinson, Mayor; Jaime Fontes, City Manager; and Robert Gonzales, Vice Mayor. The Commission then recessed for a short break (11:14– 11:27 a.m.). Other public speakers were: Rodney Fernandez; Alan Teague; Dr. Gabino Aguirre, Council Member; Harold Edwards; Carl Barringer; Larry Sagely; Richard Main; Chris Sayer, Santa Paula Chamber of Commerce President; Pat Quinn; Mary Ann Krause; Alasdair Coyne, Karen Kraus, Environmental Defense Center; Dwight Moore; Don Jensen; Ron Bottorff; Chris Campbell; Duane Ashby, and Frank Martin. The Commission took a recess at 12:00 noon and resumed the meeting at 12:30 p.m. With no one else wishing to give public comment, Chair Cunningham closed the public hearing.

Commission discussion:

MOTION: Approval as recommended: Long

SECOND: Parvin

FOR: Cunningham, Freeman, Long, Parks, Parvin, Pringle

AGAINST: Smith

ABSTAIN: None

MOTION PASSED 6/1/0

EXECUTIVE OFFICER'S REPORT

CALAFCO Annual Conference, August 31-Sept 2 (Wednesday-Friday) in Napa.

COMMISSIONER COMMENTS

ADJOURNMENT

Chair Cunningham adjourned the meeting at 1:49 p.m.

These Minutes were approved on April 20, 2011

Motion: Long Second: Parvin

Ayes: Commissioners Cunningham, Freeman, Long, Morehouse, Parks, Parvin and Pringle

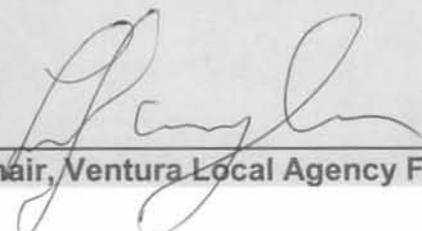
Nos: None

Abstains: None

Motion Passed 7/0/0

4-29-2011

Dated:


Chair, Ventura Local Agency Formation Commission

STAFF REPORT
Meeting Date: April 20, 2011
(Consent)

Agenda Item 7

TO: LAFCo Commissioners

FROM: Kim Uhlich, Executive Officer

SUBJECT: Budget to Actual Report – March 2011

RECOMMENDATION:

Receive and file the Budget to Actual report for March 2011.

DISCUSSION:

Pursuant to the Commissioner’s Handbook policies, the Executive Officer is to provide monthly budget reports to the Commission as soon as they are available. The attached reports, which have been prepared with the assistance of the County Auditor-Controller staff, reflect revenue and expenditures through March 2011.

No adjustments or transfers between expenditure account codes or from contingencies are necessary or recommended.

As of March 31, actual miscellaneous revenue from application fees (account code 9772) is 129% of the budgeted amount. This is primarily due to the extensive staff work performed on the City of Santa Paula East Area 1 proposal. Staff will continue to keep the Commission updated regarding revenue and expenditure information through the remainder of the fiscal year. In addition, the scope and complexity of the East Area 1 proposal required a significant amount of time from LAFCo legal counsel, which is reflected in the expenditure amount for account code 2521. All LAFCo legal costs associated with East Area 1 will be billed to, and reimbursed by, the developer.

COMMISSIONERS AND STAFF

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<p>Executive Officer: Kim Uhlich</p>	<p>Dep. Exec. Officer Kai Luoma</p>	<p>Office Mgr/Clerk: Debbie Schubert</p>	<p>Office Assistant Martha Escandon</p>	<p>Legal Counsel: Michael Walker</p>



**BUDGET TO ACTUAL FY 2010-11
YEAR TO DATE ENDING March 31, 2011 (75.0% of year)
Fund 7920, Organization 8950**

Summary	Budget	Adj. Budget	To Date
Estimated Sources	772,892	772,892	778,183
Appropriations	772,892	772,892	460,928

