AGENDA

Hall of Administration, Board of Supervisors’ Hearing Room
800 S. Victoria Avenue, Ventura
9:00 A.M. Wednesday, October 21, 2009

1. Call to Order
2. Pledge of Allegiance
3. Roll Call

ANNOUNCEMENTS
4. Commission Presentations and Announcements

COMMENTS FROM THE PUBLIC
5. Public Comment
This is an opportunity for members of the public to speak on items not on the agenda.

(The Ventura Local Agency Formation Commission encourages all interested parties to speak on any issue on this agenda in which they have an interest, or on any matter subject to LAFCo jurisdiction. It is the desire of LAFCo that its business be conducted in an orderly and efficient manner. All speakers are requested to fill out a Speakers Card and submit it to the Clerk before the item is taken up for consideration. All speakers are requested to present their information to LAFCo as succinctly as possible. Members of the public making presentations, including oral and visual presentations, may not exceed five minutes unless otherwise increased or decreased by the Chair, with the concurrence of the Commission, based on the complexity of the item and/or the number of persons wishing to speak. Speakers are encouraged to refrain from restating previous testimony).
CONSENT ITEMS

6. Minutes of the Ventura LAFCo July 15, 2009 regular meeting
7. LAFCo 09-07 Calleguas Municipal Water District Annexation – Dewey and Wang (Parcels A & B)
8. End of the Year Financial Reports FY 08-09
9. Budget to Actual Reports for FY 09-10: July, August and September 2009
10. Update on Municipal Service Review for Fox Canyon Groundwater Management Agency

RECOMMENDED ACTION: Approval Item 6 and 7, Receive and File Items 8, 9 and 10

CLOSED SESSION

Pursuant to Government Code Section 54957, a closed session will be held to consider the following item:

Public Employee Performance Evaluation – Title: LAFCO Executive Officer
(Continued from July 15, 2009)

ACTION ITEMS

11. Compensation of Executive Officer (Continued from July 15, 2009)
Consideration of granting a merit increase for the LAFCO Executive Officer.
Materials will be available at the meeting.

12. CALAFCO Annual Conference: Commissioner’s Roundtable
Consideration of topics for the Commissioner’s Roundtable at the upcoming Annual Conference

RECOMMENDED ACTION: Provide topics for staff to forward to the CALAFCO Executive Officer

13. CALAFCO Proposed Regional Restructuring
Consideration of the CALAFCO Regional Restructuring Proposal

RECOMMENDED ACTION: Provide comments for staff to forward to the CALAFCO Voting Delegate and Alternate Voting Delegate
14. **LAFCo 2010 Meeting Calendar**  
Adopt a meeting calendar for 2010.

RECOMMENDED ACTION: Approval

**INFORMATIONAL ONLY**  
LAFCo 09-08 City of Simi Valley Reorganization – Reagan Library

**EXECUTIVE OFFICER’S REPORT**  
CALAFCO 2009 Annual Conference  
Commissioner Term Expiration  
Legislation Update  
Next Regular LAFCo Meeting November 18, 2009

**COMMISSIONER COMMENTS**  
Report on the August 7, 2009 CALAFCO Board Meeting – Chair Lange

**ADJOURNMENT**
WEB ACCESS: 
LAFCo Agendas, Staff Reports 
and Minutes can be found at: 
www.ventura.lafco.ca.gov

Written materials - Written materials relating to items on this Agenda that are distributed to the Ventura Local Agency Formation Commission within 72 hours before they are scheduled to be considered will be made available for public inspection at the LAFCo office, 800 S. Victoria Avenue, Administration Building, 4th Floor, Ventura, CA 93009-1850, during normal business hours. Such written materials will also be made available on the Ventura LAFCo website at www.ventura.lafco.ca.gov, subject to staff’s ability to post the documents before the meeting.

Public Presentations - Except for applicants, public presentations may not exceed five (5) minutes unless otherwise increased or decreased by the Chair, with the concurrence of the Commission. Any comments in excess of this limit should be submitted in writing at least ten days in advance of the meeting date to allow for distribution to, and full consideration by, the Commission. Members of the public who wish to make audio-visual presentations must provide and set up their own hardware and software. Set up of equipment must be complete before the meeting is called to order. All audio-visual presentations must comply with applicable time limit for oral presentations and thus should be planned with flexibility to adjust to any changes to the time limit established by the Chair. For more information about these policies, please contact the LAFCo office.

Americans with Disabilities Act - In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the LAFCo office (805) 654-2576. Notification 48 hours prior to the meeting will enable LAFCo to make reasonable arrangements to ensure accessibility to this meeting.

Disclosure of Campaign Contributions - LAFCo Commissioners are disqualified and are not able to participate in any proceeding involving an "entitlement for use" if, within the 12 months preceding the LAFCo decision, the Commissioner received more than $250 in campaign contributions from the applicant, an agent of the applicant, or any financially interested person who actively supports or opposes the LAFCo decision on the matter. Applicants or agents of applicants who have made campaign contributions totaling more than $250 to any LAFCo Commissioner in the past 12 months are required to disclose that fact for the official record of the proceeding. Disclosures must include the amount of the contribution and the recipient Commissioner and may be made either in writing to the Clerk of the Commission prior to the hearing or by an oral declaration at the time of the hearing.

