



VENTURA LOCAL AGENCY FORMATION COMMISSION
MEETING MINUTES
Wednesday, September 16, 2015

Hall of Administration, Board of Supervisors Hearing Room
800 S. Victoria Avenue, Ventura CA

OPENING

1. Call to Order

Chair Cunningham called the meeting to order at 9:03 A.M.

2. Pledge of Allegiance

Commissioner Zaragoza led the Pledge of Allegiance.

3. Roll Call

The following Commissioners were present:

Commissioner Dandy

Commissioner Morehouse

Commissioner Parks

Commissioner Parvin

Commissioner Zaragoza

Chair Cunningham

Alternate Commissioner Ramirez

Alternate Commissioner Rooney

Alternate Commissioner Rooney sat as a voting member due to the absence of special district member Freeman; and Alternate Commissioner Ramirez sat as a voting member for Item 11 due to city member Morehouse recusing himself.

4. Agenda Review

The Commission reviewed the agenda and made no changes. Alternate Commissioner Rooney confirmed that today's meeting was being recorded.

COMMISSIONERS AND STAFF

COUNTY: Linda Parks John Zaragoza <i>Alternate:</i> Steve Bennett	CITY: Carl Morehouse, Vice Chair Janice Parvin <i>Alternate:</i> Carmen Ramirez	DISTRICT: Bruce Dandy Elaine Freeman <i>Alternate:</i> Mary Anne Rooney	PUBLIC: Lou Cunningham, Chair <i>Alternate:</i> David J. Ross
Executive Officer Kai Luoma, AICP	Analyst Andrea Ozdy	Office Manager/Clerk Richelle Beltran	Legal Counsel Michael Walker

OPENING, CONTINUED

5. Commission Presentations and Announcements
Commissioner Morehouse announced that he will recuse himself from Item 11 due the possibility of a perceived monetary conflict of interest.
6. Public Comments
There were no public comments.

CONSENT ITEMS

Alternate Commissioner Rooney requested Item 9 be heard as a Regular Agenda Item.

7. Minutes of the Ventura LAFCo July 15, 2015 Meeting
RECOMMENDED ACTION: Approval

Motion: Approve

Moved by Bruce Dandy, seconded by John Zaragoza

Vote: Motion carried 6-0

Yes: Bruce Dandy, Linda Parks, Janice Parvin, Mary Anne Rooney, John Zaragoza, and Lou Cunningham

Abstain: Carl Morehouse

8. Budget to Actual Reports: June and July 2015
RECOMMENDED ACTION: Receive and File

Motion: Receive and File

Moved by Bruce Dandy, seconded by Carl Morehouse

Vote: Motion carried 7-0

Yes: Bruce Dandy, Carl Morehouse, Linda Parks, Janice Parvin, Mary Anne Rooney, John Zaragoza, and Lou Cunningham

Alternate Commissioner Ross arrived.

CONSENT ITEMS, CONTINUED

9. Professional Services Agreement for Audit Services – Vavrinek, Trine, Day & Co., LLP
Adopt a Resolution approving a professional services agreement for audit services for fiscal year ended June 30, 2015 with Vavrinek, Trine, Day & Co., LLP for an amount not to exceed \$8,487 and authorizing the Chair to execute the agreement.
RECOMMENDED ACTION: Approval

Motion: Reject the contract with Vavrinek, Trine, Day & Co., LLP and enter into a contract with the County of Ventura for audit services; heard as a Regular Agenda Item
Moved by Mary Anne Rooney, motion withdrawn

Motion: Hear Item 9 at the end of today's meeting to allow for staff to investigate the Commission's concerns; heard as a Regular Agenda Item
Moved by Bruce Dandy, seconded by Mary Anne Rooney

Vote: Motion Fails 2-5

Yes: Bruce Dandy, Mary Anne Rooney

No: Carl Morehouse, Linda Parks, Janice Parvin, John Zaragoza, and Lou Cunningham

Motion: Continue to October 21, 2015 with a response from Vavrinek, Trine, Day & Co. LLP addressing the Commission's concerns and if staff is still concerned, provide a suggestion of another firm to hire; heard as a Regular Agenda Item
Moved by Linda Parks, seconded by Mary Anne Rooney

Vote: Motion carried 7-0

Yes: Bruce Dandy, Carl Morehouse, Linda Parks, Janice Parvin, Mary Anne Rooney, John Zaragoza, and Lou Cunningham

PUBLIC HEARING ITEMS

10. LAFCo 15-11(S1-S2) and 15-11 City of San Buenaventura Sphere of Influence Amendments and Reorganization – Olivas Park Drive Extension

An amendment to the sphere of influence of the City of San Buenaventura to include a 6.65-acre site; an amendment to the sphere of influence of the Montalvo Community Services District to remove the 6.65-acre site; annexation of the 6.65-acre site to the City of San Buenaventura and the Ventura Port District; and detachment of the 6.65-acre site from the Ventura County Resource Conservation District, Ventura County Fire Protection District, Ventura County Service Area (CSA) No. 32, and CSA No. 33.