Account Number	Title	BUDGET			ACTUAL YTD			Variance Favorable (Unfavorable)	
		Budget	Proposed Adjustments	Adjusted Budget	Actual	Encumbered	Total Revenue/Obligation		
UNRESERVED FUND BALANCE									
	Beginning Balance	314,893.00		314,893.00	314,893.00		314,893.00	0.00	
5070	Designation-Subsequent Years Financing	(208,056.00)		(208,056.00)	(208,056.00)		(208,056.00)	0.00	
5040	Unreserved Fund Balance	106,837.00		106,837.00	106,837.00		106,837.00	0.00	
REVENUE									
8911	Interest Earnings	16,000.00		16,000.00	3,949.14		3,949.14	12,050.86	25%
9372	Other Governmental Agencies	590,055.00		590,055.00	590,055.00		590,055.00	0.00	100%
9772	Other Revenue - Miscellaneous	60,000.00		60,000.00	77,341.76		77,341.76	(17,341.76)	129%
	Total Revenue	666,055.00	0.00	666,055.00	671,345.90		671,345.90	(5,290.90)	101%
	TOTAL SOURCES	772,892.00	0.00	772,892.00	778,182.90	0.00	778,182.90	(5,290.90)	101%
EXPENDITURES									
1101	Regular Salaries	325,000.00		325,000.00	230,267.87		230,267.87	94,732.13	71%
1105	Overtime	0.00		0.00	217.66		217.66	(217.66)	0%
1106	Supplemental Payments	13,000.00		13,000.00	7,690.51		7,690.51	5,309.49	59%
1107	Term/Buydown	47,000.00		46,000.00	9,722.79		9,722.79	36,277.21	21%
1121	Retirement Contribution	60,000.00		60,000.00	35,126.38		35,126.38	24,873.62	59%
1122	OASDI Contribution	20,000.00		20,000.00	12,124.21		12,124.21	7,875.79	61%
1123	FICA - Medicare	5,800.00		5,800.00	3,587.78		3,587.78	2,212.22	62%
1124	Safe Harbor	1,300.00		1,300.00	896.41		896.41	403.59	69%
1141	Group Insurance	28,000.00		28,000.00	18,766.12		18,766.12	9,233.88	67%
1142	Life Ins/Dept. Heads & Mgmt.	400.00		400.00	258.19		258.19	141.81	65%
1143	State Unempl	0.00		1,000.00	776.48		776.48	223.52	78%
1144	Management Disability Ins.	2,300.00		2,300.00	1,615.73		1,615.73	684.27	70%
1165	Worker Compensation Ins	2,600.00		2,600.00	1,680.48		1,680.48	919.52	65%
1171	401K Plan	14,000.00		14,000.00	7,032.78		7,032.78	6,967.22	50%
	Salaries and Benefits	519,400.00	0.00	519,400.00	329,763.39	0.00	329,763.39	189,636.61	63%
2033	Voice/Data ISF	5,000.00		5,000.00	3,281.19		3,281.19	1,718.81	66%
2071	General Insurance Alloca - ISF	2,500.00		2,500.00	1,169.00		1,169.00	1,331.00	47%
2125	Facil/Matls Sq. Ft. Alloc. - ISF	17,000.00		17,000.00	11,558.00		11,558.00	5,442.00	68%
2128	Other Maint	700.00		700.00	0.00		0.00	700.00	0%
2141	Memberships & Dues	6,600.00		6,600.00	6,236.00		6,236.00	364.00	94%
2154	Education Allowance	2,500.00		2,500.00	2,000.00		2,000.00	500.00	80%
2158	Indirect Cost Recovery	31,000.00		31,000.00	15,133.00		15,133.00	15,867.00	49%
2172	Books & Publications	700.00		700.00	615.53		615.53	84.47	88%
2174	Mail Center - ISF	7,500.00		7,500.00	5,945.73		5,945.73	1,554.27	79%
2176	Purchasing Charges - ISF	1,000.00		1,000.00	88.52		88.52	911.48	9%
2177	Graphics Charges - ISF	5,500.00		5,500.00	4,054.40		4,054.40	1,445.60	74%
2178	Copy Machine Charges - ISF	400.00		400.00	223.08		223.08	176.92	56%
2179	Miscellaneous Office Expense	7,000.00		7,000.00	2,122.48		2,122.48	4,877.52	30%
2181	Stores ISF	0.00		0.00	10.50		10.50	(10.50)	0%
2191	Board Members Fees	4,500.00		4,500.00	1,900.00		1,900.00	2,600.00	42%
2192	Information Technology - ISF	5,500.00		5,500.00	1,851.57		1,851.57	3,648.43	34%
2195	Specialized Services/Software	2,500.00		2,500.00	1,066.00		1,066.00	1,434.00	43%
2197	Public Works - Charges	12,000.00		12,000.00	1,657.38		1,657.38	10,342.62	14%
2199	Other Prof & Spec Service	13,000.00		13,000.00	4,500.00	3,000.00	7,500.00	5,500.00	58%
2205	GSA Special Services ISF	500.00		500.00	0.00		0.00	500.00	0%
2214	County GIS Expenses	20,000.00		20,000.00	16,822.89		16,822.89	3,177.11	84%
2261	Public & Legal Notices	5,000.00		5,000.00	4,537.20		4,537.20	462.80	91%
2283	Records Storage Charges	1,500.00		1,500.00	175.50		175.50	1,324.50	12%
2293	Computer Equipment <5000	3,500.00		3,500.00	0.00		0.00	3,500.00	0%
2304	County Legal Counsel	20,000.00		20,000.00	29,563.00		29,563.00	(9,563.00)	148%
2521	Transportation Charges ISF	1,000.00		1,000.00	426.24		426.24	573.76	43%
2522	Private Vehicle Mileage	6,500.00		6,500.00	3,706.90		3,706.90	2,793.10	57%
2523	Conf. & Seminars Expense	13,000.00		13,000.00	8,801.08		8,801.08	4,198.92	68%
2526	Conf. & Seminars Expense ISF	500.00		500.00	719.00		719.00	(219.00)	144%
	Services and Supplies	196,400.00	0.00	196,400.00	128,164.19	3,000.00	131,164.19	65,235.81	67%
6101	Contingency	57,092.00		57,092.00	0.00		0.00	57,092.00	0%
	TOTAL EXPENDITURES	772,892.00	0.00	772,892.00	457,927.58	3,000.00	460,927.58	311,964.42	60%

0.00

STAFF REPORT
Meeting Date: April 20, 2011

Agenda Item 8

TO: LAFCo Commissioners
FROM: Kim Uhlich, Executive Officer
SUBJECT: Presentation on Naval Base Ventura County Land Use Compatibility

RECOMMENDATION:

Receive and file.

DISCUSSION:

Salim Rahemtulla, the Community Planner & Liaison Officer from the Naval Base Ventura County (NBVC), will present information regarding the NBVC Military Influence Areas and encroachment issues posed by certain local land uses near the Port Hueneme and Point Mugu facilities.

COMMISSIONERS AND STAFF

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Executive Officer: Kim Uhlich	Dep. Exec. Officer Kai Luoma	Office Mgr/Clerk: Debbie Schubert	Office Assistant Martha Escandon	Legal Counsel: Michael Walker

STAFF REPORT
Meeting Date: April 20, 2011

Agenda Item 9

TO: LAFCo Commissioners

FROM: Kai Luoma, Deputy Executive Officer

SUBJECT: LAFCo 10-21 Ventura County Waterworks District No. 19 Annexation – La Loma Mutual Water Company

RECOMMENDATION:

Continue action on LAFCo 10-21 Ventura County Waterworks District No. 19 Annexation – La Loma Mutual Water Company to May 18, 2011.

BACKGROUND:

The application describes the proposal as the annexation of the La Loma Ranch Mutual Water Company (La Loma) to the District in order to receive water for domestic and agricultural use. According to the District, La Loma currently receives water from a private well. Water is distributed to each of the eight parcels that comprise La Loma via private water lines. According to the District, the well is aging and in need of replacement. Annexation would allow La Loma to avoid the costs of constructing a new well. If annexed, the District would supply water to La Loma, which would then distribute the water to each parcel through its existing private water lines.

DISCUSSION:

This item was originally scheduled to be considered by the Commission at the March 16, 2011 meeting. However, due to an unresolved issue that arose late in the processing of this application, LAFCo staff requested, and the Commission approved, a continuance of the item to the April 20 meeting.

La Loma is comprised of eight parcels on approximately 310 acres. Seven of the parcels are located within the sphere of influence for the District and within the boundaries of the Calleguas Municipal Water District (Calleguas is a wholesale provider of potable water to

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<p>Executive Officer: Kim Uhlich</p>	<p>Dep. Exec. Officer Kai Luoma</p>	<p>Office Mgr/Clerk: Debbie Schubert</p>	<p>Office Assistant Martha Escandon</p>	<p>Legal Counsel: Michael Walker</p>

the District, thus the District's service area must be within Calleguas' boundaries). These seven parcels comprise the proposed annexation area. The eighth parcel, which is located outside the District sphere and outside of Calleguas' boundaries and sphere of influence is not included in the proposed annexation and, therefore, would not be eligible to receive water from the District if the annexation was approved. However, no alternative source of water for this parcel has been identified. The property owner of the eighth parcel has retained legal counsel who has expressed concern to LAFCo staff that if an alternative water source is not identified, the annexation could leave the property owner without a source of water. Staff understands that representatives of La Loma are pursuing, but have not yet secured, an alternative water source. The continuance would allow them additional time to do so.