The foregoing requirements are set forth in the Political Reform Act of 1974, specifically Government Code, section 84308.
MINUTES
REGULAR MEETING
Wednesday, July 15, 2009, 9:00 A.M.
Hall of Administration, Board of Supervisors' Hearing Room
800 S. Victoria Avenue, Ventura

1. CALL TO ORDER
Vice Chair Long called the July 15, 2009 meeting to order at 9:00 A.M.

2. PLEDGE OF ALLEGIANCE
Vice Chair Long led the Pledge of Allegiance.

3. ROLL CALL
The Clerk called the roll. The following Commissioners and Alternates were present:
- Commissioner Cunningham
- Commissioner Long
- Commissioner Lotts
- Commissioner Morehouse
- Commissioner Parks*
- Commissioner Parvin
- Alternate Commissioner Hess
- Alternate Commissioner Pringle**

* Commissioner Parks arrived prior to action taken on the Consent Items.
** Alternate Commissioner Pringle sat as a voting Special District member in the absence of Chair Lange.

4. ANNOUNCEMENTS
Vice Chair Long asked the Commission if there were any objections to moving the Closed Session to take place upon the arrival of the County Human Resources Director. The Commission had no objections.

5. COMMENTS FROM THE PUBLIC
Public Comment
There were no public comments.

COMMISSIONERS AND STAFF

<table>
<thead>
<tr>
<th>COUNTY:</th>
<th>CITY:</th>
<th>SPECIAL DISTRICT:</th>
<th>PUBLIC:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Linda Parks</td>
<td>Carl Morehouse</td>
<td>George Lange, Chair</td>
<td>Lou Cunningham</td>
</tr>
<tr>
<td>Kathy Long, Vice Chair</td>
<td>Janice Parvin</td>
<td>Bill Lotts</td>
<td>Alternate: Kenneth M. Hess</td>
</tr>
<tr>
<td>Alternate:</td>
<td>Alternate:</td>
<td>Alternate:</td>
<td>Alternate:</td>
</tr>
<tr>
<td>Steve Bennett</td>
<td>Thomas Holden</td>
<td>Gail Pringle</td>
<td></td>
</tr>
</tbody>
</table>

Executive Officer: Kim Uhlich
Dep. Exec. Officer: Kai Luoma
Office Mgr/Clerk: Debbie Schubert
Office Assistant: Martha Escandon
Legal Counsel: Leroy Smith
CONSENT ITEMS
6. Minutes of the Ventura LAFCo May 20, 2009 regular meeting
7. Professional Service Agreement for Audit Services for Fiscal Years 2007-08 and 2008-09 – Macias, Gini & O’Connell, LLP
8. Budget to Actual Report – April and May 2009

MOTION: Approval Item 6; Authorize Item 7: Receive and File Item 8 as Recommended: Cunningham
SECOND: Parvin
FOR: Cunningham, Long, Lotts, Morehouse, Parks, Parvin and Pringle
AGAINST: None
ABSTAIN: None
MOTION PASSED 7/0/0

PUBLIC HEARING ITEMS
9. Sphere of Influence Review and Update for the Pleasant Valley County Water District (Continued from May 20, 2009)
Vice Chair Long opened the public hearing. Kim Uhlich presented the staff report. With no one wishing to speak, Vice Chair Long closed the public hearing.

MOTION: Approval as recommended: Cunningham
SECOND: Morehouse
FOR: Cunningham, Long, Lotts, Morehouse, Parks, Parvin and Pringle
AGAINST: None
ABSTAIN: None
MOTION PASSED 7/0/0

CLOSED SESSION
Pursuant to Government Code Section 54957, a closed session will be held to consider the following item: Public Employee Performance Evaluation – Title: LAFCO Executive Officer
The Commission went into closed session, then reconvened. Vice Chair Long announced that the Closed Session on this item would be continued to the October 21, 2009 meeting.
ACTION ITEMS

10. CALAFCO Board of Directors Nominations
Kim Uhlich presented the staff report.

MOTION: Authorize the Chair to submit the nomination of George Lange for CALAFCO Board of Directors: Cunningham

SECOND: Pringle
FOR: Cunningham, Long, Lotts, Morehouse, Parks, Parvin and Pringle
AGAINST: None
ABSTAIN: None
MOTION PASSED 7/0/0

11. Consider Cancellation of the September 16, 2009 meeting
Kim Uhlich presented the staff report.

MOTION: Cancel the September 16, 2009 regular LAFCo meeting: Parks
SECOND: Morehouse
FOR: Cunningham, Long, Lotts, Morehouse, Parks, Parvin and Pringle
AGAINST: None
ABSTAIN: None
MOTION PASSED 7/0/0

12. Consent to Representation and Waiver of Conflicts of Interest - County Counsel, LAFCo Counsel
Kim Uhlich presented the staff report.

MOTION: Approval as Recommended: Cunningham
SECOND: Morehouse
FOR: Cunningham, Long, Lotts, Morehouse, Parks, Parvin and Pringle
AGAINST: None
ABSTAIN: None
MOTION PASSED 7/0/0

EXECUTIVE OFFICER’S REPORT
Kim Uhlich explained the CALAFCO Achievement Awards nomination process, offering staff’s assistance to any Commissioners who wish to submit individual nominations. She updated the Commission on the Camarillo Health Care Districts plans to release a video report of the district services that may be available for presentation to the Commission early next year. Two bills have passed both houses of the Legislature thus far: AB 528 (Silva), clean up legislation that would revise provisions to require disclosure reporting to the FPPC; and AB 1582 (Assembly Committee on Local Government), which makes nonsubstantive changes to LAFCo law. Assembly Bill 1109 (Blakeslee), which would authorize LAFCo to assign a temporary administrator to oversee the administration and operation of insolvent or nonperforming districts is dead for this year. Senate Bill 113 (Senate Local Government Committee Omnibus Bill), which includes amendments to LAFCo law, is scheduled to be
heard in the Assembly Appropriations Committee later today. Senate Bill 215 adds consideration of sustainable communities strategies and alternative planning strategies mandated under SB 375 to the factors that LAFCo must consider when action on proposals. Currently this bill is awaiting vote on the Assembly floor and most likely will not move forward until the budget is resolved. Assembly Bill 853 (Arambula), which, under certain circumstances, would allow for forced annexations of disadvantaged unincorporated communities and islands, has been made into a two-year bill. This will allow CALAFCO and other stakeholders to continue working with the author to address concerns. Senate Bill 194 (Florez), a companion bill to SB 853, is dead for this year. Ms. Uhlich also reminded the commission that their next LAFCo meeting is October 21, 2009.