RECOMMENDED ACTION: Approval

Chair Cunningham opened the public hearing. Andrea Ozdy presented the staff report; the following person was heard: Jeff Lambert; Chair Cunningham closed the public hearing.

Motion: Approve

Moved by Carl Morehouse, seconded by Janice Parvin

Vote: Motion carried 7-0

Yes: Bruce Dandy, Carl Morehouse, Linda Parks, Janice Parvin, Mary Anne Rooney, John Zaragoza, and Lou Cunningham

PUBLIC HEARING ITEMS, CONTINUED

11. LAFCo 15-08S City of Santa Paula Sphere of Influence Review/Update

Review the sphere of influence for the City of Santa Paula and determine that no update is necessary (Option 1); adopt a Resolution making determinations and updating the sphere of influence for the City of Santa Paula to remove most of the Adams Canyon Expansion Area from the sphere of influence for the City of Santa Paula (Option 2); or adopt a Resolution making determinations and updating the sphere of influence for the City of Santa Paula to remove most of the Adams Canyon and all of the Fagan Canyon Expansion Areas from the sphere of influence of the City of Santa Paula (Option 3).

Continued from May 20, 2015, Item 10

RECOMMENDED ACTION: Approval of Option 1, Option 2, or Option 3

Commissioner Morehouse recused himself due to the possibility of a perceived monetary conflict of interest.

Chair Cunningham opened the public hearing. Kai Luoma presented the staff report; the following persons were heard: John Procter, Ginger Gherardi, Jim Tovias, Fred Robinson, Bob Gonzales, John Wisda, Sandy Smith, Scott Boydston, Delton Johnson, Lynn Jensen, Michael Piszker, and Andrew Yancey; Chair Cunningham closed the public hearing.

Motion: Extend the meeting to continue beyond noon per policy of the Commissioner's Handbook Section 1.3.3.6

Moved by Linda Parks, seconded by Janice Parvin

Vote: Motion carried 7-0

Yes: Bruce Dandy, Linda Parks, Janice Parvin, Carmen Ramirez, Mary Anne Rooney, John Zaragoza, and Lou Cunningham

Motion: Approve Option 1

Moved by Carmen Ramirez, seconded by Mary Anne Rooney

Vote: Motion carried 4-3

Yes: Janice Parvin, Carmen Ramirez, Mary Anne Rooney, and John Zaragoza

No: Bruce Dandy, Linda Parks, and Lou Cunningham

Commissioner Parks left the meeting prior to the discussion of continuing Items 12 and 13.

CLOSED SESSION

12. Pursuant to Government Code Section 54957, the Ventura Local Agency Formation Commission will meet in closed session to consider the following item:

Public Employee Performance Evaluation – Title: LAFCo Executive Officer

Continued to October 21, 2015

ACTION ITEMS

13. Compensation of the Executive Officer

Consideration of granting a merit increase for the LAFCo Executive Officer.

Motion: Continue to October 21, 2015

Moved by Mary Anne Rooney, seconded by Janice Parvin

Vote: Motion carried 6-0

Yes: Bruce Dandy, Janice Parvin, Carmen Ramirez, Mary Anne Rooney, John Zaragoza, and Lou Cunningham

Absent: Linda Parks

Commissioner Morehouse returned to the dais.

EXECUTIVE OFFICER'S REPORT

Kai Luoma informed the Commission that at the CALAFCO conference, Ventura LAFCo was awarded the 2015 Achievement Award for Project of the Year for the Formation of Ventura County Waterworks District No. 38. Alternate Commissioner Ross was unsuccessful in his bid for the public member position on the CALAFCO Board of Directors, but did an excellent job, as he was up against a long-serving LAFCo member. The CALAFCO conference in Sacramento was an excellent and beneficial conference. The next LAFCo meeting will be held on October 21, 2015.

COMMISSIONERS' COMMENTS

Commissioner Parvin commented that she would like the Gold Coast Transit District sphere of influence determination to be reconsidered.

No action was taken regarding the comment.

ADJOURNMENT

Chair Cunningham adjourned the meeting at 12:15 P.M.

These Minutes were approved on October 21, 2015

Motion: Commissioner Freeman

Second: Commissioner Parks

Yes: Commissioners Dandy, Freeman, Parks, Parvin, Zaragoza, Cunningham

No: None

Abstain: Commissioner Morehouse

10-21-15 
Date _____ Lou Cunningham, Chair, Ventura Local Agency Formation Commission