STAFF REPORT

Meeting Date: April 20, 2011

Agenda Item 10

**LAFCo CASE
NAME & NO:**

A. LAFCo 11-01S Ojai Valley Sanitary District Sphere of Influence Amendment – Chandler/Lyon (Parcels A and B)

B. LAFCo 11-01 Ojai Valley Sanitary District Annexation – Chandler/Lyon (Parcels A and B)

PROPOSAL:

A. LAFCo 11-01S – To amend the sphere of influence for the Ojai Valley Sanitary District to include an approximately 9-acre Assessor’s parcel. This Assessor’s parcel is one of two Assessor’s parcels that comprise a single legal lot (Parcel A). The other approximately 12-acre Assessor’s parcel is within the existing sphere of influence for the District.

B. LAFCo 11-01 – To annex the same territory and two other Assessor’s parcels, totaling approximately 22.6 acres, to the District in order to provide sanitary sewer service.

SIZE:

Parcel A: 21.59 acres
Parcel B: 1.00 acre

LOCATION:

Parcel A is located at 1013 Shokat Drive, west of the City of Ojai.
Parcel B is located at 1461 Nova Lane, west of the City of Ojai.

The proposal area is within the boundaries of the Casitas Municipal Water District.

PROPONENT:

The Ojai Valley Sanitary District by resolution.

NOTICE:

This matter has been noticed as a public hearing as prescribed by law.

COMMISSIONERS AND STAFF

COUNTY:

Kathy Long
Linda Parks
Alternate:
Steve Bennett

CITY:

Carl Morehouse
Janice Parvin, Vice Chair
Alternate:
Carol Smith

SPECIAL DISTRICT:

Elaine Freeman
Gail Pringle
Alternate:
Bruce Dandy

PUBLIC:

Lou Cunningham, Chair
Alternate:
Kenneth M. Hess

Executive Officer:

Kim Uhlich

Dep. Exec. Officer

Kai Luoma

Office Mgr/Clerk:

Debbie Schubert

Office Assistant

Martha Escandon

Legal Counsel:

Michael Walker

PARCEL INFORMATION & PROPONENTS FOR PURPOSES OF THE CALIFORNIA POLITICAL REFORM ACT (FPPC):

	Assessor's Parcel Number	Property Address	Property Owner(s)
Parcel A	011-0-052-160	1013 Shokat Drive	Bettina Chandler Trust / Bettina Chandler Marital Trust
	011-0-230-105		
Parcel B	033-0-050-645	1461 Nova Lane	Christopher & Deborah Lyon Trust

RECOMMENDATION

- A. Adopt the attached resolution (LAFCo 11-01S) making determinations and approving the Ojai Valley Sanitary District Sphere of Influence Amendment – Chandler/Lyon.
- B. Adopt the attached resolution (LAFCo 11-01) making determinations and approving the Ojai Valley Sanitary District Annexation – Chandler/Lyon.

GENERAL ANALYSIS

1. Land Use

Site Information

	Land Use	Zoning	Ojai Area Plan
Parcel A	Two single family dwellings / equestrian uses / agriculture	Open Space – 40 acre min. (OS40)	Open Space
Parcel B	Single family dwelling	Rural Exclusive (RE) - 1 acre minimum lot size	Urban Residential, 1-2 units per acre

Parcel A currently receives service from the Ojai Valley Sanitary District (District), though the lot is outside the District boundaries and a portion is outside the District's sphere of influence. The proposed sphere amendment and annexation will correct this situation.

Parcel B contains a single family residence with a failing septic system. Annexation to the District will allow for the connection to public sewer.

The proposal will have no effect on existing land uses.

Surrounding Land Uses and Zoning and General Plan Designations

Parcel A - Areas to the north, south, and west are in agricultural production. These lands are designated as Open Space by the County General Plan and zoned Open Space with a 40-acre minimum lot size. The area abutting to the east is comprised of single family residential development. The General Plan and zoning are Residential Estate.

Parcel B – Surrounding uses include single family residential development on lots ranging from one-half acre to three acres.

This proposal will have no effect on surrounding land uses, zoning or general plan designations.

Topography, Natural Features and Drainage

Parcel A – The area is generally flat with riparian habitat along a drainage course on the property.

Parcel B – The area is generally flat.

Conformity with Plans

The proposal area is within the unincorporated area. The current uses on each parcel are consistent with the County's General Plan, the Ojai Valley Area Plan, and zoning.

2. Impact on Prime Agricultural Land, Agriculture, and Open Space

Parcel A meets the definition of Open Space under LAFCo law because both the County General Plan and zoning designations for the proposal area are Open Space. In addition, the 9 acres of Parcel A used for agricultural purposes appear to meet the definition of prime agricultural land in LAFCo law. Annexations to special districts that provide urban services, such as the District, are typically associated with urban development. As such, proposals to annex territory zoned for open space purposes or used for agriculture are generally considered to be unnecessary or at least premature. However, the existing residential development on this lot currently receives from the District sewer service and is a permitted use under County policies. The proposal will not alter existing land use or zoning, and will thus not encourage urban development that is inconsistent with the current land use designation and zoning.

Parcel B does not meet the definition of either open space or agricultural land.

3. Population

According to the County Registrar of Voters, there are fewer than 12 registered voters in the proposal area. As such, the annexation proposal area is considered to be uninhabited.

4. Services and Controls – Need, Cost, Adequacy and Availability

The District has represented that it has the capacity to provide sewer service to the proposal area. The property owners will finance all necessary improvements. On-going maintenance and operational costs will be financed through user fees. There will be no change to any other existing services.

5. Boundaries and Lines of Assessment

Parcel A is a single legal lot comprised of two Assessor's parcels. The larger 12-acre parcel contains residential development and equestrian uses. Although this parcel is currently within the District sphere of influence it is not within District boundaries and the District is currently providing it with service. The remaining approximately 9-acre parcel, which is not within the District sphere of influence or boundaries, is used for agriculture. The 9-acre parcel is to be included within the District sphere so that the entire legal lot can be annexed to the District, thus achieving consistency with Commissioner's Handbook Section 3.1.4.3, which provides that LAFCo shall modify, condition, or deny proposals to ensure that changes of organization involve only legal lots.

The maps and legal descriptions for this proposal have been forwarded to the County Surveyor but have not yet been certified as being accurate and sufficient for the preparation of a Certificate of Completion pursuant to Government Code Section 57201 and for filing with the State Board of Equalization. As such, the attached Resolution LAFCo 11-01 includes a condition that predicates recordation of a Certificate of Completion (completion of annexation proceedings) upon the approval of a map and legal description by the County Surveyor.