COMMISSIONER’S COMMENTS
Vice Chair Long encouraged the commission to attend the CALAFCO conference at Tenaya Lodge in October. Commissioner Parks told staff that she appreciated receiving staff’s CEQA comment letters on projects received from lead agencies.

ADJOURNMENT
Vice Chair Long adjourned the meeting at 10:30 A.M.
STAFF REPORT
Meeting Date: October 21, 2009  
(Consent)

LAFCo CASE NAME & NO: LAFCo 09-07 Calleguas Municipal Water District Annexation – Dewey & Wang (Parcels A and B)

PROPOSAL: To annex two parcels and portions of Walnut Drive and Citrus Grove Lane rights of way totaling 1.78 acres to the Calleguas Municipal Water District in order to provide potable water service

SIZE: Parcel A - Approximately .77 acres (includes .30 acres of Walnut Drive right of way). Parcel B - Approximately 1.01 acres (includes .21 acres of Citrus Grove Lane right of way).

LOCATION: Parcel A is located at 2991 E. Ventura Blvd. in unincorporated area north of the City of Oxnard in the Nyeland Acres community. Parcel B is located at 2131 Oxnard Blvd. in the City of Oxnard south of Vineyard Avenue. The proposal areas are within the Calleguas Municipal Water District's sphere of influence. Both parcels are also within the boundaries of the United Water Conservation District.

PROPONENT: The Calleguas Municipal Water District by resolution.

NOTICE: This matter has been noticed as prescribed by law.

COMMISSIONERS AND STAFF

COUNTY: Linda Parks  
Kathy Long, Vice Chair  
Alternate: Steve Bennett

CITY: Janice Parvin  
Carl Morehouse  
Alternate: Tom Holden

SPECIAL DISTRICT: George Lange, Chair  
Bill Lotts  
Alternate: Gail Pringle

PUBLIC: Louis Cunningham  
Alternate: Kenneth Hess

Executive Officer: Kim Uhlich

Dep. Exec. Officer: Kai Luoma

Office Mgr/Clerk: Debbie Schubert

Office Assistant: Martha Escandon

Legal Counsel: Leroy Smith
PARCEL INFORMATION & PROPONENTS FOR PURPOSES OF THE CALIFORNIA POLITICAL REFORM ACT (FPPC):

<table>
<thead>
<tr>
<th>Parcel</th>
<th>Assessor's Parcel Number</th>
<th>Property Address</th>
<th>Property Owner(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Parcel A</td>
<td>149-0-082-030</td>
<td>2991 E. Ventura Bl.</td>
<td>Dewey Rental Company</td>
</tr>
<tr>
<td>Parcel B</td>
<td>139-0-260-230</td>
<td>2131 Oxnard Blvd</td>
<td>Wang, Chen-Tsair Jr.-Feni Trust</td>
</tr>
</tbody>
</table>

RECOMMENDATION

Adopt the attached resolution (LAFCo 09-07) making determinations and approving the Calleguas Municipal Water District Annexation – Dewey & Wang (Parcels A and B)

GENERAL ANALYSIS

1. Land Use

Site Information

<table>
<thead>
<tr>
<th>APN</th>
<th>Land Use Existing</th>
<th>Land Use Approved</th>
<th>Zoning</th>
<th>General Plan</th>
</tr>
</thead>
<tbody>
<tr>
<td>149-0-082-030</td>
<td>Light industrial</td>
<td>NA</td>
<td>County M2 – Limited</td>
<td>County – Industrial</td>
</tr>
<tr>
<td>(Parcel A)</td>
<td>pest control</td>
<td></td>
<td>Industrial</td>
<td></td>
</tr>
<tr>
<td>139-0-260-230</td>
<td>Commercial -</td>
<td>NA</td>
<td>City C-2 – General</td>
<td>City – General</td>
</tr>
<tr>
<td>(Parcel B)</td>
<td>restaurant</td>
<td></td>
<td>Commercial</td>
<td>Commercial</td>
</tr>
</tbody>
</table>

No changes are proposed to the land use, zoning, or the City or County General Plan designations as part of this proposal.

Surrounding Land Uses and Zoning and General Plan Designations

Surrounding land uses for Parcel A generally consist of single-family residences to the north and light industrial uses to the east and west. State Route 101 is located to the south.

To the north and west of Parcel B is an RV/mobile home park. To the south is an RV sales lot. Across Oxnard Boulevard to the east are railroad tracks and single-family residences.

This proposal will have no effect on surrounding land uses, zoning or general plan designations.

LAFCo 09-07
Calleguas Municipal Water District Annexation – Dewey & Wang (Parcels A and B)
October 21, 2009
Page 2 of 6
Topography, Natural Features and Drainage

Both parcels are essentially flat and level.

Conformity with Plans

Parcel A is located in the unincorporated area and is subject to the County’s general plan. Parcel B is located within the City of Oxnard and subject to the City’s general plan. The current uses are consistent with the respective general plans and zoning designations.

2. Impact on Prime Agricultural Land, Agriculture, and Open Space

Agricultural Land and Agriculture

Neither parcel meets the definition of prime agricultural land nor are they used for agricultural purposes.

The proposal area is not subject to a Land Conservation Act contract or a Farmland Security Zone Agreement, and is not located within a greenbelt.

Open Space

The proposal area is not considered open space pursuant to Government Code Sections 56059 and 65560 and therefore will not impact open space lands.