6. Assessed Value, Tax Rates and Indebtedness

The assessed land value of the parcels per the 2010 - 2011 tax roll are as follows:

	Assessor's Parcel Number	Assessed Land Value	Tax Rate Area	Tax Rate Per \$100 of Assessed Value
Parcel A	011-0-052-160	\$1,007,273	91055	\$1.066210
	011-0-230-105	\$1,425,249	70089	\$1.060510
Parcel B	033-0-050-645	\$88,264	70017	\$1.060510

According to the Assessor, the parcels within the proposal area will go into separate existing, but not yet identified, tax rate areas upon completion of the annexation

7. Environmental Impact of the Proposal

Staff has determined that the proposal is categorically exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15319(a) of the CEQA Guidelines [annexation of areas containing existing public or private structures developed to the density allowed by the current zoning or pre-zoning and the extension of services will have the capacity to serve only the existing structures]. As the purpose of the annexation is to extend sewer service to existing land uses or uses allowed by the current zoning designations staff believes that the proposal is exempt from CEQA.

8. Regional Housing Needs

The lots have already been created and are developed with permitted uses. No additional housing opportunities will be created or eliminated as a result of the proposal. The proposal will not significantly affect the fair share of the regional housing needs for the County.

9. Environmental Justice

Staff has determined that approval of the proposal would not result in the unfair treatment of any person based on race, culture or income with respect to the provision of sewer service.

SPECIAL ANALYSIS

Sphere of Influence Determinations

Government Code §56425(e) requires that in determining the sphere of influence of each local agency the Commission shall consider and prepare a written statement of its determinations with respect to certain factors prior to making a decision:

The present and planned land uses in the area, including agricultural and open space lands.

The 9-acre Assessor's parcel to be included in the sphere of influence contains agricultural uses. The sphere amendment will allow for the annexation of the entirety of a legal lot to the District, which currently provides service to the lot. The proposal will allow no changes to the General Plan land use designation, zoning, or allowable uses on the site. No agricultural or open space lands will be adversely affected.

The present and probable need for public facilities and services in the area.

The lot that is subject to the sphere amendment currently receives service from the District, thus there is a present need for service. There will be no change in any other existing service providers upon annexation.

The present capacity of public facilities and adequacy of public services that the agency provides or is authorized to provide.

The District has represented that it has the capacity to provide sewer service to the proposal area.

The existence of any social or economic communities of interest in the area that the Commission may determine are relevant to the agency.

The sphere of influence amendment applies only to the subject site. The sphere of influence amendment does not affect any social or economic communities of interest.

COMMISSION PROCEEDINGS – PROCESS CONSIDERATIONS

An area is considered to be “uninhabited” if fewer than twelve registered voters reside within it. Because only four voters reside within the proposal area, it is considered uninhabited. In the case of uninhabited territory, the Commission may waive protest proceedings entirely if both of the following apply:

- All landowners within the affected territory have given written consent to the change of organization, and
- No subject agency has submitted written opposition to a waiver of protest proceedings.

Written consent to the proposal from the property owners has been provided. The only subject agency associated with the proposal is the applicant, Ojai Valley Sanitary District. Therefore, it is unlikely that a written opposition to a waiver of protest proceedings from a subject agency will be submitted. In consideration of these facts, it is recommended that the Commission waive protest proceedings.

ALTERNATIVE ACTIONS AVAILABLE:

- A. If the Commission, following public testimony and review of the materials submitted, determines that further information is necessary, a motion to continue either the sphere of influence amendment proposal or the annexation proposal, or both, should state specifically the type of information desired and specify a date certain for further consideration. It should be noted that if the sphere of

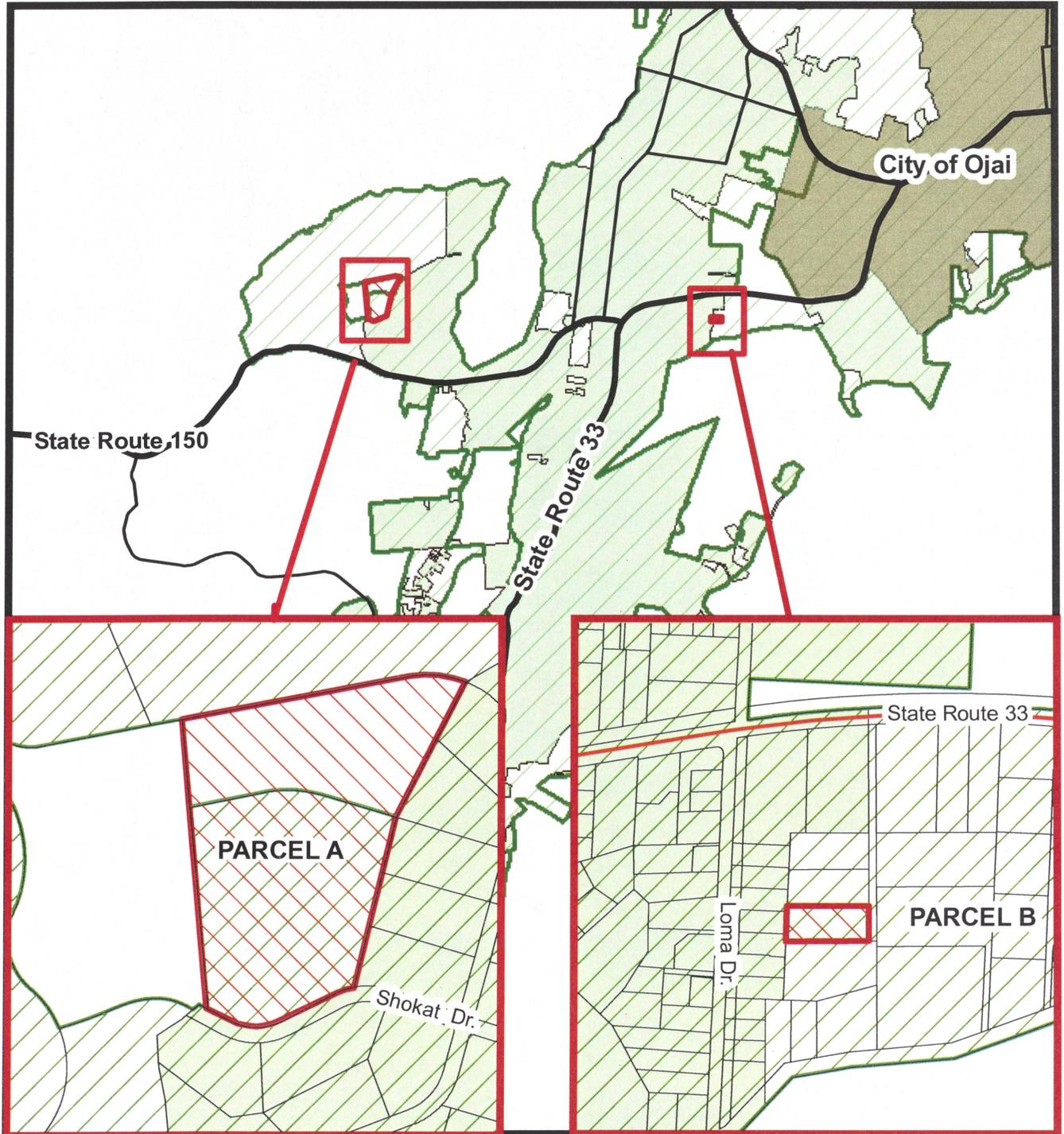
influence amendment proposal is continued, the annexation proposal cannot be approved.

- B. If the Commission, following public testimony and review of the materials submitted, determines that the boundaries of either the sphere of influence amendment proposal or the annexation proposal, or both, should be modified, or that either proposal should be approved subject to any changes or additions to the terms and conditions recommended, a motion to approve should clearly specify any boundary changes and/or any changes or additions to the terms and conditions of approval.
- C. If the Commission, following public testimony and review of materials submitted, wishes to deny the sphere of influence amendment proposal or the annexation proposal, or both, a motion to deny should include direction that the matter be continued to the next meeting and that staff prepare a new report consistent with the evidence submitted and the anticipated decision. It should be noted that if the Commission denies the Sphere of Influence proposal, the annexation proposal cannot be approved.

BY: 
Kai Luoma, AICP
Deputy Executive Officer

Attachments: (1) Vicinity Map *
(2) LAFCo 11-01S Resolution
(3) LAFCo 11-01 Resolution

* LAFCo makes every effort to offer legible map files with the online and printed versions of our reports; however, sometimes the need to reduce oversize original maps and/or other technological/software factors can compromise readability. Original maps are available for viewing at the LAFCo office by request.



LAFCo 11-01S and 11-01 (Parcels A & B)
Ojai Valley Sanitary District - Chandler/Lyon
Vicinity Map



Legend

-  LAFCo 11-01 Proposal Area
-  OVSD Sphere of Influence
-  Ojai Valley Sanitary District

ATTACHMENT 2

LAFCo 11-01S

RESOLUTION OF THE VENTURA LOCAL AGENCY FORMATION COMMISSION MAKING DETERMINATIONS AND APPROVING THE OJAI VALLEY SANITARY DISTRICT SPHERE OF INFLUENCE AMENDMENT – CHANDLER/LYON

WHEREAS, Government Code Section 56425 et seq. requires the Ventura Local Agency Formation Commission (LAFCo or Commission) to develop and determine the sphere of influence of each local governmental agency within Ventura County; and

WHEREAS, a written request has been filed with the Executive Officer of LAFCo pursuant to Government Code Section 56428 for the amendment of the Ojai Valley Sanitary District (District) sphere of influence; and

WHEREAS, the Commission heard, discussed and considered all oral and written testimony for and against the sphere of influence amendment including, but not limited to, testimony at the public hearing on April 20, 2011 and the LAFCo Staff Report and recommendation; and

WHEREAS, no change in regulation, land use or development will occur as a result of amending the sphere of influence for the District; and

WHEREAS, at the times and in the manner required by law, the Executive Officer gave notice of the consideration of this action by the Commission;

NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED by the Ventura Local Agency Formation Commission as follows:

- (1) The LAFCo Staff Report and recommendation for approval dated April 20, 2011 are adopted.
- (2) The Commission has considered the criteria set forth in Government Code §56425(e) and determines as follows:

The present and planned land uses in the area, including agricultural and open space lands.

The 9-acre Assessor's parcel to be included in the sphere of influence contains agricultural uses. The sphere amendment will allow for the annexation of the entirety of a legal lot to the District, which currently provides service to the lot. The proposal will allow no changes to the General Plan land use designation, zoning, or allowable uses on the site. No agricultural or open space lands will be adversely affected.

The present and probable need for public facilities and services in the area.

The lot that is subject to the sphere amendment currently receives service from the District, thus there is a present need for service. There will be no change in any other existing service providers upon annexation.

The present capacity of public facilities and adequacy of public services that the agency provides or is authorized to provide.

The District has represented that it has the capacity to provide sewer service to the proposal area.

The existence of any social or economic communities of interest in the area that the Commission may determine are relevant to the agency.

The sphere of influence amendment applies only to the subject site. The sphere of influence amendment does not affect any social or economic communities of interest.

- (3) The sphere of influence amendment for the District is hereby approved to include the area shown as "Sphere – Proposed," as generally depicted on Exhibit A attached hereto.
- (4) The Commission directs staff to have the official sphere of influence geographic information system data maintained for the Ventura LAFCo by the County of Ventura as the official sphere of influence record for the District amended consistent with this action.
- (5) In accordance with staff's determination that the sphere amendment is exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15319(a) of the CEQA Guidelines, the Commission hereby finds the sphere of influence amendment to be categorically exempt.
- (6) The Commission directs staff to file a Notice of Exemption pursuant to Section 15062 of the CEQA Guidelines.