3. Population

According to the County Registrar of Voters, there are no registered voters in the proposal area. As such, the annexation proposal area is considered to be uninhabited.

4. Services and Controls – Need, Cost, Adequacy and Availability

Parcel A is developed with a commercial pest control business operated out of a converted single-family residence. The owners plan to eventually raze the building and construct a new facility for their business. Annexation to the City of Oxnard is part of the redevelopment plan. Upon annexation to the City, the City will provide municipal services, including water, which requires annexation to Calleguas Municipal Water District. Though the property owners are working with the City on design/entitlements, the timing of annexation is unknown. The Southern California Metropolitan Water District approved annexation of the site in September 2008. The approval will expire at the end of 2009. Calleguas is pursuing the annexation at this time in order to annex the site to the District before Metropolitan’s approval expires.
Parcel A currently receives water service from the Garden Acres Mutual Water Company and will continue to do so until annexed to the City of Oxnard, at which time the City will provide water service.

Parcel B is developed with a restaurant and has been receiving water service from the City of Oxnard since 1979. Staff from Calleguas Municipal Water District only recently became aware of the fact that the annexation of this parcel to the District and to the Metropolitan Water District had been overlooked. By annexing the parcel to Calleguas Municipal Water District the oversight will be corrected.

5. Boundaries and Lines of Assessment

The boundaries are definite and certain. There are no conflicts with lines of assessment or ownership.

The maps and legal descriptions for this proposal have been forwarded to the County Surveyor but have not yet been certified as being accurate and sufficient for the preparation of a Certificate of Completion pursuant to Government Code Section 57201 and for filing with the State Board of Equalization. As such, the attached Resolution includes a condition that predicates recordation of a Certificate of Completion (completion of annexation proceedings) upon the approval of the map and legal description by the County Surveyor.

6. Assessed Value, Tax Rates and Indebtedness

The following table lists the assessed land value of the parcels per the 2008 - 2009 tax roll, as well as the current tax rate areas/tax rates and the future tax rate areas/tax rates that will be assigned upon completion of the change of organization:

<table>
<thead>
<tr>
<th>Parcel</th>
<th>Assessed Value</th>
<th>Current tax rate area</th>
<th>Current tax rate*</th>
<th>New tax rate area</th>
<th>New tax rate*</th>
</tr>
</thead>
<tbody>
<tr>
<td>Parcel A</td>
<td>$133,079</td>
<td>77030</td>
<td>$1.077468</td>
<td>77020</td>
<td>$1.081768</td>
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<tr>
<td>Parcel B</td>
<td>$401,079</td>
<td>03959</td>
<td>$1.129437</td>
<td>03024</td>
<td>$1.133737</td>
</tr>
</tbody>
</table>

* Per $100 of assessed value.

This increase in property tax rates reflects the amount authorized to be collected for territory served by the Metropolitan Water District (through the Calleguas Municipal Water District as a Metropolitan importer and distributor).
7. Environmental Impact of the Proposal

Staff has determined that the proposal is categorically exempt pursuant to Section 15319(a) [annexation of areas containing existing public or private structures developed to the density allowed by the current zoning and the extension of services will have the capacity to serve only the existing facilities] of the California Environmental Quality Act Guidelines.

8. Regional Housing Needs

The proposal will result in no change to existing land uses or allowable land uses. No additional housing opportunities will be created or eliminated. Therefore, the proposal will have no adverse effect on the fair share of the regional housing needs for the City or County.

9. Environmental Justice

Staff has determined that approval of the proposal would not result in the unfair treatment of any person based on race, culture or income with respect to the provision of water service to these parcels.

COMMISSION PROCEEDINGS – PROCESS CONSIDERATIONS

A proposal area is considered to be “uninhabited” if fewer than twelve registered voters reside within it. As no voters reside within the proposal area, it is considered uninhabited.

In the case of uninhabited territory, the Commission may consider a proposal without notice or hearing if all landowners within the affected territory have provided written consent to the change of organization. In addition, the Commission may waive protest proceedings entirely if both of the following apply:

- All landowners within the affected territory have given written consent to the change of organization, and
- No subject agency has submitted written opposition to a waiver of protest proceedings

Written consent to the proposal from all property owners has been provided. The only subject agency associated with the proposal is the applicant, Calleguas Municipal Water District. Therefore, it is unlikely that a written opposition to a waiver of protest proceedings from a subject agency will be submitted.

In consideration of these facts, the Commission’s consideration of the proposal is not subject to a public hearing and it is recommended that the Commission waive protest proceedings.
ALTERNATIVE ACTIONS AVAILABLE:

A. If the Commission, following public testimony and review of the materials submitted, determines that further information is necessary, a motion to continue the proposal should state specifically the type of information desired and specify a date certain for further consideration.

B. If the Commission, following public testimony and review of materials submitted, wishes to deny or modify this proposal, a motion to deny or modify should include direction that the matter be continued to the next meeting and that staff prepare a new report consistent with the evidence submitted and the anticipated decision.