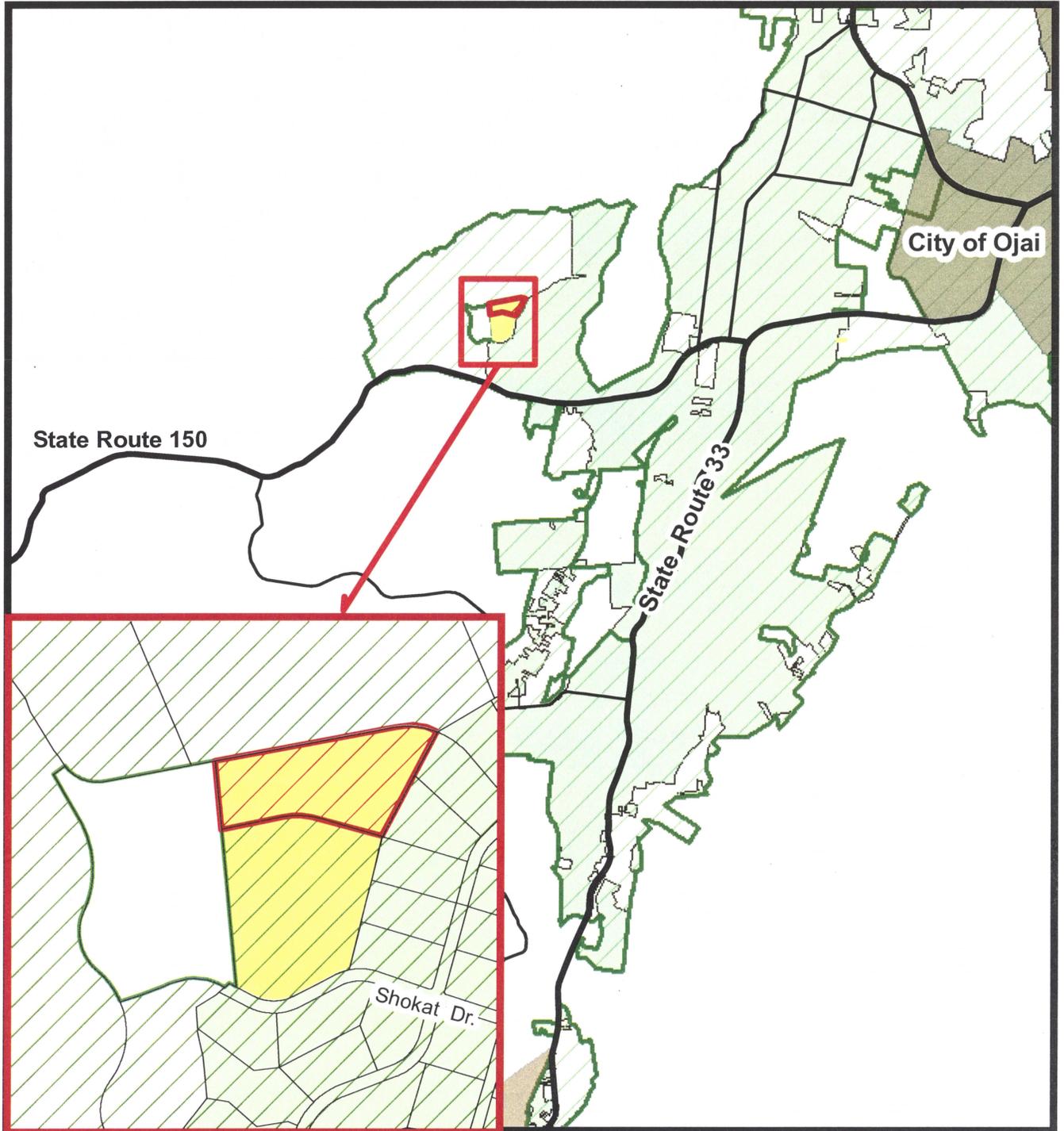
This resolution was adopted on April 20, 2011.

	AYE	NO	ABSTAIN	ABSENT
Commissioner Cunningham	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Commissioner Long	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Commissioner Freeman	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Commissioner Morehouse	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Commissioner Parks	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Commissioner Parvin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Commissioner Pringle	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Alternate Commissioner Bennett	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Alternate Commissioner Dandy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Alternate Commissioner Hess	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Alternate Commissioner Smith	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Dated: _____
Chair, Ventura Local Agency Formation Commission

Attachments: Exhibit A

Copies: Ojai Valley Sanitary District
Ventura County Surveyor
Ventura County Planning



LAFCo 11-01S (Parcels A & B)
Ojai Valley Sanitary District
Sphere of Influence Amendment - Chandler/Lyon



Legend

-  Ojai Valley Sanitary District
-  Sphere - Existing
-  Sphere - Proposed
-  LAFCo 11-01 Proposal Area - Parcel A

LAFCo 11-01

**RESOLUTION OF THE VENTURA LOCAL AGENCY
FORMATION COMMISSION MAKING DETERMINATIONS
AND APPROVING THE OJAI VALLEY SANITARY
DISTRICT ANNEXATION – CHANDLER/LYON**

WHEREAS, the above-referenced proposal has been filed with the Executive Officer of the Ventura Local Agency Formation Commission (LAFCo or Commission) pursuant to the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 (Section 56000 et seq. of the California Government Code); and

WHEREAS, at the times and in the manner required by law, the Executive Officer gave notice of the proposal; and

WHEREAS, the proposal was duly considered on April 20, 2011; and

WHEREAS, the Commission heard, discussed and considered all oral and written testimony for and against the proposal including, but not limited to, the LAFCo Staff Report and recommendation, the environmental determination, spheres of influence and applicable local plans and policies; and

WHEREAS, all landowners within the affected territory have consented to the proposal; and

WHEREAS, proof has been given to the Commission that the affected territory has fewer than 12 registered voters and is considered uninhabited; and

WHEREAS, the Commission finds the proposal to be in the best interest of the landowners and present and future inhabitants within the Ojai Valley Sanitary District and within the affected territory, and the organization of local governmental agencies within Ventura County;

NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED by the Ventura Local Agency Formation Commission as follows:

- (1) The LAFCo Staff Report and recommendation for approval dated April 20, 2011 are adopted.
- (2) The annexation to the Ojai Valley Sanitary District is hereby approved, and the boundaries are established as generally set forth in the attached Exhibit A.
- (3) The affected territory is uninhabited as defined by Government Code §56046.

- (4) The subject proposal is assigned the following distinctive short form designation:
**LAFCo 11-01 OJAI VALLEY SANITARY DISTRICT ANNEXATION –
CHANDLER/LYON.**
- (5) In accordance with staff's determination that the subject proposal is exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15319(a) of CEQA, the Commission hereby finds the annexation to be categorically exempt.
- (6) The Commission directs staff to file a Notice of Exemption under Section 15062 of the CEQA Guidelines.
- (7) The Commission waives conducting authority proceedings, since satisfactory proof has been given that the subject property is uninhabited, that all landowners within the affected territory have given their written consent to the proposal, and that no subject agency that will gain or lose territory as a result of the proposal has submitted written opposition to the waiver of conducting authority proceedings [Government Code §56663].
- (8) **This annexation shall not be recorded until all LAFCo fees have been paid and until fees necessary for filing with the State Board of Equalization have been submitted to the Executive Officer.**
- (9) **This annexation shall not be recorded until a map and legal description consistent with this approval have been approved by the Ventura County Surveyor.**

This resolution was adopted on April 20, 2011.