BY: Kai Luoma, AICP
Deputy Executive Officer

Attachments: (1) Vicinity Map *
(2) LAFCo 09-07 Resolution

* LAFCo makes every effort to offer legible map files with the online and printed versions of our reports, however sometimes the need to reduce oversize original maps and/or other technological/software factors can compromise readability. Original maps are available for viewing at the LAFCo office by request.
Vicinity Map
LAFCO 09-07
Calleguas Municipal Water District Annexation
Dewey & Wang (Parcels A & B)

Legend
- Proposal Area
- City of Oxnard
- Calleguas Municipal Water District

Ventura
Local Agency Formation Commission
RESOLUTION OF THE VENTURA LOCAL AGENCY FORMATION COMMISSION MAKING DETERMINATIONS AND APPROVING THE CALLEGUAS MUNICIPAL WATER DISTRICT ANNEXATION – DEWEY AND WANG (PARCELS A AND B)

WHEREAS, the above-referenced proposal has been filed with the Executive Officer of the Ventura Local Agency Formation Commission pursuant to the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 (Section 56000 of the California Government Code); and

WHEREAS, at the times and in the manner required by law, the Executive Officer gave notice of the proposal as required by law; and

WHEREAS, the proposal was duly considered on October 21, 2009; and

WHEREAS, the Commission heard, discussed and considered all oral and written testimony for and against the proposal including, but not limited to, the LAFCo Staff Report and recommendation, the environmental documents, spheres of influence and applicable local plans and policies; and

WHEREAS, all landowners within the affected territory have consented to the proposal; and

WHEREAS, proof has been given to the Commission that the affected territory has fewer than 12 registered voters and is considered uninhabited; and

WHEREAS, the Local Agency Formation Commission finds the proposal to be in the best interest of the landowners and present and future inhabitants within the Calleguas Municipal Water District and within the affected territory, and the organization of local governmental agencies within Ventura County; and

NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED by the Ventura Local Agency Formation Commission as follows:

(1) The LAFCo Staff Report and Recommendation for approval dated October 21, 2009 is adopted.
(2) The annexation to the Calleguas Municipal Water District is hereby approved, and the boundaries are established as generally set forth in the attached Exhibit A.

(3) The affected territory is uninhabited as defined by Government Code §56046.

(4) The subject proposal is assigned the following distinctive short form designation: LAFCO 09-07 CALLECUAS MUNICIPAL WATER DISTRICT ANNEXATION – DEWEY AND WANG (PARCELS A AND B).

(5) In accordance with staff's determination that the subject proposal is exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15319 (a) of the California Environmental Quality Act Guidelines, the Commission hereby finds the annexation to be categorically exempt.

(6) The Commission directs staff to file a Notice of Exemption under Section 15062 of the California Environmental Quality Act Guidelines.

(7) The Commission waives conducting authority proceedings, since satisfactory proof has been given that the subject property is uninhabited, that all landowners within the affected territory have given their written consent to the proposal, and that all affected agencies that will gain or lose territory as a result of the proposal have not submitted written opposition to the waiver of conducting authority proceedings [Government Code §56663].

(8) This annexation shall not be recorded until all LAFCo fees have been paid and until fees necessary for filing with the State Board of Equalization have been submitted to the Executive Officer.

(9) This annexation shall not be recorded until a map and legal description consistent with this approval and suitable for filing with the State Board of Equalization have been submitted to the LAFCo Executive Officer.
This resolution was adopted on October 21, 2009.

AYES: Commissioner Cunningham, Lange, Parvin

NOES: None

ABSTAINS: None

Dated: 10-21-09

Signed: [Signature]
Chair, Local Agency Formation Commission

Attachments: Exhibit A

Copies: Calleguas Municipal Water District
City of Oxnard
Ventura County Assessor
Ventura County Auditor
Ventura County Surveyor
Ventura County Planning
Ventura County Elections – Registrar of Voters
TO: LAFCo Commissioners

FROM: Kim Uhlich, Executive Officer

SUBJECT: End of Year Financial Reports FY 2008-09

RECOMMENDATION:

Receive and file the End of Year Financial Reports for fiscal year 2008-09 which include a transfer of $34,287 from Fund Balance Account 5040 to Designation for Subsequent Years Financing account 5070.

DISCUSSION:

The Following unaudited financial reports for fiscal year 2008-2009 have been prepared:
- Balance Sheet as of June 30, 2009
- Statement of Revenues, Expenditures and Changes in Fund Balance for Year Ending June 30, 2009
- Budget to Actual FY 2008-09 for Year Ending June 30, 2009.

Overall, LAFCo is in a sound fiscal position. The financial reports reflect that the Commission and its staff maintained fiscal prudence during FY 2008-09; revenues were $12,638 more than budgeted, and expenditures were less than budgeted ($597,756, or 81% of budget).

At the end of a fiscal year, if there are funds in excess of what is needed, State law provides that the Commission can retain this fund balance and calculate it into the following fiscal year’s budget. (Gov. Code §56381(c)) Doing this basically offsets LAFCo’s costs for the County, the cities and the independent special districts in subsequent years. In conjunction with the preparation of the budget for 2008-09, the projected fund balance for FY 2008-09 was estimated to be $116,017.
On May 17, 2006, the Commission approved an amendment to the Commissioners Handbook, Section 2.3.2.4 “Contingency and Designation Accounts”, which states that any monies in excess of the projected fund balance amount in the budget shall be deposited in an account designated for subsequent year financing. This designated for subsequent year financing account (account 5070) is intended to be LAFCo’s “reserve” account. This reserve account should be augmented, as funds may be available, until it contains an amount equal to at least 25% of the current year budget.

The actual fund balance at the end of FY 2008-09 was $150,304. The difference between this amount and the projected fund balance ($116,017) is $34,287. In accordance with the Commission’s Contingency and Designation policy, $34,287 has been deposited into the subsequent year financing account (account 5070). The 5070 account ending balance is now $201,967, which represents approximately 25.8 percent of the current budget.

Attachments:
1. Commissioner’s Handbook Section 2.3.2.4
2. Balance Sheet as of June 30, 2009
4. Budget to Actual FY 2008-09 for Year Ending June 30, 2009
STAFF REPORT
Meeting Date: October 21, 2009
(Consent)

TO: LAFCo Commissioners
FROM: Kim Uhlich, Executive Officer

SUBJECT: FY 09-10 Budget to Actual Reports – July, August and September 2009

RECOMMENDATION:
Receive and file the Budget to Actual reports for July, August and September, 2009

DISCUSSION:
LAFCo policies and procedures require the Executive Officer to provide the Commission with quarterly budget reports. With the assistance of the County Auditor-Controller, LAFCo expenditures and revenue will be reported to the Commission on a monthly basis to keep the Commission better informed about the status of the current LAFCo budget.