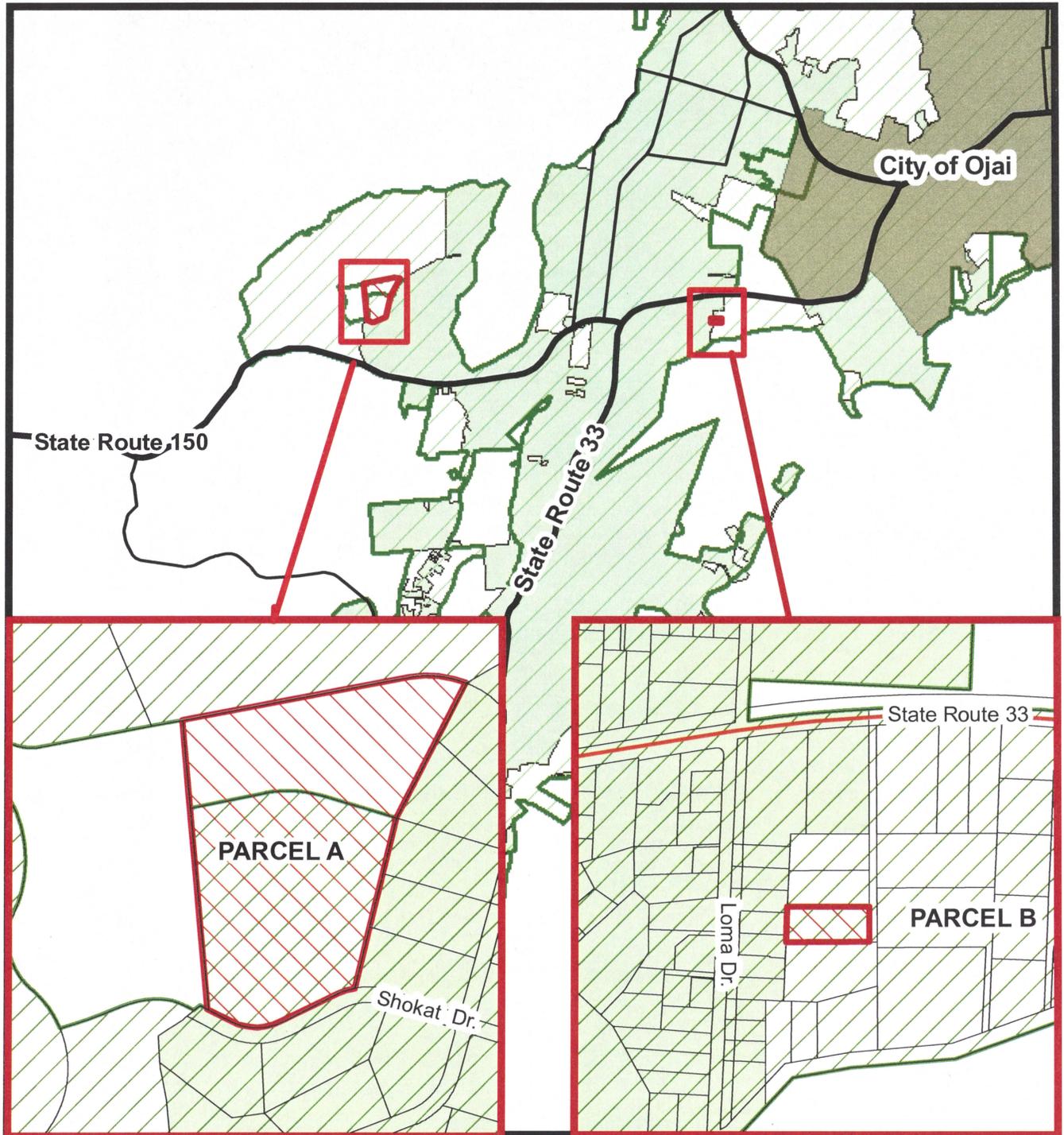
	AYE	NO	ABSTAIN	ABSENT
Commissioner Cunningham	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Commissioner Long	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Commissioner Freeman	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Commissioner Morehouse	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Commissioner Parks	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Commissioner Parvin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Commissioner Pringle	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Alternate Commissioner Bennett	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Alternate Commissioner Dandy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Alternate Commissioner Hess	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Alternate Commissioner Smith	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Dated: _____

Chair, Ventura Local Agency Formation Commission

Attachments: Exhibit A

Copies: Ojai Valley Sanitary District
Ventura County Assessor
Ventura County Auditor
Ventura County Surveyor
Ventura County Planning
Ventura County Elections – Registrar of Voters



LAFCo 11-01 (Parcels A & B)
Ojai Valley Sanitary District Annexation -
Chandler/Lyon



Legend

-  LAFCo 11-01 Proposal Area
-  OVSD Sphere of Influence
-  Ojai Valley Sanitary District

STAFF REPORT
Meeting Date: April 20, 2011

Agenda Item 11

TO: LAFCo Commissioners
FROM: Kai Luoma, Deputy Executive Officer
SUBJECT: LAFCo Fee Schedule

RECOMMENDATION: Determine that no changes to the LAFCo Fee Schedule are necessary and adopt the attached resolution readopting the existing LAFCo Fee Schedule.

DISCUSSION: The current LAFCo Fee Schedule was adopted by the Commission on June 9, 2010 and became effective July 1, 2010. Pursuant to Section 2.3.2.1 of the Commissioner’s Handbook, the Commission is to annually review the LAFCo Fee Schedule as a part of the budget process.

Application filing fees cover only the costs associated with processing applications. These fees do not apply to other types of LAFCo mandated functions, such as municipal service reviews and sphere of influence updates. Most of LAFCo staff time is spent on mandated work not subject to application fees. As such, fee revenue provides a relatively small portion of the total revenue. Depending on the number and complexity of the applications received in any year, revenue from applications ranges from 9% to 16.8% percent of total revenue over the past ten years.

Historically, LAFCo has tied its hourly staff composite rate to increases in the Planning Division Contract Hourly Rate charged by the County of Ventura Resource Management Agency (RMA) for processing land use entitlement applications. Beginning in FY 2011-12, RMA staff intends to recommend a modest increase to the Planning Division Contract Hourly Rate of less than \$1.00 to cover costs of a new computer program. No other changes to the Planning Division Contract Rate are being proposed. Since LAFCo does not use the RMA’s computer software, staff recommends that no changes be made to the LAFCo Staff Composite Rate (currently \$150 per hour) or any other component of the existing LAFCo Fee Schedule.

COMMISSIONERS AND STAFF

COUNTY: Kathy Long Linda Parks <i>Alternate:</i> Steve Bennett	CITY: Carl Morehouse Janice Parvin, Vice Chair <i>Alternate:</i> Carol Smith	SPECIAL DISTRICT: Elaine Freeman Gail Pringle <i>Alternate:</i> Bruce Dandy	PUBLIC: Lou Cunningham, Chair <i>Alternate:</i> Kenneth M. Hess	
Executive Officer: Kim Uhlich	Dep. Exec. Officer Kai Luoma	Office Mgr/Clerk: Debbie Schubert	Office Assistant Martha Escandon	Legal Counsel: Michael Walker

Staff Report
LAFCo Fee Schedule Re-adoption
April 20, 2011

The recommendation to maintain existing fees is also based on overall economic conditions. Although staff is projecting to receive an equivalent number of applications next year compared to this year, we still expect to receive fewer applications than the prior five-year average due to the effects of the ongoing economic recession. As such, increasing LAFCo application fees at this time could further discourage application filings, particularly those for after-the-fact, “clean-up” changes of organization for territory already receiving services from the annexing agency. In real dollar terms, leaving the fees unchanged would represent a decrease in fees and a corresponding decrease in fee revenue. However, as indicated above, fee revenue comprises an average of 11% of LAFCo’s total revenue, so the overall budgetary impact of maintaining existing fees would not be significant.

This item has been publically noticed as prescribed by law.