These reports reflect revenue and expenditures for July, August and September 2009. No adjustments or transfers between major account code series or from contingencies are necessary or recommended.

The next monthly budget report for fiscal year 2009-10 will be provided as soon as the information becomes available.
### Ventura Local Agency Formation Commission

**BUDGET TO ACTUAL FY 2009-10**

**YEAR TO DATE ENDING JULY 31, 2009 (8.3% of year)**

**Fund 7920, Organization 8950**

<table>
<thead>
<tr>
<th>Account Number</th>
<th>Title</th>
<th>Summary</th>
<th>Budget</th>
<th>Adjusted</th>
<th>To Date</th>
<th>% of Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>Estimated Revenue</td>
<td>783,101</td>
<td>783,101</td>
<td>428,552</td>
<td>55%</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Appropriations</td>
<td>783,101</td>
<td>783,101</td>
<td>50,845</td>
<td>6%</td>
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<table>
<thead>
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<th>Budget</th>
<th>Proposed Adjusted</th>
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<th>Variance</th>
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</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>Budget</td>
<td>To Date</td>
<td>% of Budget</td>
<td>Revenue/ Obligation</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Favorable/ Unfavorable</td>
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<table>
<thead>
<tr>
<th>Account Number</th>
<th>Title</th>
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<th>Actual</th>
<th>Variance</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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### REVENUE

<table>
<thead>
<tr>
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<th>Title</th>
<th>Budget</th>
<th>Actual</th>
<th>Variance</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
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<td></td>
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</table>

### EXPENDITURES

<table>
<thead>
<tr>
<th>Account Number</th>
<th>Title</th>
<th>Budget</th>
<th>Actual</th>
<th>Variance</th>
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</thead>
<tbody>
<tr>
<td></td>
<td></td>
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</table>

### Salaries and Benefits

<table>
<thead>
<tr>
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<th>Title</th>
<th>Budget</th>
<th>Actual</th>
<th>Variance</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
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</tbody>
</table>

### Services and Supplies

<table>
<thead>
<tr>
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<th>Title</th>
<th>Budget</th>
<th>Actual</th>
<th>Variance</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
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<td></td>
<td></td>
</tr>
</tbody>
</table>

### TOTAL EXPENDITURES

<table>
<thead>
<tr>
<th>Account Number</th>
<th>Title</th>
<th>Budget</th>
<th>Actual</th>
<th>Variance</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Notes

- The table above provides a breakdown of revenues and expenditures for the Ventura Local Agency Formation Commission for the fiscal year 2009-10, ending July 31, 2009. The data includes budgeted amounts, actual expenditures, and variances, as well as a summary of revenues and expenses by category. The percentages indicate the proportion of the total budget that has been allocated or spent. The table also highlights the unfunded budget, the balance of reserved funds, and the unreserved fund balance.
## Summary

<table>
<thead>
<tr>
<th>Account Number</th>
<th>Title</th>
<th>Budget Appropriations</th>
<th>Actual Appropriations</th>
</tr>
</thead>
<tbody>
<tr>
<td>5035</td>
<td>Miscellaneous</td>
<td>60,0000</td>
<td>60,0000</td>
</tr>
<tr>
<td>5036</td>
<td>ISF</td>
<td>40000</td>
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## REVENUE

<table>
<thead>
<tr>
<th>Account Number</th>
<th>Title</th>
<th>Budget Appropriations</th>
<th>Actual Appropriations</th>
</tr>
</thead>
<tbody>
<tr>
<td>5070</td>
<td>Designation-Subsequent Years Financing</td>
<td>(201,967)</td>
<td>(201,967)</td>
</tr>
</tbody>
</table>

## TOTAL SOURCES

<table>
<thead>
<tr>
<th>Account Number</th>
<th>Title</th>
<th>Budget Appropriations</th>
<th>Actual Appropriations</th>
</tr>
</thead>
<tbody>
<tr>
<td>5040</td>
<td>Unreserved Fund Balance</td>
<td>116,017</td>
<td>116,017</td>
</tr>
</tbody>
</table>

## EXPENDITURES

<table>
<thead>
<tr>
<th>Account Number</th>
<th>Title</th>
<th>Budget Appropriations</th>
<th>Actual Appropriations</th>
<th>Variance</th>
</tr>
</thead>
<tbody>
<tr>
<td>1101</td>
<td>Regular Salaries</td>
<td>320,000</td>
<td>320,000</td>
<td>0.00</td>
</tr>
<tr>
<td>1105</td>
<td>Overtime</td>
<td>0.00</td>
<td>211.32</td>
<td>211.32</td>
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## Gross Revenue

<table>
<thead>
<tr>
<th>Account Number</th>
<th>Title</th>
<th>Budget Appropriations</th>
<th>Actual Appropriations</th>
</tr>
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<tbody>
<tr>
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## Total Revenues

<table>
<thead>
<tr>
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## Total Revenues

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<td>116,017</td>
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</tbody>
</table>
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<table>
<thead>
<tr>
<th>Account Number</th>
<th>Title</th>
<th>Budget</th>
<th>Actual</th>
<th>% of Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>5040</td>
<td>Unreserved Fund Balance</td>
<td>116,017.00</td>
<td>116,017.00</td>
<td></td>
</tr>
<tr>
<td>5070</td>
<td>Designation-Subsequent Years Financing</td>
<td>(201,967.00)</td>
<td>(201,967.00)</td>
<td></td>
</tr>
<tr>
<td>8911</td>
<td>Interest Earnings</td>
<td>20,000.00</td>
<td>20,000.00</td>
<td>(2,122.02)</td>
</tr>
<tr>
<td>9372</td>
<td>Other Governmental Agencies</td>
<td>587,084.00</td>
<td>587,084.00</td>
<td></td>
</tr>
<tr>
<td>9772</td>
<td>Other Revenue - Miscellaneous</td>
<td>60,000.00</td>
<td>4,400.00</td>
<td></td>
</tr>
<tr>
<td>9797</td>
<td>ISF</td>
<td>50,000.00</td>
<td>6,200.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td>TOTAL REVENUE</td>
<td>667,084.00</td>
<td>589,361.98</td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>TOTAL SOURCES</strong></td>
<td>783,101.00</td>
<td>705,378.98</td>
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</tbody>
</table>

### Revenues

<table>
<thead>
<tr>
<th>Account Number</th>
<th>Title</th>
<th>Budget</th>
<th>Actual</th>
<th>% of Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>8911</td>
<td>Interest Earnings</td>
<td>20,000.00</td>
<td>20,000.00</td>
<td>(2,122.02)</td>
</tr>
<tr>
<td>9372</td>
<td>Other Governmental Agencies</td>
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<td>587,084.00</td>
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</tr>
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<td>9772</td>
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<td>4,400.00</td>
<td></td>
</tr>
<tr>
<td>9797</td>
<td>ISF</td>
<td>50,000.00</td>
<td>6,200.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>TOTAL REVENUE</strong></td>
<td>667,084.00</td>
<td>589,361.98</td>
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</tr>
</tbody>
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### Expenditures

<table>
<thead>
<tr>
<th>Account Number</th>
<th>Title</th>
<th>Budget</th>
<th>Actual</th>
<th>% of Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>1105</td>
<td>Regular Salaries</td>
<td>320,000.00</td>
<td>65,560.20</td>
<td>20%</td>
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<tr>
<td>1106</td>
<td>Overtime</td>
<td>0.00</td>
<td>0.00</td>
<td>0%</td>
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<tr>
<td>1107</td>
<td>Supplemental Payments</td>
<td>12,000.00</td>
<td>2,325.14</td>
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<td>1108</td>
<td>Term/Buydown</td>
<td>45,000.00</td>
<td>9,749.53</td>
<td>22%</td>
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<tr>
<td>1112</td>
<td>Retirement Contribution</td>
<td>57,000.00</td>
<td>11,707.36</td>
<td>21%</td>
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<tr>
<td>1123</td>
<td>FICA - Medicare</td>
<td>5,000.00</td>
<td>1,113.25</td>
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<tr>
<td>1124</td>
<td>Safe Harbor</td>
<td>800.00</td>
<td>153.00</td>
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<tr>
<td>1141</td>
<td>Group Insurance</td>
<td>28,000.00</td>
<td>5,807.37</td>
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<tr>
<td>1144</td>
<td>Management Disability Ins</td>
<td>2,300.00</td>
<td>437.21</td>
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<td>1156</td>
<td>Worker Compensation Ins</td>
<td>3,000.00</td>
<td>542.89</td>
<td>18%</td>
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<td>1171</td>
<td>401K Plan</td>
<td>13,000.00</td>
<td>2,250.60</td>
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<td><strong>TOTAL EXPENDITURES</strong></td>
<td>306,500.00</td>
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### Summary