Attachment – Resolution



FEE SCHEDULE
Effective on July 1, 2010

Fees and deposits are charged and accounted for as described in the Ventura LAFCo Fee and Billing Policies. Each application or petition to LAFCo must be accompanied by payment of the Administrative Fee and the Initial Deposit set forth below. All LAFCo staff time and legal counsel time spent on the proposal shall be billed to the applicant or petitioner at the hourly rates set forth below, and shall be paid from the deposit, with the exception of deposits for incorporation proposals ***. If the hourly charges exceed the amount of the deposit, the applicant or petitioner shall pay excess within 15 days of receipt of a statement from LAFCo. Failure to pay may be cause for denial of the application/petition, and no proceeding or proposal shall be completed until all fees due have been paid in full.

TYPE OF ACTION		Administrative Fee (Non Refundable)	Deposit Required (Initial)	Total Initial Payment	
Changes of Organization or Reorganization	Annexation to, or detachment from, a city or district	Does NOT require conducting authority protest proceedings*	\$1,750	\$1,800	\$3,550
		Requires, or may require, conducting authority protest proceedings**	\$1,750	\$3,600	\$5,350
	Special District - Consolidation, Merger, Dissolution, or Formation of a Subsidiary District		\$1,750	\$4,500	\$6,250
	Expansion of Special District Powers		\$1,750	\$1,800	\$3,550
	Special District Formation		\$1,750	\$5,400	\$7,150
	City Incorporation***		\$5,000	\$25,000	\$30,000
Changes to Spheres of Influence	Update (filed separately from a change of organization or reorganization)		\$1,750	\$3,600	\$5,350
	Amendment (filed in conjunction with a Change of Organization or Reorganization)		\$1,750	\$900	\$2,650
Out of Agency Service Agreements	Administrative Action	Determination	\$450		\$450
		Time Extension	\$450		\$450
	Commission Action	Determination	\$1,750	\$1,800	\$3,550
		Time Extension	\$450	\$600	\$1,050
Other Actions	Extension of Time Request to Complete Proceedings		\$1,750	\$900	\$2,650
	Reconsideration Request		\$1,750	\$900	\$2,650
	Amendment to, Waiver of, or Establishment of New LAFCo Policy		\$1,750	\$900	\$2,650
	Fee Waiver or Reduction of Fee Request		\$600		\$600
Other Requests for Commission Action – Administrative fee plus actual time		\$450		\$450	
Pre-application Review and Meetings - 3 hour minimum plus additional actual time in excess of 3 hours - due at time of scheduling)		\$450		\$450	

* Area is uninhabited and all owners and subject agencies consent to the proposal.

** Area is inhabited or uninhabited and all owners and/or subject agencies do not consent to the proposal.

*** For incorporations, the application deposit shall be held in trust until all outstanding charges are paid and LAFCo proceedings are completed. No LAFCo charges associated with the processing of an incorporation application may be paid from the deposit; the applicant shall be provided with a monthly invoice starting from the date of application submittal in accordance with the applicable LAFCo fee agreement.

LAFCo TIME BILLING RATES

LAFCo staff composite rate	\$150/hour
LAFCo legal counsel rate	Actual Costs

**NON-LAFCo FEES
Fees & Charges Related to LAFCo Actions**

FEES	APPLICANT/PETITIONER SHALL PAY:
Mapping fees	Payable to the County Surveyor's Section of the Ventura County Public Works Agency per the applicable County Surveyor's Fee Schedule
State Board of Equalization fees	For changes of organization and reorganization; payable to the State Board of Equalization in accordance with their latest fee schedule; collected by LAFCo prior to County and State filing of an action
Publication costs	Costs for publishing notices in the newspaper will be charged at actual costs
Consultant costs	Costs for any consultants hired by LAFCo (e.g. environmental consultants, fiscal review consultants, etc.) will be charged at actual costs
State Department of Fish and Game fees	Payable to the State Department of Fish and Game; collected, as necessary, by LAFCo prior to filing environmental notices of determination
Charges by County Assessor, County Clerk and Recorder or other County agencies for verifying ownership information, registered voter information, filing notices, recording documents, etc.	Actual costs
State Controller's costs	Costs by the State Controller's Office for fiscal reviews to be paid by the party making the request; payable to the State Controller in accordance with their latest fee schedule; collected by LAFCo prior to submittal to the State Controller.
Special legal counsel and any legal defense costs	Actual costs
Reproductions and Copies	Per County Ordinance No. 4339 Audio Tape Duplication - Actual costs

STAFF REPORT

Meeting Date: April 20, 2011

Agenda Item 12

TO: LAFCo Commissioners

FROM: Kim Uhlich, Executive Officer

SUBJECT: Proposed Budget – Fiscal Year 2011 - 2012

RECOMMENDATION:

Adopt the Proposed Budget for the 2011-12 fiscal year, and authorize its distribution to the County, the cities and the independent special districts.

DISCUSSION:

The Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 (CKH) requires each LAFCo to adopt a Proposed Budget by May 1 and a Final Budget by June 15. The enclosed Proposed Budget consists of a Budget Message and the line item budget of expenditures and revenue.

The Proposed Budget has been transmitted to the County and each city and independent special district in the County for review and comment at any time prior to action on a Final Budget. The hearing to consider the Final Budget is scheduled for May 18, 2011.

Included with the Proposed Budget are the estimated allocation percentages for the 10 cities and 29 independent special districts that together with the County are responsible for the majority of LAFCo’s revenue. The estimated allocation percentages for cities are based on the FY 2008-09 State Controller Report, which will be used by the County Auditor-Controller as the basis for collecting revenue from cities for FY 2011-12. The estimated allocation percentages for special districts are based partly on the FY 2007-08 State Controller Report. Since a complete Report for FY 2008-09 for the special districts will likely be issued before the end of June, it should be noted that the allocations shown for the special districts are approximations. Once the Special Districts Annual Report for FY 2008-09 is available, the County Auditor-Controller will revise the percentage share allocations shown therein as the basis for collecting revenue from cities and independent special districts.

COMMISSIONERS AND STAFF

<p>COUNTY: Kathy Long Linda Parks <i>Alternate:</i> Steve Bennett</p>	<p>CITY: Carl Morehouse Janice Parvin, Vice Chair <i>Alternate:</i> Carol Smith</p>	<p>SPECIAL DISTRICT: Elaine Freeman Gail Pringle <i>Alternate:</i> Bruce Dandy</p>	<p>PUBLIC: Lou Cunningham, Chair <i>Alternate:</i> Kenneth M. Hess</p>	
<p>Executive Officer: Kim Uhlich</p>	<p>Dep. Exec. Officer Kai Luoma</p>	<p>Office Mgr/Clerk: Debbie Schubert</p>	<p>Office Assistant Martha Escandon</p>	<p>Legal Counsel: Michael Walker</p>