<table>
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<th>Account Number</th>
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<th>Actual</th>
<th>% of Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>2033</td>
<td>Voice/Data ISF</td>
<td>5,000.00</td>
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<td>14%</td>
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<tr>
<td>2071</td>
<td>General Insurance - ISF</td>
<td>2,410.00</td>
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<td>0%</td>
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<tr>
<td>2125</td>
<td>Facil/Mats Sq Ft Alloc - ISF</td>
<td>16,000.00</td>
<td>16,000.00</td>
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<tr>
<td>2128</td>
<td>Other Maint</td>
<td>700.00</td>
<td>700.00</td>
<td>0%</td>
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<tr>
<td>2141</td>
<td>Memberships &amp; Dues</td>
<td>6,500.00</td>
<td>5,831.00</td>
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<tr>
<td>2154</td>
<td>Education Allowance</td>
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<td>Indirect Cost Recovery</td>
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<td>2172</td>
<td>Books &amp; Publications</td>
<td>850.00</td>
<td>238.00</td>
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<tr>
<td>2173</td>
<td>Office Supplies</td>
<td>3,500.00</td>
<td>786.13</td>
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<tr>
<td>2174</td>
<td>Mail Center - ISF</td>
<td>3,000.00</td>
<td>60.82</td>
<td>2%</td>
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<tr>
<td>2176</td>
<td>Purchasing Charges - ISF</td>
<td>1,400.00</td>
<td>0.00</td>
<td>0%</td>
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<tr>
<td>2177</td>
<td>Graphics Charges - ISF</td>
<td>5,500.00</td>
<td>2,077.48</td>
<td>38%</td>
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<tr>
<td>2178</td>
<td>Copy Machine Charges - ISF</td>
<td>400.00</td>
<td>0.00</td>
<td>0%</td>
</tr>
<tr>
<td>2179</td>
<td>Miscellaneous Office Expense</td>
<td>4,000.00</td>
<td>618.65</td>
<td>15%</td>
</tr>
<tr>
<td>2181</td>
<td>Stores ISF</td>
<td>4,200.00</td>
<td>0.00</td>
<td>0%</td>
</tr>
<tr>
<td>2191</td>
<td>Board Members Fees</td>
<td>4,500.00</td>
<td>350.00</td>
<td>8%</td>
</tr>
<tr>
<td>2192</td>
<td>Information Technology - ISF</td>
<td>5,500.00</td>
<td>440.88</td>
<td>8%</td>
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<tr>
<td>2195</td>
<td>Computer Services Non ISF</td>
<td>2,000.00</td>
<td>0.00</td>
<td>0%</td>
</tr>
<tr>
<td>2197</td>
<td>Public Works - Charges</td>
<td>12,000.00</td>
<td>753.77</td>
<td>6%</td>
</tr>
<tr>
<td>2199</td>
<td>Other Prof &amp; Spec Service</td>
<td>16,000.00</td>
<td>14,000.00</td>
<td>88%</td>
</tr>
<tr>
<td>2205</td>
<td>Special Services - ISF</td>
<td>500.00</td>
<td>500.00</td>
<td>0%</td>
</tr>
<tr>
<td>2214</td>
<td>County GIS Expenses</td>
<td>20,000.00</td>
<td>5,844.30</td>
<td>29%</td>
</tr>
<tr>
<td>2261</td>
<td>Public &amp; Legal Notices</td>
<td>6,000.00</td>
<td>150.00</td>
<td>3%</td>
</tr>
<tr>
<td>2283</td>
<td>Storage Charges</td>
<td>1,200.00</td>
<td>0.00</td>
<td>0%</td>
</tr>
<tr>
<td>2293</td>
<td>Computer Equipment &lt;5000</td>
<td>4,000.00</td>
<td>3,375.62</td>
<td>84%</td>
</tr>
<tr>
<td>2304</td>
<td>County Counsel</td>
<td>25,000.00</td>
<td>967.50</td>
<td>4%</td>
</tr>
<tr>
<td>2521</td>
<td>Trans Cn ISF</td>
<td>1,000.00</td>
<td>32.57</td>
<td>3%</td>
</tr>
<tr>
<td>2522</td>
<td>Private Vehicle Mileage</td>
<td>6,500.00</td>
<td>1,218.66</td>
<td>19%</td>
</tr>
<tr>
<td>2523</td>
<td>Conf &amp; Seminars Expense</td>
<td>19,000.00</td>
<td>5,307.50</td>
<td>28%</td>
</tr>
<tr>
<td>2526</td>
<td>Conf &amp; Seminars Expense ISF</td>
<td>500.00</td>
<td>4.60</td>
<td>0%</td>
</tr>
<tr>
<td>6101</td>
<td>Contingency</td>
<td>71,191.00</td>
<td>0.00</td>
<td>0%</td>
</tr>
<tr>
<td></td>
<td><strong>TOTAL EXPENDITURES</strong></td>
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<th>Actual</th>
<th>% of Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td><strong>SALARIES AND BENEFITS</strong></td>
<td>506,500.00</td>
<td>705,378.98</td>
<td>90%</td>
</tr>
<tr>
<td></td>
<td><strong>TOTAL EXPENDITURES</strong></td>
<td>783,101.00</td>
<td>705,378.98</td>
<td>90%</td>
</tr>
</tbody>
</table>
STAFF REPORT
Meeting Date: October 21, 2009

TO: LAFCo Commissioners

FROM: Kai Luoma, Deputy Executive Officer

SUBJECT: CALAFCO Annual Conference – Topics for Commissioner’s Roundtable

RECOMMENDATION:

Provide suggested topics/issues for discussion at the Commissioner’s Roundtable.

DISCUSSION:

The CALAFCO Annual Conference Commissioner’s Roundtable will be held from 3:00 p.m. to 5:00 p.m. on Wednesday, October 28th. This year, the roundtable will be "issue focused" instead of a general discussion. At the roundtable, Commissioners will be separated into groups consisting of Rural, Suburban, or Urban LAFCOs. Ventura LAFCo is considered Urban. The CALAFCO Executive Officer has contacted each LAFCo Executive Officer and requested that ideas for discussion topics be solicited from the Commissioners. Any topics that you decide to suggest will then be forwarded back to the CALAFCO Executive Officer.

Urban LAFCos:

Alameda
Contra Costa
Fresno
Kern
Los Angeles

Orange
Riverside
Sacramento
San Bernardino
San Diego

San Francisco
San Mateo
Santa Clara
Ventura

COMMISSIONERS AND STAFF

COUNTY:
Linda Parks
Kathy Long, Vice Chair
Alternate: Steve Bennett

CITY:
Janice Parvin
Carl Morehouse
Alternate: Tom Holden

SPECIAL DISTRICT:
George Lange, Chair
Bill Lotts
Alternate: Gail Pringle

PUBLIC:
Louis Cunningham
Alternate: Kenneth Hess

Executive Officer:
Kim Uhlich

Dep. Exec. Officer:
Kai Luoma

Office Mgr/Clerk:
Debbie Schubert

Office Assistant:
Martha Escandon

Legal Counsel:
Leroy Smith
TO: LAFCo Commissioners  
FROM: Kim Uhlich, Executive Officer  
SUBJECT: Meeting Calendar for 2011  

RECOMMENDATION:  

Approve the 2011 calendar for meetings of the Ventura LAFCo.  

DISCUSSION:  

Attached is a recommended meeting calendar for Ventura LAFCo for 2011. Adoption is recommended for scheduling and public information purposes. The calendar is consistent with the Commission’s By-laws, including scheduling regular meetings on the third Wednesday of the month except for June when the meeting is scheduled for the second Wednesday to accommodate adoption of the budget before June 15 pursuant to Government Code Section 56381(a). The Commission’s By-laws also state that there are no regular meetings scheduled for August and December.  

No action canceling any meeting or setting any special meetings is proposed at this time. Special meetings can be called and scheduled meetings can be canceled pursuant to the provisions of the Government Code. If approved, this 2011 meeting calendar will be posted on the Ventura LAFCo web site and otherwise made publicly available.